

Leelanau County Board of Commissioners
Executive Board Session – Tuesday, February 9, 2021
Approved 2/16/2021

Proceedings of the meeting are being recorded (audio and video) and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.

Meeting called to order by Chairman William J. Bunek at 9:00 a.m. Today's meeting is being held at the Government Center, 8527 Government Center Drive, Suttons Bay, Michigan.

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

Roll Call:	District #1	Rick Robbins	PRESENT
	#2	Debra L. Rushton	PRESENT
	#3	William J. Bunek	PRESENT
	#4	Ty Wessell	PRESENT
	#5	Patricia Soutas-Little	PRESENT (via Zoom in Leland Twp.)
	#6	Gwen Allgaier	PRESENT (via Zoom in Cleveland Twp.)
	#7	Melinda C. Lautner	PRESENT

Public Comment:

Chairman Bunek stated the telephone number to call for any individuals wishing to make public comment. The following individuals spoke during public comment via telephone: Jay Johnson, Dr. Michael Hertz, Mary Beth Kelley Lowe, Dr. Suzanne Albrecht, Scott Lowe, Susan Cocciarelli, Barb Conley, Sarah Boyd, Dana Getsinger, Jo Wellman, John Hunter, Carolyn Rentenbach, Julie (no last name given/no correspondence provided), John Fletcher. Prepared statements that were read by the individual calling in can be viewed at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2062#handouts>

Letters were received from the following individuals: Bill and Jennifer Carlson, Carolyn Normandin, Daniel Toole, David Martin, MD, Dean Manikas, Donald E. Montie, Ed Dolan, Gabe Schneider, joint statement from several physicians whom reside in Leelanau County: (Hillary Loomis-King, MD, Erica Austin, DO, Jacques-Brett Burgess, MD, W. John Bruder, MD, Cyrus Ghaemi, DO, Joan Griner, MD, Charles Gwizdala, MD, Zachary Hector-Word, MD, David Kam, MD, Carolyn Keith, MD, Robert Kennedy, MD, Todd Kennell, MD, William Kern, MD, Karrin Licht, MD, Norman Licht, MD, Rick Kosinski, MD, Deb Ochs, MD, Jessica Paquette, DO, Jessica Slocum, MD, Niklaus Slocum, MD, Shiloh Tackett, MD, Jill Vollbrecht, MD, Timothy Vollbrecht, MD, Kevin Weber, MD, David Wright, MD) , Kim Eike, Peter Raphael, Richard Kosinski, Rick Cross, and all copies can be viewed at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2062#handouts>

Chairman Bunek reminded callers to turn down the volume on their device and he repeated the phone number for the public.

Chairman Bunek asked Commissioners which way the Board would like to trend, to either read a letter/email or choose to post them online to the minutes for Public Comment. **Chairman Bunek said the consensus is to attach all public comment letters/emails to the minutes.**

Further discussion followed regarding the reading of letter/emails on the record into the minutes that Commissioners personally receive.

Chairman Bunek said there is Consensus that all letters sent to Commissioners can be read at the second public comment on the agenda.

Communications, Proclamations, Presentations –I

Administrator Update:

Administrator Chet Janik wanted to update the Board on questions that the public has regarding Covid-19 vaccinations, as the County has been fielding many phone calls.

Lisa Peacock, Health Officer, with the Benzie/Leelanau Health Department (BLDHD) was present via Zoom to update the Board on how vaccination distribution through the Health Department is progressing. Peacock stated that the variant strain of the virus has been found in Charlevoix County, and with the spread of the variant it is especially important to wear a mask, wash hands, and socially distance, as it is more contagious. The Health Department is encouraging the public to be diligent in getting tested so that they can be isolated and their contacts be quarantined. The Health Department at both locations and the DHHS offices has free KN95 masks available for children and adults, if you know if anyone that is in need of a free mask.

The vaccination rollout has been going as smoothly as expected, with the biggest challenge being the number of vaccines the State is receiving every week. They are ready with capacity and ready to administer but are limited by the number of doses they receive each week.

