

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING AGENDA
January 15, 2024 7pm**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**

- 5. CONFLICT OF INTEREST**

- 6. APPROVAL OF December 18, 2023 Reg. Board Meeting Minutes**

- 7. PUBLIC COMMENT**

- 8. OLD BUSINESS**
 - a. Township Hall Roof Project
 - b. Roof Repair-Pumphouse at Maple Grove Cemetery
 - c. Construction Update

- 9. NEW BUSINESS**

- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
 - a. Parks and Recreation Committee – Todd Stone
 - b. Building & Grounds Committee – Kathy Morio
 - c. Cemetery Committee - Midge Werner
 - d. Zoning Administrator/STR Administrator-Steve Patmore
 - e. Planning Commission-Steve Patmore, Jeff Layman
 - f. Fire Authority (documents emailed)-Sandra Grant
 - g. Assessor's Quarterly Report (Jan/Apr/Jul/Oct)
 - h. Treasurer
 - i. Trustee
 - j. Clerk
 - i. Vendor & Payroll Reports
 - k. Supervisor

- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**

- 12. ADJOURNMENT**

SUBMITTED:

APPROVED:

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING MINUTES**

December 18, 2023, 7:00 pm

1. CALL TO ORDER

Midge Werner called the meeting to order at 7:00 p.m.

2. ROLL CALL

Midge Werner, Supervisor	Present
Kathy Morio, Clerk	Present
Sandra Grant, Treasurer	Present
Jeff Layman, Trustee	Present
Todd Stone, Trustee	Present

Quorum Present

In attendance: Steve Patmore, Zach Marano, John Werner, Jan Stone

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Sandra/moved, Jeff/supported to approve the agenda as presented. Motion carried.

5. CONFLICT OF INTEREST - None

6. APPROVAL OF MINUTES

November 20, 2023 - **Todd/moved, Kathy/supported to approve the minutes of November 20, 2023 as presented and amended Motion carried.** Park & Rec Policy Update-second sentence: *Engage with public on behalf, as representative, of the Bingham township.*

7. PUBLIC COMMENT - None

8. OLD BUSINESS

A. Park and Rec Committee bylaws - Todd Stone

When engaging with the public in the Bingham Township parks, it is okay to not identify yourself as a Township representative. Midge has sent the Parks and Rec information to the attorney but has not been able to talk to him yet. We really can't move forward on the by-laws and goals and objectives until the attorney looks at it. The Township does not want any Township representative approaching a person in the parks in order to enforce Parks and Rec rules. There is concern for the safety of the individual and liability to the Township. The attorney may have some insight into this.

9. NEW BUSINESS

a. 2024 Board Meeting dates

Regular Bingham Township Board Meetings are held here at the Bingham Schoolhouse on the THIRD MONDAY of each month at 7pm. The meeting dates for the 2024 year are:

January 15 February 19 March 18
April 15 May 20 June 17*
July 15 August 19 September 16
October 21 November 18 December 16
*ANNUAL MEETING: Mon. June 17 @ 5:30pm

Sandra/moved, Todd/supported to accept the 2024 meeting dates as presented.
Motion carried.

b. Parks & Rec Policy on Memorial Gifts – Todd Stone

Discussion of memorial gifts began in response to a request to place a memorial in a park and a significant donation that was given to the Parks and Rec Committee. Todd distributed a document outlining guidelines. The Township would have liberty of where the memorial is placed and maintaining it. If the memorial item wears out, the Township will notify the donor and dispose of the item. The Township will not be responsible for replacement of memorial items. Sandra suggested that a statement of the Board can dispose of memorial items at the Board's discretion. should be in the guidelines. The cost and installation of a memorial item would be the donor's expense. The Board will have the final decision in all matters. Todd will prepare the final draft.

c. Parks & Rec Fund Request – Todd Stone

It was in the budget to purchase a couple of tables. There is currently a sale of 20% off the final cost. He would like to purchase the tables and a grill to take advantage of the sale. The cost would be about \$2700 and the shipping would be \$650. The amount is in the budget.

