

**Leelanau County Board of Commissioners
Executive Board Session – Tuesday, June 8, 2021**

Approved 6/15/2021

Proceedings of the meeting are being recorded (audio and video) and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.

Meeting called to order by Vice-Chairman Melinda C. Lautner at 9:00 a.m. Today's meeting is being held at the Government Center, 8527 Government Center Drive, Suttons Bay, Michigan.

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

Roll Call:	District #1	Rick Robbins	PRESENT
	#2	Debra L. Rushton	PRESENT
	#3	William J. Bunek	ABSENT (with prior notice)
	#4	Ty Wessell	PRESENT
	#5	Patricia Soutas-Little	PRESENT (via Zoom Leland Twp)
	#6	Gwenne Allgaier	PRESENT
	#7	Melinda C. Lautner	PRESENT

Approval of Agenda:

Vice-Chairman Lautner stated that she has received two late addition requests from the Sheriff's Office. The first request is to accept a donation from the Glen Lake Association, add as Action Item #1a, and the second request is to waive the bid policy to purchase a 2021 NauticStar Legacy 2102 boat as Action Item #1b. Lautner commented that the original agenda items will be moved down accordingly.

MOTION BY RUSHTON THAT THE AGENDA BE APPROVED AS AMENDED. SECONDED BY WESSELL.

Discussion – none.

AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Lautner, Robbins)

NO – 0 ABSENT – 1 (Bunek)

MOTION CARRIED.

Public Comment:

Vice-Chairman Lautner stated the telephone number to call for any individuals wishing to make public comment. The following individuals spoke during public comment via telephone: Douglas Rexroat, Leland Township; Emily Modrall, Leelanau County Native History Project.

The following guests spoke in person at the meeting: Wayne Seger, Charlevoix County; Tom Hiatt, Lake Leelanau Lake Association; Gery Zematis, Leland Township; Steve Martino, Leland Township; Dana Getsinger, Elmwood Township; Charles Knapp, Cleveland Township.

Letters were received from the following individuals: Beth Verhey, Douglas Rexroat, Julie Tarr, and Bob Martel. All public comment copies can be viewed at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2151#handouts>

Communications, Proclamations, Presentations:

Administrator Update:

Administrator Janik informed the Commissioners that the policy regarding remote meetings will expire June 30, 2021, and he will be notifying the other local units of government, reminding them of the expiration date. As to the latest covid mandates, the board room will be going back to full capacity on July 1, 2021. MIOSHA rules still apply for the Government Center, which means the Plexiglas and social spacing will continue and regulations for vaccinated and non-vaccinated employees and guests will be followed. Janik stated that last week Commissioner Bunek and County Clerk Michelle L. Crocker met to discuss the prayer policy, forming a consensus that the prayer policy will go into effect starting August 2021. Janik mentioned that he and Buildings & Grounds Maintenance worker Duane Flaska have visited Myles Kimmerly Park and are impressed with the clean-up of the debris left from logging. Janik continued that the work should be finished within the next two weeks and he is hoping the disc golf course will re-open as soon as the project is completed.

Janik recognized Commissioner Allgaier's birthday, presenting her with a pie.

Northwest Michigan Community Action Agency Update:

Northwest Michigan Community Action Agency Executive Director Kerry Baughman gave an update via Zoom with a PowerPoint. Baughman answered questions from Commissioners.

The PowerPoint can be viewed at the following link: (pages 2-6)

https://www.leelanau.gov/downloads/06082021_executive_board_pkt_opt.pdf

Action Items –

Late Addition #1 – Sheriff Marine Patrol, Acceptance of Glen Lake Association Donation:

Sheriff Michael Borkovich and Undersheriff James Kiessel were present. Borkovich stated that last year he had conversations with Glen Lake Association member, Patricia Denton, and other members of the Association, and presently with Tom Dutmers about more patrols for both Little and Big Glen Lakes, along with Fischer Lake. The Association is offering to subsidize part of a deputy position there, as they wanted their own deputy, but that is an expensive proposition to pay for another FTE (full-time equivalent). The option the Association is willing to do would help offset wages, as well as purchase a patrol boat for the Sheriff's Office use on those lakes. The Association would give the County the funds and the County would make the boat purchase, with state sales tax excluded from the purchase price. The County would own the boat and it would be assigned to the Glen Lakes. The boat would be positioned within one of the marinas, which makes it easier for one of the deputies to patrol every day.

