

**BINGHAM TOWNSHIP  
REGULAR BOARD MEETING AGENDA  
September 18, 2023 7pm**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**
  
- 5. CONFLICT OF INTEREST**
  
- 6. APPROVAL OF August 21, 2023 Reg. Board Meeting Minutes**
  
- 7. PUBLIC COMMENT**
  
- 8. OLD BUSINESS**
  - a. Ingraham Foundation Acceptance of Funds
  
- 9. NEW BUSINESS**
  - a. Library Committee Appointment-Diane Shugart
  
- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
  - a. Parks and Recreation Committee – Todd Stone
  - b. Building & Grounds Committee – Kathy Morio
  - c. Cemetery Committee - Midge Werner
  - d. Zoning Administrator/STR Administrator-Steve Patmore
  - e. Planning Commission-Steve Patmore, Jeff Layman
  - f. Fire Authority (documents emailed)-Sandra Grant
  - g. Assessor's Quarterly Report (Jan/Apr/Jul/Oct)
  - h. Treasurer
  - i. Trustee
  - j. Clerk
    - i. Vendor & Payroll Reports
  - k. Supervisor
  
- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**
  
- 12. ADJOURNMENT**

**BINGHAM TOWNSHIP**  
**REGULAR BOARD MEETING MINUTES**

**August 21, 2023 7:00 pm**

**1. CALL TO ORDER**

Midge Werner called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Midge Werner, Supervisor	Present
Kathy Morio, Clerk	Present
Sandra Grant, Treasurer	Present
Jeff Layman, Trustee	Present
Todd Stone, Trustee	Absent
<i>Quorum present</i>	

**In attendance:** Steve Patmore, Corinne Galusky, Zach Marano

**3. PLEDGE OF ALLEGIANCE**

**4. AGENDA APPROVAL**

**Jeff Layman/moved, Kathy Morio/supported to approve the agenda as presented.  
Motion carried.**

**5. CONFLICT OF INTEREST - None**

**6. APPROVAL OF MINUTES 2 corrections**

July 17, 2023 - There were two corrections noted.

**Sandra Grant/moved, Kathy Morio/supported to approve the minutes of July 17, 2023 as amended and presented. Motion carried.**

August 2, 2023 – **Midge Werner/moved, Sandra Grant/supported to approve the minutes of June 19, 2023 as presented. Motion carried.**

**7. PUBLIC COMMENT**

Corrine Galusky – She lives on M22. There was a barge parked in Lake Michigan in front of her house. The barge has just moved down a few houses. Ms. Galusky has called Angela Friske. She explained that they are trying to get the barge on shore. Ms. Galusky doesn't want this to become a problem like it did in Northport. Ms. Galusky also sent an email to the press secretary. Midge Werner will call Ms. Galusky with any information.

**8. OLD BUSINESS**

a. AT&T Metro Act Right of Way Permit Extension

There was discussion about if the Board did not accept the permit extension. If so, the Township would not get the Metro Act funds. Kathy Morio will send it back as accepted.

**Sandra Grant/moved, Jeff/supported to accept the AT&T Metro Act Right of Way Permit Extension with an end date of 12-31-28.**

Discussion: It was discussed if a resolution had to be approved. Another motion for a resolution was made.

**Sandra Grant/moved, Jeff Layman/supported to adopt 20230821.1, the ATT&T Metro Act Right of Way Permit Extension with an end date of 12-31-28.**

<u>Voice Roll Call</u>	
Midge Werner	Yes
Kathy Morio	Yes
Sandra Grant	Yes
Jeff Layman	Yes
Todd Stone	Absent

***Motion Carried.***

b. Tobin & Company – Township Audit Contract

Sandra Grant was pleased with the audit. Tobin & Company was used for audits previously, then another company was used. Now the Board is using Tobin & Company again. The cost is has gone up a little each year, however Tobin’s bid was lower than other companies. \$4,000 was budgeted for the audit.

**Sandra Grant/moved, Kathy Morio/supported to approve accept the bid with Tobin & Company for the 2023 audit ending June 30, 2023, not exceed \$4000.**

Discussion: Sandra Grant reported that the auditor suggested an audit every other year because we are a small township. Thoughts on this were discussed and it was decided to do an audit every year.

