

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING AGENDA
November 20, 2023 7pm**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**

- 5. CONFLICT OF INTEREST**

- 6. APPROVAL OF October 16, 2023 Reg. Board Meeting Minutes and November 6, 2023 Special Meeting Minutes**

- 7. PUBLIC COMMENT**

- 8. OLD BUSINESS**

- 9. NEW BUSINESS**
 - a. Park & Rec. Policy Update

- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
 - a. Parks and Recreation Committee – Todd Stone
 - b. Building & Grounds Committee – Kathy Morio
 - c. Cemetery Committee - Midge Werner
 - d. Zoning Administrator/STR Administrator-Steve Patmore
 - e. Planning Commission-Steve Patmore, Jeff Layman
 - f. Fire Authority (documents emailed)-Sandra Grant
 - g. Assessor’s Quarterly Report (Jan/Apr/Jul/Oct)-Field Inspection Project
 - h. Treasurer
 - i. Trustee
 - j. Clerk
 - i. Vendor & Payroll Reports
 - k. Supervisor
 - i. Christmas Potluck

- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**

- 12. ADJOURNMENT**

Date Submitted 10-20-23

Date Approved _____

BINGHAM TOWNSHIP
REGULAR BOARD MEETING
October 16, 2023 7:00 p.m.

1. CALL TO ORDER

Midge Werner called the meeting to order at 7:02 p.m. at the Bingham township hall.

2. ROLL CALL

Midge Werner, Supervisor	Present
Kathy Morio, Clerk	Present
Treasurer, Sandra Grant	Present
Trustee, Jeff Layman	Present
Trustee, Todd Stone	Present

Quorum Present

Other Attendees: Steve Patmore, Zach Morano, Sidney Richardson

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Sandra/moved, Jeff/supported to approve the agenda as presented. Motion carried.

5. CONFLICT OF INTEREST - None

6. APPROVAL OF MINUTES

September 18, 2023

Todd/moved, Midge/supported to approve the minutes of September 18, 2023 as presented. Motion carried.

7. PUBLIC COMMENT

Sidney Richardson – She is a student of the Social Work program at NMC. She attended the meeting as a class assignment.

8. OLD BUSINESS – None

9. NEW BUSINESS

a. Heating/Cooling Proposal for Township Hall

The bid is for \$19,615.00 with \$9,000 for a down payment, \$8,000 due at rough-in, and \$2,615.00 due at completion. There was discussion about humidity control.

Sandra/moved, Jeff/supported to accept the bid from Julius Bunek Plumbing, Heating and Electrical LLC for heating/cooling as described and authorize the Supervisor to sign the contract. Motion carried.

10. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee – Todd Stone

We were denied funding in the second round of Spark grants. There may not be another grant to go after for a while. The Parks and Rec Committee would like to pursue options regarding Boughey Park, with the Road Commission. Parking on the roadside would probably be less expensive. The Road Commission will try to work with us. It was suggested that Midge and Todd could discuss our situation with Brendan Mullane at the Road Commission. Parks and Rec is suggesting a smaller scale of the project because of the lack of funding. There haven't been any complaints about parking thus far. Todd will arrange a meeting with Brendan Mullane.

The Groesser Park lease is on hold.

The 5-year plan needs to be completed by December. The Committee needs to move forward on that. There are some concerns to work out. A five-year plan may be needed to apply for grants.

There is a grant coming up that helps fund coastal management. There are some deadlines and 50/50 funding. There is about \$62,000 in the parks and rec budget for grant funding. Other areas have about \$8,000.

Signage is needed for Mebert Creek. We could leave it alone until it needs to be done. We would only need a sign for identification.

b. Building and Grounds Committee – Kathy Morio

Construction has begun. Kurtis has found that the roof has two layers of shingles. It would cost \$6,500 to put a third layer on. It would cost \$11,000 to strip off the old shingles and put on a new layer. The Board agreed that taking off the old roof and putting on new shingles is the best way to go. There was discussion about a water easement for snow.

