



LEELANAU COUNTY  
BROWNFIELD REDEVELOPMENT AUTHORITY (LCBRA)

8527 E. Government Center Drive  
Suttons Bay, Michigan 49682  
Phone: 231-256-9812

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**BROWNFIELD PROJECT APPLICATION FORM**

**PART 2 APPLICATION**

This Part 2 Brownfield Application allows for the consideration of a Brownfield Plan under the Michigan Brownfield Redevelopment Financing Act (Public Act 381 of 1996, as amended) (PA 381).

The completed application form, Brownfield Plan and supporting materials (i.e. Act 381 Work Plan, “Combined” Brownfield Plan, etc.) must be submitted to Leelanau County, 8527 East Government Center Drive, Ste. 108, Suttons Bay, MI 49682.

All Brownfield applicants requesting approval of incentives under a Part 2 Application will be assessed a Fee (see Fee Schedule), which must be returned with this application. **A Fee is also required for a Reimbursement Agreement.**

For assistance in completing this application form, please contact Trudy Galla, at the Leelanau County Planning and Community Development office at 231-256-9812, [tgalla@co.leelanau.mi.us](mailto:tgalla@co.leelanau.mi.us).

Before submitting a project application, please make sure all items on the attached checklist are included. Project Applications will not be reviewed until all items are completed.



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## **BROWNFIELD PROJECT APPLICATION FORM**

### **PART 2**

#### **SECTION I:**

##### **APPLICANT INFORMATION**

Project Name:	
Applicant Name:	
Business Name (If different from applicant):	
Mailing Address:	
Contact Person:	Email:
Office Phone:	Cell Phone:

Have there been any changes to the following since the submittal of the Part 1 Brownfield Project Application?

- Change in List of Key Project Contacts  Yes  No
- Change in applicant/business status involving any claim or lawsuit?  Yes  No
- Change in applicant/business status as a liable party at the project site?  Yes  No
- Change in applicant/business status involving citations for non-compliance with any environmental regulation?  Yes  No
- Change in applicant/business status related to being suspended or debarred, declaring bankruptcy, and proceedings under any bankruptcy law or rendered judgments?  Yes  No

If yes to any of the above, please attach further explanation.



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**SECTION II:**

**PROPOSED BROWNFIELD FUNDING**

Total Investment Anticipated: \$ \_\_\_\_\_

Land	\$
New Construction/Site Improvements	
Brownfield Conditions	
<b>Total Capital Investment:</b>	<b>\$</b>

Sources of Funding Requested

*Leelanau County Brownfield Redevelopment Authority*

- \$ \_\_\_\_\_ Brownfield Plan and Act 381 Work Plan(s)
- \$ \_\_\_\_\_ Brownfield Loan – EPA Revolving Loan Fund (RLF)
- \$ \_\_\_\_\_ Brownfield Loan – Local Site Remediation Revolving Fund (LSRRF)

*Michigan Department of Environmental Quality*

- \$ \_\_\_\_\_ Brownfield Redevelopment Grant
- \$ \_\_\_\_\_ Brownfield Redevelopment Loan

*Michigan Economic Development Corporation / Michigan Strategic Fund*

- \$ \_\_\_\_\_ Community Revitalization Program Loan and/or Grant
- \$ \_\_\_\_\_ Business Development Program Loan and/or Grant

Total amount of Brownfield financing requested: \$ \_\_\_\_\_



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**SECTION III:**

**CERTIFICATION AND AUTHORIZATION**

The undersigned hereby certifies that all information provided to the Leelanau County Brownfield Redevelopment Authority (LCBRA) herein and furnished with this application is and will be true, accurate, complete, and fairly presents the financial condition of the undersigned.

The undersigned hereby certifies the Applicant is not a liable party per PA 201 and acknowledges that full environmental disclosure is a requirement of the Brownfield Plan submittal. Disclosure shall include copies of all available environmental data, reports and pertinent correspondence including documentation relating to liable or potentially liable parties and the environmental condition of the project site.

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AUTHORIZED SIGNATURE

TITLE

DATE

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AUTHORIZED SIGNATURE

TITLE

DATE



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## BROWNFIELD PROJECT APPLICATION FORM

### PART 2

### APPLICATION CHECKLIST

Before submitting the project application, please make sure all items on the checklist are included.

Brownfield Project Applications will not be reviewed until items are completed.

#### **Application Fee**

- Provide Part 2 application.  
Check to be written to *Leelanau County Brownfield Redevelopment Authority*

#### **Brownfield Plan**

- Attach Brownfield Plan (if available) with updated copies of proposed site development or concept plans to illustrate how the proposed redevelopment and land uses will be situated on the subject property, and documenting access to all necessary utilities and infrastructure.