Sandra/moved, Kathy/supported to approve the purchase of 2 tables and a grill, not to exceed \$2900, coming out of line item 755-945 of the budget. Motion carried.

10. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee – Todd Stone

The Committee is redoing the five-year plan. A document of goals and objectives was distributed. The Board's consensus was that the goals and objectives looked good.

The January meeting will be a work session on the five-year plan.

b. Building and Grounds Committee – Kathy Morio

The addition is coming along.

c. Cemetery Committee – Midge Werner

The Committee reviewed the foresters report. A smaller committee will prioritize needed work items. Kurtis will look at the pump house in the cemetery. A neighbor of the cemetery had survey done and found that the cemetery driveway is partly on their property. Midge is talking with the neighbor regarding this.

d. Zoning Administrator/STR Administrator – Steve Patmore

Short term rental renewal registrations are coming in. This is behind where we were last year. A notice will be sent out to those who haven't renewed yet.

e. Planning Commission – Steve Patmore, Jeff Layman

There was not a quorum at the last meeting. There was discussion on the Master Plan. We can get the file from Networks and we will be able to edit it ourselves. The Commission meets on the first Thursday of the month but in January they will be meeting January 11, 2024.

f. Fire Authority (documents mailed) – Sandra Grant

g. Assessor's Quarterly Report (January, April, July, October), no report.

The Board of Review met in December.

h. Treasurer Report - Check processing was delayed because of a software program issue.

i. Trustee Jeff Layman – Kudos to Midge and Steve for changing the entrance and exit at the cemetery.

j. Clerk

- Vendor and Payroll Reports

Vendor payouts were \$8,286.91 and payroll was \$11,495.46. Two additions on the vendor report-Brian Kindt for Park & Rec website work and Cathy Core for cleaning.

Midge/moved, Sandra/supported to accept the Vender report of \$8,286.91 and the payroll report of \$11,495.46 with two additions. Motion carried.

There was discussion about paying the monthly fee for a domain without a credit card. Perhaps we could pay through Netlink rather than get a credit card.

k. Supervisor – Midge Werner- Bingham township had a good year; Merry Christmas.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS - None

12. ADJOURNMENT

The meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Cindy Kacin

Recording Secretary



LLC

Licensed and Insured Residential Contractor

906-630-2221

**Residential Builders
License # 2102200595**

Estimate

Date: January 11, 2024
Bingham Township Hall
Suttons Bay, MI 49684

Salesperson	Job	Payment Terms	
Kurtis Graham	Bingham Twp Hall Roof	See below	

Tear off and remove all old shingles on existing building.			
Dry in roof with ice and water shield and synthetic paper.			
Install new black 30-year architectural shingles to match new addition.			
Clean up and haul all debris away.			
Labor and materials included.			
EXTRAS- If there is a large amount of rot on the roof under the shingles, time and materials added to replace.			
Total			\$11,000

50% due to start

50% due at completion

Thank you for your business!



LLC
Licensed and Insured Residential Contractor

906-630-2221

**Residential Builders
License # 2102200595**

Estimate

Date: January 11, 2024
Bingham Township Hall
Suttons Bay, MI 49684

Salesperson	Job	Payment Terms	
Kurtis Graham	Maple Grove Pump House	Payment due when complete	
Strip off all old shingles. Install ice and water shield on all of roof. Reshingle with 30 year black architectural shingles.			
Clean up and haul all debris away.			
Will be completed when weather allows for good access.			
Total			\$1,500

Thank you for your business!