Flooring – It was decided previously that new flooring using carpet squares is needed throughout the building. Graham Builders have been working with Floor Covering Brokers. The color needs to be decided. There was discussion about using vinyl flooring and sound blocking. Carpeting would help with sound blocking. We could do vinyl in the hallway where there is more traffic. Curtains could be installed in the meeting room as additional sound blocking. The location of the basement door needs to be decided. There also needs to be discussion about the furniture, chairs and other furnishings for the addition.

c. Cemetery Committee – Midge Werner

There is a meeting this Friday at 1:00 p.m. They will be discussing an arborist report on the trees in the two cemeteries.

d. Zoning Administrator/STR Administrator – Steve Patmore

No land use permits this month. Some are coming in now. STR registrations are coming in for next year.

- e. Planning Commission – Steve Patmore, Jeff Layman
Jeff reported that the last meeting was very productive on the Master Plan.
- f. Fire Authority (documents emailed) – Sandra Grant
Sandra reviewed the discussion about roofing and installing solar panels.
- g. Assessor’s Quarterly Report (January, April, July, October) A report from Angela Friske was submitted.
Sandra/moved, Kathy supported to accept the Assessor’s quarterly report.
- h. Treasurer
Sandra reported that we received the check from the Ingraham Foundation.
Sandra/moved, Todd supported that the Ingraham donation will be deposited to the newly created 245-247 Ingraham Foundation Grant funds account. Motion carried.
Sandra reviewed how the funds are distributed throughout the Township’s accounts to receive the best income interest.
Taxes have been coming in pretty steadily. There are some problems with mail delivery.
- i. Trustee – no comments
- j. Clerk
Vendor and Payroll Reports
4 more bills came in bringing the vendor balance total to \$9,616.81. The payroll total was \$11,337.28.
Sandra/moved, Todd/supported the Clerk’s report of a vendor balance of \$9,616.81 and a payroll balance of \$11,337.28. Motion carried.
- k. Supervisor
Midge submitted the Ingraham Foundation donation documents to the Board for review.
Sandy/moved, Todd/supported to accept the Ingraham foundation documents as presented and signed by Midge. Motion carried.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS

Sidney Richardson – She complemented the proceedings of the meeting.

12. ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Respectfully submitted, Cindy Kacin

DRAFT MINUTES

BINGHAM TOWNSHIP
SPECIAL BOARD MEETING
MINUTES
Monday, November 6, 2023

1. Meeting called to order by Supervisor, Midge Werner at 7:35 pm at the Bingham township hall.
2. Board members present: S. Grant, T. Stone, M. Werner, K. Morio.
Jeff Layman, absent and excused.
3. Agenda approved. **S. Grant moved; T. Stone supported to accept the agenda as presented. Motion carried.**
4. Conflict of Interest: None
5. Public Comment: None
6. Business: County Early Voting Site Agreement
S. Grant moved; T. Stone supported to approve the County Early Voting Site Agreement for Leelanau County and authorized K. Morio, clerk, to sign the agreement. Motion carried.
7. Public Comment and Announcements: None
8. Meeting adjourned at 7:45pm
Minutes submitted by: Kathy Morio, clerk

Bingham Township
Parks and Recreation Committee Bylaws

Final (??/??/????)

Section 1. Purpose

The purpose of the Bingham Township Parks and Recreation Committee is to assist the Township Board by proposing park and recreation needs and programs for the residents of the Township.

Section 2. Specific Committee Responsibilities:

- a. Work with Township Board regarding potential development, redevelopment, or expansion of both existing or new recreational programs and facilities by planning for short term and long-term parks and recreational needs.
- b. Assist with establishing policies, rules, and regulations with which parks and recreational programs may operate.
- c. Work with the Township Board in the development and completion of the “Bingham Township 5-Year Plan”.
- d. Volunteer to provide direct physical assistance with projects, maintenance, repairs, and construction of facilities and grounds in all Township Parks as deemed practical by the Committee and Township Board. Where not practical, help with determining a best plan for getting work completed by outside help (contractor).
- e. Conduct community surveys and host public hearings whenever required or appropriate to assist in setting priorities, with grant writing, and recommending plans for expanding park programs and facilities.
- f. Committee investigates opportunities for identifying funding alternatives and other resources for the operation, expansion, or maintenance of parks and programs.
- g. Develop an annual budget to propose to the Township Board no later than March 1 of each year.
- h. Assess and report to the Township Supervisor any safety and security issues at all parks and recreation facilities.
- i. Report to the Township Supervisor all complaints, disputes, or other grievances from the public arising out of the parks and recreation activities.
- j. Serve as township advocates for current township parks and recreation programs, while encouraging usage and support.
- k. Review and evaluate the Bylaws annually or as needed and make any recommended changes to the Township Board.