There have been 1,230 total doses administered in Leelanau County by the Health Department, which is monitoring the percentages within State for who have received their first dose and we are above those stats within the State of Michigan. We are striving for the goal of 75% percent of the population to be vaccinated to achieve herd immunity and are continuing to work hard to get these to them.

Residents can visit online for scheduling via a survey to pre-register or call the hotline. They are working diligently with community partners. There is a great partnership with Munson Healthcare and they meet and discuss the barriers and how to collaborate to get the vaccine into as many residents as possible. The partnership is also with NW Health Services, AAA, and Senior Services Departments, as it takes more than just the Health Department to get this work done.

Peacock responded to questions from Commissioners.

Dr. Josh Meyerson, Medical Director with the Benzie/Leelanau Health Department, updated Commissioners on how serious the variant strain of Covid-19 is, and emphasized on the higher transmission rate. He explained that the public needs to take precautions and stay diligent with wearing masks, hand washing, and social distancing as all are extremely important to stay safe. The new strain is readily picked up by the current testing, but if there are more variants in the future, the test may need to be tweaked along with the vaccine. The quicker we can get everyone vaccinated the less likely that more strains will break off. You can expect after receiving both doses and your protection starts on the 14th day.

Dr. Meyerson informed the Board that even after your vaccination process is done, you will still need to wear a mask, social distance and wash hands. The hope is that the vaccine will reduce the risk to yourself and to others, but we still need to do everything that can be done to get to herd immunity with the road blocks available to us, as we are all in this together.

Peacock concluded her update by informing the Commissioners that wearing a mask has an 80% effective rate and that if one person around you is not wearing a mask that the effective rate decreases to 30%. It takes approximately 15 minutes, if within 6 feet, and not wearing masks to contract the virus.

Commissioners complimented the Health Department on all their efforts during these trying times.

Administrator Janik thanked the Health Department leaders and staff for all their hard work; the County is fortunate to have them all here for us.

Chairman Bunek called for a brief recess at 10:49 a.m. and called the meeting back to order at 11:00 a.m.

Sheriff's Office Update:

Sheriff Michael Borkovich, Undersheriff Steve Morgan, Lt. James Kiessel, and Lt. Todd Roush were present to update the Commissioners. Sheriff Borkovich announced that Lt. Kiessel will be starting as Undersheriff on February 13, 2021. Deputy Andrew Bosscher and Deputy Greg Hornkohl have been promoted to Sergeants and all four Sergeants will be in the running for the open Lieutenant position that is vacated by Lt. Kiessel moving into the Undersheriff opening.

The Marine Safety Program is very important and he would like to look into private sources and get a new big lake boat. Former Commander Paul Rebori has left the Marine Division, effective in two weeks, and Wayne Edington, who lives in Florida, is hoping to return but needs to find a rental home for the summer.

The Sheriff invited the Commissioners to tour the training room in the lower level of the Law Enforcement on Tuesday, February 16, 2021, at 5:30 p.m. before the Regular Session. The majority of the construction work was done by Lt. Kiessel and Lt. Roush, and the Maintenance Department staff helped by adding dimmers for lights to give a more realistic look of training in the dark.

Undersheriff Steve Morgan stood and thanked the Commissioners for all their support. He conveyed his thanks to the Clerk and her staff for their support and for working together. He thanked Lt. Roush and Lt. Kiessel, who have helped him with the day-to-day operations, and most of all to the men and women working on the line, who are really outstanding people, thank you. This County is lucky to have such great people, and he really has appreciated his time here.

A standing ovation ensued in honor of Undersheriff Morgan for his service with Leelanau County by Commissioners, co-workers, and guests.

Prosecuting Attorney's Office Update:

Prosecutor Joe Hubbell and Assistant Prosecutor Tristan Chamberlain gave the Prosecutor's update via a PowerPoint.

Commissioners thanked the Prosecutor's Office for the update and for their hard work keeping the residents safe.

Approval of Agenda/Late Additions or Deletions:

Chairman Bunek commented that he has received requests to move Action Item #10, Pilot Septic Systems Program Options, Action Item #13, Leland Dam Authority Recommendation, and Action Item #16, Great Barrington Declaration Resolution, up under Action Item #4 Committee of the Whole/Goals Recommendation and remove Action Item #2 Oak Wilt Blight Update.