ZONING ADMINISTRATOR'S REPORT BINGHAM TOWNSHIP

December 2023

For January 2024 Planning Commission & Township Board Meetings

LAND USE PERMITS ISSUED

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY BUILDINGS	Commercial/ Other/Solar
DECEMBER 2023	3	0	0	3	0
Year To Date 2023	54	11	12	26	5
YTD 2022	50	16	14	16	4
YTD 2021	66	26	13	21	6
YTD 2020	33	9	10	14	0
YTD 2019	49	16	13	17	3
YTD 2018	53	19	9	23	2
YTD 2017	63	23	17	21	2
YTD 2016	45	19	9	16	1
YTD 2015	44	14	14	10	6
YTD 2014	31	6	6	17	2

LUP 23-052 7710 E. Sierra Drive Detached Garage
LUP 23-053 6724 S. Lake Leelanau Drive Detached Garage
LUP 23-054 5993 S. West Bayshore Dr Shed
Revisions to existing permits.
Questions on Land Use Permits, setbacks, zoning, permit process, etc.

Land Division

- No Activity

Zoning Board of Appeals:

- No Activity

Short Term Rental Administration

- 35 total applications reviewed so far in 2024
- Inquiries on renewals, permits, and the process are received every day.

Other Work:

- Inspections / enforcement letters.
- Master Plan Review
- Many Inquiries on zoning matters.
- Participated in TTCI Technical Committee Meeting in December

ASSESSOR'S QUARTERLY REPORT
OCTOBER THRU DECEMBER 2023

Deeds, property transfer affidavits, name/address changes, principal residence exemptions, and rescind affidavits are up-to-date.

Steve and I have reviewed and approved one land division this past quarter. All land division and property transfers from 2023 will be created in the database, on the tax map, and newly created parcels.

The County has submitted the residential, commercial, industrial, and agricultural studies for 2024 to the Township. I have reviewed the studies and we have settled on the ratios for 2024. I am completing the Township studies for 2024 to satisfy those ratios.

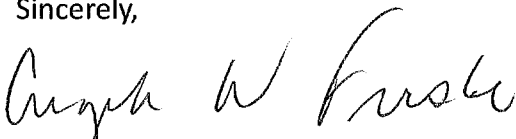
The December Board of Review was held. There was one veteran appeal, one poverty appeal, and one error of fact for current year and prior year. Minutes, agenda, decisions sent, computer updates have all been completed.

All new construction field work round one has completed by Dan, Kim, and I. An additional day field day will happen in the next couple of weeks for follow ups. Kim has entered all but one of those days permit, date inspected, and photos in the computer. All new construction value and drawings will be completed in the next month for 2024.

I printed and Kim mailed personal property statements for 2024 to all non-exempt business and utility companies within the Township. As the statements and/or exemptions are returned I will enter information into the database over the next six weeks.

I assisted the public with a variety of assessing, land division, pre, tax, etc. questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Angela W. Friske".

Angela W. Friske, Assessor

Bingham Township
Treasurer's Monthly Report
December 2023

	Dec 23
Income	
Property Tax Revenues	
402 . Current Property Taxes	431,452.62
410 . Current Pers. Prop. Taxes	2,268.16
665 . Interest Income	154.05
Total Property Tax Revenues	433,874.83
245 set aside	
665 . 245 interest income	149.68
Total 245 set aside	149.68
Regular Revenue	
474 . Short Term Rental Permit	3,000.00
401 . Current Taxes	6,312.71
665 . Interest Income	390.79
Total Regular Revenue	9,703.50
Total Income	443,728.01
Expense	
General Expenses	
Expenses	10,461.99
Payroll Expense	11,495.46
Total General Expenses	21,957.45
Property Tax Disbursements	
Early Childhood	5,873.71
Library	15,385.35
BATA	15,113.86
Commission on Aging	9,892.41
County Allocation	9,148.34
County Road	15,783.24
Fire Operations	101,596.49
Recycling Fee	4,770.00
School Debt	3,895.80
School Operating Tax	20,204.92
School Sinking Fund	1,305.97
State Education Tax	16,346.23
TBAISD	7,865.46
Township Allocation	6,312.71
Total Property Tax Disbursements	233,494.49
Property Tax Expenses	
Service Charge from bank	53.59
Boad of Review Adjustments	894.03
Returned Deposited Item	28,909.44
Total Property Tax Expenses	29,857.06
Total Expense	285,309.00
Net Income	158,419.01

