LEELANAU COUNTY BOARD OF COMMISSIONERS EXECUTIVE BOARD SESSION – Tuesday, OCTOBER 6, 2020

Approved 11/17/2020

Proceedings of the meeting are being recorded (audio and video) and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.

Meeting called to order by Chairman William J. Bunek at 9:00 a.m. Today's meeting is being held at the Government Center, 8527 Government Center Drive, Suttons Bay, Michigan.

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

Roll Call:	District #1	Anthony Ansorge	PRESENT
	#2	Debra L. Rushton	PRESENT
	#3	William J. Bunek	PRESENT
	#4	Ty Wessell	PRESENT
	#5	Patricia Soutas-Little	PRESENT
	#6	Carolyn Rentenbach	PRESENT (via Zoom)
	#7	Melinda C. Lautner	PRESENT

<u>Communications, Proclamations, Presentations</u> — <u>Administrator Update</u>:

Administrator Janik offered condolences to Commissioner Lautner at the passing of her Mother-In-Law; the MSU Master Gardener Class is outside for the last day this year working on the gardens. Janik commented on the Michigan Supreme Court decision and he has spoken with our Corporate Attorneys. All Commissioners have been sent an update. He said that he has been on a couple of conference calls with the Health Department and MAC (Michigan Association of Counties). Janik noted that he is not an attorney and explained the process and the current order. Also, under the Michigan Supreme Court rules, the party that is not successful has the right to ask for clarification, it is generally granted and there is a 21-day stay. The Michigan Department of Health & Human Services (MDHHS) has had orders in place and those pretty much cover everything and it is business as it was last week. We can have up to 13 guests in the room plus Commissioners. MAC will be sending out additional information. There are no legal challenges to the authority of the Health Department issuing those orders.

Janik commented on a conference call last week with Commissioners Rushton and Wessell. There will be a meeting on November 5, 2020, for Racism training. He has been receiving a lot of calls with interest. We are limited to the number of people in the room and it will be recorded and also streamed live on YouTube. Brief discussion about space and utilizing other rooms and that we broadcast through the Commissioners' Meeting Room. Janik has invited the Department Heads to be here in the rooms and it will be videotaped. Discussion on the panel makeup and the way it will be conducted. Doctor Diane Carpenter Emling will present for about 90 minutes and then there will be a panel discussion. Janik anticipates concluding around 11:00 a.m. Commissioner Ansorge questioned how this will be posted and Janik responded as a Study Session.

Janik acknowledged D & W Mechanical worker Gary O'Connor and that it is his birthday. O'Connor thanked Commissioners and acknowledged that he feels like he is part of the fabric of this building having worked on it since it was built.

Administrator Janik looked back in history and recognized Maintenance Director Gerald Culman II for his nearly 40 years of service to Leelanau County. The Commissioners presented him with a Certificate acknowledging his service.

Janik presented Commissioner Soutas-Little with a cherry pie in honor of her birthday.

Emergency Management/9-1-1 Update:

Emergency Management/9-1-1 Director Matt Ansorge was present and presented a Departmental Update. Slide show reviewed and is available via the following link: https://www.leelanau.gov/downloads/2020_emd_dept_update_10062020.pdf

Michigan Court Administrator of the Year Award Recognition:

Administrator Janik said he was hoping to have 86th District Court Administrator Carol Stocking here; however, a court case came up this morning and he would like to move this to next week's agenda to honor her.

Approval of Agenda/Late Additions or Deletions:

Chairman Bunek stated that he had not received any changes to the Agenda.

MOTION BY RUSHTON TO APPROVE THE AGENDA AS PRESENTED. SECONDED BY WESSELL.

Discussion – none.

AYES – 7 (Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner, Rentenbach)
NO – 0
MOTION CARRIED.

Public Comment:

Chairman Bunek announced the telephone number for Public Comment: 231-256-8109.

• Garth Greenan, 13500 S. Partridge Run Road and a candidate for Road Commission. Greenan said he has also submitted a letter of interest to the Board of Commissioners for appointment should he not be elected. Greenan noted he is interested the appointment and gave his background.

No calls received.

Action Items —

<u>Emergency Management – Emergency Management Performance Grant Renewal</u>: Emergency Management/9-1-1 Director Matt Ansorge was present before Commissioners.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW THE CHAIRMAN OF THE BOARD TO SIGN THE FY2020 EMPG WORK AGREEMENT AND OTHER DOCUMENTS RELATED TO THIS GRANT AGREEMENT, AND TO ALLOW THE OFFICE OF EMERGENCY MANAGEMENT TO SUBMIT ELECTRONIC SIGNATURES FOR THE REQUIRED QUARTERLY REPORTS. SECONDED BY SOUTAS-LITTLE.

