

**BINGHAM TOWNSHIP  
REGULAR BOARD MEETING AGENDA  
February 19, 2024 7pm**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**
  
- 5. CONFLICT OF INTEREST**
- 6. APPROVAL OF January 15, 2024 Reg. Board Meeting Minutes**
- 7. PUBLIC COMMENT**
- 8. OLD BUSINESS**
  - a. Park & Rec Policy on Memorial Gifts-Todd Stone
- 9. NEW BUSINESS**
  - a. Natural Hazard Mitigation Plan Resolution
  - b. Appointment to Suttons Bay-Bingham District Library Board
  
- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
  - a. Parks and Recreation Committee – Todd Stone
  - b. Building & Grounds Committee – Kathy Morio
  - c. Cemetery Committee - Midge Werner
  - d. Zoning Administrator/STR Administrator-Steve Patmore
  - e. Planning Commission-Steve Patmore, Jeff Layman
  - f. Fire Authority (documents emailed)-Sandra Grant
  - g. Assessor's Quarterly Report (Jan/Apr/Jul/Oct)
  - h. Treasurer
  - i. Trustee
  - j. Clerk
    - i. Vendor & Payroll Reports
  - k. Supervisor
    - i. Communication from State Rep. Betsy Coffia regarding new housing legislation
  
- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**
  
- 12. ADJOURNMENT**

SUBMITTED: 1-16-24

APPROVED:

**BINGHAM TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
January 15, 2024, 7:00 pm**

**1. CALL TO ORDER**

Midge Werner called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Midge Werner, Supervisor	Present
Kathy Morio, Clerk	Present
Sandra Grant, Treasurer	Present
Jeff Layman, Trustee	Absent (excused)
Todd Stone, Trustee	Present
<i>Quorum Present</i>	

**In attendance:** Steve Patmore, Zach Marano, Brian Kindt

**3. PLEDGE OF ALLEGIANCE**

**4. AGENDA APPROVAL**

Todd Stone suggested two additions to the agenda: Brian Kindt with a presentation of website development to be put under the first Public Comment, and the Gosling Czubak proposal to be put under Old Business (item #8D).

**Todd/moved, Midge/supported to approve the agenda for January 18, 2024 as presented and amended. Motion carried.**

**5. CONFLICT OF INTEREST - None**

**6. APPROVAL OF MINUTES**

December 18, 2023

**Sandra/moved, Todd/supported to approve the minutes of December 18, 2023 as presented. Motion carried.**

**7. PUBLIC COMMENT**

A. Brian Kindt, a member of the Parks and Rec committee, has been working on a website for the Township. The Board members received a draft of what has been done. Brian reviewed common hosting sites, obtained a hosting in August, and later obtained a license. The website also includes a Google workspace for Parks and Rec. Brian explained what the website can do and its potential to do beyond what is needed at this point.

Midge questioned the intent of the website – is it to provide information to residents or to encourage tourism in this area? She would prefer that it be an informational tool for residents. Brian explained that both ideas were part of the thought process when writing text for the website. It is a draft, and it is anticipated that the Board

would approve or edit any text. The parks are located in residential areas, and the low-key nature of such can be part of the text. Furthermore, the history of the parks is being investigated and interesting facts about the locations will be included in the text as agreed.

The Board agreed that the website is very easy to navigate. The website could also be a way to get feedback from the public about the parks and the 5-year plan. The website is able to provide demographic information about those who have visited the site. There was discussion about how Brian would be paid for his work. The Township does not have a credit card. Other ways of payment will be explored.

## 8. OLD BUSINESS

- A. Township Hall roof project –Kurtis Graham provided a bid for roofing the old part of the Township building for \$11,000. The documents were distributed to the Board members.

**Midge/moved and Sandra/supported to accept the bid of \$11,000 from Kurtis Graham for the roofing of the entire Township building. Motion carried.**

- B. Roof repair pumphouse at Maple Grove Cemetery

Kurtis looked at it. He suggested that all the shingles be stripped off and replaced with industrial type shingles. He would clean up the area once the work is completed. The roof may need some repair as well. He would do this work in the spring. The cost would be \$1,500.

