

**Leelanau County Board of Commissioners**  
**Executive Board Session – Tuesday, July 13, 2021**  
Approved 8/17/2021

*Proceedings of the meeting are being recorded (audio and video) and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.*

Meeting called to order by Chairman William J. Bunek at 9:00 a.m. Today's meeting is being held at the Government Center, 8527 Government Center Drive, Suttons Bay, Michigan.

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

|            |             |                        |         |
|------------|-------------|------------------------|---------|
| Roll Call: | District #1 | Rick Robbins           | PRESENT |
|            | #2          | Debra L. Rushton       | PRESENT |
|            | #3          | William J. Bunek       | PRESENT |
|            | #4          | Ty Wessell             | PRESENT |
|            | #5          | Patricia Soutas-Little | PRESENT |
|            | #6          | Gwenne Allgaier        | PRESENT |
|            | #7          | Melinda C. Lautner     | PRESENT |

Approval of Agenda:

**MOTION BY SOUTAS-LITTLE THAT THE AGENDA BE APPROVED. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 7 (Soutas-Little, Wessell, Bunek, Allgaier, Lautner, Robbins, Rushton)**

**NO – 0**

**MOTION CARRIED.**

Public Comment:

The following individuals spoke during public comment via telephone: Sarah Bordeaux, Centerville Twp; Darlene Doorlag, Centerville Twp; Ron Charbol.

The following guests spoke in person at the meeting: Ed Martin, S Lake Leelanau; Linda Key, Cedar; Doug Rexroat, Suttons Bay Township; Wayne Swallow; Linda Mikowski, Bingham Township; Neil Deitech, Centerville Township; Norman Beeker, Centerville Township; Shep Berr, Leland Township; Lawrence Bunchik, Leland Township; Jim Houdek, Leland Township; Ann Dechow, Bingham Township; Margaret Mikowski, Suttons Bay Township; Greg Mikowski, Bingham Township; Jozelle Rexroat, Suttons Bay Township; Rosemary McNally; Mary Ann Korson, Bingham Township; Gery Zemaitis, Leland Township; Michael Bean, Lake Leelanau St. Mary's; Joel Switzer.

Letters were received from the following individuals: Mary Ann and Donald Korson, Rose Laing, Roland Schultz, Allan Smith, Gene Kelly, Gary and Anita Risbridger, Lynda Key, Brian VanVoorst, Rick Henry, Dr. Nick Fleezanis, Sandy Henry, Karl Cooper, Cheryl Paul, Rhonda Hoyer, Alan Laing, Joe and Sheryl Robertson, Linda Fisher-Williams and Brian Williams, Elliott Earls, Darlene Doorlag, Lorraine Kiernan, Nancy Ann Priest, Thor Hearne, Daniel & Debra Sticof, Michael F. Hartings, and Douglas Rexroat. All public comment copies can be viewed at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2160#handouts>

Communications, Proclamations, Presentations:

Administrator Update:

Administrator Janik stated Molly Peplinski has filled the vacancy in the Clerk's Office, and officially started today at 9:00 a.m.

Janik thanked the MSU Volunteer Gardeners for all their hard work in keeping the gardens beautiful in front of the Government Center and he is grateful that they come, rain or shine.

Janik informed Commissioners that on Saturday, July 10, 2021, there was a Historic Marker Dedication for the Myles Kimmerly Poor Farm Barn that he, Commissioner Lautner, and Chairman Bunek attended. On Thursday, July 14, 2021, at noon, the Woosley Airport will be marked as a Historic site within Leelanau County, and the Veronica Valley Fish Stocking did take place even though the Kid's Day was cancelled.

Janik shared photos of the Myles Kimmerly Park clean-up, and stated that the project is complete. He continued that the walking trails and disc golf within the park are now all open to the public.

Janik recognized Commissioners Wessell and Robbins birthdays in July, presenting both with cherry pies.