Sheriff Borkovich stated that the Association is looking for an additional four (4) hours a day, and currently those lakes receive about five (5) hours a day service currently. He continued that "they pay a lot of taxes", which entitles them to good representation and coverage. He stated that the lakes are growing with the number of people there and the problems are exacerbated. There are arguments over property, who can party in front of who's house, and who is diving off the bridge, which are all possible safety issues. The Association has been kind enough to approach the Sheriff with the idea to help fund a position along with purchasing a boat. During the discussions with the Association different boats were looked at, along with what would be good for the lakes in the long term, and with all that in mind a boat has been located at Walstrom Marine in Traverse City. The boat is a 2021 NauticStar Legacy 2102, and Borkovich

handed out to the Commissioners the specs of the boat, while apologizing that the information wasn't provided to them before the meeting. With the boat currently located in Traverse City, and the approval from the Association at their meeting on Thursday then the boat can be purchased by the County quite quickly.

Sheriff Borkovich informed Commissioners that from the spec pages it would still take approximately \$3,900.00 from the Marine Safety budget for the boat to be complete and be properly outfitted. The boat would need blue lights, stickers, flashers, spotlights, radios, and marine radios. He feels that this situation is a "no brainer", but knows he has to approach the Board on it for the support to proceed after the Glen Lake Association votes Thursday. If the Association votes to have this go through, it is possible that this purchase could happen really fast. Radio North has already been contacted for placing the radios and has given an estimate for installation, along with the vendor for the placement of the lacquers.

Sheriff Borkovich stated that with this purchase he feels this is a 25-year asset to the County. The youngest boat in the fleet is 10 years old and the oldest boat is 31 years old, with one boat recently sold at auction removing it from the fleet.

Commissioner Lautner stated that this agenda item should be moved forward to the Regular Session, but that some questions could be answered now with the Sheriff present.

Commissioner Rushton asked Sheriff Borkovich for clarification on the arrangement with the Glen Lake Association. Sheriff Borkovich answered that even though the Association is looking to donate funds to acquire the boat, the members of the Association he has spoken with feel that the boat belongs to the County. The members have mentioned that they trust his management when it comes to emergencies and if or when the need arises to take the boat from Glen Lake, they see no problem. He continued that currently there is one boat positioned in the Leland Harbor Marina, one boat in the Suttons Bay Harbor Marina, and two boats that currently get towed to smaller lakes. He stated that the Marine truck allocated to the patrol for use can pull the boat/motor/trailer, but the truck fleet is getting old and worn. The other vehicle used to pull the boats is a vehicle that was purchased with Federal Funds, so when the vehicle is sold there are limitations to what it can be spent on as a replacement.

Administrator Janik clarified for Commissioners that legally if the Association is donating to the County, then there can be no strings attached to the donation. If the donations are allocated towards a service or expectation, then there would need to be a contract with the Association. The reason for the two late additions being separate is because there are two separate issues. The first is the acceptance of the donation, which is a separate transaction, and the second is that the Sheriff can make the decision with the Boards approval to purchase a boat. The two issues can't be linked, because if they are then the County would have to have a contract in place.

Commissioner Wessell asked for clarification on the staffing implications with manning the boat. Sheriff Borkovich answered that it doesn't make financial sense and is a "waste of money" to place a full-time employee on the lake when the deputies could work extra instead. If the current deputies are willing to work an extra four (4) hour block for overtime, then it would be cheaper for the Association to pay out of their budget to cover that time than it is to have

someone designated to the lake full-time. The Association would be boosting the Marine Patrol budget for the overtime spent designated specifically to them.

Commissioner Wessell asked for clarification on having a contract with the Glen Lake Association, a private association, versus other local units of government.

Administrator Janik answered that the staffing proposal is not on the agenda today.

Undersheriff Kiessel also answered, stating that staffing is separate and is not part of this request today.

Administrator Janik asked Sheriff Borkovich directly if he has guaranteed coverage to the Association with the acceptance of the donation?

Sheriff Borkovich answered no, but said that the Association is looking for more coverage. He stated that by doing the math it's cheaper to pay overtime. The Marine deputies make roughly \$16.00 an hour, so to pay them to work over it will cost approximately \$24.00 an hour, which is cheaper than having a full-time deputy there and having to hire a whole new person.

Commissioner Wessell commented that he likes the idea but it sounds like there could be financial and staffing implications to the arrangement.