**Midge/moved and Sandra/supported to approve the plan for reroofing the pumphouse at \$1,500 and recognize that additional costs may be needed to repair the roof. Motion carried.**

- C. Construction update – Most of the exterior work is done. The Board needs to discuss what needs to be done in the interior. The plan calls for a double entrance pocket door. The Board agreed that a double door is not needed and a single pocket door would provide more wall space on the interior. The windows in that area could be retained or taken out. Leaving the windows or taking them out was discussed. It was the consensus of the Board have a single door and to take the windows out. Paint color of the interior was discussed. The Board agreed that all the walls should be a lighter color. Carpet, carpet tiles, and vinyl floors were discussed. The entry way could be tile and the rest could be carpet to cut down on dirt in the entryway. Also, carpet may help keep the noise down. Rental rugs could be used in the entry way during elections. The Board will continue to explore appropriate solutions.

- D. Gosling Czubak proposal for parking lot.

The parking lot at Boughey Park needs to be redone. The bids from Gosling Czubak were reviewed. Gosling Czubak divided the initial work into two phases: Phase 1 costing \$3,400 and Phase 2 costing \$3,850. There was discussion about budget. The Township has met with Gosling Czubak to discuss the basics and the vision. However, a figure of what the Township could afford and what the Township was willing to spend was not discussed. There was further discussion about this. Having

the Road Commission do the work may be less costly. Funds that the Township has available was discussed. Sandra would like the parking lot to be paved at about \$70,000. Todd will look again at the previous plan for paving. The public's perception of this work as a benefit was discussed. This topic was tabled and will need further discussion.

**9. NEW BUSINESS - None**

**10. COMMITTEE, STAFF AND OFFICER REPORTS**

a. Parks and Recreation Committee – Todd Stone

Previously the Board discussed implications of park stewards' conversations with visitors. Park stewards are not to enforce rules or speak for the township on any rules. Midge contacted the attorney, Thomas Grier, for further advice. He sent a letter outlining his advice. The attorney said the subject should not be in the by-laws but in the Parks and Rec ordinance. It is and he stated that the ordinance is good the way it is written. The ordinance states that the Sheriff Department will enforce rules. There was continued discussion about this and the need for a similar ordinance regulating blight.

**Todd/moved, Kathy/supported, to amend the Park and Rec Committee by-laws to increase the members of the Park and Rec Committee from 7 up to 11 and to allow the secretary to post relative information to the Parks and Rec website with approval. Motion carried.**

**Midge/moved, Sandy/supported to authorize Todd to repair 2 grills costing up to \$200. Motion carried.**

b. Building and Grounds Committee – Kathy Morio. This was previously discussed in this meeting.

c. Cemetery Committee – Midge Werner. No report

d. Zoning Administrator/STR Administrator – Steve Patmore reported that registered STR's are up to 45. The Board members got a list of the present applications. There is new State legislation on renewable energy. Local governments will lose some of their own regulation of large projects. The local government can still regulate small projects. The recommendation is for Townships to approve the new legislation. Steve Patmore attended a traffic conference.

e. Planning Commission – Steve Patmore, Jeff Layman. The Planning Commission did not meet in January.

f. Fire Authority - (documents mailed) – Sandra Grant reported that they met and it was business as usual. There will be a get together in February. There was a training for fires started by electric cars.

g. Assessor's Quarterly Report ( January, April, July, October)

**Midge/moved, Sandra/supported to accept the report as presented. Motion carried.**

Angela Friske is retiring on April 14, 2024. Midge would like to form a committee for recruiting a new Assessor.

**Sandra/moved, Midge/supported to accept Angela Friske's resignation as Assessor with regrets on April 14, 2024. Motion carried.**

h. Treasurer – Sandra Grant

Taxes are coming in.

i. Trustee – no reports

j. Clerk

- Vendor and Payroll Reports

The Leelanau Enterprise needs to be renewed for 1 year, \$37.00, or 2 years for \$83.00. Virginia Schultz would like to register for a workshop on March 4, 2024 for \$100.

**Sandy/moved, Todd/supported to renew the Leelanau Enterprise for two years at \$83 and approve Virginia Schultz's registration for a Board of Review training for \$100. Motion carried.**

Two other late payments were submitted: KCI assessment notices for \$1,026.87 and Todd Stone reimbursement for the purchase of 2 picnic tables for \$2,085.35.

**Kathy/moved, Midge/supported additional expenses for KCI assessments at \$1,026.87 and \$2,085.35 for picnic tables, leaving a vendor balance of \$36,475.62 and a payroll balance of 10,618.97. Motion carried.**

Kathy reported that 1,080 absentee ballot applications were mailed out January 12<sup>th</sup>.

k. Supervisor - Midge has talked with someone who is a planner and may be helpful to the Parks and Rec Committee in working on the 5-year plan and in writing grants.