Motion by Rushton to remove #2 Oak Wilt Blight Update. Seconded by Lautner.
Discussion – Commissioner Rushton stated her reasons regarding pulling the Oak Wilt Blight Update, and no future date given to receive an update.

MOTION BY RUSHTON THAT THE AGENDA BE APPROVED AS AMENDED. SECONDED BY LAUTNER.

Discussion – none.

AYES – 7 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner, Robbins)

NO – 0

MOTION PASSES.

Action Items –

Sheriff's Office – Approval of DNR Marine Safety Grant Program Application:

Lt. Kiessel was present before Commissioners regarding the Agenda Item.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW THE SHERIFF'S OFFICE TO APPLY FOR THE 2021 MARINE SAFETY GRANT THROUGH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES TO COVER A PERCENTAGE OF THE COSTS TO RUN THE LEELANAU COUNTY MARINE SAFETY PROGRAM. SECONDED BY LAUTNER.

Discussion – none.

AYES – 7 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner, Robbins)

NO – 0

RECOMMENDATION PASSES.

Government Center HVAC/Structural Systems Update:

Director of Maintenance Jerry Culman and Gary O'Connor of D & W Mechanical were present before the Commissioners and addressed questions regarding the HVAC system and heat pump replacements.

Pete Leabo, local contractor, was present with Director Culman to discuss the front entrance soffit situation. The right corner of entrance has dropped, causing possible water damage, and is in a location that is hard to get to without methodically taking the soffit down piece by piece.

The problem is where the I-beam comes through the building and comes out into the elements at the soffit area. There was a nailer at the bottom of the beam so you could nail or screw in the metal soffit, and it appears that it has pulled and dropped away. The side of the building

where the beam and soffit meet is where condensation forms from the warm building out to the elements, which then created a leak. The Maintenance Department has tried making temporary repairs such as placing caulk at the rubber bladder.

Leabo said he feels most likely the way the architect prints were laid out that water is getting behind the flashing causing the leak. With the beam placement the way it is and the variations with the temperature, moisture is getting in, which causes the material to get damp creating a larger expansion between the beam and the nailer. It's time to take a hard look since this has been going on for a substantial amount of time. Finding the root of the problem will be considered Phase one, where we will be pulling the soffit piece by piece to get a good look inside. To prevent a color mismatch, each piece will be taken down, and after seeing what we need be then put back where it was taken from.

Janik said he has talked with engineers but without knowing the problem there is nothing to "engineer" as of yet. Leabo has proposed a cost of \$5,000.00 to look into the corner regarding the beam and flashing. There may not need to be a Phase two where an engineer study would be necessary but with everything hidden, we just don't know what the problem is. Janik's recommendation is to move this forward to the February 16, 2021, Regular Session.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE FORWARD THE GOVERNMENT CENTER STRUCTURAL SYSTEMS UPDATE TO THE REGULAR SESSION (ON FEBRUARY 16, 2021). SECONDED BY WESSELL AND LAUTNER.

Discussion.

AYES – 7 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner, Robbins)

NO – 0

RECOMMENDATION PASSES.

Committee of the Whole/Goals Recommendation:

MOTION BY ROBBINS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO RECOMMEND GOALS FOR 2021 PROPOSING AS GOAL #1 BE COVID-19 RELIEF, GOAL #2 BE BROADBAND, CELL SERVICE, AND AFFORDABLE HOUSING, AND GOAL #3 BE THE LITTLE TRAVERSE LAKE SEPTIC PILOT PROGRAM. SECONDED BY LAUTNER.

Discussion – Commissioner Wessell asked for clarification of the proposed goals and combination. Janik asked Commissioner Robbins to clarify each of the three goals. Brief discussion ensued.

MOTION BY WESSELL TO RECOMMEND TO THE BOARD OF COMMISSIONERS TO AMEND THE RECOMMENDATION TO ADD #4 RACISM AND #5 MERS CONTINUATION OF PAY DOWN. SECONDED BY ALLGAIER.

Discussion ensued.