Undersheriff Kiessel stated that with the proposal today there are no staffing issues.

Sheriff Borkovich said that there would be no staffing implications, but that the Association is looking to be reimbursing wages.

Undersheriff Kiessel continued that staffing was part of the initial discussions, but that is a whole separate issue and not part of today's request.

Commissioner Allgaier requested clarification for the two separate requests if staffing is now part of the plan.

Sheriff Borkovich clarified for Commissioners that instead of coming to the Board and looking to fill a new marine patrol position it is easier and more cost effective to pay overtime to the current marine deputies. He continued that the Association would like to see more marine patrol on the lakes in that region, and if a contract is what is needed then it should get done. He stated that he is not going to take advantage of the Association because the marine patrol already obligates five (5) hours a day there, but with the amount of people in the area an eight (8) or nine (9) hour shift is what the Association is looking for. The Marine deputies cover a multitude of lakes during their shifts and although it would be nice to dedicate longer hours, but the staffing isn't there for that type of coverage, along with emergencies and rescues.

Sheriff Borkovich stated that it is best to have the Marine deputies work overtime if that is what the Glen Lake Association wants, and it allows scheduling to have more staff there more often than not.

Commissioner Allgaier asked Administrator Janik for clarification if this is the Sheriff's request, how does this move forward?

Administrator Janik requested from Sheriff Borkovich more details about staffing or possible contracts before the Regular Session meeting held on Tuesday, June 15, 2021, as there can't be any direct promises with accepting the donation. If the Sheriff is looking to increase staffing, then those details need to be discussed at the next meeting, and if services are to be provided to the Glen Lake Association, then there will need to be a contract in place and corporate council will need draft the document if it is even possible.

Undersheriff Kiessel clarified for Commissioners that the request is for a boat, and not staffing at this time, to be purchased and placed on Glen Lake for easy access for the deputies.

Commissioner Robbins understands from the discussion today that he sees it as a boat that will be purchased and left on the lake permanently for regular patrol and emergencies. The boat will not need to be trailered, so deputies will drive a vehicle directly to the lake to start their patrol shift. Robbins asked Sheriff Borkovich about "the word on the street" being the boat will be placed at a slip somewhere on the lake, and will that be year to year?

Sheriff Borkovich answered that a dry dock could be looked into to keep the boat at because it keeps the boat in better shape than sitting in the water at all times. He has been in communication with the Association regarding storage of the boat, but if an agreement can't be met then the County does have the resources to store the boat. Ideally if the boat is right there then it's a "godsend" to have it all contained at one location.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE FORWARD THE SHERIFF MARINE PATROL ACCEPTANCE OF GLEN LAKE ASSOCIATION DONATION TO THE REGULAR SESSION TUESDAY, JUNE 15, 2021. SECONDED BY WESSELL/ALLGAIER.

Discussion – none.

**AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Lautner, Robbins)
NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

Sheriff Borkovich stated that once he hears from the Association that he will contact Administrator Janik.

Late Addition #2 – Sheriff Marine Patrol, Purchase of a 2021 NauticStar 2102 Legacy Boat:
Sheriff Michael Borkovich and Undersheriff James Kiessel were present for Commissioner questions.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE FORWARD THE SHERIFF MARINE PATROL PURCHASE OF A 2021 NAUTICSTAR 2102 LEGACY BOAT TO THE REGULAR SESSION TUESDAY, JUNE 15, 2021. SECONDED BY WESSELL.

Discussion – none.

**AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Lautner, Robbins)
NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

Chief Deputy Clerk Jennifer Zywicki requested new financial information from Undersheriff Kiessel for the total purchase of the boat, including the cost to outfit, for the Regular Session on Tuesday, June 15, 2021.

Commissioner Lautner commended Undersheriff Kiessel for his off-duty arrest the past weekend of a drunk driver that was shared on social media for public viewing.

Dennis Muth, Peterson McGregor & Associates:

Peterson McGregor & Associates Account Executive Dennis Muth was present to update Commissioners on the County's workers compensation policy.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE THE POLICY ON BID REQUIREMENTS AND APPROVE RENEWING A CONTRACT FOR ONE (1) YEAR WITH PETERSON McGREGOR AND ASSOCIATES FOR WORKERS COMPENSATION COVERAGE, IN THE AMOUNT OF \$60,330.00; FUNDS TO COME FROM #101.830.871.954.000. SECONDED BY ROBBINS.