Bingham Township Clerk and Treasurer Balance Sheet

As of December 31, 2023	
	Treasurer
Clerk	Treasurer
101 . General Fund Cash: General Checking TCSB	436,407.79
General Investment 18 mo CD Northwestern	0.00
General Investment 12 mo CD Northwestern	77,039.26
TOTAL	513,447.05
0.00	
245 . Set Aside Fund:245 Fund Investment Acct.	491,777.22
245 . Set Aside Fund:245-245 Area Improvements	15,905.75
245 . Set Aside Fund:245-246 Parks and Rec. Grant	62,182.25
245 . Set Aside Fund:245-247 Ingraham Foundation Grant	25,057.84
245 . Set Aside Fund:245-248 Parks and Rec. Improvements	7,397.01
245 . Set Aside Fund:245-259 Office Equipment	15,401.04
245 . Set Aside Fund:245-262 Elections	40,062.63
245 . Set Aside Fund:245-265 Schoolhouse	54,820.69
245 . Set Aside Fund:245-276 Cemetery	8,121.73
245 . Set Aside Fund:245-466 Roads	45,151.15
245 . Set Aside Fund:245-539 Grants	8,144.99
245 . Set Aside Fund:245-540 Federal Grant	165,458.17
245 . Set Aside Fund:245-721 Planning - Master Plan	30,366.19
245 . Set Aside Fund:245-752 Assessor Field Project	3,504.26
245 . Set Aside Fund:245-802 Attorney	10,203.52
TOTAL	491,777.22
Total Money in Bingham Township Accounts	\$1,005,224.27
Difference	\$1,005,224.27
	0.00

Bingham Township
Payroll Transactions by Payee
December 19, 2023 through January 15, 2024

<u>Date</u>	<u>Name</u>	<u>Amount</u>
Michigan Treasury 01/15/2024	Michigan Treasury	-399.51
Total Michigan Treasury		-399.51
United States Treasury 01/15/2024	United States Treasury	-1,972.24
Total United States Treasury		-1,972.24
Clark, Kim R. 01/15/2024	Clark, Kim R.	-370.96
Total Clark, Kim R.		-370.96
Friske, Angela 01/15/2024	Friske, Angela	-2,043.53
Total Friske, Angela		-2,043.53
Grant, Sandra K 01/15/2024	Grant, Sandra K	-1,991.41
Total Grant, Sandra K		-1,991.41
Layman, Jeffrey H 01/15/2024	Layman, Jeffrey H	-176.28
Total Layman, Jeffrey H		-176.28
Morio, Kathy 01/15/2024	Morio, Kathy	-2,085.42
Total Morio, Kathy		-2,085.42
Stone(trustee), Todd 01/15/2024	Stone(trustee), Todd	-211.60
Total Stone(trustee), Todd		-211.60
Werner, Marian E 01/15/2024	Werner, Marian E	-1,368.02
Total Werner, Marian E		-1,368.02
TOTAL		-10,618.97

11:17 AM

01/12/24

Bingham Township
Vendor Balance Summary
All Transactions

	<u>Jan 15, 24</u>
Charter Communications cable	169.97
Cherryland Electric Cooperative	96.41
Consumers Energy	370.22
Cynthia A. KacIn	75.00
Election Source	990.00
GFL Environmental	40.10
Graham Builders	27,810.00
Leelanau County Treasurer	1.47
Leelanau Enterprise & Tribune	114.60
Netlink Business Systems	292.50
Pitney Bowes Inc	91.29
Staples	135.01
Steven Patmore	700.00
Suttons Bay Township	1,888.11
The Copy Shop	128.64
Wells Fargo Financial Leasing, Inc	77.08
TOTAL	<u><u>32,980.40</u></u>