- e. Board Representative: Shall act as the liaison between the Committee and the Township Board, communicating both the Board's and the Committee's wishes as required.

Section 5. Meetings

- a. The regular meetings of the Parks and Recreation Committee will be held according to the committee's established and approved yearly schedule. The meetings will be held the second Monday of each month, unless otherwise noted. Following final approval by the committee of their Meeting Schedule, it will be published and posted under requirements set forth within the Open Meetings Act.
- b. All meetings will require a quorum of eligible voting members in attendance in order to conduct business and make decisions. Meetings held with less than a quorum will be discussion sessions only where no votes will be taken.
- c. Meetings will be conducted under generally accepted Parliamentary rules as described in Robert Rules of Order.

Section 6. Compensation

- a. Appointed members of the committee, except for the Board representative, serve without compensation. If a committee member attends a Township Board approved meeting/conference, they will be reimbursed for approved expenses only.

Section 7: Safety

- a. Committee members shall not interact with the public to enforce any park rules. If an infraction of a park rule is observed, the member should contact the proper law enforcement agency if the infraction is deemed a safety concern. Subsequently, the Township Supervisor will be notified of the incident as soon as possible. If the infraction is considered to be minor and of no danger to the public, the Township Supervisor should be contacted first, where a decision will be made as to the proper follow-up.
- b. All infractions will be documented using the attached form. Once completed, the form will be forwarded to the Township Supervisor and Township Clerk for filing and follow-up if required.

Bingham Township

P&R Incident Report

Park Location:

Reported by (Committee Member Name):

Date & Time of Incident:

Date & Time Reported:

Incident Reported to (Name if known):

Brief Description of Incident:

Brief Description of Resolution:

Follow-up by Township (if required):

ZONING ADMINISTRATOR'S REPORT BINGHAM TOWNSHIP

October 2023

For November 2023 Township Board Meeting

LAND USE PERMITS ISSUED

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY BUILDINGS	Commercial/ Other/Solar
OCTOBER 2023	1	0	1	0	0
Year To Date 2023	50	11	11	23	5
YTD 2022	42	14	11	14	3
YTD 2021	53	23	7	17	6
YTD 2020	31	9	9	13	0
YTD 2019	43	14	11	15	3
YTD 2018	52	18	9	23	2
YTD 2017	55	22	14	18	1
YTD 2016	41	17	9	15	0
YTD 2015	41	14	14	7	6
YTD 2014	30	6	5	17	2

revisions to existing permits.

Many questions on Land Use Permits, setbacks, zoning, permit process, etc.

Land Division

- Approved one application for one new parcel on Pineview Rd.

Zoning Board of Appeals:

- Discussions on potential variance

Short Term Rental Administration

- 78 permits issued for 2023
- Inquiries every day.
- Renewals for 2024 coming in steady

Other Work:

- Inspections / enforcement letters.
- Master Plan Review
- Many Inquiries on zoning matters.
- Participated in TTCI Technical Committee Meeting

Bingham Township
Treasurer's Monthly Report
 October 2023

Oct 23

Income	
Property Tax Revenues	
402 . Current Property Taxes	93,897.02
665 . Interest Income	1,109.36
Total Property Tax Revenues	<u>95,006.38</u>
245 set aside	
665 . 245 interest income	375.74
Total 245 set aside	<u>375.74</u>
Regular Revenue	
474 . Short Term Rental Permit	600.00
539 . Grants	25,000.00
665 . Interest Income	1,237.73
675 . Cemetery Lots	500.00
Total Regular Revenue	<u>27,337.73</u>
Total Income	<u>122,719.85</u>
Expense	
General Expenses	
Bank Proof Adj. Debit	3.58
Expenses	9,440.49
Payroll Expense	11,513.60
Total General Expenses	<u>20,957.67</u>
Property Tax Disbursements	
Commission on Aging	0.00
County Allocation	103,799.13
School Debt	44,202.18
School Operating Tax	201,637.91
School Sinking Fund	14,818.00
State Education Tax	185,466.83
TBAISD	89,243.00
Total Property Tax Disbursements	<u>639,167.05</u>
Property Tax Expenses	
Service Charge from bank	321.56
Total Property Tax Expenses	<u>321.56</u>
Total Expense	<u>660,446.28</u>
Net Income	<u><u>-537,726.43</u></u>