Area Agency on Aging of Northwest Michigan Presentation:

Area Agency on Aging of Northwest Michigan Executive Director Heidi Gustine gave an update via Zoom with a PowerPoint. Gustine answered questions from Commissioners.

The PowerPoint can be viewed at the following link: (pages 2-6)

[https://www.leelanau.gov/downloads/07132021\\_executive\\_board\\_pkt\\_opt\\_1.pdf](https://www.leelanau.gov/downloads/07132021_executive_board_pkt_opt_1.pdf)

Meals on Wheels Presentation:

Meals on Wheels Manager Lisa Robitscheck was present and gave an update with a PowerPoint. Robitscheck answered questions from Commissioners.

The PowerPoint can be viewed at the following link: (pages 7-10)

[https://www.leelanau.gov/downloads/07132021\\_executive\\_board\\_pkt\\_opt\\_1.pdf](https://www.leelanau.gov/downloads/07132021_executive_board_pkt_opt_1.pdf)

Commissioners thanked Robitscheck for the update.

Chairman Bunek called for a brief recess at 10:34 a.m., and called the meeting back to order at 10:47 a.m.

Action Items –

Area Agency on Aging of Northwest Michigan (AAANM) – Fiscal Year 2022 Annual Implementation Plan Resolution:

**MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVAL OF RESOLUTION #2021-XXX FISCAL YEAR 2022 ANNUAL IMPLEMENTATION PLAN OF THE AREA AGENCY ON AGING OF NORTHWEST MICHIGAN. SECONDED BY LAUTNER.**

Discussion – none.

**AYES – 7 (Wessell, Allgaier, Bunek, Lautner, Robbins, Rushton, Soutas-Little)**  
**NO – 0** **RECOMMENDATION PASSES.**

Monumentation/Remonumentation – Surveyor Services Agreement with O’Non Land Surveying, Holmberg Land Survey, Grand Traverse Surveying, and Leelanau Land Surveying:

Planning Director Trudy Galla was present for Commissioner questions.

**MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE SURVEYOR SERVICES AGREEMENTS WITH O’NON LAND SURVEYING, HOLMBERG LAND SURVEY, GRAND TRAVERSE SURVEYING, AND LEELANAU LAND SURVEYING AS PREPARED BY CORPORATE COUNSEL, WITH COSTS TO COME FROM THE REMONUMENTATION PROGRAM (FUND 475245). SECONDED BY ROBBINS.**

Discussion – none.

**AYES – 7 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner, Robbins)**  
**NO – 0** **RECOMMENDATION PASSES.**

Monumentation/Remonumentation – Peer Group Agreements with O’Non Land Surveying, Holmberg Land Survey, and Grand Traverse Surveying:

Planning Director Trudy Galla was present for Commissioner questions.

**MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE MONUMENTATION/REMONUMENTATION PEER GROUP AGREEMENTS AS PREPARED BY CORPORATE COUNSEL, WITH O’NON LAND SURVEYING, HOLMBERG LAND SURVEY, AND GRAND TRAVERSE SURVEYING, WITH COSTS TO COME FROM REMONUMENTATION PROGRAM (FUND 475245). SECONDED BY ROBBINS.**

Discussion – none.

**AYES – 7 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner, Robbins)**  
**NO – 0** **RECOMMENDATION PASSES.**

Monumentation/Remonumentation – Peer Group Agreement (including County Representative Services) with Leelanau Land Surveying:

Planning Director Trudy Galla was present for Commissioner questions.

**MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE MONUMENTATION/REMONUMENTATION PEER GROUP AGREEMENT WITH LEELANAU LAND SURVEYING AS PREPARED BY CORPORATE COUNSEL, WITH COSTS TO COME FROM THE REMONUMENTATION PROGRAM FUNDS (475245). SECONDED BY ROBBINS.**

Discussion – none.