**Motion carried.**

9. **NEW BUSINESS** - None

10. **COMMITTEE, STAFF AND OFFICER REPORTS**

a. Parks and Recreation Committee – Todd Stone

Todd Stone was absent, but sent in notes. The Township has no formal policy regarding memorials at our parks. Two requests have come in: one at Boughey and one at Groesser Park. The Board discussed their thoughts about plaques and other types of memorials. It was thought that the memorial should be placed on something useful at the park. The group requesting the memorial should come to the Board with ideas and costs. Midge Werner will ask at the Supervisor’s meeting what other townships do. It was suggested that the group requesting should also be willing to maintain the memorial.

No action was taken. The subject needs more input and discussion.

Todd Stone also reported that the committee is moving toward digital records. He asked about who would be responsible for uploading documents. He would like the policy updated.

Todd Stone shared his correspondence with the DNR about a lease proposal of property on M22 north of Groesser Park. A lease proposal was made and the committee is awaiting the DNR’s response.

Cement slabs for the porta-potties are planned to be installed at Hendryx and Bingham Parks at the end of the season. It will likely be put out to bid. Todd will set

forms for the slabs and do the finish work. He asked if a permit is needed. No land use permit is needed but they may need a soil erosion permit.

Two garbage totes are at Hendryx; an extra one was put there. Kathy Morio will find out if the Township is being charged for the extra tote.

- b. Building and Grounds Committee – Kathy Morio reported that a new sign was put up. Tree removal by Deering's is delayed because they are waiting for a new piece of equipment.
- c. Cemetery Committee – Midge Werner had an arborist evaluate two cemeteries. Some trees need to come down.
- d. Zoning Administrator/STR Administrator – Steve Patmore  
There have been a lot of requests for permits. Short term rentals are now at 74. There was discussion about some complaints about STR's and the density (number of people) of the locations. The Board can decide on the density. Further discussion on this matter would include investigation of STR registration rules of other townships, putting a cap on the number of STR registrations allowed, keeping track of the data of STR's, and procedures for enforcement. Enforcement of the rules is now done when there is a complaint.
- e. Planning Commission – Steve Patmore, Jeff Layman  
The Planning Commission did not meet this month. They will be working on the Master Plan at the meeting on 9-7-23. There have been a lot of calls about the Ciccone Winery which is for sale.
- f. Fire Authority (documents emailed) – Sandra Grant  
The summer party for firemen and their families went well.
- g. Assessor's Quarterly Report (January, April, July, October) no report
- h. Treasurer – Taxes steadily coming in.
- i. Trustee - Nothing to report.
- j. Clerk - The vendor total was \$27,117.62 and payroll was \$11,366.42. Another bill was paid for \$1,706.

**Sandra Grant/moved, Midge Werner/supported the approval of the Clerk's report.  
Motion carried.**

#### Clerk

Kathy Morio would like to attend a Clerks Retreat at Boyne Highlands on September 26 and 27. They will be addressing election updates. Security cameras will need to be installed by the absentee ballot collection box. The cost for the conference is \$541.32 for registration and lodging.

**Sandra Grant/moved, Jeff Layman/supported approval for Kathy Morio, Clerk, to attend the conference at Boyne Highlands on September 26 and 27 for \$541.32.**

k. Supervisor - No additional comments.

**11. PUBLIC COMMENTS AND ANNOUNCEMENTS - None**

**12. ADJOURNMENT**

The meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Cindy Kacin

Recording Secretary

# Bingham Township Parks and Recreation Committee Bylaws

*Final (12/19/22)*

## **Section 1. Purpose**

The purpose of the Bingham Township Parks and Recreation Committee is to assist the Township Board by proposing park and recreation needs and programs for the residents of the Township.

