

Solon Township Board
Regular Meeting
Thursday, April 8, 2021 7:00 P.M
Solon Township Hall
9191 S. Kasson St., Cedar, MI 49621

MINUTES

1. Call to Order

2. Pledge of Allegiance

Supervisor Jim Lautner called the meeting to order at 7:00 PM. with the recitation of the Pledge of Allegiance.

Board members present: Supervisor Jim Lautner, Clerk Shirley Mikowski, Treasurer Joan Gauthier, Trustee Steve Yoder and Trustee Pat Deering.

Guests present: Ray Pleva, Nancy Popa, John Popa, Mary Taylor, Brett McDowell, Kelly Claar, Mark Polinko, Melinda Lautner, Larry Fleis and Brian Rowley

3. Approval of Agenda

Motion by Joan Gauthier and seconded by Shirley Mikowski to approve the agenda with an addition under New Business: B. Lawnmower. Motion carried 5-0.

4. Approval of Minutes

1. Regular March 18, 2021

Motion by Joan Gauthier and seconded by Steve Yoder to approve the March 18, 2021 regular meeting minutes as written. Motion carried 5-0.

2. Budget March 18, 2021

Motion by Steve Yoder and seconded by Joan Gauthier to approve the March 18, 2021 budget meeting minutes as written. Motion carried 5-0.

5. Adopt 2021-2022 Budget

Motion by Shirley Mikowski and seconded by Steve Yoder to adopt the Solon Township Budget for fiscal year 2021-2022. Motion carried 5-0.

6. Public Comment

There was none.

7. John Popa/Lake Board

John Popa introduced his sister-in-law Nancy Popa. They are both members of the Lake Leelanau Lake Association. Mrs. Popa explained that in 2019 an invasive weed was found in Lake Leelanau known as the Eurasian watermilfoil (EWM). This is the most invasive aquatic weed in North America. When unchecked, it forms dense mats on the surface of the water, making swimming, boating and fishing difficult. They are currently working with the Grand Traverse Band that received \$40,000.00 in federal grant funding for this project. In 2020 LLLA raised and spent more than \$100,000 to remove 3-4 acres of this invasive species. The LLLA has already invested hundreds of volunteer hours and money to fight this and realize they do not have the man power or the funding to continue this fight. The LLLA have proposed to the Leelanau County Board of Commissioners to pass a resolution to form a Lake Board, as authorized by Public Act 451 Part 309. There are more than one hundred lake communities in Michigan that have taken this step. The statute specifies who will serve on the lake board, what projects and programs it may undertake and how the costs of these projects are financed. A Lake Board is a governmental body that is a partnership between lake residents and local units of government. The local units of government authorize the lake board to determine the scope of the project, and to establish a special assessment district to finance the project. There will be one representative from each township. For more information go to lakeleelanau.org.

8. Larry Fleis/Parks Vision

Parks Chair, Kelly Claar, introduced Larry Fleis from Fleis & Vandenbrink. Kelly explained that the Parks Committee has been working with Mr. Fleis in developing an overall vision for the township parks. A plan has been proposed by Fleis & Vandenbrink. Mr. Fleis is Chairman of the Board, is a native of this community and sponsored our project in their corporate community giving program. Our project was selected to receive a 50% reduction in fees for the 5-year Recreation Plan update, and Visioning and Master Plan Development through their "Committed to Community" program (See attached Exhibit A).

Information was just received on Tuesday, April 6, 2021 that Representative Jack Bergman is accepting requests for Community Project Grant Funding. The application has to be submitted by April 9, 2021. Mr. Fleis, along with Ray Pleva, Kelly Claar and Mary Taylor have been working day and night to get the application submitted by the deadline.

9. Correspondence

There was none.

10. Treasurer's Report/Authorization for Payment of Vouchers:

TCF Checking \$24,455.27, TCF Bank General Savings \$202,752.86, Total Funds Available: \$227,208.13, TCF Bank Road Improvement Fund \$5,343.82, TCF Fire Fund CD \$42,679.30, TCF Fire Fund Savings \$513.10, Total Fire Sinking \$43,192.40, TCF Sidewalk Fund \$8,870.15, Parks and Recreation \$3,129.20, TCF Oleson Foundation Grant/Playground Equipment \$10,087.48, TCF Cedar River Marina Project \$29,184.50, total other Township Funds Available: \$99,807.55 - Total Current Assets: \$327,015.68. Voucher #'s 13980-14009 were submitted for payment. Motion by Shirley Mikowski and seconded by Joan Gauthier to accept the Treasurer's report and pay vouchers as presented. Motion carried 5-0.