**AYES – 7 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner, Robbins)**  
**NO – 0** **RECOMMENDATION PASSES.**

Charter Presentation – Marilyn Passmore:

Charter Communications State Government Affairs Director Marilyn Passmore was present, along with Senior Director of Construction Harold McNeil via Zoom, and shared a PowerPoint with Commissioners.

The PowerPoint can be viewed at the following link: (pages 45-49)  
[https://www.leelanau.gov/downloads/07132021\\_executive\\_board\\_pkt\\_opt\\_1.pdf](https://www.leelanau.gov/downloads/07132021_executive_board_pkt_opt_1.pdf)

McNeil informed Commissioners that as soon as permits can be pulled for construction that Charter is looking to start within the first quarter of 2022 in Leelanau County.

Commissioner Soutas-Little thanked Passmore for the update and answering Commissioner questions.

Cherry Capital Airport – Application for FAA Part 139 Transfer:

Cherry Capital Airport Director Kevin Klein was present for Commissioners questions.

**MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE LEELANAU COUNTY RESOLUTION #2021-XXX RESOLUTION IN SUPPORT OF SUBMITTING AN APPLICATION TO THE FAA FOR THE TRANSFER OF THE AIRPORT TO THE NORTHWEST REGIONAL AIRPORT AUTHORITY FOR THE DAY-TO-DAY OPERATION AND MANAGEMENT OF THE CHERRY CAPITAL AIRPORT AND TO AUTHORIZE TRANSFER OF PROPERTY UPON FAA APPROVAL OF THE TRANSFER. SECONDED BY WESSELL.**

Discussion – Questions from Commissioners to Director Klein.

**AYES – 7 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner, Robbins)  
NO – 0 RECOMMENDATION PASSES.**

**MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE SUPPORTING DOCUMENTS THAT WILL BE SUBMITTED IN THE APPLICATION FOR THE FAA TRANSFER OF THE CHERRY CAPITAL AIRPORT TO THE NORTHWEST REGIONAL AIRPORT AUTHORITY FOR THE DAY-TO-DAY OPERATION AND MANAGEMENT. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 7 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner, Robbins)  
NO – 0 RECOMMENDATION PASSES.**

Potential Lake Leelanau Preservation Board:

Chairman Bunek stated that he and Administrator Janik met with members of the Lake Leelanau Lake Association on Friday, July 9, 2021, and discussed moving forward in a way to accomplish everyone's needs at this time. An option that was discussed is to have the County pay for a study, which is not mandatory or required, nor would need to be followed by a Lake Board, but would give costs and details on how to attack (Eurasian Water) milfoil.

Janik stated that this is a major topic and he appreciates all the emails from the public from March until now. He said there has been a lot feedback, and appreciates all the positive dialogue today, and has found that there are a lot of common concerns. He continued that many in the public have questions in regards to the scope of a Lake Board, term lengths of board members, funding caps, and the laws that bind the board, which at this time are all unavailable answers. He has talked with State Representative Jack O'Malley and State Senator Curt VanderWall about potential law issues, and with how restrictive the laws are.

Janik stated that he feels there are three common themes that need addressing:

1. What is the cost or total cost of the project?
2. How to move forward?
3. What would be the tax fee structure of such a board?

Janik stated that he and Chairman Bunek would like to see the County pay for a study, which would give results within the month, and upon completion of the study, a public forum could be scheduled. Janik continued that the study would be prepared by Restorative Lake Sciences, LLC, which is highly respected, the director has a Ph.D. in this topic and is a certified, professional watershed manager. The study would cost up to \$12,000.00, which is not budgeted, but the County does have the resources. After reviewing the study, Commissioners could then host a public forum where people can review the study, look at the costs proposed, and at different options before the Commissioners make any decisions on how to move forward. Janik and Chairman Bunek's recommendation for today is to approve the study, so that Commissioners can move forward.