## **Section 2. Specific Committee Responsibilities:**

- a. Work with Township Board regarding potential development, redevelopment, or expansion of both existing or new recreational programs and facilities by planning for short term and long-term parks and recreational needs.
- b. Assist with establishing policies, rules, and regulations with which parks and recreational programs may operate.
- c. Work with the Township Board in the development and completion of the "Bingham Township 5-Year Plan."
- d. Volunteer to provide direct physical assistance with projects, maintenance, repairs, and construction of facilities and grounds in all Township Parks as deemed practical by the Committee and Township Board. Where not practical, help with determining a best plan for getting work completed by outside help (contractor).
- e. Conduct community surveys and host public hearings whenever required or appropriate to assist in setting priorities, with grant writing, and recommending plans for expanding park programs and facilities.
- f. Committee investigates opportunities for identifying funding alternatives and other resources for the operation, expansion, or maintenance of parks and programs.
- g. Develop an annual budget to propose to the Township Board no later than March 1 of each year.
- h. Assess and report to the Township Supervisor any safety and security issues at all parks and recreation facilities.
- i. Report to the Township Supervisor all complaints, disputes, or other grievances from the public arising out of the parks and recreation activities.
- j. Serve as township advocates for current township parks and recreation programs, while encouraging usage and support.
- k. Review and evaluate the Bylaws annually, or as needed, and make any recommended changes to the Township Board.
- l. Perform other duties and responsibilities as requested by the Township Supervisor and/or Township Board.

- m. Committee proposals are presented to the Township Board on a monthly basis through the appointed representative from the Township Board. It is then up to the Committee to then implement the proposals approved by the Board.

### **Section 3. Membership**

- a. The Committee is composed of up to seven (7) residents of the Township, approved by the Township Board. The Committee will also have one appointed representative from the Township Board.
- b. Each Board appointed committee member serves at the pleasure of the Township Board for a period of one (1) or two (2) years. Members may be reappointed for additional terms by the Township Board.
- c. No individual committee member may act in an official capacity except through the approval of the Township Board or Supervisor.
- d. Any committee member who is absent for three (3) meetings during the calendar year may be removed by the Township Board from the committee unless the absence is due to personal illness, personal injury, or a family emergency.

### **Section 4. Officers and Duties**

- a. Annually at the December meeting, the Committee will elect from its membership a Chairperson, Vice-Chairperson, and Secretary. If during the year a position is vacated, a new person will be elected.
- b. Chairperson: Presides over all meetings and appoints committee members to sub-committees as necessary and may schedule Special Meetings whenever necessary. The Chairperson sets the final agenda for all meetings after getting input from committee members and then forwarding that agenda to the Secretary to send out to all members.
- c. Vice-Chairperson: Shall act in the absence of the Chairperson.
- d. Secretary: Shall act in the absence of the Chairperson and Vice-Chairperson. Will send approved agenda to all Committee members and the Township Secretary for posting prior to the meeting. Will record Minutes of each committee meeting and forward a draft copy to the committee members and Township Supervisor no later than eight (8) days following the meeting, pursuant to the Open Meetings Act. The Secretary is responsible for keeping all attendance records of committee members as noted in the Minutes. The Secretary, in the minutes, will highlight any significant issues and proposals for consideration by the Township Board.
- e. Board Representative: Shall act as the liaison between the Committee and the Township Board, communicating both the Board's and the Committee's wishes as required.

## **Section 5. Meetings**

- a. The regular meetings of the Parks and Recreation Committee will be held according to the to the committee's established and approved yearly schedule. The meetings will be held the third Monday of each month, unless otherwise noted. Following final approval of the committee of their Meeting Schedule, it will be published and posted under requirements set forth within the Open Meetings Act.
- b. All meetings will require a quorum of eligible voting members in attendance in order to conduct business and make decisions. Meetings held with less than a quorum will be discussion sessions only where no votes will be taken.
- c. Meetings will be conducted under generally accepted Parliamentary rules as described in Robert Rules of Order.

## **Section 6. Compensation**

- a. Appointed members of the committee, except for the Board representative, serve without compensation. If a committee member attends a Township Board approved meeting/conference, they will be reimbursed for approved expenses only.

Bingham Township Parks and Recreation Committee Bylaws  
Adopted by the Bingham Township Board of Trustees, December 19, 2022



Date: September 15, 2023  
To: Bingham Township Board  
From: Steve Patmore, Cemetery Sexton  
Re: Additional Grave Sites  
Keswick Maple Grove Cemetery



There is a designated grass covered accessway near the center of Keswick Cemetery that could be used as gravesites.