Discussion – none.

**AYES – 6 (Wessell, Allgaier, Lautner, Robbins, Rushton, Soutas-Little)
 NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

Probate/Family Court – Approval of the Annual Child Care Fund Plan and Budget:
 Family Court Administrator Joe Povolo was present for Commissioner questions.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE CHILD CARE FUND ANNUAL PLAN AND BUDGET IN THE AMOUNT OF \$805,581.00 FOR LEELANAU COUNTY, FISCAL YEAR OCTOBER 1, 2021, THROUGH SEPTEMBER 30, 2022. SECONDED BY RUSHTON.

Discussion – none.

**AYES – 6 (Allgaier, Lautner, Robbins, Rushton, Soutas-Little, Wessell)
 NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

Vice-Chairman Lautner called for a brief recess at 10:27 a.m., and called the meeting back to order at 10:47 a.m.

Emergency Management – Approval of Hazardous Materials Emergency Preparedness Grant Application:

Emergency Management Director Matt Ansorge was present for Commissioner questions.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO AUTHORIZE THE DIRECTOR OF EMERGENCY MANAGEMENT TO COMPLETE AND THE COUNTY BOARD CHAIRMAN TO SIGN THE FY 2020-21 HMEP GRANT AGREEMENT AND SUPPORTING DOCUMENTATION. SECONDED BY ROBBINS.

Discussion – none.

**AYES – 6 (Wessell, Allgaier, Lautner, Robbins, Rushton, Soutas-Little)
 NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

2020 Audit Report – Steve Peacock, Principal, Rehmann:

Rehmann Principal Steve Peacock was present before the Commissioners to present the 2020 Year End Audit. He stated that these documents are not Rehmann Financial Statements, but they are the County's financial statements.

Leelanau County Financial Statements Year Ended December 31, 2020, link for review:
https://treas-secure.state.mi.us/LAFDocSearch/tl41R01.aspx?&lu_id=2704&doc_yr=2020&doc_code=AUD

Peacock read from Page 2 under "Opinions" – In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Leelanau County, Michigan, as of December 31, 2020, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund and the major special revenue fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Peacock then reviewed the Report on the Finance statements; Management's Responsibility for the Financial Statements; Independent Auditors' Responsibility; Opinions; Required Supplementary Information; Other Information; Other Reporting Requirement by Government Auditing Standards.

Peacock began on page 16 with the Statement of Net Positions and addressed the second column from the right and reviewed with explanation: Total Primary Government. The component units is 90%, which is the Road Commission with a few others. Total deferred outflows of resources explained; total liabilities reviewed; total deferred inflows of resources; and Net position.

Peacock moved to Statement of Activities and began with Expenses and received no questions, and moved onto page 20, Balance sheet, stating the County has very healthy cash and investments with a total fund balance of \$9,083,740.00, which is also healthy and many counties would be jealous of that total. Peacock then moved onto through pages 22-35.

Peacock responded to questions from Commissioners, and continued on to page 55 with responses to Commissioner questions regarding all the footnotes.

Peacock moved on to the Independent Auditors' Report on Internal Control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with government auditing standards dated May 24, 2021. He stated that more importantly, when you look under "Compliance and Other Matters" on page 126, the last sentence under the heading, it states that the results of testing disclose no instances of noncompliance or other matters that are required to be reported under Governmental Accounting Standards. Peacock continued that it is important to know there was nothing unearthed that was a material weakness, control deficiency, other matter or significant deficiency. He stated "Hats Off" to the crew here at the County, because you don't get these types of findings without a lot of hard work from behind the scenes.

Peacock stated under the Schedule of Findings and Responses that 2020-001, Preparation of Financial Statements in Accordance with GAAP, is considered a material weakness in Internal Control over Financial Reporting and is reported at the end of the audit. Of the Rehmann clients there are over 80% to 90% of the counties that Rehmann audits that all have this particular finding. The response the County Officials have taken within the finding is a typical one stating that the County has evaluated the cost vs. benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP, and determined that it is in the best interest of the County to outsource this task to external auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their content and presentation.

Commissioner Allgaier thanked Peacock for the presentation and said kudos to the staff for running a tight, smart operation and doing such a great job.

Commissioner Wessell asked Peacock to put his teacher's hat on and give the County a grade for the audit.

Peacock responded that he knew Commissioner Wessell would ask that question and the County receives an "A" for the 2020 financials.

