

SUBMITTED: 9-22-23

APPROVED: 10-16-23

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING MINUTES**

September 18, 2023, 7:00 pm

1. CALL TO ORDER

Midge Werner called the meeting to order at 7:00 p.m.

2. ROLL CALL

Midge Werner, Supervisor	Present
Kathy Morio, Clerk	Present
Sandra Grant, Treasurer	Present
Jeff Layman, Trustee	Present
Todd Stone, Trustee	Present
<i>Quorum Present</i>	

In attendance: Steve Patmore, Jessica Plamondon, Erin Eckerle, Zach Marano

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL: Correction: In #9, it should be “cemetery” instead of “library”.

Sandra Grant/moved, Jeff Layman/supported to approve the agenda as presented and amended. Motion carried.

5. CONFLICT OF INTEREST - None

6. APPROVAL OF MINUTES: Correction: In #d, page 3, change “to” to “at”.

7. August 21, 2023 - Sandra Grant/moved, Todd Stone/supported to approve the minutes of August 21, 2023 as amended. Motion carried.

8. PUBLIC COMMENT: None

9. OLD BUSINESS

a. Ingraham Foundation Acceptance Funds

The Foundation has sent documents for Midge Werner to sign. We need to get a document to them to prove that the Township is a non-profit and provide information on how the Township will use the funds. The IRS will be sending a form and Midge Werner will forward what she has to Char. The information will be gathered this month and acceptance will be put on the agenda for October. The guidelines for using the funds were wide ranging, allowing the Township liberty in using the funds.

10. NEW BUSINESS

a. ~~Library~~ **Cemetery** Committee Appointment – Diane Shugart

There has been a resignation in the Committee. Diane Shugart has agreed to be on the Committee.

Midge Werner/moved, Sandra Grant/ supported to approve the appointment of Diane Shugart to serve on the Cemetery Committee and represent Maple Grove Cemetery. Motion carried.

11. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee – Todd Stone

Nothing has come back concerning the DNR lease on Groesser Park. It was decided that the porta-potty slabs needed in Bingham and Hendryx Parks should be contracted out. Midge Werner said to get a proposal together and some contractor bids. Todd Stone will write up the details of what is needed. Steve Patmore will get a list of contractors. Kurtis might be able to do this as well.

Currently, there are no guidelines for funding memorials. The Committee will develop something to present at the November meeting. The Conservancy and the Tart Trails have something in place that could be reviewed.

It was decided that the Committee will develop the 5-year plan rather contract out to do it. They are moving forward on it to have it done by April for grant funding. Currently Brian developed and populates the website. The link will be sent to Midge Werner. Something needs to be added to the Parks and Rec by-laws to designate who maintains and posts to the website. The Park stewards' responsibilities should also have language in the by-laws. It should be stated in the by-laws that Park stewards are not responsible for enforcing the rules. Todd Stone will work with Midge Werner on this. Kathy will call to get the porta potties removed. The trash cans will be stored. Per the question at the last meeting, only one trash can is being paid for at Hendryx.

b. Building and Grounds Committee – Kathy Morio

Nothing to report.

Midge Werner – The trees will come down tomorrow. Kurtis will have the guideline up for digging the basement. There will be a meeting on Wednesday at 3:30 p.m. with the contractor, the architect, the windows and door representative, and any Board members who would like to come. However, if more than two Board members are present, a quorum would be present, requiring the meeting to be posted.

c. Cemetery Committee – Midge Werner

The meeting will be on Friday of next week. There will be a review of the forester report.

Steve Patmore discussed a walkway at Keswick that could be used for more gravesites. The Cemetery Committee is in favor of the idea. The Board would have to approve. There are two other driveways that could be used for gravesites as well. Steve Patmore would make up a map of gravesites to be sold. In the future, they will no longer sell family plots but only individual plots.

Midge Werner/moved, Sandra Grant/supported to amend the Keswick Cemetery map to dedicate the 12' wide grass covered access to gravesites as recommended by the Bingham Township Cemetery Committee. Motion carried.

Extra gravesites are needed at Bingham Cemetery also. There is a walkway there that may be possible to convert to gravesites.

d. Zoning Administrator/STR Administrator – Steve Patmore

Land divisions have slowed down. There have been lots of questions. STR's were at 74 and renewals are coming in for next year already. The STR ordinance needs to be reviewed.

e. Planning Commission – Steve Patmore, Jeff Layman

They are working on the Master Plan and the future land use map. The land use map is pretty close to the old map except the lakes' shoreline will be different than other residential. There is new language for the shorelines. Residential Lake Michigan and residential Lake Leelanau will be separate. There is no impetus to make commercial land use any bigger than what it is.

f. Fire Authority (documents emailed) – Sandra Grant

The facility was toured at the last meeting to see the plan for remodeling. A tour of the Fire Department could be arranged for Board members.

g. Assessor's Quarterly Report (January, April, July, October) - No report required.

h. Treasurer

A lot of tax payments have come in.

i. Trustee

Todd is keeping track of hours worked by the Parks and Rec Committee. There has been another 88 hours worked bringing the total to 872 hours worked.

j. Clerk

• Vendor and Payroll Reports

3 new bills came in today. Total vendor balance of \$7,153.32 and payroll of \$11,406.11.

Sandra Grant/moved, Jeff Layman supported to approve the vendor balance of \$7,153.32 and payroll report balance of \$11,406.11. Motion carried.

Kathy Morio thanked the Board for approving her conference request. She will be able to get updated on the election requirements. She stated that she has a great election group.

k. Supervisor

Midge Werner gave an update on the dredge parked in West Grand Traverse Bay off Bingham. Unless the dredge is leaking fuel, sinking, etc. the DNR has no oversight over it. When the dredge was in Northport, the Attorney General had a lawsuit against it.

Midge Werner visited Marge Johnson and gave her a gift in appreciation of her service to the Township.

12. PUBLIC COMMENTS AND ANNOUNCEMENTS - None

13. ADJOURNMENT

The meeting was adjourned at 7:55 pm.

Respectfully submitted,

Cindy Kacin

Recording Secretary