Bingham Township Clerk and Treasurer Balance Sheet

As of October 31, 2023	
	Treasurer
101 . General Fund Cash: General Checking TCSB	324,233.91
General Investment 18 mo CD Northwestern	115,504.32
General Investment 12 mo CD Northwestern	77,039.26
TOTAL	516,777.49
503,008.74	
245 . Set Aside Fund:245 Fund Investment Acct.	15,880.88
245 . Set Aside Fund:245-245 Area Improvements	62,085.03
245 . Set Aside Fund:245-246 Parks and Rec. Grant	25,018.66
245 . Set Aside Fund:245-248 Parks and Rec. Improvements	7,385.45
245 . Set Aside Fund:245-248 Parks and Rec. Improvements	15,376.96
245 . Set Aside Fund:245-259 Office Equipment	12,563.05
245 . Set Aside Fund:245-262 Elections	54,734.97
245 . Set Aside Fund:245-265 Schoolhouse	7,109.03
245 . Set Aside Fund:245-276 Cemetery	45,080.56
245 . Set Aside Fund:245-466 Roads	8,134.41
245 . Set Aside Fund:245-539 Grants	204,809.48
245 . Set Aside Fund:245-540 Federal Grant	30,318.72
245 . Set Aside Fund:245-721 Planning - Master Plan	4,323.98
245 . Set Aside Fund:245-752 Assessor Field Project	10,187.56
245 . Set Aside Fund:245-802 Attorney	503,008.74
TOTAL	503,008.74
Total Money in Bingham Township Accounts	\$1,019,786.23
	\$1,019,786.23

**Bingham Township
Clerk and Treasurer Balance Sheet**

As of October 31, 2023

<u>Clerk</u>	<u>Treasurer</u>
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0.00

Difference

Bingham Township
Vendor Balance Summary
All Transactions

	<u>Nov 20, 23</u>
A. Rink Architects, Inc.	2,800.00
Buneks'	348.52
Charter Communications cable	169.97
Cherryland Electric Cooperative	96.41
Consumers Energy	222.44
Cynthia A. Kacin	150.00
GFL Environmental	121.16
Graham Builders	27,810.00
KCI (Kent Communications Inc)	988.03
Leelanau Enterprise & Tribune	38.65
Lorin Lardie	18.14
Netlink Business Systems	210.00
Paul Whiteford	3,777.00
Steven Patmore	400.00
Suttons Bay Township	1,888.11
Tobin & Co., P.C.	4,045.00
Todd Stone	29.73
Wells Fargo Financial Leasing, Inc	77.08
Williams & Bay Portable Restrooms	551.50
TOTAL	<u><u>43,741.74</u></u>

Bingham Township
Payroll Transactions by Payee
 October 17 through November 20, 2023

Date	Name	Amount
Michigan Treasury 11/20/2023	Michigan Treasury	-437.41
Total Michigan Treasury		-437.41
United States Treasury 11/20/2023	United States Treasury	-2,162.40
Total United States Treasury		-2,162.40
Clark, Kim R. 11/20/2023	Clark, Kim R.	-527.21
Total Clark, Kim R.		-527.21
Friske, Angela 11/20/2023	Friske, Angela	-2,031.53
Total Friske, Angela		-2,031.53
Grant, Sandra K 11/20/2023	Grant, Sandra K	-1,982.42
Total Grant, Sandra K		-1,982.42
Jasinski, Catherine D 11/20/2023	Jasinski, Catherine D	-66.22
Total Jasinski, Catherine D		-66.22
Layman, Jeffrey H 11/20/2023	Layman, Jeffrey H	-238.09
Total Layman, Jeffrey H		-238.09
Morio, Kathy 11/20/2023	Morio, Kathy	-2,072.42
Total Morio, Kathy		-2,072.42
Park, J Michael 11/20/2023	Park, J Michael	-70.64
Total Park, J Michael		-70.64
Pawlowicz, James L 11/20/2023	Pawlowicz, James L	-61.81
Total Pawlowicz, James L		-61.81
Priest, Daniel J 11/20/2023	Priest, Daniel J	-374.40
Total Priest, Daniel J		-374.40
Stone{trustee}, Todd 11/20/2023	Stone{trustee}, Todd	-211.59
Total Stone{trustee}, Todd		-211.59
Werner, Marian E 11/20/2023	Werner, Marian E	-1,355.02
Total Werner, Marian E		-1,355.02
Woods, Mary E 11/20/2023	Woods, Mary E	-61.80
Total Woods, Mary E		-61.80
TOTAL		-11,652.96