ROLL CALL: Wessell – YES; Allgaier – YES; Bunek – NO; Lautner – NO; Robbins – NO;

Rushton – NO; Soutas-Little – YES

AYES – 3 NO – 4

RECOMMENDATION FAILS.

Recommendation restated:

MOTION BY ROBBINS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO RECOMMEND GOALS FOR 2021 PROPOSING AS GOAL #1 BE COVID-19 RELIEF, GOAL #2 BE BROADBAND, CELL SERVICE, AND AFFORDABLE HOUSING, AND GOAL #3 BE THE LITTLE TRAVERSE LAKE SEPTIC PILOT PROGRAM. SECONDED BY LAUTNER.

ROLL CALL: Robbins – YES; Rushton – YES; Soutas-Little – YES, Wessell – YES; Allgaier – YES; Bunek – YES; Lautner – YES

AYES – 7 NO – 0

RECOMMENDATION PASSES.

Septic Records Update and Pilot Septic Systems Program Options:

GIS Analyst Rob Herman was present to explain the map created with the BLDHD data and Eric Johnston, Environmental Health Director present from the BLDHD via Zoom, addressed and responded to Commissioner questions.

Commissioner Allgaier answered questions regarding the Little Traverse Lake Association from Commissioners, and Commissioner Robbins requested of Commissioner Allgaier a copy of the drone study that the Little Traverse Lake Association has on file. Commissioner Allgaier clarified the different studies available to help with Septic System monitoring.

Chairman Bunek informed Commissioner Allgaier that agenda items #9 and #10 are now combined for discussion.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO CONTINUE THE WORK OF THE LEELANAU COUNTY EQUALIZATION DEPARTMENT, GATHER WITH COMMUNITY RESOURCES AS AVAILABLE, TO WORK IN PARTNERSHIP WITH THE BENZIE/LEELANAU DISTRICT HEALTH DEPARTMENT, TO ADD MORE EXISTING AND/OR EASILY AVAILABLE ENVIRONMENTAL MAPPING LAYERS TO THE LITTLE TRAVERSE LAKE PILOT MAPPING PROJECT. ADDITIONAL MAPPING LAYERS MAY INCLUDE INFORMATION SUCH AS GROUND AND SURFACE WATER FLOW DIRECTIONS AND GROUND WATER ELEVATION. SECONDED BY SOUTAS-LITTLE.

Discussion – Commissioners unable to hear Commissioner Allgaier through Zoom.

MOTION BY LAUTNER TO AMEND RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO STOP THE LANGUAGE AFTER THE WORDS "SEPTIC PILOT STUDY". SECONDED BY RUSHTON.

Discussion - Johnston would like to add a request where Commissioners allow Herman along with BLDHD to work together with the Leelanau County resources to create what the Board has in mind.

Chairman Bunek would like to request that Janik, Herman, and Johnson collaborate before the Regular Session to come up with a plan on what can be accomplished with the resources available.

MOTION WITHDRAWN BY COMMISSIONER ALLGAIER AND COMMISSIONER SOUTAS-LITTLE. AMENDED MOTION WITHDRAWN BY COMMISSIONER LAUTNER AND COMMISSIONER RUSHTON.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE PILOT SEPTIC SYSTEM PROGRAM OPTIONS FORWARD TO THE REGULAR SESSION (ON FEBRUARY 16, 2021). SECONDED BY ROBBINS & WESSELL.

Discussion – none.

AYES – 7 (Allgaier, Bunek, Lautner, Robbins, Rushton, Soutas-Little, Wessell)

NO – 0

RECOMMENDATION PASSES

Johnston thanked the Commissioners for the special projects budget granted in 2019/2020 and that this map would not have been possible without that funding. The request for information that was provided to Herman took three hours instead months and months of manpower to just gather the information needed. Since Leelanau County funded the digitization of these records, Benzie County has now followed suit with digitizing making the information easily accessed.

Chairman Bunek called for a break for lunch at 1:25 p.m. until 2:00 p.m.

Chairman Bunek called the meeting back to order at 2:00 p.m. with Commissioner Soutas-Little absent with prior notice.