Peacock answered additional questions from Commissioners.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE 2020 YEAR END FINANCIAL STATEMENTS AND AUDIT. SECONDED BY LAUTNER.

Discussion – none.

AYES – 6 (Allgaier, Lautner, Robbins, Rushton, Soutas-Little, Wessell)

NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.

Planning/Community Development – Update on Potential Housing Partnership with Habitat for Humanity:

Planning Director Trudy Galla was present to update Commissioners on a potential housing partnership with Habitat For Humanity. Galla answered Commissioner questions.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE PLANNING/COMMUNITY DEVELOPMENT UPDATE ON POTENTIAL HOUSING PARTNERSHIP WITH HABITAT FOR HUMANITY FORWARD TO THE REGULAR SESSION TUESDAY, JUNE 15, 2021. SECONDED BY WESSELL/ROBBINS.

Discussion – Commissioner Rushton asked Galla about loan repayments and procedures.

AYES – 6 (Wessell, Allgaier, Lautner, Robbins, Rushton, Soutas-Little)

NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.

Tuition Reimbursement Requests – LCSO Corrections Sergeant Jennifer Hull:
Lt. Jail Administrator Todd Roush was present for Commissioner questions.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE 50% TUITION REIMBURSEMENT FOR JENNIFER HULL FOR THE AFOREMENTIONED CLASSES THROUGH NORTHWESTERN MICHIGAN COLLEGE, FOR THE SPRING, SUMMER AND FALL 2021 SEMESTERS, AS OUTLINED IN THE FOPLC CORRECTIONS COMMAND BARGAINING AGREEMENT. FUNDS TO COME FROM 101.225.351.960.000. SECONDED BY ALLGAIER/ROBBINS.

Discussion – none.

AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Lautner, Robbins)

NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.

Tuition Reimbursement Requests –Building Safety Administrative Secretary Molly Steck:

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE ENROLLMENT OF MOLLY STECK IN ECO 201 AND PHL 201, THROUGH NORTHWESTERN MICHIGAN COLLEGE DURING THE FALL 2021 SEMESTER, AS PRESENTED, AND THAT SHE BE REIMBURSED 50% OF TUITION, FEES, AND BOOKS, AS OUTLINED IN THE TEAMSTERS BARGAINING AGREEMENT. FUNDS TO COME FROM 542.000.000.960.000. SECONDED BY ROBBINS.

Discussion – none.

AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Lautner, Robbins)

NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.

Equalization – Approval of 2021 L-4029:

Equalization Director Laurie Spencer and Appraiser Andrew Giguere were present for Commissioner questions.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE A MILLAGE RATE THAT DOES NOT EXCEED THE MAXIMUM ALLOWABLE MILLAGE LEVY (COLUMN 9) AND PLACE THAT MILLAGE RATE IN COLUMN 10 AS THE MILLAGE RATE REQUESTED TO BE LEVIED JULY 1 AND RETURN L-4029 TO THE EQUALIZATION DEPARTMENT. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 6 (Wessell, Allgaier, Lautner, Robbins, Rushton, Soutas-Little)

NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.

Equalization –Proposed Staff Restructuring:

Equalization Director Spencer and Appraiser Giguere were present and Janik thanked Spencer for her years of service and informed the Commissioners that Spencer is looking to reduce her hours and eventually retire from the County with over 10 years as Director. The proposal keeps Spencer on as part-time employee, with Appraiser Giguere becoming the Interim Director until the completion of his level four (4) certification.

MOTION BY WESSELL TO RECOMMENED TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE PROPOSED EQUALIZATION OFFICE RESTRUCTURING, EFFECTIVE JULY 1, 2021. SECONDED BY ROBBINS.

Discussion – none.

**AYES –6 (Wessell, Allgaier, Lautner, Robbins, Rushton, Soutas-Little)
NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

Vice-Chairman Lautner called for a brief recess at 12:16 p.m., and called the meeting back to order at 12:27 p.m.

Senior Services Advisory Committee Recommendations:

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE SENIOR SERVICES ADVISORY COMMITTEE RECOMMENDATIONS TO THE COMMITTEE OF THE WHOLE MEETING RE-ORGANIZATIONAL MEETING AT A FUTURE DATE. SECONDED BY ALLGAIER.

Discussion – Commissioner’s questions answered by Janik.