Bingham Township
Profit & Loss Budget vs. Actual
 July 1 through November 20, 2023

	<u>Jul 1 - Nov 20, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
245 Account				
245-665 · Interest Income	5,148.50	1,500.00	3,648.50	343.23%
Total 245 Account	<u>5,148.50</u>	<u>1,500.00</u>	<u>3,648.50</u>	<u>343.23%</u>
Building Authority Account				
665 Interest	1,519.82	0.00	1,519.82	100.0%
Total Building Authority Account	<u>1,519.82</u>	<u>0.00</u>	<u>1,519.82</u>	<u>100.0%</u>
400 · REVENUES				
474 · Short Term Rental Permits	600.00	25,800.00	-25,200.00	2.33%
401 · Current Taxes	141.40	58,004.00	-57,862.60	0.24%
405 · School Payment-Summer Tax Coll.	0.00	5,200.00	-5,200.00	0.0%
420 · Delinquent Pers Property Taxes	0.00	50.00	-50.00	0.0%
445 · Penalties & Interest on Taxes	0.00	4,000.00	-4,000.00	0.0%
476 · Land Use Permits	75.00	5,000.00	-4,925.00	1.5%
477 · Special Land Use Permits	0.00	400.00	-400.00	0.0%
478 · Land Divisions	0.00	1,050.00	-1,050.00	0.0%
479 · Appeals/Variances	0.00	200.00	-200.00	0.0%
539 · Grants	25,000.00	226,000.00	-201,000.00	11.06%
574 · State Revenue Sharing	140,587.00	282,130.00	-141,543.00	49.83%
580 · Metro Funds	0.00	7,500.00	-7,500.00	0.0%
642 · Ord. Books, Copies, FOIAs	0.00	50.00	-50.00	0.0%
665 · Interest Income	162.25	1,000.00	-837.75	16.23%
675 · Cemetery Lots	2,700.00	1,000.00	1,700.00	270.0%
677 · Reimbursements	50.64	1,000.00	-949.36	5.06%
687 · Refunds/Rebates	0.00	1,000.00	-1,000.00	0.0%
Total 400 · REVENUES	<u>169,316.29</u>	<u>619,384.00</u>	<u>-450,067.71</u>	<u>27.34%</u>
Total Income	<u>175,984.61</u>	<u>620,884.00</u>	<u>-444,899.39</u>	<u>28.34%</u>

Bingham Township
Profit & Loss Budget vs. Actual
 July 1 through November 20, 2023