Due to a few trees and the steep slope to Center Highway, this accessway is not usable for vehicular traffic.

Most of this area is conducive to burial sites.

Dedicating this area for grave sites could add 75-90 available grave sites to the cemetery.

At their last meeting, the Bingham Cemetery Committee recommended dedicating this area to gravesites.

*Motion to amend the Keswick Maple Grove Cemetery Map to dedicate the 12' wide grass covered access to grave sites, as recommended by the Bingham Township Cemetery Committee.*



# ZONING ADMINISTRATOR'S REPORT BINGHAM TOWNSHIP

August 2023

For September 2023 PC and Township Board Meeting

**LAND USE PERMITS ISSUED**

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY BUILDINGS	Commercial/Other/Solar
<b>AUGUST 2023</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>
<b>Year To Date 2023</b>	<b>49</b>	<b>11</b>	<b>10</b>	<b>23</b>	<b>5</b>
YTD 2022	30	12	6	10	2
YTD 2021	37	16	5	11	5
YTD 2020	18	6	5	7	0
YTD 2019	16	6	6	3	1
YTD 2018	25	10	4	10	1
YTD 2017	39	16	12	10	1
YTD 2016	26	10	7	9	0
YTD 2015	25	9	9	2	5
YTD 2014	20	5	4	9	2

- LUP 23-047     Shed – 3756 S. Lee Point Rd.
- LUP 23-048     Pole Barn – 3813 S. Maple Valley Rd.
- LUP 23-049     Single-family dwelling – 7464 S. West Bayshore Dr.

2 Permits in process.  
 Several revisions to existing permits.  
 Many questions on Land Use Permits, setbacks, zoning, permit process, etc.

**Land Division**

- Preliminary Reviews and discussions/questions.

**Zoning Board of Appeals:**

- Discussions on potential variance

**Short Term Rental Administration**

- 74 permits issued for 2023 to date.
- Inquiries every day.

**Other Work:**

- Inspections / enforcement letters.
- Master Plan Review
- Many Inquiries on zoning matters.

**Bingham Township**  
**Treasurer's Monthly Report**  
 August 2023

Aug 23

	<u>Aug 23</u>
<b>Income</b>	
<b>Property Tax Revenues</b>	
402 . Current Property Taxes	949,181.07
410 . Current Pers. Prop. Taxes	58,325.64
665 . Interest Income	788.48
<b>Total Property Tax Revenues</b>	<u>1,008,295.19</u>
<b>245 set aside</b>	
665 . 245 interest income	4,283.11
<b>Total 245 set aside</b>	<u>4,283.11</u>
<b>Regular Revenue</b>	
665 . Interest Income	127.14
675 . Cemetery Lots	1,000.00
677 . Reimbursements	50.64
<b>Total Regular Revenue</b>	<u>1,177.78</u>
<b>Total Income</b>	<u>1,013,756.08</u>
<b>Expense</b>	
<b>General Expenses</b>	
Bank Proof Adj. Debit	-180.00
Expenses	27,482.62
Payroll Expense	11,366.42
<b>Total General Expenses</b>	<u>38,669.04</u>
<b>Property Tax Disbursements</b>	
Commission on Aging	0.00
County Allocation	57,641.08
School Debt	32,774.40
School Operating Tax	89,247.22
State Education Tax	100,657.26
TBAISD	49,557.84
<b>Total Property Tax Disbursements</b>	<u>329,877.80</u>
<b>Property Tax Expenses</b>	
Service Charge from bank	71.29
Reimburs. for Duplicate Pymt.	7,030.52
<b>Total Property Tax Expenses</b>	<u>7,101.81</u>
<b>Total Expense</b>	<u>375,648.65</u>
<b>Net Income</b>	<u><u>638,107.43</u></u>