Discussion – comments were offered by Director Ansorge.

AYES – 7 (Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner, Rentenbach)
NO – 0
MOTION CARRIED.

Emergency Management – Government Center Tower Update:

Emergency Management/9-1-1 Director Matt Ansorge was present and gave a brief update. Administrator Janik said that he will move this to next week's agenda and there was no opposition from Commissioners.

<u>Update on Potential Contract with Agri-Valley Services, Internet Service Provider:</u>
Director Matt Ansorge was present and gave a brief update and responded to questions by Commissioners.

MOTION BY SOUTAS-LITTLE THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS MOVE FORWARD TO NEXT WEEK'S REGULAR SESSION AGENDA THE POTENTIAL CONTRACT WITH AGRI-VALLEY SERVICES, INTERNET SERVICE PROVIDER. SECONDED BY WESSELL.

Discussion – Director Ansorge responded to questions from Commissioners.

AYES – 7 (Soutas-Little, Wessell, Ansorge, Bunek, Lautner, Rentenbach, Rushton)
NO – 0
MOTION CARRIED.

Equalization – Leelanau County Apportionment Report, L4402:

Equalization Director Laurie Spencer was present before Commissioners regarding the Apportionment Report and the statutory duties that are required. The report can be viewed at the Leelanau County Clerk's Office and at the following link:

https://www.leelanau.gov/downloads/leelanau_county_2020_apportionment_report_10062020.pdf

Spencer responded to questions from Commissioners throughout the presentation.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE COUNTY APPORTIONMENT REPORT (L-4402) DURING THE OCTOBER ANNUAL MEETING. SECONDED BY SOUTAS-LITTLE. Discussion – none.

AYES – 7 (Wessell, Ansorge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)
NO – 0
MOTION CARRIED.

<u>Planning/Community Development – MSHDA Housing Grant Extension:</u>

Planning and Community Development Director Trudy Galla was present and updated Commissioners on the closing out of the last Housing Grant. The closing date has been extended from September 30 to December 31, which will allow her to close out the grant and the projects. The State is not continuing with rehab grants. They are changing the program and are encouraging new builds. The County received just over \$100,000.00 and they did five projects ranging from \$13,000 to \$26,000.00. Galla also explained emergency projects and without grant funds they are pretty limited; however, she does have some ideas and will bring them back to the Board at a future date. She is not seeking any action today. She explained the closeout.

<u>Planning/Community Development – EPA Grant Consideration Update</u>:

Galla was present before Commissioners regarding an EPA Grant Application for consideration. In June she was before Commissioners for support to move forward with the Grant Application. These are very competitive and tough to write. They did not want to get involved in it if there was not support – which there was. She doesn't have the actual grant application, but she will have the summary for next week. Galla is putting the grant together with a consultant and then the Brownfield will look at it also. She continued with further explanations regarding projects and gave previous project examples.

There are no matching funds for this, they just need to get it to the EPA.

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO PLACE THE EPA ASSESSMENT GRANT APPLICATION ON THE OCTOBER 13, 2020, ANNUAL MEETING AGENDA FOR CONSIDERATION TO SUBMIT BY THE DEADLINE OF OCTOBER 28, 2020. SECONDED BY RUSHTON.

Discussion – none.

AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek)
NO – 0 MOTION CARRIED.

Commissioner Ansorge asked about COVID rehab money for the County and Galla responded that they did not receive any and it does not look like housing is eligible. Commissioner Wessell thanked Galla for her continuance of working on this and gave an example of a family that really needed assistance and multiple agencies were able to assist. Galla responded to further questions.

Administrator Janik commented that 2% Allocation applications are due at the end of November and he is sure that there will be applications that they will submit in November to the Board of Commissioners for consideration.

<u>Information Technology – DLT Solutions Maintenance Contract Renewal (Backup/Recovery Software)</u>:

IT Director Ron Plamondon was present and offered information on his request.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE RENEWING THE MAINTENANCE AGREEMENT WITH DLT SOLUTIONS FOR RAPID RECOVERY BACKUP SOFTWARE IN THE AMOUNT OF \$2,097.11; FUNDS TO COME FROM DATA PROCESSING FUND #636. SECONDED BY LAUTNER.