Chairman Bunek welcomed to the table for discussion with Commissioners Lake Biologist Brian Price, Lake Leelanau Lake Association board member Nancy Popa, and local resident Doug Rexroat.

Discussion amongst Commissioners ensued.

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO DELAY THE LAKE BOARD DECISION AND SUPPORT CHANGING LEGISLATION AT THE STATE LEVEL OF P.A. 309.

Commissioner Soutas-Little asked for point of order.

Chairman Bunek clarified that this discussion is pertinent to the Lake Board, but there was no second to the motion.

Chairman Bunek stated that the motion failed due to lack of a second.

Janik restated the reasons to fund the study.

Commissioner Lautner asked for point of order.

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO DELAY THE LAKE BOARD DECISION, HOLD COMMITTEE FORUMS, AND SUPPORT CHANGES IN LEGISLATION AT THE STATE LEVEL. SECONDED BY RUSHTON.  
Discussion: Commissioner Lautner clarified for Commissioners her Motion. Discussion amongst Commissioners ensued.

Chairman Bunek welcomed Attorney Tim Perrone of Cohl, Stoker & Toskey, P.C., who was present via Zoom to answer Commissioner questions regarding the proposed Lake Board.

Commissioner Lautner withdraws the motion and Commissioner Rushton agrees.

**MOTION BY SOUTAS-LITTLE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO PROCEED WITH THE COMPREHENSIVE LAKE IMPROVEMENT FEASIBILITY STUDY FOR THE LAKE LEELANAU COMMUNITY WITH RESTORATIVE SCIENCES, LLC, AT A COST NOT TO EXCEED \$12,000.00 AND FUNDS TO COME FROM THE BOARD OF COMMISSIONERS SPECIAL PROJECTS. SECONDED BY ALLGAIER.**

Discussion – Commissioner Soutas-Little clarified that she wants a comprehensive plan and it makes sense to start with Lake Leelanau, but not to forget that the County has other lakes. Price answered Commissioner questions. Attorney Perrone stated that there is a lot of discussion on point but wanted to indicate that the opposition was not accurate and has been addressed by the County Administrator.

Chairman Bunek called for the vote.

**AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Robbins)**  
**NO – 1 (Lautner)** **RECOMMENDATION PASSES.**

86<sup>th</sup> District Court – Office Staff Restructuring:

District Court Administrator Carol Stocking and Office Manager Gwen Taylor were present.

**MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ELIMINATE THE POSITIONS FROM THE 86<sup>TH</sup> DISTRICT COURT STAFFING PLAN: .8 FTE OFFICE SPECIALIST, .5 FTE COMPLIANCE OFFICER, 1 FTE COMPLIANCE OFFICER, .8 FTE COLLECTIONS SPECIALIST, 2.5 FTE PROBATION OFFICERS, 2 FTE COMMUNITY CORRECTION OFFICERS. SECONDED BY RUSHTON.**

Discussion – none.

**AYES – 7 (Wessell, Allgaier, Bunek, Lautner, Robbins, Rushton, Soutas-Little)**  
**NO – 0** **RECOMMENDATION PASSES.**

Chairman Bunek called for a brief recess at 12:53 p.m., and called the meeting back to order at 1:02 p.m.

Senior Services – Proposed Department Restructuring:

Senior Services Director April Missias was present.

**MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE SENIOR SERVICES REORGANIZATION PLAN AS PRESENTED. SECONDED BY ALLGAIER.**

Discussion – Commissioner Wessell thanked Missias for a good job with ShareCare and is pleased with the proposal. Commissioner Lautner said she preferred to have contracted employees.

**AYES – 5 (Wessell, Allgaier, Bunek, Robbins, Soutas-Little)**  
**NO – 2 (Lautner, Rushton)** **RECOMMENDATION PASSES.**

Treasurer – Request to Approve Waiver of Right of Refusal on Foreclosed Parcels:

Chief Deputy Treasurer Darcy Weaver was present and answered Commissioner questions.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO RESCIND RESOLUTION #2013-010, LEELANAU COUNTY LAND BANK FAST TRACK AUTHORITY POLICY. SECONDED BY ROBBINS.**

Discussion – none.