# Bingham Township Clerk and Treasurer Balance Sheet

As of August 31, 2023	
	Treasurer
Clerk	Treasurer
101 . General Fund Cash: General Checking TCSB	317,992.73
General Investment 18 mo CD Northwestern	115,504.32
General Investment 12 mo CD Northwestern	77,039.26
<b>TOTAL</b>	<b>510,536.31</b>
245 . Set Aside Fund:245 Fund Investment Acct.	
245 . Set Aside Fund:245-245 Area Improvements	15,855.45
245 . Set Aside Fund:245-246 Parks and Rec. Grant	61,985.61
245 . Set Aside Fund:245-248 Parks and Rec. Improvements	7,373.62
245 . Set Aside Fund:245-259 Office Equipment	15,352.33
245 . Set Aside Fund:245-262 Elections	12,542.93
245 . Set Aside Fund:245-265 Schoolhouse	54,647.32
245 . Set Aside Fund:245-276 Cemetery	6,397.33
245 . Set Aside Fund:245-466 Roads	45,008.37
245 . Set Aside Fund:245-539 Grants	8,125.27
245 . Set Aside Fund:245-540 Federal Grant	204,481.52
245 . Set Aside Fund:245-721 Planning - Master Plan	30,270.17
245 . Set Aside Fund:245-752 Assessor Field Project	4,647.18
245 . Set Aside Fund:245-802 Attorney	10,171.24
<b>TOTAL</b>	<b>476,858.34</b>
<b>Total Money in Bingham Township Accounts</b>	<b>\$987,394.65</b>
Difference	0.00

10:09 AM

09/15/23

**Bingham Township**  
**Vendor Balance Summary**  
All Transactions

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	<u>Sep 18, 23</u>
Charter Communications cable	169.97
Cherryland Electric Cooperative	96.41
Consumers Energy	128.11
Cynthia A. Kacin	75.00
GFL Environmental	290.74
Kathy M. Morio	46.51
Leelanau Enterprise & Tribune	107.54
Netlink Business Systems	135.62
Pitney Bowes Global Financial Services LLC	174.66
Suttons Bay Township	1,888.11
Wells Fargo Financial Leasing, Inc	77.08
Williams & Bay Portable Restrooms	551.50
<b>TOTAL</b>	<b><u>3,741.25</u></b>

**Bingham Township**  
**Payroll Transactions by Payee**  
 August 22 through September 18, 2023

Date	Name	Amount
<b>Michigan Treasury</b> 09/18/2023	Michigan Treasury	-428.20
Total Michigan Treasury		-428.20
<b>United States Treasury</b> 09/18/2023	United States Treasury	-2,127.64
Total United States Treasury		-2,127.64
<b>Clark, Kim R.</b> 09/18/2023	Clark, Kim R.	-456.07
Total Clark, Kim R.		-456.07
<b>Friske, Angela</b> 09/18/2023	Friske, Angela	-2,031.53
Total Friske, Angela		-2,031.53
<b>Grant, Sandra K</b> 09/18/2023	Grant, Sandra K	-1,982.41
Total Grant, Sandra K		-1,982.41
<b>Jasinski, Catherine D</b> 09/18/2023	Jasinski, Catherine D	-66.22
Total Jasinski, Catherine D		-66.22
<b>Layman, Jeffrey H</b> 09/18/2023	Layman, Jeffrey H	-238.09
Total Layman, Jeffrey H		-238.09
<b>Morio, Kathy</b> 09/18/2023	Morio, Kathy	-2,072.41
Total Morio, Kathy		-2,072.41
<b>Park, J Michael</b> 09/18/2023	Park, J Michael	-70.64
Total Park, J Michael		-70.64
<b>Priest, Daniel J</b> 09/18/2023	Priest, Daniel J	-304.48
Total Priest, Daniel J		-304.48
<b>Stone{trustee}, Todd</b> 09/18/2023	Stone{trustee}, Todd	-211.59
Total Stone{trustee}, Todd		-211.59
<b>Werner, Marian E</b> 09/18/2023	Werner, Marian E	-1,355.02
Total Werner, Marian E		-1,355.02
<b>Woods, Mary E</b> 09/18/2023	Woods, Mary E	-61.81
Total Woods, Mary E		-61.81
<b>TOTAL</b>		<b>-11,406.11</b>