Bingham Township
Profit & Loss Budget vs. Actual
 July 1, 2023 through January 15, 2024

	<u>Jul 1, '23 - Jan 15, 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
245 Account				
245-665 · Interest Income	5,917.68	1,500.00	4,417.68	394.51%
Total 245 Account	<u>5,917.68</u>	<u>1,500.00</u>	<u>4,417.68</u>	<u>394.51%</u>
Building Authority Account				
665 Interest	4,284.23	0.00	4,284.23	100.0%
Total Building Authority Account	<u>4,284.23</u>	<u>0.00</u>	<u>4,284.23</u>	<u>100.0%</u>
400 · REVENUES				
474 · Short Term Rental Permits	9,300.00	25,800.00	-16,500.00	36.05%
401 · Current Taxes	14,620.31	58,004.00	-43,383.69	25.21%
405 · School Payment-Summer Tax Coll.	0.00	5,200.00	-5,200.00	0.0%
420 · Delinquent Pers Property Taxes	0.00	50.00	-50.00	0.0%
445 · Penalties & Interest on Taxes	0.00	4,000.00	-4,000.00	0.0%
476 · Land Use Permits	1,125.00	5,000.00	-3,875.00	22.5%
477 · Special Land Use Permits	0.00	400.00	-400.00	0.0%
478 · Land Divisions	150.00	1,050.00	-900.00	14.29%
479 · Appeals/Variances	0.00	200.00	-200.00	0.0%
539 · Grants	25,000.00	226,000.00	-201,000.00	11.06%
574 · State Revenue Sharing	191,167.00	282,130.00	-90,963.00	67.76%
580 · Metro Funds	0.00	7,500.00	-7,500.00	0.0%
642 · Ord. Books, Copies, FOIAs	0.00	50.00	-50.00	0.0%
665 · Interest Income	204.42	1,000.00	-795.58	20.44%
675 · Cemetery Lots	2,700.00	1,000.00	1,700.00	270.0%
677 · Reimbursements	50.64	1,000.00	-949.36	5.06%
687 · Refunds/Rebates	0.00	1,000.00	-1,000.00	0.0%
Total 400 · REVENUES	<u>244,317.37</u>	<u>619,384.00</u>	<u>-375,066.63</u>	<u>39.45%</u>
Total Income	254,519.28	620,884.00	-366,364.72	40.99%

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2023 through January 15, 2024