**AYES – 6 (Wessell, Allgaier, Lautner, Robbins, Rushton, Soutas-Little)
NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

Maintenance – Proposed Pump Replacement, Sewer Plant:

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE MAINTENANCE DEPARTMENT PROPOSED PUMP REPLACEMENT SEWER PLANT TO THE REGULAR SESSION ON TUESDAY, JUNE 15, 2021. SECONDED BY ROBBINS.

Discussion – none.

**AYES – 6 (Wessell, Allgaier, Lautner, Robbins, Rushton, Soutas-Little)
NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

County Public History Project – Potential Letter Of Support:

Commissioner Wessell updated Commissioners regarding the history and the research being done for the Leelanau County Native History Signage Project, coordinated by Emily Modrall and partnered with Northport Public Schools. Wessell will prepare a proposed support letter and supply it to Commissioners before the Regular Session meeting on Tuesday, June 15, 2021, for approval.

MOTION BY WESSELL TO RECOMMENED TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO SIGN A LETTER OF SUPPORT FOR THE LEELANAU COUNTY NATIVE HISTORY SIGNAGE PROJECT. SECONDED BY ALLGAIER.

Discussion – Commissioner’s questions answered by Commissioner Wessell

**AYES – 6 (Wessell, Allgaier, Lautner, Robbins, Rushton, Soutas-Little)
NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

Administration – American Rescue Plan Update:

Janik informed the Commissioners on further updates on the American Rescue Plan and that every week he receives calls requesting information on how the County is going to proceed with the distribution of the funds. Janik is requesting a Special Session meeting for the

Commissioners to start dialogue and with major issues it is best to have a separate meeting on the process of the expenditures and the delegation of funds.

Janik answered Commissioner questions and hopes by July he will know more information on what the timeframe will be to hold the first meeting.

Administration – 2022 Budget Process and Timeline:

Janik handed out to the Commissioners the annual calendar for the Budget Process and Timeline. Janik asked the Commissioners to review the calendar and if possible, at the Regular Session, bring their own calendars to square away the possible meeting dates.

Administration – Lake Leelanau Preservation Board Update:

Janik informed the Commissioners that County Attorney Tim Perrone, Chairman Bunek and himself will meet via Zoom and go over the proposal regarding the Lake Leelanau Preservation Board. He hopes to have an update at the Regular Session, and it is possible that there could be a closed session involved for attorney-client privilege information.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE LAKE LEELANAU PRESERVATION BOARD UPDATE TO THE REGULAR SESSION ON TUESDAY, JUNE 15, 2021. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 6 (Wessell, Allgaier, Lautner, Robbins, Rushton, Soutas-Little)

NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.

Administration – Potential Committee of the Whole Meeting Dates:

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE POTENTIAL COMMITTEE OF THE WHOLE MEETING DATES TO THE REGULAR SESSION ON TUESDAY, JUNE 15, 2021. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 6 (Wessell, Allgaier, Lautner, Robbins, Rushton, Soutas-Little)

NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.

Review of Financials:

None.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

Janik stated the new 2021-2022 County Directory has been printed and is available for staff and for public use.

Commissioner Allgaier said she will be working at recycling sites very soon, taking surveys and is hopeful for good results from the survey.

Public Comment:

Vice-Chairman Lautner stated the telephone number to call for any individuals wishing to make public comment. The following individuals spoke during public comment via telephone: none received.

The following spoke in person at the meeting: Charles Knapp, Cleveland Township.

Commissioner Comment:

- Commissioner Robbins thanked the community for all the support he received last month regarding his recent loss.

Approval of Financials —
Amendments & Transfers:

None.

Miscellaneous Fund Transfers and Amendments:

None.

Claims and Accounts:

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVAL OF CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$122,742.09. SECONDED BY WESSELL.

Discussion – none.

**AYES – 6 (Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier)
NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

Post Audit Claims and Accounts:

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVAL OF POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT \$4,108,784.45. SECONDED BY WESSELL.

Discussion – none.

**AYES – 6 (Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier)
NO – 0 ABSENT – 1 (Bunek) RECOMMENDATION PASSES.**

Adjournment:

Vice-Chairman Lautner adjourned the meeting at 1:07 p.m.

Melinda C. Lautner, Vice-Chairman
Leelanau County Board of Commissioners

Jennifer L. Zywicki, Chief Deputy Clerk for
Michelle L. Crocker, Leelanau County Clerk