There was continued discussion about this.

## 11. PUBLIC COMMENTS AND ANNOUNCEMENTS

Cindy Kacin offered comments about the park paving and enforcement of rules in the parks.

## 12. ADJOURNMENT

The meeting was adjourned at 9:36 p.m.

Respectfully submitted,

Cindy Kacin

Recording Secretary

## **Bingham Township Parks & Recreation Policy on Memorial Gifts**

Bingham Township Parks are provided for the enjoyment of residents and visitors. If a person or organization wishes to make a monetary or in-kind donation to the township, the Township Board, along with the Parks & Recreation Committee will consider opportunities for recognition using the following filters and guidelines.

### **Named Gift Opportunities Criteria**

- Fit within the scope of the Township's current strategic plan.
- Be a positive reflection of the Township's image.
- Be offered sparingly, in response to a prospect's direct interest.
- Include no political or religious mention or connection.
- Be reasonable and fitting in size, scope, materials, and function.
- Elements of nature will be largely off-limits.
- Where permitted, naming should consider (and ideally capture) the cultural or geographic significance of the placement.

### **General Guidelines**

- Recognition of donors will be made based on the value of the gift(s) made to Bingham Township. The specific value of individual gifts will not be disclosed publicly, unless agreed to by the donor and Bingham Township.
- Bequests received without documentation or previous gift agreements may receive naming recognition, consistent with the intentions of the gift or the known interests of the donor(s) and at the recommendation of the Parks & Recreation Committee if appropriate.
- Gifts of land value with philanthropic intent may be considered for named gift recognition.
- Physical installation of naming recognition may not occur until Bingham Township has received in full any gift related to the naming.
- Physical installation, placement, and maintenance will be organized and completed by the Township.
- To have consistency of look and design, all plaques or signage will be approved by the Bingham Township Board.
- Bingham Township reserves the right to decline any potential donations perceived as not compatible with the Township's vision, mission, values, and/or goals. Further,

the Board reserves the right to remove naming recognition should that continued acknowledgement be perceived as negative or incompatible with the Townships' vision, mission, values, and/or goals.

- At the Township Board's discretion, the township may create, amend, or end donor recognition program at any time.
- All donations and gifts shall become the property of Bingham Township.
- Naming opportunities are, given the depth of the donor commitment, intended to be durable and long-lasting. The Township shall make reasonable efforts to maintain such gifts, but it shall not be obligated to maintain the gift in perpetuity. As structures age, programs evolve, or natural areas change, there may come a point or time when naming rights may need to be re-visited. Bingham Township will make every effort to spell out those future conditions in each letter of agreement and strive to work with original donors as conditions change.

### **Recognition Process and Letter of Agreement**

- Prospective donors should initially contact the Bingham Township Supervisor with their proposal. The proposal should be made in writing, and it should explain the details of the proposed donation.
- The proposal will be forwarded to the Township Parks & Recreation Committee for review to assure compatibility with the afore-mentioned criteria. They may work with the donor to revise the proposal if needed.
- If approved, a recommendation will be forwarded to the Township Board for consideration. The Township Board has the final decision for acceptance or refusal.
- If accepted, a letter of agreement will be used between the donor(s) and Bingham Township for named gift recognition. Each agreement will:
  1. Identify the intention of the donor(s),
  2. Will state the terms of the named gift recognition
  3. Must be signed by both the donor and the Bingham Township Supervisor.

**Bingham Township Resolution No. 2024-XXX**  
**Natural Hazard Mitigation Plan Adoption Resolution**

**WHEREAS**, all jurisdictions within Leelanau County have exposure to natural, technological and human-induced hazards that may damage or destroy life, property, the environment, or local economy; and

**WHEREAS**, pro-active mitigation of known hazards before a disaster event can reduce or eliminate damages and impacts to life, property, the environment or local economy; and

**WHEREAS**, The Disaster Mitigation Act (DMA) of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

**WHEREAS**, the 2023 Leelanau County Natural Hazard Mitigation Plan 5 Year Update has been developed in accordance to the DMA of 2000 to reflect the concerns of the citizens and stakeholders of Leelanau County; and

**WHEREAS**, Bingham Township previously adopted the 2016 Leelanau County Natural Hazard Mitigation Plan on July 27, 2015 by Resolution Number #01-072715; and