Leland Dam Authority Recommendation:

Janik presented on behalf of the Dam Authority, because Drain Commissioner Steve Christensen had a prior afternoon engagement. Janik answered questions from Commissioners.

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS POLICY ON BID REQUIREMENTS AND APPROVE THE CONTRACT BETWEEN LEELANAU COUNTY AND MACHIN ENGINEERING, INC., FOR ENGINEERING SERVICES ON THE LELAND DAM, AT A COST NOT TO EXCEED \$3,100.00; FUNDS TO COME FROM FUND #805. SECONDED BY WESSELL & ALLGAIER.

Discussion.

AYES – 6 (Lautner, Robbins, Rushton, Wessell, Allgaier, Bunek)

NO – 0

ABSENT – 1 (Soutas-Little)

RECOMMENDATION PASSES.

GREAT BARRINGTON DECLARATION RESOLUTION:

Chairman Bunek clarified for the Commissioners what this resolution means to him and for the betterment of the residents of this County.

A lengthy discussion followed between Commissioners clarifying their opinions regarding what could be stricken or added to the resolution.

Chairman Bunek says that all has been said about this and it's time to move on, as this has been discussed enough. Commissioner Rushton added that COVID-19 is part of the 2021 goals.

Senior Services – Area Agency on Aging of NW Michigan, MIPPA Contract Renewal:
Janik was present before Commissioners and addressed the Agenda Item for questions.

MOTION BY LAUTNER TO RECOMMEND THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS ALLOW LEELANAU COUNTY SENIOR SERVICES TO ENTER INTO AN AGREEMENT WITH THE AREA AGENCY ON AGING OF NORTHWEST MICHIGAN TO PROVIDE MIPPA BENEFICIARY OUTREACH AND ASSISTANCE SERVICE FOR SENIORS. CONTRACT AGREEMENT TO BEGIN SEPTEMBER 1, 2020, AND CONTINUE THROUGH SEPTEMBER 30, 2021. SECONDED BY WESSELL.

Discussion – none.

**AYES – 6 (Lautner, Robbins, Rushton, Wessell, Allgaier, Bunek)
NO – 0 ABSENT – 1 (Soutas-Little) RECOMMENDATION PASSES.**

Register of Deeds – Tyler Technologies Historical Documentation Upload:
Register of Deeds Jennifer Grant was present before Commissioners and addressed the Agenda Item.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE AN AGREEMENT WITH TYLER TECHNOLOGIES TO UPLOAD HISTORICAL DOCUMENTS INTO REGISTER OF DEEDS SOFTWARE FOR PERMANENT STORAGE, PENDING COUNSEL REVIEW AND APPROVAL; COST NOT TO EXCEED \$3,500.00, WITH FUNDS TO COME FROM THE AUTOMATION FUND CONTINGENCY #256.000.000.891.000. SECONDED BY WESSELL.

Discussion – none.

**AYES – 6 (Rushton, Wessell, Allgaier, Bunek, Lautner, Robbins)
NO – 0 ABSENT – 1 (Soutas-Little) RECOMMENDATION PASSES.**

Planning/Community Development — Request to fill Secretary Vacancy:
Planning/Community Development Director Trudy Galla was present before Commissioners and addressed the Agenda items.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE PLANNING DEPARTMENT REQUEST TO FILL THE VACANT SECRETARY POSITION. SECONDED BY LAUTNER.

Discussion – none.

**AYES – 6 (Wessell, Allgaier, Bunek, Lautner, Robbins, Rushton)
NO – 0 ABSENT – 1 (Soutas-Little) RECOMMENDATION PASSES.**

Planning/Community Development — MiSAIL (Michigan Statewide Authoritative Imagery Lidar) Program Agreement, 2021 Spring Aerials:

Director Galla updated the Commissioners that costs have come down since the work of the adopted 2021 budget was prepared, from \$43,000.00 to \$21,000.00. A 2% Allocation request has been awarded from the Grand Traverse Band of Ottawa and Chippewa Indians in the amount of \$10,000.00 to help offset the costs of the Aerials.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS THAT THE AGREEMENT BETWEEN LEELANAU COUNTY AND THE

STATE OF MICHIGAN FOR 2021 AERIAL IMAGERY BE PLACED ON THE FEBRUARY 16, 2021, REGULAR BOARD MEETING AGENDA FOR ACTION. SECONDED BY WESSELL.