**AYES – 7 (Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier, Bunek)**  
**NO – 0** **RECOMMENDATION PASSES.**

Janik thanked Weaver for all her efforts over these past six months due to the Treasurer being out with serious health issues. Weaver has been working hard keeping up the Treasurer's office running smoothly and has been working closely with the Clerk's Office.

Commissioner Wessell asked and Weaver responded the office has not had to have any overtime these past months.

**MOTION BY LAUTNER TO RECOMMEND TO THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS DECLINE ITS RIGHT OF REFUSAL AND ALLOW THE CHAIRMAN OF THE BOARD TO SIGN THE WAIVER OF RIGHT OF REFUSAL FOR THE 2021 FORECLOSED PARCELS. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 7 (Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier, Bunek)  
NO – 0 RECOMMENDATION PASSES.**

Information Technology – New VHost:

I.T. Director Ron Plamondon was present for Commissioner questions.

**MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE PURCHASE OF A VMWARE SERVER FROM SAFETYNET AT A COST NOT TO EXCEED \$24,900.00, WITH FUNDS TO COME FROM DATA PROCESSING FUND #636, AND TO WAIVE BID POLICY. SECONDED BY SOUTAS-LITTLE.**

Discussion – none.

**AYES – 7 (Wessell, Allgaier, Bunek, Lautner, Robbins, Rushton, Soutas-Little)  
NO – 0 RECOMMENDATION PASSES.**

Information Technology – Amendment to Contract with SafetyNet:

I.T. Director Ron Plamondon was present for Commissioner questions.

**MOTION BY SOUTAS-LITTLE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE AMENDMENT TO THE CONTRACT WITH SAFETYNET FOR AN ADDITIONAL \$23,412.00, WITH FUNDS TO COME FROM DATA PROCESSING FUND #636, AND TO WAIVE BID POLICY. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 7 (Soutas-Little, Wessell, Allgaier, Bunek, Lautner, Robbins, Rushton)  
NO – 0 RECOMMENDATION PASSES.**

Information Technology – ERSI Maintenance Renewal:

I.T. Director Ron Plamondon was present for Commissioner questions.

**MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE MAINTENANCE CONTRACT WITH ESRI IN AN AMOUNT NOT TO EXCEED \$6,350.00; FUNDS TO COME FROM DATA PROCESSING FUND #636. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 7 (Wessell, Allgaier, Bunek, Lautner, Robbins, Rushton, Soutas-Little)  
NO – 0 RECOMMENDATION PASSES.**

Information Technology – Copier Replacement, Equalization Department:

I.T. Director Ron Plamondon was present for Commissioner questions.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE QUOTE FROM NETLINK BUSINESS SOLUTIONS FOR THE PURCHASE OF A SHARP MX-3051 COPIER IN AN AMOUNT NOT TO EXCEED \$4,346.00; WITH FUNDS TO COME FROM DUPLICATING FUND #645.000.000.970.010. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 7 (Allgaier, Bunek, Lautner, Robbins, Rushton, Soutas-Little, Wessell)  
NO – 0 RECOMMENDATION PASSES.**

Prosecuting Attorney's Office – Crime Victims Renewal Agreement Application:

Prosecutor Joseph T. Hubbell was present for Commissioner questions.

**MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE COUNTY PROSECUTOR TO RENEW THE VICTIMS' RIGHTS GRANT WITH THE STATE OF MICHIGAN (MDHHS) IN THE AMOUNT OF \$39,921.00 FOR THE PERIOD OF OCTOBER 1, 2021, THROUGH SEPTEMBER 30, 2022, AND AUTHORIZE THE COUNTY CLERK TO CONTINUE AS THE AUTHORIZED OFFICIAL IN THE E-GRAMS SYSTEM, AS PREVIOUSLY AGREED UPON BY THE BOARD. SECONDED BY LAUTNER.**

Discussion – none.