**WHEREAS**, Bingham Township affirmed participation in the maintenance of the 2023 Leelanau County Natural Hazard Mitigation Plan and committed to participating in the update of the Plan no less than once every 5 years; and

**WHEREAS**, the 2023 Leelanau County Natural Hazard Mitigation Plan provides a set of actions to reduce risk from natural hazards through education and outreach programs, establishes a foundation for coordination among agencies in Leelanau County, identifies future mitigation projects, and meets the qualifications for federal assistance programs in order to be eligible for FEMA pre-disaster and post-disaster mitigation grant funding;

**NOW, THEREFORE, BE IT RESOLVED**, that the Bingham Township Board does hereby adopt the 2023 Leelanau County Natural Hazard Mitigation Plan 5 Year Update as an official plan of Bingham Township.



# ZONING ADMINISTRATOR'S REPORT BINGHAM TOWNSHIP

January 2024

For February 2024 Planning Commission & Township Board Meetings

## **LAND USE PERMITS ISSUED**

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY BUILDINGS	Commercial/ Other/Solar
<b>JANUARY 2024</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Year To Date 2024</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
YTD 2023	3	0	0	3	0
YTD 2022	5	3	0	1	1
YTD 2021	0	0	0	0	0
YTD 2020	2	0	0	2	0
YTD 2019	4	1	2	0	1
YTD 2018	0	0	0	0	0
YTD 2017	2	2	0	0	0
YTD 2016	0	0	0	0	0
YTD 2015	1	0	1	0	0
YTD 2014	0	0	0	0	0

Revisions to existing permits.

Questions on Land Use Permits, setbacks, zoning, permit process, etc.

### **Land Division**

- Approved application for one new parcel on Bingham Road.
- Several inquiries about potential land divisions.

### **Zoning Board of Appeals:**

- No Formal Activity
- One inquiry about a potential variance request.

### **Short Term Rental Administration**

- 45 total applications received so far in 2024.
- In process of reviewing and issuing renewal permits.
- Inquiries on renewals, permits, and the process are received every day.

### **Other Work:**

- Inspections
- Master Plan review and revisions
- Many Inquiries on zoning matters.
- Participated in TTCI Technical Committee Meeting.
- Attended workshop on the renewable energy legislation adopted by the State of Michigan last year.
- Attended workshop on Flood Plain Management.

**Bingham Township**  
**Treasurer's Monthly Report**  
**January 2024**

	Jan 24
<b>Income</b>	
<b>Property Tax Revenues</b>	
402 . Current Property Taxes	612,129.82
410 . Current Pers. Prop. Taxes	6,820.41
665 . Interest Income	890.48
	619,840.71
<b>Total Property Tax Revenues</b>	619,840.71
245 set aside	
665 . 245 interest income	153.96
	153.96
<b>Total 245 set aside</b>	153.96
<b>Regular Revenue</b>	
401 . Current Taxes	8,166.20
574 . Revenue Sharing	50,580.00
665 . Interest Income	496.79
	59,242.99
<b>Total Regular Revenue</b>	59,242.99
<b>Total Income</b>	679,237.66
<b>Expense</b>	
<b>General Expenses</b>	
Expenses	34,190.27
Payroll Expense	12,904.32
	47,094.59
<b>Total General Expenses</b>	47,094.59
<b>Property Tax Disbursements</b>	
Early Childhood	19,821.72
Library	51,919.73
BATA	51,003.65
Commission on Aging	33,383.30
County Allocation	3,340.09
County Road	53,262.59
Fire Operations	346,224.18
Recycling Fee	18,886.40
School Debt	1,422.35
School Operating Tax	780.79
School Sinking Fund	476.80
State Education Tax	5,968.07
TBAISD	2,871.72
Township Allocation	21,302.94
	610,664.33
<b>Total Property Tax Disbursements</b>	610,664.33
<b>Property Tax Expenses</b>	
Service Charge from bank	169.31
Overpayment	9.92
Reimburs. for Duplicate Pymt.	2,268.74
Returned Deposited Item	2,457.63
	4,905.60
<b>Total Property Tax Expenses</b>	4,905.60
<b>Total Expense</b>	662,664.52
<b>Net Income</b>	16,573.14