Discussion – none.

AYES – 6 (Rushton, Wessell, Allgaier, Bunek, Lautner, Robbins)

NO – 0 ABSENT – 1 (Soutas-Little) RECOMMENDATION PASSES.

Equalization – Recap of the L-4018:

Equalization Director Laurie Spenser present and addressed the Agenda Item via Zoom along with a power point before Commissioners and responded to questions.

Information Technology – Replacement Copier for 86th District Court and Corrections, Netlink Business Solutions:

Information Technologies Director Ron Plamondon present and addressed the Agenda Item before Commissioners and responded to questions and noted that the current copier in the Jail will be transferred to 86th District Court as they do not need color.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS WAIVE ITS POLICY ON BID REQUIREMENTS AND APPROVE THE QUOTE FROM NETLINK BUSINESS SOLUTIONS FOR THE PURCHASE OF A SHARP MX-2651 COPIER FOR THE SHERIFF'S OFFICE JAIL DIVISION IN AN AMOUNT NOT TO EXCEED \$3,094.00, WITH FUNDS TO COME FROM THE DUPLICATING FUND #645. SECONDED BY LAUTNER.

Discussion – none.

AYES – 6 (Allgaier, Bunek, Lautner, Robbins, Rushton, Wessell)

NO – 0 ABSENT – 1 (Soutas-Little) RECOMMENDATION PASSES.

Approval of 2021 County Board Rules of Order and Procedure:

Administrator Janik informed the Commissioners that in the January, 2021 Organization Session, the County Board Rules of Order and Procedure were missed and not voted on by motion.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE APPROVAL OF THE 2021 COUNTY BOARD RULES OF ORDER AND PROCEDURE FORWARD TO THE REGULAR SESSION ON (FEBRUARY 16, 2021). SECONDED BY LAUTNER.

Discussion - Commissioner Wessell distributed a form that is used at the Community Mental Health Board he serves on is asking to add a meeting evaluation form to the Board to the agenda right prior to Commissioner Comments at the end of the day. Clarification also wanted from Janik on Special sessions of the Committee of the Whole meetings and if decisions made are final. Discussion followed on the word "collectively", committee-of-the-whole, and Janik responded and will follow-up with clarification. Discussion followed on the form distributed and the objective.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO AMEND THE RECOMMENDATION TO APPROVE THE 2021 COUNTY BOARD RULES OF ORDER AND PROCEDURE AND DISCUSS ADDING THE MEETING EVALUATIONS FORM AS PART OF THE 2021 BOARD RULES OF ORDER AND

PROCEDURE AND TO FORWARD TO THE REGULAR SESSION ON (FEBRUARY 16, 2021). SECONDED BY LAUTNER.

Discussion – Chairman Bunek responded that they are moving all of this forward to next weeks meeting and will decide at that point if they wish to add the form or not. Commissioner discussion followed regarding public comment letters/emails being read during the meeting.

Chairman Bunek stated there is consensus from Commissioners to move this topic to the Regular Session also (forms, public comment letters/emails).

AYES – 6 (Rushton, Wessell, Allgaier, Bunek, Lautner, Robbins)

NO – 0 ABSENT – 1 (Soutas-Little) RECOMMENDATION PASSES.

County Clerk – Records Preservation/Microfilming:

Janik updated the Board that County Clerk Michelle Crocker had to leave, so he is presenting in her absence.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS BID POLICY AND APPROVE/AUTHORIZE THE COUNTY CLERK TO ENTER INTO AN AGREEMENT WITH KOFIL FOR RECORDS PRESERVATION AS OUTLINED, WITH THE GOOD-FAITH ESTIMATE OF \$11,492.20, BASED ON THE PAGE COUNTS SUBMITTED, WITH BILLING OCCURRING ON THE ACTUAL PAGE COUNTS. FUNDS TO COME FROM THE COUNTY CLERK’S BUDGET, SPECIAL PROJECTS AND MICROFILMING. SECONDED BY LAUTNER.