11. Committee Reports:

Steve Yoder reported the Planning Commission meeting was held on Tuesday, April 6, 2021. Five board members and two guests were present. Meg Paxton was excused. Michelle Wilkes resigned twenty-four hours before their meeting. Tim Cypher/ZA hired Sandy Dunkin to record the meeting minutes.

- Mark Polinko gave additional input on the proposed Landscaping and Screening Ordinance.
- The members approved the Site and Plot Plan Review.
- The Ordinance has been presently downsized to fifteen pages.
- The landscape standards will be rewritten and reviewed at the next meeting.

Kelly Claar reported the Parks and Recreation Committee met on Tuesday, March 30, 2021 at 6:00 P.M. at the Solon Township Hall. All members and three guests were present.

- They discussed the boat washing station, committee structure and projects they would like to work on this summer.
- There is no update on the can collection because the primary can collector just returned home from being on vacation.
- Kelly cleared up some of the errors printed in the Leelanau Enterprise where it stated that the Parks Committee was a Commission, and they are not. Kelly explained the difference between the two.
- The other error in the Leelanau Enterprise is that the committee is working with the Leelanau Historical Preservation Society to inventory and preserve items from the Solon School House. The committee is doing the work themselves.
- Kelly expressed her amazement at how Solon Township has everything to offer (Ball Park, Community Park, etc.) compared to the neighboring townships.
- The next meeting is scheduled for Tuesday, April 27, 2021 at 6:00 P.M. at the Solon Township Hall.

Kelly Claar cautioned everyone not to move or cut oak trees beginning April 15 – July 15, 2021.

Mary Taylor is working on applying for a Rotary Seed Grant which would help pay for the Fleis & Vandenbrink fees. This is exactly what they are looking for to give the grant money. The board needs to adopt a resolution prior to applying for the grant which will be prepared for the May township board meeting.

Joan Gauthier received \$234.00 in pop can money from Ron Novak. Joan suggested the committee place a second can at the recycling site.

Zoning Administrator Written Report is attached.

12. Unfinished Business

A. Township Hall/Repairs

There was nothing to report.

1. Cherry Capital/Wi-Fi

A proposal has still not been received from Tim Maylone from Cherry Capital.

B. Parks

1. Recycling Site

There was nothing to report except it needs to be cleaned up.

2. Cedar River Waterway and Park Proposed Resolution

Brian Rowley is the Regional Manager at the Fleis & Vandenbrink Traverse City office. Mr. Rowley explained the grant funding that just became available through Representative Jack Bergman. The township board needs to adopt a resolution acknowledging their full support for the Cedar River Waterway and Park Project and improvements to the overall Cedar Community Park in order to apply for this grant funding. Fleis & Vandenbrink drew up proposed costs for the Cedar River Water Access and Park Improvements (see attached) that will be included with the grant application.

Mr. Fleis explained that Michigan got \$10 billion in federal funding, and one of the requirements to apply for funding is to have an updated Parks and Recreation Plan, which this township does not have. Fleis & Vandenbrink has proposed to provide professional services for preparing Solon Township's Parks and Recreation Open Space 5-Year Master Plan. They are offering a reduction of 50% of the original cost for these services. The total cost for updating the Recreation Plan and the Master Plan Development would have been \$18,200.00, and the reduced cost is \$9,100.00.

Moved by Shirley Mikowski and supported by Steve Yoder to adopt Resolution No. 2021-04-08 WHEREAS, the Solon Township Board acknowledges their full support for the Cedar River Waterway and Park Project and improvements to the overall Cedar Community Park. Upon a roll call vote; Yoder-yea, Deering-yea, Lautner-yea, Gauthier-yea, Mikowski-yea; 5 "yeas", 0 "nays". Resolution dully adopted.

Motion by Joan Gauthier and seconded by Shirley Mikowski to approve funding of a maximum of \$10,000.00 for the Fleis & Vandenbrink "Committed to Community" Program. Motion carried 5-0.

Mr. Fleis asked the township board to schedule an informal work session to discuss the infrastructure of the township. The board agreed to have a work session at 7:00 P.M. on Thursday, May 20, 2021 at the Solon Township Hall.