## Bingham Township Profit & Loss Budget vs. Actual July 1 through September 18, 2023

	<u>Jul 1 - Sep 18, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>245 Account</b>				
245-665 · Interest Income	4,364.25	1,500.00	2,864.25	290.95%
<b>Total 245 Account</b>	<u>4,364.25</u>	<u>1,500.00</u>	<u>2,864.25</u>	<u>290.95%</u>
<b>Building Authority Account</b>				
665 Interest	138.88	0.00	138.88	100.0%
<b>Total Building Authority Account</b>	<u>138.88</u>	<u>0.00</u>	<u>138.88</u>	<u>100.0%</u>
<b>400 · REVENUES</b>				
474 · Short Term Rental Permits	0.00	25,800.00	-25,800.00	0.0%
401 · Current Taxes	0.00	58,004.00	-58,004.00	0.0%
405 · School Payment-Summer Tax Coll.	0.00	5,200.00	-5,200.00	0.0%
420 · Delinquent Pers Property Taxes	0.00	50.00	-50.00	0.0%
445 · Penalties & Interest on Taxes	0.00	4,000.00	-4,000.00	0.0%
476 · Land Use Permits	75.00	5,000.00	-4,925.00	1.5%
477 · Special Land Use Permits	0.00	400.00	-400.00	0.0%
478 · Land Divisions	0.00	1,050.00	-1,050.00	0.0%
479 · Appeals/Variances	0.00	200.00	-200.00	0.0%
539 · Grants	0.00	226,000.00	-226,000.00	0.0%
574 · State Revenue Sharing	88,735.00	282,130.00	-193,395.00	31.45%
580 · Metro Funds	0.00	7,500.00	-7,500.00	0.0%
642 · Ord. Books, Copies, FOIAs	0.00	50.00	-50.00	0.0%
665 · Interest Income	162.25	1,000.00	-837.75	16.23%
675 · Cemetery Lots	1,000.00	1,000.00	0.00	100.0%
677 · Reimbursements	50.64	1,000.00	-949.36	5.06%
687 · Refunds/Rebates	0.00	1,000.00	-1,000.00	0.0%
<b>Total 400 · REVENUES</b>	<u>90,022.89</u>	<u>619,384.00</u>	<u>-529,361.11</u>	<u>14.53%</u>
<b>Total Income</b>	<u>94,526.02</u>	<u>620,884.00</u>	<u>-526,357.98</u>	<u>15.22%</u>



**Bingham Township**  
**Profit & Loss Budget vs. Actual**  
July 1 through September 18, 2023

Expense	<u>Jul 1 - Sep 18, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>725 · Fire Authority</b>				
725-704 · Mtg. per Diem	120.00	480.00	-360.00	25.0%
<b>Total 725 · Fire Authority</b>	<u>120.00</u>	<u>480.00</u>	<u>-360.00</u>	<u>25.0%</u>
<b>101-TOWNSHIP BOARD</b>				
101-722 · MPO Contract	0.00	3,700.00	-3,700.00	0.0%
101-723 · Housing North Contract	1,000.00	1,000.00	0.00	100.0%
101-720 · Short Term Rentals				
101-721 · Short Term Rental-Admin	0.00	8,600.00	-8,600.00	0.0%
101-720 · Short Term Rentals - Other	0.00	10,000.00	-10,000.00	0.0%
<b>Total 101-720 · Short Term Rentals</b>	<u>0.00</u>	<u>18,600.00</u>	<u>-18,600.00</u>	<u>0.0%</u>
101-724 · Clean-Up Day	0.00	4,500.00	-4,500.00	0.0%
101-702 · Trustee Salaries	1,197.84	4,791.41	-3,593.57	25.0%
101-704 · Land Division Salary	150.00	600.00	-450.00	25.0%
101-705 · Office Aide	431.01	2,346.00	-1,914.99	18.37%
101-725 · Contractual Service-Lawn Maint.	4,508.00	13,000.00	-8,492.00	34.68%
101-726 · Miscellaneous	7.00	2,000.00	-1,993.00	0.35%
101-802 · Attorney	0.00	4,000.00	-4,000.00	0.0%
101-803 · Audit	0.00	4,000.00	-4,000.00	0.0%
101-805 · Dues (MTA, Planning)	0.00	4,000.00	-4,000.00	0.0%
101-806 · Webmaster	0.00	600.00	-600.00	0.0%
101-860 · Mileage	0.00	200.00	-200.00	0.0%
101-865 · Insurance	0.00	7,825.00	-7,825.00	0.0%
101-866 · Hazmat	395.00	400.00	-5.00	98.75%
101-920 · Street Lights (electric bill)	217.62	950.00	-732.38	22.91%
101-955 · Education	365.00	1,000.00	-635.00	36.5%
101-956 · Recording Secretary	300.00	1,100.00	-800.00	27.27%
<b>Total 101-TOWNSHIP BOARD</b>	<u>8,571.47</u>	<u>74,612.41</u>	<u>-66,040.94</u>	<u>11.49%</u>
<b>171-SUPERVISOR</b>				
171-706 · Supervisor Salary	4,719.21	18,876.88	-14,157.67	25.0%
<b>Total 171-SUPERVISOR</b>	<u>4,719.21</u>	<u>18,876.88</u>	<u>-14,157.67</u>	<u>25.0%</u>
<b>215- CLERK</b>				
215-705 Clerical Assistant-f/c	0.00	400.00	-400.00	0.0%
215-701 · Clerk Salary	7,169.13	28,676.47	-21,507.34	25.0%
215-703 · Deputy Wages	0.00	3,240.00	-3,240.00	0.0%
<b>Total 215- CLERK</b>	<u>7,169.13</u>	<u>32,316.47</u>	<u>-25,147.34</u>	<u>22.18%</u>
<b>247-BOARD of REVIEW</b>				
247-704 · Per Diems	180.00	2,090.00	-1,910.00	8.61%
<b>Total 247-BOARD of REVIEW</b>	<u>180.00</u>	<u>2,090.00</u>	<u>-1,910.00</u>	<u>8.61%</u>