Discussion – Plamondon responded to questions from Commissioners regarding the recent failure of the equipment. Plamondon addressed the new email system and when it will start. Discussion ensued.

AYES – 7 (Wessell, Ansorge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)
NO – 0
MOTION CARRIED.

Leland Dam Authority – Proposed AT&T Contract Renewal:

Commissioner Wessell questioned the proposal and the amount per month seemed like a lot for a landline. Chairman Bunek responded that it is voice over network and doesn't fail if the power goes out. Commissioner Ansorge said that it is dedicated IP address and that is why they need what is being proposed. Brief discussion ensued and Commissioner Rushton questioned the number of lines, with Executive Assistant Laurel Evans responding.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE RENEWING THE AGREEMENT WITH AT&T FOR BUSINESS LOCAL CALLING UNLIMITED, PLAN B, ON BEHALF OF THE LELAND DAM AUTHORITY FOR THE LAND LINE LOCATED IN THE LELAND DAM CONTROL ROOM AT A 12-MONTH TERM RATE OF \$65.00/PER LINE PER MONTH; FUNDS TO COME FROM #805-000.000-801.000. SECONDED BY LAUTNER & SOUTAS-LITTLE. Discussion – none.

AYES – 7 (Wessell, Ansorge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)
NO – 0
MOTION CARRIED.

Prosecuting Attorney – Title IV-E Grant Application:

Prosecuting Attorney Joseph T. Hubbell was present before Commissioners regarding the Title IV-E Grant Application.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE AMENDMENT NO. 2 TO THE CONTRACT BETWEEN LEELANAU COUNTY AND MDHHS CHANGING THE CONTRACT NUMBER AND INCORPORATING CHANGES PER THE ATTACHMENT ARTICLES. SECONDED BY WESSELL.

Discussion – Hubbell responded to Commissioner questions.

AYES – 7 (Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner, Rentenbach)
NO – 0
MOTION CARRIED.

Chairman Bunek called for a brief recess at 10:33 a.m.

Chairman Bunek called the meeting back to order at 10:48 a.m.

Treasurer's Office – Request to fill Deputy Treasurer Vacancy:

County Treasurer John A. Gallagher III was present before Commissioners to answer any questions.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW THE COUNTY TREASURER TO SEEK AND HIRE A SUITABLE CANDIDATE FOR THE DEPUTY TREASURER POSITION. SECONDED BY RUSHTON & SOUTAS-LITTLE.

Discussion – none

AYES – 7 (Wessell, Ansorge, Bunek, Lautner, Rentenbach, Rushton, Soutas-Little)
NO – 0
MOTION CARRIED.

County Clerk – Non-Union Uniform/Gun Allowance Request:

County Clerk Michelle L. Crocker was present before Commissioners and explained the request before Commissioners.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE UNIFORM AND GUN ALLOWANCE FOR THE FOLLOWING NON-UNION PERSONNEL THROUGH PAYROLL WITH APPROPRIATE TAXES WITHHELD (IF RECEIPTS ARE NOT PROVIDED):

- •SHERIFF \$100.00 GUN / \$575.00 UNIFORM FOR A TOTAL OF \$675.00
- •UNDERSHERIFF \$100.00 GUN / \$575.00 UNIFORM FOR A TOTAL OF \$675.00
- **◆COURT BAILIFF \$150.00 UNIFORM:**
- •2 COURT BAILIFFS @ \$50.00 UNFORM EACH

EXPENSES FROM #101-225.301-703.742.

MARINE DEPUTIES:

- •1 SENIOR OFFICER @ \$150.00;
- •3 JUNIOR OFFICERS @ \$100.00 EACH FOR A TOTAL OF \$300.00

EXPENSES FROM #101-225.331-703.742.

SECONDED BY LAUTNER.

Discussion – none.

AYES – 7 (Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner, Rentenbach)
NO – 0
MOTION CARRIED.

County Clerk Crocker responded to question from Commissioners Rentenbach.

County Clerk – Additional MERS Payment:

Crocker was present before Commissioners regarding the additional MERS payment request and responded to questions from Commissioners.

MOTION BY RUSHTON TO RECOMMEND TO THE BOARD OF COMMISSIONERS TO APPROVE THE TRANSFER OF \$100,000.00 FROM DTR FUND #516 TO THE GENERAL FUND #101 FOR AN ADDITIONAL MERS LIABILITY PAYMENT. SECONDED BY SOUTAS-LITTLE & RENTENBACH.