Expense	Jul 1 - Nov 20, 23	Budget	\$ Over Budget	% of Budget
725 · Fire Authority				
725-704 · Mtg. per Diem	200.00	480.00	-280.00	41.67%
Total 725 · Fire Authority	<u>200.00</u>	<u>480.00</u>	<u>-280.00</u>	<u>41.67%</u>
101-TOWNSHIP BOARD				
101-722 · MPO Contract	0.00	3,700.00	-3,700.00	0.0%
101-723 · Housing North Contract	1,000.00	1,000.00	0.00	100.0%
101-720 · Short Term Rentals				
101-721 · Short Term Rental-Admin	1,400.00	8,600.00	-7,200.00	16.28%
101-720 · Short Term Rentals - Other	0.00	10,000.00	-10,000.00	0.0%
Total 101-720 · Short Term Rentals	<u>1,400.00</u>	<u>18,600.00</u>	<u>-17,200.00</u>	<u>7.53%</u>
101-724 · Clean-Up Day	0.00	4,500.00	-4,500.00	0.0%
101-702 · Trustee Salaries	1,996.40	4,791.41	-2,795.01	41.67%
101-704 · Land Division Salary	250.00	600.00	-350.00	41.67%
101-705 · Office Aide	870.66	2,346.00	-1,475.34	37.11%
101-725 · Contractual Service-Lawn Maint.	10,246.00	13,000.00	-2,754.00	78.82%
101-726 · Miscellaneous	7.00	2,000.00	-1,993.00	0.35%
101-802 · Attorney	0.00	4,000.00	-4,000.00	0.0%
101-803 · Audit	4,045.00	4,000.00	45.00	101.13%
101-805 · Dues (MTA, Planning)	0.00	4,000.00	-4,000.00	0.0%
101-806 · Webmaster	150.00	600.00	-450.00	25.0%
101-860 · Mileage	0.00	200.00	-200.00	0.0%
101-865 · Insurance	822.00	7,825.00	-7,003.00	10.51%
101-866 · Hazmat	395.00	400.00	-5.00	98.75%
101-920 · Street Lights (electric bill)	362.70	950.00	-587.30	38.18%
101-955 · Education	541.32	1,000.00	-458.68	54.13%
101-956 · Recording Secretary	450.00	1,100.00	-650.00	40.91%
Total 101-TOWNSHIP BOARD	<u>22,536.08</u>	<u>74,612.41</u>	<u>-52,076.33</u>	<u>30.2%</u>
171-SUPERVISOR				
171-706 · Supervisor Salary	7,865.35	18,876.88	-11,011.53	41.67%
Total 171-SUPERVISOR	<u>7,865.35</u>	<u>18,876.88</u>	<u>-11,011.53</u>	<u>41.67%</u>
215- CLERK				
215-705 Clerical Assistant-f/c	0.00	400.00	-400.00	0.0%
215-701 · Clerk Salary	11,948.55	28,676.47	-16,727.92	41.67%
215-703 · Deputy Wages	0.00	3,240.00	-3,240.00	0.0%
Total 215- CLERK	<u>11,948.55</u>	<u>32,316.47</u>	<u>-20,367.92</u>	<u>36.97%</u>
247-BOARD of REVIEW				
247-704 · Per Diems	180.00	2,090.00	-1,910.00	8.61%
Total 247-BOARD of REVIEW	<u>180.00</u>	<u>2,090.00</u>	<u>-1,910.00</u>	<u>8.61%</u>

Bingham Township
Profit & Loss Budget vs. Actual
 July 1 through November 20, 2023

	<u>Jul 1 - Nov 20, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
253 - TREASURER				
253-702 Treasurer Salary	12,327.85	29,586.85	-17,259.00	41.67%
253-703 Deputy Wages	0.00	500.00	-500.00	0.0%
253-956 Miscellaneous	0.00	1,600.00	-1,600.00	0.0%
253-705 Clerical Assistant	0.00	500.00	-500.00	0.0%
Total 253 - TREASURER	<u>12,327.85</u>	<u>32,186.85</u>	<u>-19,859.00</u>	<u>38.3%</u>
257 - ASSESSOR				
257-702 Assessor Salary	11,933.05	28,639.35	-16,706.30	41.67%
257-703 Assessor Assistant Salary	2,051.84	3,870.24	-1,818.40	53.02%
257-860 Mileage	136.25	400.00	-263.75	34.06%
Total 257 - ASSESSOR	<u>14,121.14</u>	<u>32,909.59</u>	<u>-18,788.45</u>	<u>42.91%</u>
262 - ELECTIONS				
262-703 Wages	0.00	9,000.00	-9,000.00	0.0%
262-727 Supplies	0.00	1,700.00	-1,700.00	0.0%
262-728 Shredding	85.55	175.00	-89.45	48.89%
262-860 mileage	0.00	500.00	-500.00	0.0%
262-930 Mach set-ups	0.00	2,500.00	-2,500.00	0.0%
Total 262 - ELECTIONS	<u>85.55</u>	<u>13,875.00</u>	<u>-13,789.45</u>	<u>0.62%</u>
265- TOWNSHIP HALL				
265-730 Tax Bill/Assessment Notice	956.66	4,200.00	-3,243.34	22.78%
265-727 Supplies	924.45	3,200.00	-2,275.55	28.89%
265-728 Postage	2,270.61	6,000.00	-3,729.39	37.84%
265-850 Telephone	399.90	1,200.00	-800.10	33.33%
265-851 Copy Machine	521.02	1,600.00	-1,078.98	32.56%
265-852 Software Support	1,002.00	7,900.00	-6,898.00	12.68%
265-855 Internet Access	449.95	1,300.00	-850.05	34.61%
265-900 Advertising & Publishing	419.09	2,400.00	-1,980.91	17.46%
265-920 Ut - ELECTRIC	505.30	2,800.00	-2,294.70	18.05%
265-921 UT - Gas	0.00	1,400.00	-1,400.00	0.0%
265-930 Repairs/maintenance	334.53	1,200.00	-865.47	27.88%
265-931 Cleaning	54.42	900.00	-845.58	6.05%
265-932 Waste Pickup	155.80	400.00	-244.20	38.95%
Total 265- TOWNSHIP HALL	<u>7,993.73</u>	<u>34,500.00</u>	<u>-26,506.27</u>	<u>23.17%</u>
276- CEMETERIES				
276-702 Cemetery Clerk	500.00	1,200.00	-700.00	41.67%
276-701 Sexton	0.00	432.00	-432.00	0.0%
276-727 Supplies/ Maintenance	508.52	800.00	-291.48	63.57%
276-920 Utilities - Keswick Cemetery	289.81	500.00	-210.19	57.96%
276-932 Waste Pick-up	229.98	450.00	-220.02	51.11%
Total 276- CEMETERIES	<u>1,528.31</u>	<u>3,382.00</u>	<u>-1,853.69</u>	<u>45.19%</u>