## Bingham Township Profit & Loss Budget vs. Actual July 1 through September 18, 2023

	Jul 1 - Sep 18, 23	Budget	\$ Over Budget	% of Budget
<b>253 - TREASURER</b>				
253-702 Treasurer Salary	7,396.71	29,586.85	-22,190.14	25.0%
253-703 Deputy Wages	0.00	500.00	-500.00	0.0%
253-956 Miscellaneous	0.00	1,600.00	-1,600.00	0.0%
253-705 · Clerical Assistant	0.00	500.00	-500.00	0.0%
<b>Total 253 - TREASURER</b>	<b>7,396.71</b>	<b>32,186.85</b>	<b>-24,790.14</b>	<b>22.98%</b>
<b>257 · ASSESSOR</b>				
257-702 · Assessor Salary	7,159.83	28,639.35	-21,479.52	25.0%
257-703 · Assessor Assistant Salary	1,645.48	3,870.24	-2,224.76	42.52%
257-860 · Mileage	91.05	400.00	-308.95	22.76%
<b>Total 257 · ASSESSOR</b>	<b>8,896.36</b>	<b>32,909.59</b>	<b>-24,013.23</b>	<b>27.03%</b>
<b>262 · ELECTIONS</b>				
262-703 · Wages	0.00	9,000.00	-9,000.00	0.0%
262-727 · Supplies	0.00	1,700.00	-1,700.00	0.0%
262-728 · Shredding	85.55	175.00	-89.45	48.89%
262-860 · mileage	0.00	500.00	-500.00	0.0%
262-930 · Mach set-ups	0.00	2,500.00	-2,500.00	0.0%
<b>Total 262 · ELECTIONS</b>	<b>85.55</b>	<b>13,875.00</b>	<b>-13,789.45</b>	<b>0.62%</b>
<b>265- TOWNSHIP HALL</b>				
265-730 · Tax Bill/Assessment Notice	956.66	4,200.00	-3,243.34	22.78%
265-727 · Supplies	171.74	3,200.00	-3,028.26	5.37%
265-728 · Postage	274.08	6,000.00	-5,725.92	4.57%
265-850 · Telephone	239.94	1,200.00	-960.06	20.0%
265-851 · Copy Machine	366.86	1,600.00	-1,233.14	22.93%
265-852 · Software Support	792.00	7,900.00	-7,108.00	10.03%
265-855 · Internet Access	269.97	1,300.00	-1,030.03	20.77%
265-900 · Advertising & Publishing	341.79	2,400.00	-2,058.21	14.24%
265-920 · Ut - ELECTRIC	249.30	2,800.00	-2,550.70	8.9%
265-921 · UT - Gas	0.00	1,400.00	-1,400.00	0.0%
265-930 · Repairs/maintenance	108.79	1,200.00	-1,091.21	9.07%
265-931 · Cleaning	27.21	900.00	-872.79	3.02%
265-932 · Waste Pickup	93.48	400.00	-306.52	23.37%
<b>Total 265- TOWNSHIP HALL</b>	<b>3,891.82</b>	<b>34,500.00</b>	<b>-30,608.18</b>	<b>11.28%</b>
<b>276- CEMETERIES</b>				
276-702 · Cemetery Clerk	300.00	1,200.00	-900.00	25.0%
276-701 · Sexton	0.00	432.00	-432.00	0.0%
276-727 · Supplies/ Maintenance	160.00	800.00	-640.00	20.0%
276-920 · Utilities - Keswick Cemetery	174.65	500.00	-325.35	34.93%
276-932 · Waste Pick-up	225.12	450.00	-224.88	50.03%
<b>Total 276- CEMETERIES</b>	<b>859.77</b>	<b>3,382.00</b>	<b>-2,522.23</b>	<b>25.42%</b>