Discussion – Administrator Janik and County Clerk Crocker responded to questions from Commissioners regarding how the actuarial works and why is there a liability. Also, discussion followed on the County's no post-employment benefit liability. Commissioner Rushton

complimented the Board for making MERS payments a priority. Discussion ensued regarding MERS.

AYES – 7 (Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner, Rentenbach)
NO – 0
MOTION CARRIED.

<u>County Clerk – MIDC (Michigan Indigent Defense Commission) FY 2021 Grant Contract</u> Renewal:

Administrator Janik offered comments on the Grant renewal that is before Commissioners and how the program is structured.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE GRANT #2021-57 BETWEEN THE STATE OF MICHIGAN MIDC LARA AND LEELANAU COUNTY FOR THE GRANT PERIOD OCTOBER 1, 2020, THROUGH SEPTEMBER 30, 2021, WITH AN AUTHORIZED BUDGET OF \$221,985.72. FUNDING TO COME FROM FY STATE GRANT CONTRIBUTION \$169,204.76 AND LOCAL SHARE CONTRIBUTION \$52,780.96, AS PRESENTED. SECONDED BY WESSELL.

Discussion – none.

AYES – 7 (Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner, Rentenbach)
NO – 0
MOTION CARRIED.

<u>Administrator – Review and Update of Early Childhood Contract with Benzie/Leelanau District</u> Health Department:

Administrator Janik updated the Commissioners regarding the proposed contract that was before them.

MOTION BY RUSHTON TO RECOMMEND THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS MOVE THE EARLY CHILDHOOD CONTRACT WITH THE BENZIE/LEELANAU DISTRICT HEALTH DEPARTMENT AGREEMENT TO NEXT WEEK. SECONDED BY SOUTAS-LITTLE.

Discussion – none.

AYES – 7 (Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner, Rentenbach)
NO – 0
MOTION CARRIED.

<u>Administration – 2021 Budget and 2021 Appropriations Act Resolution Recommendation</u>: Administrator Janik and County Clerk Crocker commented on the Public Hearing next week and the public availability of the 2021 Budget for next week.

MOTION BY LAUTNER TO RECOMMEND THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS FORWARD AND SET FOR APPROVAL THE 2021 GENERAL APPROPRIATIONS ACT RESOLUTION TO THE OCTOBER 13, 2020, PUBLIC HEARING AND ANNUAL MEETING. SECONDED BY RUSHTON.

Discussion – Commissioner Wessell said he would like to have discussion about continuing to have Commissioners look at vacant positions. Janik responded and he will bring information to next week's meeting.

AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek)
NO – 0 MOTION CARRIED.

Administration – Airport Governance Update:

Administrator Janik updated Commissioners that he, Cherry Capital Airport Director Kevin Klein and Grand Traverse County Administrator Nate Alger have been meeting weekly. All three units of government have agreed to a meeting next Tuesday, October 13, 2020, at 2:00 p.m. They are working on the legal issues of the meeting, an agenda and the proposed Articles of Incorporation. Janik continued with information and there is no action requested – it is a study session. There may be motion items for November, but it will depend on the direction of the Board of Commissioners. The meeting will be via zoom and livestreamed on YouTube.

Commissioner Rentenbach questioned that it is at 2:00 p.m. and is a work session, not actionable and Administrator Janik confirmed.

<u>Administration – Michigan Economic Development Corporation CDBG (Community Development Block Grant)</u> Resolution:

Administrator Janik updated Commissioners on the funding through the Federal CARES Act. This is money designated specifically for Leelanau County and covers all units of government within Leelanau County. \$368,000.00 is the amount of the award. The jurisdictions need to apply through Leelanau County to access the money. Janik said he has been meeting with the fire departments, and the Health Department. The Grand Traverse Band is also eligible to apply and they are also very interested. The Townships have not allocated that much and most have indicated that they will not. The first step was to send a letter of interest and surprisingly a lot of counties - if you look at that program, there is a lot of bureaucracy especially with the environmental studies – so a lot of counties have not applied. With Planning and Community Development Director Galla's assistance, they are going to waive all those requirements. They had to do a complete background search on Janik, which he passed. Janik referenced the resolution and also referenced internet service and options. The resolution has been tentatively approved by our liaison William Povalla. The County Clerk's office has been tracking and separating the expenditures of the County relative to COVID and we will be able to account for every penny spent since January 20. The County will need to set up a Public Hearing on this and he is looking at later in October. Janik continued with explanation.