Bingham Township
Profit & Loss Budget vs. Actual
 July 1 through November 20, 2023

	<u>Jul 1 - Nov 20, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
721 · PLANNING				
721-704 · Planning Meeting Per Diem	1,025.00	5,700.00	-4,675.00	17.98%
721-855 · Education	0.00	900.00	-900.00	0.0%
721-956 · Recording Secretary	75.00	770.00	-695.00	9.74%
Total 721 · PLANNING	<u>1,100.00</u>	<u>7,370.00</u>	<u>-6,270.00</u>	<u>14.93%</u>
722 · PLANNING/ZONING CONTRACT				
722-726 · Planning Services	2,228.53	8,914.15	-6,685.62	25.0%
722-727 · Zoning Services	9,440.55	22,657.32	-13,216.77	41.67%
Total 722 · PLANNING/ZONING CONTRACT	<u>11,669.08</u>	<u>31,571.47</u>	<u>-19,902.39</u>	<u>36.96%</u>
723 · ZONING BOARD OF APPEALS				
723-704 · Mtg, Per Diem	0.00	855.00	-855.00	0.0%
723-855 · Education	0.00	200.00	-200.00	0.0%
Total 723 · ZONING BOARD OF APPEALS	<u>0.00</u>	<u>1,055.00</u>	<u>-1,055.00</u>	<u>0.0%</u>
755 · PARKS				
755-704 · Park Rep per Diem	200.00	480.00	-280.00	41.67%
755-727 · Supplies	76.24	500.00	-423.76	15.25%
755-920 · Utilities - Bingham Twp Park	119.35	300.00	-180.65	39.78%
755-932 · Waste Pick-up	655.56	800.00	-144.44	81.95%
755-940 · Porta Potty Rentals	2,482.75	3,200.00	-717.25	77.59%
755-945 · Park Improvements	627.01	11,425.00	-10,797.99	5.49%
Total 755 · PARKS	<u>4,160.91</u>	<u>16,705.00</u>	<u>-12,544.09</u>	<u>24.91%</u>
6561 · PAYROLL EXPENSES - FICA	4,035.07	10,000.00	-5,964.93	40.35%
996 · TRANSFER OUT TO 245 FUND	21,585.00	0.00	21,585.00	100.0%
8000 · 245 Expenditures	37,398.50	0.00	37,398.50	100.0%
CONTINGENCY	0.00	1,000.00	-1,000.00	0.0%
4000 · Reconciliation Discrepancies	3.85	0.00	3.85	100.0%
Total Expense	<u>158,738.97</u>	<u>312,930.67</u>	<u>-154,191.70</u>	<u>50.73%</u>
Net Income	<u>17,245.64</u>	<u>307,953.33</u>	<u>-290,707.69</u>	<u>5.6%</u>