C. Fire Department

1. Dan Leach/Representative

Fire Board Representative Dan Leach gave the following report:

- Thanked the board for reappointing him.
- Transition of the new fire chief has gone very well and the previous fire chief's last day was March 8, 2021.
- The new engine had its maiden voyage and did very well.
- Two men will be attending the Paramedic School/Part 2 at the end of July.

- The drain system at the fire department is a real problem that is being looked into.

D. Cedar River Project

Ray Pleva reported:

- The priority is to improve the bathroom facilities and without sewer and water, the only option is to continue with porta jons.
- The committee is looking into scheduling a Fun Day at the river to try out the Handi-Captain lift. Mark Polinko and Adam Begley are working on this event.
- Ray sent a river presentation and two river videos to Dakota Baker, and also an invitation to attend one of their meetings. Within several days, Ray received an email from Remy Forton stating that Representative Jack Bergman was accepting requests for Community Project Grant Funding. Dakota Baker is the LP District Liaison and Remy Forton is the Senior Legislative Assistant for Representative Jack Bergman.

13. New Business

A. Michelle Wilkes/Planning Commission

Michelle Wilkes sent her resignation from the Planning Commission on April 5, 2021 to go into effect immediately. The board needs to approve her resignation. Motion by Joan Gauthier and seconded by Steve Yoder to accept Michelle Wilkes' resignation from the Planning Commission effective immediately. Motion carried 5-0.

Tim Cypher/ZA hired Sandy Dunkin to record the minutes for their April 6, 2021 Planning Commission meeting. Steve Yoder asked the board if the Planning Commission could have a recording secretary outside of the Planning Commission members. Motion by Shirley Mikowski and seconded by Steve Yoder to approve the Planning Commission hire a recording secretary. Motion carried 5-0.

B. Lawnmower

Joan Gauthier told the board Todd Yeomans agreed to mow the ball fields. Joan said the Cedar Chamber of Commerce owns the lawn mower used for the ball fields, and Ray Pleva said that Ron Novak would be the contact person. Joan will ask Dale Gauthier to check with Ron on the township using their lawn mower.

14. Public Comment

Steve Yoder said that Tim Cypher/ZA asked him to tell the township board that several of the townships in the county have declared a state of emergency so they can continue zoom meetings, and asked if this township might want to consider doing that as well. Several of the township board members commented that we will continue to meet in person as long as we can.

Brett McDowell suggested having zoom meetings along with having meetings in person to make it more convenient for those who are unable to attend in person. Jim Lautner said the township does not have internet or the equipment at the township hall. Steve Yoder has been providing the zoom meetings. Mr. McDowell suggested getting Charter.

15. Announcements

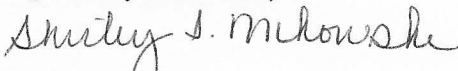
There was none.

16. Adjournment

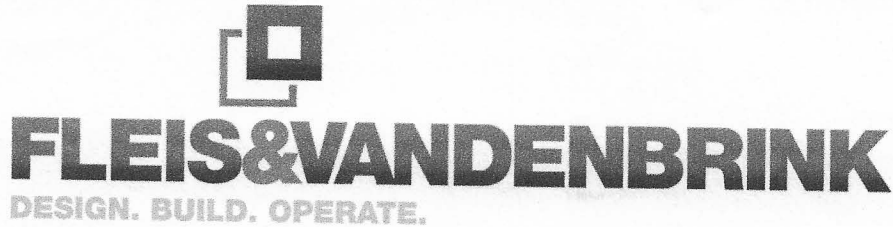
Motion by Joan Gauthier and seconded by Shirley Mikowski to adjourn the meeting. Motion carried 5-0.

The meeting was adjourned at 8:48 P.M.

Respectfully submitted,



Shirley I. Mikowski
Solon Township Clerk



April 8, 2021

James Lautner, Supervisor
Solon Township
12708 S. Solon Rd.
Cedar, MI 49621

RE: F&V's "COMMITTED TO COMMUNITY" PROGRAM

Dear Jim and Township Board Members:

F&V believes in giving back to the Community. Larry Fleis, Chairman of the Board, is a native of your community and has sponsored your project in our corporate community giving program.