**Bingham Township**  
**Profit & Loss Budget vs. Actual**  
July 1 through September 18, 2023

	<u>Jul 1 - Sep 18, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>721 · PLANNING</b>				
721-704 · Planning Meeting Per Diem	295.00	5,700.00	-5,405.00	5.18%
721-855 · Education	0.00	900.00	-900.00	0.0%
721-956 · Recording Secretary	0.00	770.00	-770.00	0.0%
<b>Total 721 · PLANNING</b>	<u>295.00</u>	<u>7,370.00</u>	<u>-7,075.00</u>	<u>4.0%</u>
<b>722 · PLANNING/ZONING CONTRACT</b>				
722-726 · Planning Services	0.00	8,914.15	-8,914.15	0.0%
722-727 · Zoning Services	5,664.33	22,657.32	-16,992.99	25.0%
<b>Total 722 · PLANNING/ZONING CONTRACT</b>	<u>5,664.33</u>	<u>31,571.47</u>	<u>-25,907.14</u>	<u>17.94%</u>
<b>723 · ZONING BOARD OF APPEALS</b>				
723-704 · Mtg, Per Diem	0.00	855.00	-855.00	0.0%
723-855 · Education	0.00	200.00	-200.00	0.0%
<b>Total 723 · ZONING BOARD OF APPEALS</b>	<u>0.00</u>	<u>1,055.00</u>	<u>-1,055.00</u>	<u>0.0%</u>
<b>755 · PARKS</b>				
755-704 · Park Rep per Diem	120.00	480.00	-360.00	25.0%
755-727 · Supplies	46.51	500.00	-453.49	9.3%
755-920 · Utilities - Bingham Twp Park	71.61	300.00	-228.39	23.87%
755-932 · Waste Pick-up	553.62	800.00	-246.38	69.2%
755-940 · Porta Potty Rentals	1,654.50	3,200.00	-1,545.50	51.7%
755-945 · Park Improvements	627.01	11,425.00	-10,797.99	5.49%
<b>Total 755 · PARKS</b>	<u>3,073.25</u>	<u>16,705.00</u>	<u>-13,631.75</u>	<u>18.4%</u>
<b>6561 · PAYROLL EXPENSES - FICA</b>	2,404.52	10,000.00	-7,595.48	24.05%
<b>996 · TRANSFER OUT TO 245 FUND</b>	-12,527.00	0.00	-12,527.00	100.0%
<b>8000 · 245 Expenditures</b>	36,900.50	0.00	36,900.50	100.0%
<b>CONTINGENCY</b>	0.00	1,000.00	-1,000.00	0.0%
<b>Total Expense</b>	<u>77,700.62</u>	<u>312,930.67</u>	<u>-235,230.05</u>	<u>24.83%</u>
<b>Net Income</b>	<u>16,825.40</u>	<u>307,953.33</u>	<u>-291,127.93</u>	<u>5.46%</u>