

**Charter Township of Elmwood
Planning Commission Special Meeting
Elmwood Township Hall (10090 E. Lincoln Rd)
March 5, 2024 at 6:30 PM**

A. Call to Order: Chairman Bechtold called the meeting to order at 6:30 PM.

B. Pledge of Allegiance: The Chair led the Pledge of Allegiance.

C. Roll Call: Present: Chris Mikowski, Kendra Luta, Rick Bechtold, Jeff Aprill (6:37 p.m.), Jonah Kuzma. **Excused:** Doug Roberts

D. Limited Public Comment: None

E. Agenda Modifications/Approval:

MOTION BY COMMISSIONER KUZMA, SECONDED BY COMMISSIONER LUTA TO APPROVE THE AGENDA WITH CORRECTION. MOTION PASSED 5-0.

F. Declaration of Conflict of Interest: None

G. Purpose of Special Meeting: Comprehensive Plan Discussion

The Chair noted they must have a Master Plan in place and review it every 5 years. Staff gave an overview stating she took what the Commission has discussed as well as issues she has seen with their existing plan and prepared the enclosed RFP. She had it reviewed by counsel and highlighted sections 6 & 7 pursuant to Township Attorney, they're fine with the language as drafted. She relayed the modifications she and The Chair discussed prior to the meeting which were, under climate to add "as well as efforts to preserve the changing shoreline", and then under goals and issue identification to change "one community visioning sessions" to "two community visioning sessions". In the packet she also included the excerpts of the Minutes they had discussion on the Plan in the past, and also an excerpt from the current plan. It's been a very long time since they've done a rewrite; much of the text is from 1999, and the survey is a decade old. She also included what the Commission has received before, the checklist from the MSU Extension School which should also be in a Comprehensive Plan. Also, 7F was stricken because it was essentially the same as 7E.

MOTION BY COMMISSIONER KUZMA, SECONDED BY COMMISSIONER LUTA TO 1) DIRECT STAFF TO SEND OUT NOTICES TO THE APPROPRIATE AGENCIES INDICATING THE TOWNSHIP'S INTENT TO PLAND AND 2) TO RECOMMEND THE TOWNSHIP BOARD APPROVE THE RFP AS DRAFTED/DISCUSSED AND DISTRIBUTE ACCORDINGLY. MOTION APPROVED BY A UNANIMOUS VOTE.

H. Discussion on Zoning Ordinance: Commissioner Aprill mentioned once they go through the Comprehensive Plan, they'll need to update the Ordinance to reflect the term.

I. Comments from the Chair: Chairman Bechtold thanked the Commissioners for squeezing this meeting in and he appreciates their comments.

J. Comments from the Planning Commissioners: None

K. Comments from Staff: Sarah thanked the Commissioners for reviewing the information and for the discussion. She looks forward to continued work with them and Comprehensive Planning for the next 12-16 months.

L. Public Comment: None

M. Adjourn: MOTION BY COMMISSIONER LUTA, SECONDED BY COMMISSIONER MIKOWSKI TO ADJOURN MEETING AT 6:55 PM. MOTION PASSED UNANIMOUSLY.