As part of F&V's "Committed to Community" program, which is designed to give back to the communities where we work and live, we are offering a reduction in our fees of 50% of the attached proposal fees (5-year master plan proposal letter dated April 8, 2021). Instead of the \$9,300 fee for the Rec Plan update, your fee would be \$4,650. Instead of the \$8,900 for the Visioning and Master Plan Development, the fee will be \$4,450. We are pleased your project was selected as part of our committed to community program.

Sincerely,

FLEIS & VANDENBRINK

A handwritten signature in blue ink, appearing to read "John DeVol".

John DeVol, PE
President
Jdevol@fveng.com

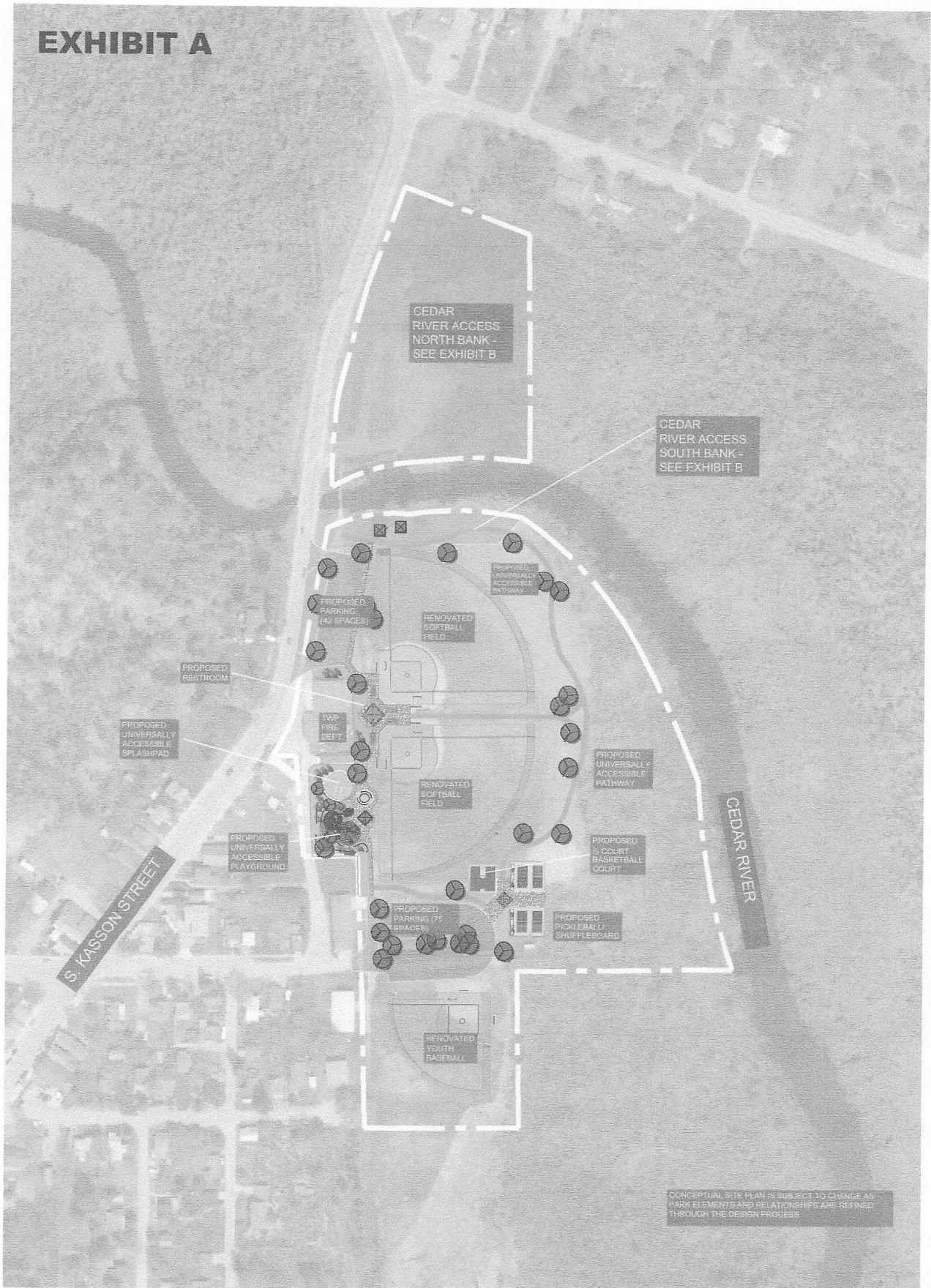


	Total Cost
North Channel Area	\$ 390,000
South Channel Area	\$ 325,000
Launch Area	\$ 410,000
Parking Lot Improvements	\$ 375,000
Universally Accessible Restroom/Concession Building	\$ 275,000
Septic Field, Grinder Pump and Forcemain	\$ 100,000
Universally Accessible Splash Pad	\$ 150,000
Pickleball Courts - 4	\$ 125,000
Universally Accessible Playground	\$ 200,000
ADA Accessible walks and paths	\$ 100,000
Undeveloped Design Details	\$ 250,000
Permit Allowance	\$ 50,000
Sub Total \$ 2,750,000	
Estimated Inflation for 2022 Construction \$ 150,000	
TOTAL \$ 2,900,000	

Notes:

Above costs include engineering and contingencies
 Dredging assumes no contaminants in soil that would require landfill disposal.
 Uncertainty in construction industry conditions such as high workload, availability of labor and rising material costs are beyond Engineer's control and may impact project pricing.

EXHIBIT A



CONCEPTUAL PLAN CEDAR COMMUNITY PARK SOLON TWP, MI

04.08.21



FLEIS & VANDENBRINK
DESIGN. BUILD. OPERATE.

405 West 4th Street
Troy, MI 48060
P: 248.603.0000
F: 248.603.0700

SOLON TOWNSHIP ZA'S MONTHLY PERMIT SUMMARY

PERIOD: MARCH 2021

DATE	PERMIT #	NAME	USE	RECEIPT CK.#	AMOUNT
3/19/2021 010-032-005-50	LUP 21-04 1320 S. PARTRIDGE RUN	ARCHER NEW DWELLING ATT.GARAGE DECKS	LAND USE	202104	3598 \$ 165.00 4,308 S.F.
3/19/2021 010-014-014-00	LUP 21-05 6832 E. GALLIVAN ROAD	PARDEE NEW DWELLING ATT.GARAGE PORCH/DECK/ACCES. BLD	LAND USE	202105	1214 \$ 165.00 6,566 S.F.