Expense	Jul 1, '23 - Jan 15, 24	Budget	\$ Over Budget	% of Budget
725 · Fire Authority				
725-704 · Mtg. per Diem	280.00	480.00	-200.00	58.33%
Total 725 · Fire Authority	280.00	480.00	-200.00	58.33%
101-TOWNSHIP BOARD				
101-722 · MPO Contract	0.00	3,700.00	-3,700.00	0.0%
101-723 · Housing North Contract	1,000.00	1,000.00	0.00	100.0%
101-720 · Short Term Rentals				
101-721 · Short Term Rental-Admin	3,600.00	8,600.00	-5,000.00	41.86%
101-720 · Short Term Rentals - Other	0.00	10,000.00	-10,000.00	0.0%
Total 101-720 · Short Term Rentals	3,600.00	18,600.00	-15,000.00	19.36%
101-724 · Clean-Up Day	0.00	4,500.00	-4,500.00	0.0%
101-702 · Trustee Salaries	2,794.96	4,791.41	-1,996.45	58.33%
101-704 · Land Division Salary	350.00	600.00	-250.00	58.33%
101-705 · Office Aide	968.36	2,346.00	-1,377.64	41.28%
101-725 · Contractual Service-Lawn Maint.	12,420.00	13,000.00	-580.00	95.54%
101-726 · Miscellaneous	8.47	2,000.00	-1,991.53	0.42%
101-802 · Attorney	0.00	4,000.00	-4,000.00	0.0%
101-803 · Audit	4,045.00	4,000.00	45.00	101.13%
101-805 · Dues (MTA, Planning)	0.00	4,000.00	-4,000.00	0.0%
101-806 · Webmaster	300.00	600.00	-300.00	50.0%
101-860 · Mileage	0.00	200.00	-200.00	0.0%
101-865 · Insurance	822.00	7,825.00	-7,003.00	10.51%
101-866 · Hazmat	395.00	400.00	-5.00	98.75%
101-920 · Street Lights (electric bill)	507.78	950.00	-442.22	53.45%
101-955 · Education	541.32	1,000.00	-458.68	54.13%
101-956 · Recording Secretary	600.00	1,100.00	-500.00	54.55%
Total 101-TOWNSHIP BOARD	28,352.89	74,612.41	-46,259.52	38.0%
171-SUPERVISOR				
171-706 · Supervisor Salary	11,011.49	18,876.88	-7,865.39	58.33%
Total 171-SUPERVISOR	11,011.49	18,876.88	-7,865.39	58.33%
215- CLERK				
215-705 Clerical Assistant-f/c	0.00	400.00	-400.00	0.0%
215-701 · Clerk Salary	16,727.97	28,676.47	-11,948.50	58.33%
215-703 · Deputy Wages	355.39	3,240.00	-2,884.61	10.97%
Total 215- CLERK	17,083.36	32,316.47	-15,233.11	52.86%
247-BOARD of REVIEW				
247-704 · Per Diems	360.00	2,090.00	-1,730.00	17.23%
Total 247-BOARD of REVIEW	360.00	2,090.00	-1,730.00	17.23%

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2023 through January 15, 2024

	<u>Jul 1, '23 - Jan 15, 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
253 - TREASURER				
253-702 Treasurer Salary	17,258.99	29,586.85	-12,327.86	58.33%
253-703 Deputy Wages	0.00	500.00	-500.00	0.0%
253-956 Miscellaneous	0.00	1,600.00	-1,600.00	0.0%
253-705 · Clerical Assistant	0.00	500.00	-500.00	0.0%
Total 253 - TREASURER	<u>17,258.99</u>	<u>32,186.85</u>	<u>-14,927.86</u>	<u>53.62%</u>
257 · ASSESSOR				
257-702 · Assessor Salary	16,706.27	28,639.35	-11,933.08	58.33%
257-703 · Assessor Assistant Salary	2,184.73	3,870.24	-1,685.51	56.45%
257-860 · Mileage	148.04	400.00	-251.96	37.01%
Total 257 · ASSESSOR	<u>19,039.04</u>	<u>32,909.59</u>	<u>-13,870.55</u>	<u>57.85%</u>
262 · ELECTIONS				
262-703 · Wages	0.00	9,000.00	-9,000.00	0.0%
262-727 · Supplies	1,981.91	1,700.00	281.91	116.58%
262-728 · Shredding	85.55	175.00	-89.45	48.89%
262-860 · mileage	0.00	500.00	-500.00	0.0%
262-930 · Mach set-ups	990.00	2,500.00	-1,510.00	39.6%
Total 262 · ELECTIONS	<u>3,057.46</u>	<u>13,875.00</u>	<u>-10,817.54</u>	<u>22.04%</u>
265- TOWNSHIP HALL				
265-730 · Tax Bill/Assessment Notice	1,995.79	4,200.00	-2,204.21	47.52%
265-727 · Supplies	1,098.44	3,200.00	-2,101.56	34.33%
265-728 · Postage	2,536.56	6,000.00	-3,463.44	42.28%
265-850 · Telephone	559.86	1,200.00	-640.14	46.66%
265-851 · Copy Machine	833.38	1,600.00	-766.62	52.09%
265-852 · Software Support	1,294.50	7,900.00	-6,605.50	16.39%
265-855 · Internet Access	629.93	1,300.00	-670.07	48.46%
265-900 · Advertising & Publishing	600.99	2,400.00	-1,799.01	25.04%
265-920 · Ut - ELECTRIC	1,115.67	2,800.00	-1,684.33	39.85%
265-921 · UT - Gas	58.58	1,400.00	-1,341.42	4.18%
265-930 · Repairs/maintenance	352.67	1,200.00	-847.33	29.39%
265-931 · Cleaning	126.98	900.00	-773.02	14.11%
265-932 · Waste Pickup	228.10	400.00	-171.90	57.03%
Total 265- TOWNSHIP HALL	<u>11,431.45</u>	<u>34,500.00</u>	<u>-23,068.55</u>	<u>33.14%</u>
276- CEMETERIES				
276-702 · Cemetery Clerk	700.00	1,200.00	-500.00	58.33%
276-701 · Sexton	129.60	432.00	-302.40	30.0%
276-727 · Supplies/ Maintenance	508.52	800.00	-291.48	63.57%
276-920 · Utilities - Keswick Cemetery	407.03	500.00	-92.97	81.41%
276-932 · Waste Pick-up	229.98	450.00	-220.02	51.11%
Total 276- CEMETERIES	<u>1,975.13</u>	<u>3,382.00</u>	<u>-1,406.87</u>	<u>58.4%</u>

