Cleveland Township Board

Leelanau County

Maple City, MI 49664

Regular Meeting of Tuesday, June 9, 2020

AGENDA

1. Call to Order
2. Roll Call
3. Approval of the May 12, 2020, Regular Meeting Minutes as presented-
4. Consideration of the Agenda
5. Public Comment on the Agenda
6. Reports:
   a. Supervisor
   b. Clerk
   c. Treasurer
   d. Planning Commission
   e. Zoning Administrator
   f. Zoning Board of Appeals
   g. Maintenance
   h. Assessor
   i. Other Members
7. Old Business
   a. Update on 4 Township Fire/Emergency Department- Cedar Area Fire & Rescue
8. New Business
   a. Review Approval of Fireworks Permit- 7/3/2020 M. Wysocki
   b. Consideration for Motion to Approve the 2020 Insurance Policy from Michigan Municipal Underwriters- $5,730
   c. Review Dividend from PAR Plan for 2020- $687.35
   d. Discuss Joe Vandermeulen Resignation from Township Planning Commission
   e. Payment of Bills
   f. Correspondence
9. Open Forum- Public Comment
10. Adjournment

Regular Meeting of the Township Board
Tuesday, May 12, 2020
Via Zoom Video Conference

Supervisor Stein called the meeting to order at 7:00 pm. Present on roll call were Bill Olsen, Todd Nowak, Tim Stein, Jan Nowak and Angie Diotte. Present from the public were Eric Carlson.

Motion by Angie Diotte and seconded Todd Nowak to approve April 14, 2020 regular meeting minutes. Ayes: 5, Nays: 0. Motion carried.

Public Comment on Agenda. None

Supervisor's Report - Tim has met with Chet Janik and Trudy Galla regarding Jeff Katofsky and Rick Barrera Brownfield application and approval of the site plan. Tim stated he has heard nothing back.

The 669 culvert replacement project has been let to a firm out of Wyoming, Michigan. It will take six weeks to get the culvert in. Start up looks to be late June and a possible end of July completion. Bill asked the name of the company that was hired. Tim stated the company is Klum Associates, they came in as the lowest bidder.

Clerk Report – The State announced that they would like only Professionally Imprinted AV Ballot Outgoing and Return Envelopes be used for the August Primary. The Election Bureau and the Post Office think this will eliminate virtually all problems with the delivery of AV ballots. The State will buy a quantity equal to 30% of the Register Voters. An order for the 30% has been placed.

Treasurer's Report –

Revenue	$ 263.10
Disbursements	$ 5,595.40
Bank Balance	$427,730.76

Motion by Jan Nowak seconded by Todd Nowak to accept Treasurer's report as presented. Ayes: 5, Nays: 0. Motion carried.

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Planning Commission Report – Todd stated the May Planning Commission meeting was canceled due to COVID 19.

Zoning Administrator's Report – Nello thanked the Board for appointing him as Zoning Administrator. He had two land use permits. Has received a large volume of phone calls about fences, camping on undeveloped parcels and variances.

Zoning Board of Appeals Report – None

Maintenance Report – Tim stated that the dock is in at the park and the port a potty has been placed. The split rail fence is in bad shape at the park. Tim asked that the Board consider the inclusion of a vinyl fence consistent with what is at the hall and cemetery. The Board agreed that Tim should look into pricing of the vinyl fence. Todd stated that he will be turning on the water at the cemetery this week.

Assessor Report – None

Other members – None

Old Business –

Review/Update Cedar Area Fire and Rescue – No update.

New Business –

Consideration of Approval of Public Act 69 of 2005 Interlocal Agreement with Leelanau County on County Recycling - Tim discussed correspondence received from the Leelanau County Planning regarding the recycling program and funding under P.A. 69 of 2005. Tim hoped the Board had a chance to review the Interlocal Agreement. The Interlocal Agreement allows the public to vote on the for up to $35/year per housing unit.

Motion by Todd Nowak to approve the Interlocal Agreement second by Angie Diotte. Ayes: 5, Nays: 0. Motion carried.

Consideration of Appointment of Paul Stowe to the Cleveland Township Planning Commission. Tim stated that due to the appointment of Nello as Zoning Administrator it let a vacancy on the Planning Commission. When Paul Stowe applied for the position on

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the ZBA he also expressed interest in serving on the Planning Commission but there were no openings. Tim has spoken with Paul and he has agreed to fill vacant position and complete Nello's term on the Planning Commission.

Motion by Angie Diotte to appoint Paul Stowe to the Cleveland Township Planning Commission, second by Todd Nowak. Ayes: 5, Nays: 0. Motion carried.