MOTION BY RENTENBACH TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVAL OF LEELANAU COUNTY RESOLUTION #2020- xxx, COMMUNITY DEVELOPMENT BLOCK GRANT AUTHORIZING RESOLUTION FOR THE CARES ACT. SECONDED BY RUSHTON.

Discussion none.

AYES – 7 (Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek, Lautner)
NO – 0
MOTION CARRIED.

Consensus of Commissioners to hold a Public Hearing on Monday, October 26, 2020 at 9:00 a.m.

<u>Administration – Road Commissioner Vacancy Update</u>:

Administrator Janik noted that the deadline was September 24, 2020, for submission of applications and six were received. He is wondering how Commissioners would like to proceed – in the past they had a meeting where they interviewed all of the candidates. Views were expressed as to how to proceed. Possible dates discussed and a consensus was reached to

meet on November 9, 2020 at 9:00 a.m. for interviews. Janik will follow-up with paperwork as the date gets closer.

Commissioner Ansorge questioned if there is a problem with one of the candidates being a County employee. Administrator Janik said that they have to get a legal opinion and it will be clarified beforehand.

<u>Administration – Non-First Responder Hazard Pay Options</u>:

Administrator Janik said that the first responders have been issued their checks and the funds have been received from the State. When it was approved in August, the Commissioners said that they wanted to review the non-first responders. MERS was not included.

Discussion on the direct cost to the County for the payment.

MOTION BY SOUTAS-LITTLE TO RECOMMEND TO THE BOARD OF COMMISSIONERS TO OFFER THE SAME AMOUNT AND SAME CONDITIONS FOR NON FIRST RESPONDERS AND HAVE THIS FORWARDED TO NEXT WEEK FOR APPROVAL. SECONDED LAUTNER.

Discussion – Administrator Janik responded to questions and there were no furloughed employees; the Courts are completely separate in the ability to work from remotely, it does include part-time employees as it did for the CARES payment, and it would be extended to anyone that did not receive the payment through the CARES funding. The MERS resolution was already passed so that would not need to be redone and request made of the Clerk to prepare the proper/complete motion. Clerk stated that although it wouldn't be needed, the exclusion from MERS could be included in the motion for peace of mind.

AYES – 7 (Soutas-Little, Wessell, Ansorge, Bunek, Lautner, Rentenbach, Rushton)
NO – 0
MOTION CARRIED.

Administration – Update on W.G. Wizinsky v. Leelanau County, et al (CN 1904249): Administrator Janik stated that the Federal Judge dismissed the case against Leelanau County; therefore, that chapter is closed for now. It was dismissed and the Judge had requested mediation by the Magistrate that had Federal Jurisdiction and the Magistrate wrote a strong opinion that the case was baseless and without merit, to which the Federal Judge agreed. Discussion ensued.

Janik referenced the Construction Board of Appeals hearing that was held yesterday and gave an update on that. The Board of Appeals voted 4-0 to deny the local appeal. The appeal was for a certificate of occupancy issued in 2018.

Review of Financials:

County Clerk Crocker responded to question on financials.

<u>Special Reports by Staff, Commissioners, and Affiliated Agencies</u>: None.

Public Comment:

None.

Commissioner Comments:

- Commissioner Soutas-Little informed the Board that the recycling venue in Leland is up and running and has had great feedback from the public on the site location. There are signs locating the direction to enter and exit the site.
- Commissioner Rushton informed the Board that BATA has put a bid in for a piece of property on La Frainer Road and looking at a new structure. She hopes for more information soon to present to Commissioners.
- Chairman Bunek asked Commissioner Soutas-Little how the Popp Road recycling site is coming. She responded that they are waiting for an engineer to draw up the specs for the site and that is the only holdup.

<u>Approval of Financials</u> – <u>Amendments & Transfers</u>: None.

Miscellaneous Fund Transfers and Amendments:

None.

Claims and Accounts:

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVAL OF CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$78,938.30. SECONDED BY WESSELL.

Discussion – none.

AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek)
NO – 0
MOTION CARRIED.

Post Audit Claims and Accounts:

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$4,452,822.70. SECONDED BY WESSELL.

Discussion – none.

AYES – 7 (Lautner, Rentenbach, Rushton, Soutas-Little, Wessell, Ansorge, Bunek)
NO – 0
MOTION CARRIED.

Adjournment:

Chairman Bunek adjourned the meeting at 11:55 a.m.

William J. Bunek, Chairman
Leelanau County Board of Commissioners

Michelle L. Crocker, Leelanau County Clerk
Clerk-Leelanau County Board of Commissioners