Discussion.

AYES – 6 (Rushton, Wessell, Allgaier, Bunek, Lautner, Robbins)

NO – 0 ABSENT – 1 (Soutas-Little) RECOMMENDATION PASSES.

Finance/Audit Committee Recommendations:

Administrator Janik present and addressed the Agenda Items before Commissioners and responded to questions:

Commissioner Rick Robbins left the meeting at 3:34 p.m. as he had another obligation.

Temporary Support Staff Compensation:

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE REVISED PAY SCALE FOR THE TEMPORARY OFFICE ASSISTANT AS PRESENTED. SECONDED BY LAUTNER.

Discussion – none.

AYES – 5 (Wessell, Allgaier, Bunek, Lautner, Rushton)

NO – 0 ABSENT – 2 (Robbins, Soutas-Little) RECOMMENDATION PASSES.

Law Enforcement Center Bond Options:

Janik updated the Commissioners on the history of the Law Enforcement Center Bonds and a representative from Huntington National was present via Zoom. There is a chance to restructure the bond schedule here in 2021 and refinance the \$2.62 million outstanding at a rate of 1.38%

It is the recommendation of the County Treasurer John A. Gallagher III and Janik to proceed with re-bonding with Huntington National bank for seven years with the final maturity date kept the same for June of 2027. A special resolution would need to be drawn up by Cohl, Stoker &

Toskey, P.C. There will be fees that will be wrapped up in the bonds and no opportunity to pay off the bonds early with a locked in rate with a savings of approximately \$90,000.00.

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE FORWARD THE LAW ENFORCEMENT CENTER BOND OPTIONS TO THE REGULAR SESSION ON FEBRUARY 16, 2021. SECONDED BY RUSHTON.

Discussion.

AYES – 5 (Lautner, Rushton, Wessell, Allgaier, Bunek)

NO – 0 ABSENT – 2 (Robbins, Soutas-Little) RECOMMENDATION PASSES.

Boards and Commissions –

Appointment to the Northern Lakes Community Mental Health Authority:

MOTION BY WESSELL TO RECOMMEND TO THE COUNTY BOARD OF COMMISSIONERS TO APPOINT GREG McMORROW TO THE NORTHERN LAKES COMMUNITY MENTAL HEALTH BOARD, TO A THREE-YEAR TERM EXPIRING ON MARCH 31, 2024. SECONDED BY RUSHTON.

Discussion – none.

AYES – 5 (Wessell, Allgaier, Bunek, Lautner, Rushton)

NO – 0 ABSENT – 2 (Robbins, Soutas-Little) RECOMMENDATION PASSES.

Appointment to Parks and Recreation Commission

Commissioner Lautner requested input from the Board asking to look into if there are more candidates.

MOTION BY LAUTNER TO RECOMMEND TO THE COUNTY BOARD OF COMMISSIONERS TO APPOINT MICHAEL E. SMITH TO THE PARKS AND RECREATION COMMISSION TO A PARTIAL TERM EXPIRING ON DECEMBER 31, 2023. SECONDED BY RUSHTON.

Discussion.

Commissioners Lautner and Rushton withdrew their motion.

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE APPOINTMENT TO THE PARKS AND RECREATION COMMISSION FORWARD TO THE REGULAR SESSION ON FEBRUARY 16, 2021. SECONDED BY RUSHTON.

Discussion – none.

AYES – 5 (Lautner, Rushton, Wessell, Allgaier, Bunek)

NO – 0 ABSENT – 2 (Robbins, Soutas-Little) RECOMMENDATION PASSES.

Administration — Grand Traverse Band 2% Allocation Awards, December 2020 Cycle:
Janik informed the Board that the Grand Traverse Band of Ottawa and Chippewa Indians will not be doing a formal ceremony like in years past.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS ACCEPT THE 2% ALLOCATION AWARDS FROM THE GRAND TRAVERSE BAND OF OTTAWA & CHIPPEWA INDIANS AS FOLLOWS:

- FAMILY COURT/SAFE HAVEN PROGRAM, \$5,000.00
- 86th DISTRICT COURT, A/V EQUIPMENT, \$8,096.00
- PLANNING/COMMUNITY DEVELOPMENT, AERIALS, \$10,000.00
- SENIOR SERVICES/LEELANAU CHRISTIAN NEIGHBORS, \$20,600.00
- SOLID WASTE COUNCIL TIRE RECYCLING IN 2021, \$10,000.00

SECONDED BY LAUTNER AND ALLGAIER.