# Bingham Township Clerk and Treasurer Balance Sheet

	As of January 31, 2024	
	Clerk	Treasurer
101 . General Fund Cash: General Checking TCSB	461,692.93	461,692.93
General Investment 18 mo CD Northwestern	0.00	0.00
General Investment 12 mo CD Northwestern	77,039.26	77,039.26
<b>TOTAL</b>	<b>538,732.19</b>	<b>538,732.19</b>
<b>245 . Set Aside Fund:245 Fund Investment Acct.</b>		
245 . Set Aside Fund:245-245 Area Improvements	15,910.73	491,931.18
245 . Set Aside Fund:245-246 Parks and Rec. Grant	62,201.72	
245 . Set Aside Fund:245-247 Ingraham Foundation Grant	25,065.68	
245 . Set Aside Fund:245-248 Parks and Rec. Improvements	7,399.33	
245 . Set Aside Fund:245-259 Office Equipment	15,405.86	
245 . Set Aside Fund:245-262 Elections	40,075.17	
245 . Set Aside Fund:245-265 Schoolhouse	54,837.85	
245 . Set Aside Fund:245-276 Cemetery	8,124.27	
245 . Set Aside Fund:245-466 Roads	45,165.29	
245 . Set Aside Fund:245-539 Grants	8,147.54	
245 . Set Aside Fund:245-540 Federal Grant	165,509.97	
245 . Set Aside Fund:245-721 Planning - Master Plan	30,375.70	
245 . Set Aside Fund:245-752 Assessor Field Project	3,505.36	
245 . Set Aside Fund:245-802 Attorney	10,206.71	
<b>TOTAL</b>	<b>491,931.18</b>	<b>491,931.18</b>
<b>Total Money in Bingham Township Accounts</b>	<b>\$1,030,663.37</b>	<b>\$1,030,663.37</b>
Difference		0.00

10:34 AM

02/16/24

# Bingham Township Vendor Balance Summary All Transactions

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	<u>Feb 19, 24</u>
ACCIDENT FUND INSURANCE COMPANY OF AMERIC	614.00
Brian Kindt	67.21
Cathy Core	117.91
Charter Communications cable	169.97
Cherryland Electric Cooperative	97.03
Consumers Energy	584.92
Cynthia A. Kacin	150.00
Election Source	169.31
GFL Environmental	40.10
Leelanau Enterprise & Tribune	67.30
Michigan Townships Association	43.50
Netlink Business Systems	162.50
Northrn Building Supply	27.61
Purchase Power	<del>2,784.78</del> 2018.50
Running, Wise & Ford, P.L.C.	686.00
Suttons Bay Township	1,888.11
Tobin & Co., P.C.	150.00
Tri- Gas	483.99
Wells Fargo Financial Leasing, Inc	77.08
	<u><del>8,381.32</del></u>
TOTAL	7,615.04

**Bingham Township**  
**Payroll Transactions by Payee**  
 January 16 through February 19, 2024

Date	Name	Amount
Michigan Treasury 02/16/2024	Michigan Treasury	-448.63
Total Michigan Treasury		-448.63
United States Treasury 02/16/2024	United States Treasury	-2,078.00
Total United States Treasury		-2,078.00
Clark, Kim R. 02/19/2024	Clark, Kim R.	-481.08
Total Clark, Kim R.		-481.08
Friske, Angela 02/19/2024	Friske, Angela	-2,038.65
Total Friske, Angela		-2,038.65
Grant, Sandra K 02/19/2024	Grant, Sandra K	-1,986.41
Total Grant, Sandra K		-1,986.41
Jasinski, Catherine D 02/19/2024	Jasinski, Catherine D	-66.07
Total Jasinski, Catherine D		-66.07
Layman, Jeffrey H 02/19/2024	Layman, Jeffrey H	-237.55
Total Layman, Jeffrey H		-237.55
Morio, Kathy 02/19/2024	Morio, Kathy	-2,080.44
Total Morio, Kathy		-2,080.44
Park, J Michael 02/19/2024	Park, J Michael	-70.48
Total Park, J Michael		-70.48
Pawlowicz, James L 02/19/2024	Pawlowicz, James L	-61.66
Total Pawlowicz, James L		-61.66
Priest, Daniel J 02/19/2024	Priest, Daniel J	-209.67
Total Priest, Daniel J		-209.67
Stone{trustee}, Todd 02/19/2024	Stone{trustee}, Todd	-211.11
Total Stone{trustee}, Todd		-211.11
Werner, Marian E 02/19/2024	Werner, Marian E	-1,364.87
Total Werner, Marian E		-1,364.87
Woods, Mary E 02/19/2024	Woods, Mary E	-61.66
Total Woods, Mary E		-61.66
<b>TOTAL</b>		<b>-11,396.28</b>