**AYES – 7 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner, Robbins)  
NO – 0 RECOMMENDATION PASSES.**

Prosecuting Attorney's Office – MDHHS Title IV-E Contract Amendment #3:

Prosecutor Joseph T. Hubbell was present for Commissioner questions.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE AMENDMENT NO. 3 TO THE CONTRACT BETWEEN LEELANAU COUNTY AND MDHHS EXTENDING THE CONTRACT TO SEPTEMBER 20, 2022, INCREASE THE CONTRACT BY \$15,000.00 AND REPLACE SECTION 2.5 SERVICES TO BE DELIVERED. SECONDED BY RUSHTON.**

Discussion – none.

**AYES – 7 (Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier, Bunek)  
NO – 0 RECOMMENDATION PASSES.**

Building Safety Committee Recommendation – Construction Board of Appeals Per Diem:

Janik informed Commissioners that this is one of the few Committee Boards that has not received per diem and travel for attending meetings.

**MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW FOR PER DIEM AND MILEAGE FOR THE CONSTRUCTION BOARD OF APPEALS. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 7 (Wessell, Allgaier, Bunek, Lautner, Robbins, Rushton, Soutas-Little)  
NO – 0 RECOMMENDATION PASSES.**

Chairman Bunek called for a lunch break at 1:33 p.m. Commissioner Robbins left the meeting at 1:33 p.m.

Chairman Bunek called the meeting back to order at 2:00 p.m.



Maintenance – Proposed Pump Replacement, Sewer Plant:  
Director Jerry Culman II was present for Commissioner questions.

**MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE PURCHASE OF ONE (1) NEW FLYGT SUBMERSIBLE PUMP AND AUTHORIZE THE REPAIR OF ONE OF THE TWO COUNTY-OWNED EXISTING PUMPS BY KENNEDY INDUSTRIES, IN AN AMOUNT NOT TO EXCEED \$13,445.00; FUNDS TO COME FROM FUND #631, AND TO WAIVE BID POLICY. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner)  
NO – 0 ABSENT – 1 (Robbins) RECOMMENDATION PASSES.**

Maintenance – Government Center Soffit Project RFP Recommendation:  
Director Culman and local builder Pete Leabo were present for Commissioner questions.

Commissioners discussed proposed options with the RFP bid submitted by Leabo.

Chairman Bunek requested that Commissioners exit the building and look at the front of the building with Culman and Leabo.

Culman and Leabo answered various questions on the options of the front of the building in regards to the proposal with possible changes to the entrance peak.

**MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE GOVERNMENT CENTER SOFFIT PROJECT RFP RECOMMENDATION FORWARD TO THE REGULAR SESSION ON TUESDAY, JULY 20, 2021. SECONDED BY LAUTNER.**

Discussion – Commissioners requested of Leabo to produce CAD drawings of the soffit changes for clarification of how the front entrance will change.

**AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Lautner)  
NO – 0 ABSENT – 1 (Robbins) RECOMMENDATION PASSES.**

Administration – MAC Dues:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVAL OF THE 2021-2022 MICHIGAN ASSOCIATION OF COUNTIES (MAC) DUES IN THE AMOUNT OF \$10,930.26; FUNDS TO COME FROM BOARD OF COMMISSIONERS MEMBERSHIP DUES AND FEES, #101.100.101.807.000. SECONDED BY RUSHTON.**

Discussion – none.

**AYES – 6 (Lautner, Rushton, Soutas-Little, Wessell, Allgaier, Bunek)  
NO – 0 ABSENT – 1 (Robbins) RECOMMENDATION PASSES.**

Administration – Future County Board Meetings' Protocols:

Janik stated that he was looking for clarification from Commissioners on which County Board meetings the Commissioners would still like broadcasted on YouTube now that the Covid restrictions on meetings expired on June 30, 2021.