Consideration of Appointment of Trisha Denton to the Cleveland Township Zoning Board of Appeals. Tim explained that this now left a vacancy on the ZBA. Trisha Denton is currently an alternate member and would like to move her to a full-time member of the ZBA.

Motion by Jan Nowak to appoint Trisha Denton as full-time member of the Cleveland Township Zoning Board of Appeals, second by Angie Diotte. Ayes: 5, Nays: 0. Motion carried.

Motion carried by Tim Stein for payment of the bills and seconded by Angie Diotte. Ayes: 5, Nays: 0. Motion carried.

Correspondence –
Jan received an email received from Jim Kelderhouse stating the Port Oneida Community Alliance is cancelling the Cemetery workshop due to COVID 19.

Public forum – public comment was held

Motion by Todd Nowak and seconded by Angie Diotte to adjourn meeting 7:21 pm. Ayes: 5, Nays: 0. Motion carried.

Jan Nowak, Clerk
Approved by Tim Stein, Supervisor

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TREASURER'S REPORT
ENDING MAY 31, 2020

Beginning Balance		**$427,730.76**
Disbursements	**$**	**(8,989.65)**
Revenue	**$**	**35,872.14**
Balance**		**$454,613.25**

CLEVELAND TOWNSHIP ZONING ADMINISTRATOR'S MONTHLY REPORT

DATE: June 9, 2020

LAND USE PERMITS ISSUED,

DENIED OR PENDING: **Issued:**

1)Parcel No. 003-026-031-15 : S. Lime Lk Rd, Brent Petroskey, new home.

2) Parcel No. 003-014-035-00: 455 E Harbor Hwy, Tamara Broad, accessory building.

3) Parcel No. 003-035-004-21: 7200 S Stachnik Rd, Ben and Haily Papes, new home.

4) Parcel No. 003-032-002-35: 2402 W Trumbull Rd, Tom Bisbee and Laura Johnson, addition to existing home.

Pending:

1) Parcel No. 45-003-012-015-15: Little Traverse Lk. Rd., Luke Marker, new home.

Denied:

1) Parcel No. 45-003-430-003-00: S. Shady Ln., Gary Flohr, new attached deck. Did not meet setback requirements from *waters edge*.

COMPLAINTS: There are stinky pigs in the ag district.

CORRESPONDENCE: none

REIMBURSEMENTS: none

MISC: Turned computer in to Mike Wallace- Sleeping Bear Computer Care, for updating and received external backup storage device. Estimated value of projects for the reporting period: $530,770 and at the same time last year: $373,500.

Nello Valentine III

Cleveland Township Zoning Administrator

CLEVELAND TOWNSHIP
Current Disbursements and Revenue
JUNE 9, 2020

Disbursements to be Approved for Payment

Date	Check #	Name	Description	Amount
6/1/2020		United States Treasury	941	527.70
	12260	Tim Stein	Supervisor	802.44
	12261	Jan Nowak	Clerk	1,149.74
	12262	Angie Diotte	Treasurer	1,206.74
	12263	Nello Valentine III	Zoning Administrator	795.40
	12264	Julie Krombeen	Assessor	1,060.00
	12265	CenturyLink	Hall	234.77
			TOTAL	**5,776.79**
6/9/2020	12266	Todd Nowak	Trustee/PC	208.31
	12267	William Olsen	Trustee	108.71
	12268	Dean Manikas	PC	104.67
	12269	Paul Stowe	PC	88.10
	12270	Yarrow Brown	PC	84.65
	12271	Sleeping Bear Computer Care	Professional Services	233.89
	12272	Municipal Underwriters of West MI Inc.	Par Plan	5,730.00
	12273	Judy Schaub	Hall	100.00
	12274	Cedar Area Fire & Rescue	2nd Quarter	55,873.01
	12275	MTA	Dues	1,908.07
	12276	Accident Fund	Work Comp	764.00
	12277	Election Source	Election	60.49
	12278	Consumers Energy	Hall $68.33/Cemetery $27.10	95.43
	12279	American Waste	Park	40.00
	12280	Todd Nowak	Cemetery	20.00
	12281	Jan Nowak	Clerk/Election supplies	67.79
	12282	PERT	Pension	500.00
			TOTAL	**65,987.12**
			TOTAL DISBURSEMENTS	**71,763.91**

Revenue Date	Receipt #	Name	Description	Amount
5/3/2020	3552	Leelanau County Treasurer	Delinquent taxes	20,921.44
	3553	State of Michigan	State Revenue Sharing	14,887.00
5/31/2020		Chase	Interest	63.70
			TOTAL	**35,872.14**