**Bingham Township**  
**Profit & Loss Budget vs. Actual**  
July 1, 2023 through February 19, 2024

	<u>Jul 1, '23 - Feb 19, 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>245 Account</b>				
245-665 · Interest Income	6,071.64	1,500.00	4,571.64	404.78%
<b>Total 245 Account</b>	<u>6,071.64</u>	<u>1,500.00</u>	<u>4,571.64</u>	<u>404.78%</u>
<b>Building Authority Account</b>				
665 Interest	4,781.02	0.00	4,781.02	100.0%
<b>Total Building Authority Account</b>	<u>4,781.02</u>	<u>0.00</u>	<u>4,781.02</u>	<u>100.0%</u>
<b>400 · REVENUES</b>				
474 · Short Term Rental Permits	14,100.00	25,800.00	-11,700.00	54.65%
401 · Current Taxes	36,889.83	58,004.00	-21,114.17	63.6%
405 · School Payment-Summer Tax Coll.	0.00	5,200.00	-5,200.00	0.0%
420 · Delinquent Pers Property Taxes	0.00	50.00	-50.00	0.0%
445 · Penalties & Interest on Taxes	0.00	4,000.00	-4,000.00	0.0%
476 · Land Use Permits	1,125.00	5,000.00	-3,875.00	22.5%
477 · Special Land Use Permits	0.00	400.00	-400.00	0.0%
478 · Land Divisions	150.00	1,050.00	-900.00	14.29%
479 · Appeals/Variances	0.00	200.00	-200.00	0.0%
539 · Grants	25,000.00	226,000.00	-201,000.00	11.06%
574 · State Revenue Sharing	191,167.00	282,130.00	-90,963.00	67.76%
580 · Metro Funds	0.00	7,500.00	-7,500.00	0.0%
642 · Ord. Books, Copies, FOIAs	0.00	50.00	-50.00	0.0%
665 · Interest Income	204.42	1,000.00	-795.58	20.44%
675 · Cemetery Lots	2,700.00	1,000.00	1,700.00	270.0%
677 · Reimbursements	50.64	1,000.00	-949.36	5.06%
687 · Refunds/Rebates	0.00	1,000.00	-1,000.00	0.0%
<b>Total 400 · REVENUES</b>	<u>271,386.89</u>	<u>619,384.00</u>	<u>-347,997.11</u>	<u>43.82%</u>
<b>Total Income</b>	<u>282,239.55</u>	<u>620,884.00</u>	<u>-338,644.45</u>	<u>45.46%</u>