Bingham Township Profit & Loss Budget vs. Actual July 1, 2023 through January 15, 2024

	Jul 1, '23 - Jan 15, 24	Budget	\$ Over Budget	% of Budget
721 · PLANNING				
721-704 · Planning Meeting Per Diem	1,245.00	5,700.00	-4,455.00	21.84%
721-855 · Education	0.00	900.00	-900.00	0.0%
721-956 · Recording Secretary	150.00	770.00	-620.00	19.48%
Total 721 · PLANNING	1,395.00	7,370.00	-5,975.00	18.93%
722 · PLANNING/ZONING CONTRACT				
722-726 · Planning Services	2,228.53	8,914.15	-6,685.62	25.0%
722-727 · Zoning Services	13,216.77	22,657.32	-9,440.55	58.33%
Total 722 · PLANNING/ZONING CONTRACT	15,445.30	31,571.47	-16,126.17	48.92%
723 · ZONING BOARD OF APPEALS				
723-704 · Mtg, Per Diem	0.00	855.00	-855.00	0.0%
723-855 · Education	0.00	200.00	-200.00	0.0%
Total 723 · ZONING BOARD OF APPEALS	0.00	1,055.00	-1,055.00	0.0%
755 · PARKS				
755-704 · Park Rep per Diem	280.00	480.00	-200.00	58.33%
755-727 · Supplies	76.24	500.00	-423.76	15.25%
755-920 · Utilities - Bingham Twp Park	167.09	300.00	-132.91	55.7%
755-932 · Waste Pick-up	655.56	800.00	-144.44	81.95%
755-940 · Porta Potty Rentals	2,482.75	3,200.00	-717.25	77.59%
755-945 · Park Improvements	909.57	11,425.00	-10,515.43	7.96%
Total 755 · PARKS	4,571.21	16,705.00	-12,133.79	27.36%
6561 · PAYROLL EXPENSES - FICA	5,605.75	10,000.00	-4,394.25	56.06%
996 · TRANSFER OUT TO 245 FUND	18,785.00	0.00	18,785.00	100.0%
8000 · 245 Expenditures	77,666.00	0.00	77,666.00	100.0%
CONTINGENCY	0.00	1,000.00	-1,000.00	0.0%
4000 · Reconciliation Discrepancies	6.00	0.00	6.00	100.0%
Total Expense	233,324.07	312,930.67	-79,606.60	74.56%
Net Income	21,195.21	307,953.33	-286,758.12	6.88%