***Consensus from Commissioners to broadcast all Committee meetings, Special Session, and Regular Board meetings where all seven commissioners are present.***

Janik said that he would also like clarification on public comment at the meetings via the telephone.

Commissioners requested of Janik to verify if the phone system could handle a queue so that the phone doesn't need to be physically picked up next to where the Commissioners sit.

Consensus to leave Future County Board Meetings' Protocols on the agenda for the Regular Session on July 20, 2022.

Administration – American Rescue Plan Act Update:

Janik updated Commissioners that the Leelanau Enterprise will be printing the ads asking the public to submit applications and the information is also located on the County website.

Administration – 2022 Budget Update:

Janik informed Commissioners that the first budget work session is scheduled for July 28, 2021, at 9:00 am, and the second meeting is scheduled for August 12, 2021, at 9:00 am.

Review of Financials:

Commissioner Lautner requested more information on the True North Counseling invoice for a student trip to South Manitou Island. Chief Deputy Clerk Jennifer Zywicki will contact Family Court Administrator Joe Povolo for more information.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

- Commissioner Wessell stated that there will be a public hearing held virtually for the budget of the Community Mental Health Board on July 21, 2021, from 1 p.m. to 3 p.m.
- Commissioner Soutas-Little said that she attended the Networks Northwest Executive Committee meeting on Monday, July 12, 2021, and she shared what was being done in Leelanau County in terms of the ARP funds. The other members of the board there was interest in how Leelanau was getting the public involved. There were conversations about how the counties were getting their funds automatically, but townships are not, so the staff at Networks Northwest is willing to assist any township. She stated to please encourage townships to reach, so to make sure the dollars stay here in Leelanau and not revert back to the State.
- Commissioner Lautner stated that Recycling has two collections left this year for hazardous household waste, which are September 3, 2021, in Peshawbestown, and October 16, 2021, in Elmwood. The Popp Road recycling site has been approved through the Leland Township Board. Currently Waste Management has been cleaning up around the bins if the public leaves debris at their cost. She continued that there are hopes that cameras will be purchased and maybe someone can be caught on camera discouraging others to leave unwanted items at recycling sites. Lautner announced that the Old Settlers Picnic will take place this year on August 1, 2021.
- Chairman Bunek thanked Commissioners for passing the airport authority resolutions. He stated that flights are improving and the airport is becoming more popular.

- Commissioner Rushton stated that the area is growing along with the airport, and the airport will be adding new facilities to keep up with the expanding growth.

Public Comment:

The following individuals spoke during public comment via telephone: none.

The following spoke in person at the meeting: none.

Commissioner Comment:

- Commissioner Soutas-Little stated that she is glad that the County will continue to be livestreaming the meetings because it gives people the ability to hear and see the meeting first hand.

Approval of Financials –  
Amendments & Transfers:

None.

Miscellaneous Fund Transfers and Amendments:

None.

Claims and Accounts:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVAL OF CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$94,715.47. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 6 (Lautner, Rushton, Soutas-Little, Wessell, Allgaier, Bunek)  
NO – 0 ABSENT – 1 (Robbins) RECOMMENDATION PASSES.**

Post Audit Claims and Accounts:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVAL OF POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT \$1,836,757.76. SECONDED BY WESSELL.**

Discussion – none.

**AYES – 6 (Lautner, Rushton, Soutas-Little, Wessell, Allgaier, Bunek)  
NO – 0 ABSENT – 1 (Robbins) RECOMMENDATION PASSES.**

Adjournment:

Chairman Bunek adjourned the meeting at 3:14 p.m.

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William J. Bunek, Chairman  
Leelanau County Board of Commissioners

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Jennifer L. Zywicki, Chief Deputy Clerk for  
Michelle L. Crocker, Leelanau County Clerk