**Bingham Township**  
**Profit & Loss Budget vs. Actual**  
July 1, 2023 through February 19, 2024

Expense	Jul 1, '23 - Feb 19, 24	Budget	\$ Over Budget	% of Budget
<b>725 · Fire Authority</b>				
725-704 · Mtg. per Diem	320.00	480.00	-160.00	66.67%
<b>Total 725 · Fire Authority</b>	<u>320.00</u>	<u>480.00</u>	<u>-160.00</u>	<u>66.67%</u>
<b>101-TOWNSHIP BOARD</b>				
101-722 · MPO Contract	0.00	3,700.00	-3,700.00	0.0%
101-723 · Housing North Contract	1,000.00	1,000.00	0.00	100.0%
<b>101-720 · Short Term Rentals</b>				
101-721 · Short Term Rental-Admin	3,600.00	8,600.00	-5,000.00	41.86%
101-720 · Short Term Rentals - Other	0.00	10,000.00	-10,000.00	0.0%
<b>Total 101-720 · Short Term Rentals</b>	<u>3,600.00</u>	<u>18,600.00</u>	<u>-15,000.00</u>	<u>19.36%</u>
101-724 · Clean-Up Day	0.00	4,500.00	-4,500.00	0.0%
101-702 · Trustee Salaries	3,194.24	4,791.41	-1,597.17	66.67%
101-704 · Land Division Salary	400.00	600.00	-200.00	66.67%
101-705 · Office Aide	1,095.37	2,346.00	-1,250.63	46.69%
101-725 · Contractual Service-Lawn Maint.	12,420.00	13,000.00	-580.00	95.54%
101-726 · Miscellaneous	201.97	2,000.00	-1,798.03	10.1%
101-802 · Attorney	686.00	4,000.00	-3,314.00	17.15%
101-803 · Audit	4,045.00	4,000.00	45.00	101.13%
101-805 · Dues (MTA, Planning)	0.00	4,000.00	-4,000.00	0.0%
101-806 · Webmaster	300.00	600.00	-300.00	50.0%
101-860 · Mileage	0.00	200.00	-200.00	0.0%
101-865 · Insurance	1,436.00	7,825.00	-6,389.00	18.35%
101-866 · Hazmat	395.00	400.00	-5.00	98.75%
101-920 · Street Lights (electric bill)	580.74	950.00	-369.26	61.13%
101-955 · Education	641.32	1,000.00	-358.68	64.13%
101-956 · Recording Secretary	675.00	1,100.00	-425.00	61.36%
<b>Total 101-TOWNSHIP BOARD</b>	<u>30,670.64</u>	<u>74,612.41</u>	<u>-43,941.77</u>	<u>41.11%</u>
<b>171-SUPERVISOR</b>				
171-706 · Supervisor Salary	12,584.56	18,876.88	-6,292.32	66.67%
<b>Total 171-SUPERVISOR</b>	<u>12,584.56</u>	<u>18,876.88</u>	<u>-6,292.32</u>	<u>66.67%</u>
<b>215- CLERK</b>				
215-705 Clerical Assistant-f/c	0.00	400.00	-400.00	0.0%
215-701 · Clerk Salary	19,117.68	28,676.47	-9,558.79	66.67%
215-703 · Deputy Wages	355.39	3,240.00	-2,884.61	10.97%
<b>Total 215- CLERK</b>	<u>19,473.07</u>	<u>32,316.47</u>	<u>-12,843.40</u>	<u>60.26%</u>
<b>247-BOARD of REVIEW</b>				
247-704 · Per Diems	360.00	2,090.00	-1,730.00	17.23%
<b>Total 247-BOARD of REVIEW</b>	<u>360.00</u>	<u>2,090.00</u>	<u>-1,730.00</u>	<u>17.23%</u>

## Bingham Township Profit & Loss Budget vs. Actual July 1, 2023 through February 19, 2024

	Jul 1, '23 - Feb 19, 24	Budget	\$ Over Budget	% of Budget
<b>253 - TREASURER</b>				
253-702 Treasurer Salary	19,724.56	29,586.85	-9,862.29	66.67%
253-703 Deputy Wages	0.00	500.00	-500.00	0.0%
253-956 Miscellaneous	0.00	1,600.00	-1,600.00	0.0%
253-705 · Clerical Assistant	0.00	500.00	-500.00	0.0%
<b>Total 253 - TREASURER</b>	<u>19,724.56</u>	<u>32,186.85</u>	<u>-12,462.29</u>	<u>61.28%</u>
<b>257 · ASSESSOR</b>				
257-702 · Assessor Salary	19,092.88	28,639.35	-9,546.47	66.67%
257-703 · Assessor Assistant Salary	2,803.76	3,870.24	-1,066.48	72.44%
257-860 · Mileage	181.54	400.00	-218.46	45.39%
<b>Total 257 · ASSESSOR</b>	<u>22,078.18</u>	<u>32,909.59</u>	<u>-10,831.41</u>	<u>67.09%</u>
<b>262 · ELECTIONS</b>				
262-703 · Wages	0.00	9,000.00	-9,000.00	0.0%
262-727 · Supplies	2,151.22	1,700.00	451.22	126.54%
262-728 · Shredding	85.55	175.00	-89.45	48.89%
262-860 · mileage	0.00	500.00	-500.00	0.0%
262-930 · Mach set-ups	990.00	2,500.00	-1,510.00	39.6%
<b>Total 262 · ELECTIONS</b>	<u>3,226.77</u>	<u>13,875.00</u>	<u>-10,648.23</u>	<u>23.26%</u>
<b>265- TOWNSHIP HALL</b>				
265-730 · Tax Bill/Assessment Notice	3,022.66	4,200.00	-1,177.34	71.97%
265-727 · Supplies	1,126.05	3,200.00	-2,073.95	35.19%
265-728 · Postage	4,555.06	6,000.00	-1,444.94	75.92%
265-850 · Telephone	639.84	1,200.00	-560.16	53.32%
265-851 · Copy Machine	910.46	1,600.00	-689.54	56.9%
265-852 · Software Support	1,457.00	7,900.00	-6,443.00	18.44%
265-855 · Internet Access	719.92	1,300.00	-580.08	55.38%
265-900 · Advertising & Publishing	751.29	2,400.00	-1,648.71	31.3%
265-920 · Ut - ELECTRIC	1,642.11	2,800.00	-1,157.89	58.65%
265-921 · UT - Gas	542.57	1,400.00	-857.43	38.76%
265-930 · Repairs/maintenance	352.67	1,200.00	-847.33	29.39%
265-931 · Cleaning	244.89	900.00	-655.11	27.21%
265-932 · Waste Pickup	268.20	400.00	-131.80	67.05%
<b>Total 265- TOWNSHIP HALL</b>	<u>16,232.72</u>	<u>34,500.00</u>	<u>-18,267.28</u>	<u>47.05%</u>
<b>276- CEMETERIES</b>				
276-702 · Cemetery Clerk	800.00	1,200.00	-400.00	66.67%
276-701 · Sexton	129.60	432.00	-302.40	30.0%
276-727 · Supplies/ Maintenance	508.52	800.00	-291.48	63.57%
276-920 · Utilities - Keswick Cemetery	465.51	500.00	-34.49	93.1%
276-932 · Waste Pick-up	229.98	450.00	-220.02	51.11%
<b>Total 276- CEMETERIES</b>	<u>2,133.61</u>	<u>3,382.00</u>	<u>-1,248.39</u>	<u>63.09%</u>