3/31/2021 010-023-019-00	LUP 21-06 6681 E. LINCOLN ROAD	MORGAN SUNROOM DWELLING ADDITION	LAND USE	202106	13008 \$ 50.00 416 S.F.

TOTAL \$ 380.00

SIGNED:

Timothy A. Cypher

DATE:

4/4/2021

TIMOTHY A. CYPHER
SOLON TOWNSHIP ZONING ADMINISTRATOR
231-360-2557
TIM@ALLPERMITS.COM

Solon Township
Resolution No. 2021-04-08

WHEREAS, the Solon Township Board acknowledges their full support for the Cedar River Waterway and Park Project and improvements to the overall Cedar Community Park,

And Whereas, the vision of the Township is to provide a "Universal Design" where the recreational facilities will be used and experienced to the greatest extent possible by all people regardless of their age, size, or disabilities,

And Whereas, The Township was requested to submit an application for assistance in funding of the project to upgrade the access to the Cedar River and improve the Cedar Community Park for the boardwalk and dock, boat launch, canoe and kayak launch, updating playground equipment, add bathroom facilities, additional water source for the Fire Department and other related elements as presented in the Application,

And WHEREAS, the funds required to complete this project are not available and additional funding sources must be explored.

NOW, THEREFORE, BE IT RESOLVED that the Solon Township Board has approved by resolution to authorize the submittal of the Application for funding the project on this day of April 8, 2021.

The foregoing resolution offered by Board Member - Shirley Mikowski
Second offered by Board Member - Steve Yoder

Upon roll call vote, the following voted:

Deering-	yea
Yoder -	yea
Lautner-	yea
Gauthier-	yea
Mikowski-	yea

Yeas - 5
Nays - 0

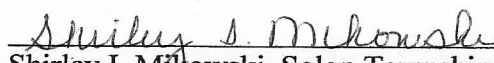
The Supervisor, James C. Lautner declared the resolution dully adopted.



James C. Lautner, Solon Township Supervisor

CERTIFICATE

I, Shirley I. Mikowski the duly elected and acting Clerk of Solon Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the Regular meeting of said Board held on April 8, 2021, at which meeting a quorum was present, by a unanimous vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.



Shirley I. Mikowski, Solon Township Clerk