

Date Submitted 10-20-23, 11-20-23 amended

Date Approved : 11-20-23

BINGHAM TOWNSHIP
REGULAR BOARD MEETING
October 16, 2023 7:00 p.m.

AMENDED

1. CALL TO ORDER

Midge Werner called the meeting to order at 7:02 p.m.

2. ROLL CALL

Midge Werner, Supervisor	Present
Kathy Morio, Clerk	Present
Treasurer, Sandra Grant	Present
Trustee, Jeff Layman	Present
Trustee, Todd Stone	Present
<i>Quorum Present</i>	

Other Attendees: Steve Patmore, Zach Morano, Sidney Richardson

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Sandra/moved, Jeff/supported to approve the agenda as presented. Motion carried.

5. CONFLICT OF INTEREST - None

6. APPROVAL OF MINUTES

September 18, 2023

Todd/moved, Midge/supported to approve the minutes of September 18, 2023 as presented. Motion carried.

7. PUBLIC COMMENT

Sidney Richardson – She is a student of the Social Work program at NMC. She attended the meeting as a class assignment.

8. OLD BUSINESS – None

9. NEW BUSINESS

a. Heating/Cooling Proposal for Township Hall

The bid is for \$19,615.00 with \$9,000 for a down payment, \$8,000 due at rough-in, and \$2,615.00 due at completion. There was discussion about humidity control.

Sandra/moved, Jeff/supported to accept the bid from Julius Bunek Plumbing, Heating and Electric, LLC for heating/cooling as described and authorize the Supervisor to sign the contract. Motion carried.

10. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee – Todd Stone

We were denied funding in the second round of Spark grants. There may not be another grant to go after for a while. The Parks and Rec Committee would like to pursue options regarding Boughey Park with the Road Commission. Parking on the roadside would probably be less expensive. The Road Commission will try to work with us. It was suggested that Midge and Todd could discuss our situation with Brendan Mullane at the Road Commission. Parks and Rec is suggesting a smaller scale of the project because of the lack of funding. There haven't been any complaints about parking thus far. Todd will arrange a meeting with Brendan Mullane.

The Groesser Park lease is on hold.

The 5-year plan needs to be completed by December. The Committee needs to move forward on that. There are some concerns to work out. A five-year plan may be needed to apply for grants.

There is a grant coming up that helps fund coastal management. There are some deadlines and 50/50 funding. There is about \$62,000 in the parks and rec budget for grant funding. Other areas have about \$8,000.

~~Identification~~ signage is needed for Mebert Creek. ~~We could leave it alone until it needs to be done. We would only need a sign for identification.~~ **We may need other signage as deemed necessary.**

b. Building and Grounds Committee – Kathy Morio

Construction has begun. Kurtis has found that the roof has two layers of shingles. It would cost \$6,500 to put a third layer on. It would cost \$11,000 to strip off the old shingles and put on a new layer. The Board agreed that taking off the old roof and putting on new shingles is the best way to go. ~~There was discussion about a water easement for snow.~~ **There was discussion about an underlayment for the roof for snow.**

Flooring – It was decided previously that new flooring using carpet squares is needed throughout the building. Graham Builders have been working with Floor Covering Brokers. The color needs to be decided. There was discussion about using vinyl flooring and sound blocking. Carpeting would help with sound blocking. We could do vinyl in the hallway where there is more traffic. Curtains could be installed in the meeting room as additional sound blocking. The location of the basement door needs to be decided. There also needs to be discussion about the furniture, chairs, and other furnishings for the addition.

c. Cemetery Committee – Midge Werner

There is a meeting this Friday at 1:00 p.m. They will be discussing an arborist report on the trees in the two cemeteries.

- d. Zoning Administrator/STR Administrator – Steve Patmore
No land use permits this month. Some are coming in now. STR registrations are coming in for next year.
- e. Planning Commission – Steve Patmore, Jeff Layman
Jeff reported that the last meeting was very productive on the Master Plan.
- f. Fire Authority (documents emailed) – Sandra Grant
Sandra reviewed the discussion about roofing and installing solar panels.
- g. Assessor’s Quarterly Report (January, April, July, October) A report from Angela Friske was submitted.
Sandra/moved, Kathy supported to accept the Assessor’s quarterly report. Motion carried.
- h. Treasurer
Sandra reported that we received the check from the Ingraham Foundation.
Sandra/moved, Todd supported that the Ingraham donation will be deposited to the 245-247 Ingraham Foundation Grant Funds account. Motion carried.
Sandra reviewed how the funds are distributed throughout the Township’s accounts to receive the best income interest.
Taxes have been coming in pretty steadily. There are some problems with mail delivery.
- i. Trustee – no comments
- j. Clerk
- k. Vendor and Payroll Reports
4 more bills came in bringing the vendor balance total to \$9,616.81. The payroll total was \$11,337.28.
Sandra/moved, Todd/supported the Clerk’s report of a vendor balance of \$9,616.81 and a payroll balance of \$11,337.28. Motion carried.
- l. Supervisor
Midge submitted the Ingraham donation documents to the Board for review.
Sandy/moved, Todd/supported to accept the Ingraham foundation documents as presented and signed by Midge. Motion carried.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS

Sidney Richardson – She complemented the proceedings of the meeting.

12. ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Respectfully submitted, Cindy Kacin