## Bingham Township Profit & Loss Budget vs. Actual July 1, 2023 through February 19, 2024

	Jul 1, '23 - Feb 19, 24	Budget	\$ Over Budget	% of Budget
<b>721 · PLANNING</b>				
721-704 · Planning Meeting Per Diem	1,610.00	5,700.00	-4,090.00	28.25%
721-855 · Education	0.00	900.00	-900.00	0.0%
721-956 · Recording Secretary	225.00	770.00	-545.00	29.22%
<b>Total 721 · PLANNING</b>	<u>1,835.00</u>	<u>7,370.00</u>	<u>-5,535.00</u>	<u>24.9%</u>
<b>722 · PLANNING/ZONING CONTRACT</b>				
722-726 · Planning Services	2,228.53	8,914.15	-6,685.62	25.0%
722-727 · Zoning Services	15,104.88	22,657.32	-7,552.44	66.67%
<b>Total 722 · PLANNING/ZONING CONTRACT</b>	<u>17,333.41</u>	<u>31,571.47</u>	<u>-14,238.06</u>	<u>54.9%</u>
<b>723 · ZONING BOARD OF APPEALS</b>				
723-704 · Mtg, Per Diem	0.00	855.00	-855.00	0.0%
723-855 · Education	0.00	200.00	-200.00	0.0%
<b>Total 723 · ZONING BOARD OF APPEALS</b>	<u>0.00</u>	<u>1,055.00</u>	<u>-1,055.00</u>	<u>0.0%</u>
<b>755 · PARKS</b>				
755-704 · Park Rep per Diem	320.00	480.00	-160.00	66.67%
755-727 · Supplies	76.24	500.00	-423.76	15.25%
755-920 · Utilities - Bingham Twp Park	191.16	300.00	-108.84	63.72%
755-932 · Waste Pick-up	655.56	800.00	-144.44	81.95%
755-940 · Porta Potty Rentals	2,482.75	3,200.00	-717.25	77.59%
755-945 · Park Improvements	3,262.13	11,425.00	-8,162.87	28.55%
<b>Total 755 · PARKS</b>	<u>6,987.84</u>	<u>16,705.00</u>	<u>-9,717.16</u>	<u>41.83%</u>
6561 · PAYROLL EXPENSES - FICA	6,413.25	10,000.00	-3,586.75	64.13%
996 · TRANSFER OUT TO 245 FUND	18,785.00	0.00	18,785.00	100.0%
8000 · 245 Expenditures	77,666.00	0.00	77,666.00	100.0%
CONTINGENCY	0.00	1,000.00	-1,000.00	0.0%
4000 · Reconciliation Discrepancies	6.00	0.00	6.00	100.0%
<b>Total Expense</b>	<u>255,830.61</u>	<u>312,930.67</u>	<u>-57,100.06</u>	<u>81.75%</u>
<b>Net Income</b>	<u>26,408.94</u>	<u>307,953.33</u>	<u>-281,544.39</u>	<u>8.58%</u>