Discussion – none.

AYES – 5 (Wessell, Allgaier, Bunek, Lautner, Rushton)

NO – 0 ABSENT – 2 (Robbins, Soutas-Little) RECOMMENDATION PASSES.

Administration — Substance Abuse Prevention Coalition – Contract Renewal, Consultant Greg McMorrow:

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO EXTEND THE AGREEMENT BETWEEN LEELANAU COUNTY AND GREG McMORROW FOR CONSULTANT SERVICES ON BEHALF OF THE LEELANAU COUNTY SUBSTANCE ABUSE PREVENTION COALITION, AS PRESENTED; FUNDS TO COME FROM #101.100.101.967.019. SECONDED BY LAUTNER.

Discussion – none.

AYES – 5 (Wessell, Allgaier, Bunek, Lautner, Rushton)

NO – 0 ABSENT – 2 (Robbins & Soutas-Little) RECOMMENDATION PASSES.

Administration — Benzie/Leelanau District Health Department Funding Assistance:

Janik reported to the Commissioners that currently the BLDHD is renting the former Suttons Bay Middle School for vaccine distribution. The BLDHD does not have any firm finance figures put together as of today, so Janik is recommending moving this item to the March 2021 agenda.

Chairman Bunek stated there is consensus from Commissioners to move the BLDHD Funding Assistance to the March 2021 meeting agenda.

Administration — First Responder Recognition Resolution:

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE FIRST RESPONDER RECOGNITION RESOLUTION FORWARD TO THE REGULAR SESSION ON FEBRUARY 16, 2021. SECONDED BY WESSELL AND RUSHTON.

Discussion – none.

AYES – 5 (Lautner, Rushton, Wessell, Allgaier, Bunek)

NO – 0 ABSENT – 2 (Robbins & Soutas-Little) RECOMMENDATION PASSES.

Review of Financials:

No discussion.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

None.

Public Comment:

Chairman Bunek stated the telephone number to call for any individuals wishing to make public comment, and requested callers turn down the volume on the device you are listening to. The following individuals spoke during public comment via telephone: Patricia Denton.

Commissioner Comments:

●Commissioner Lautner updated the Board regarding the Housing Action Committee meeting and the special collections upcoming for electronics and tires. Please call the Planning Department to sign up for those special collections. A special congratulations to Andy Dornbos, who has been appointed as the new Fire Chief for the Cedar Fire and Rescue.

●Commissioner Allgaier stated that she hopes the Anti-bias will still be worked on as a goal for 2021 and that the Board fully supports the recovery of the effects of the pandemic. Allgaier hopes that all Commissioners can be great role models and be willing to wear masks at all meetings.

Approval of Financials –
Amendments & Transfers:

None.

Miscellaneous Fund Transfers and Amendments:

None.

Claims and Accounts:

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE OF CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$112,154.53. SECONDED BY WESSELL.

Discussion – none.

AYES – 5 (Lautner, Rushton, Wessell, Allgaier, Bunek)

NO – 0 ABSENT – 2 (Robbins, Soutas-Little) RECOMMENDATION PASSES.

Post Audit Claims and Accounts:

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVAL OF POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT \$2,425,571.15. SECONDED BY WESSELL.

Discussion – none.

AYES – 5 (Lautner, Rushton, Wessell, Allgaier, Bunek)

NO – 0 ABSENT – 2 (Robbins, Soutas-Little) RECOMMENDATION PASSES.

Adjournment:

Chairman Bunek adjourned the meeting at 4:05 p.m.

William J. Bunek, Chairman
Leelanau County Board of Commissioners

Jennifer L. Zywicki, Chief Deputy Clerk for
Michelle L. Crocker, Leelanau County Clerk