

**CENTERVILLE TOWNSHIP
5001 S. FRENCH RD.
CEDAR, MICHIGAN 49621**

SUPERVISOR
JAMES SCHWANTES
PHONE: 920-5204
Email: centervillesupervisor@gmail.com
TRUSTEE
DANIEL HUBBELL
PHONE: 228-6390
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CLERK
ELIZABETH CHILES
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TRUSTEE
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TREASURER
KATRINA PLEVA
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Email: dalekatrina@centurytel.net
ZONING ADMIN:
TIM CYPHER
CELL: 360-2557 FAX 256-7774
Email: tim@allpermits.com

AGENDA

Wednesday August 12, 2020 7:00PM
Monthly Township Board Meeting
Meeting will be in person, but also available on Zoom

1. Call to Order/Pledge of Allegiance
2. Review Agenda/Additions/Public Comment/Approve Agenda
3. Previous Meeting Minutes July 8, 2020
4. Invoices - Review and authorize payment
5. Township Financial Update
 1. Treasurer's Report
 2. Reconciliation Report
6. Clerk Report
7. Correspondence/ Communications
 1. Board of Review met on Tuesday, July 21, 2020 9:00 AM
8. Zoning Administrator's Report
9. Planning Commission
 1. Board Member Report
 2. Next meeting: Thursday, August 24, 2020, 6:30 PM
10. Cedar Area Fire and Rescue Board
 1. Board member report
 2. Policy for appointing CAFR board member discussion
 3. Upcoming meetings: Regular meeting: Thursday August 20, 2020, 7:00PM
11. Board – Unfinished business
 1. Deputy Clerk and Deputy Treasurer
 2. Upper hall emergency light
12. Board – New business
 1. Hall: steps repair and monitoring wells closure
 2. Septic ordinance: initial review
 3. Annual Road Report
13. County Commissioner Report
14. Next Board Meeting: Wednesday, September 15, 2020, at 7:00.
15. Public Comment
16. Motion to Adjourn

CENTERVILLE TOWNSHIP
 Monthly Check Journal with Totals Sorted by Check#

July 8 2020 through August 12 2020

Type	Date	Num	Name	Memo	Account	Debit	Credit
Paycheck	08/12/2020	EFT	DANA BOOMER (REC SECRETARY) DANA BOOMER (REC SECRETARY)		015 - CHASE CHECKING GEN FUND 2769 721-701 - Part Time Wages	50.00	46.18
Paycheck	08/12/2020	EFT	Patricia G Ray (Deputy Clerk) Patricia G Ray (Deputy Clerk) Patricia G Ray (Deputy Clerk)		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part Time 215-703 - Part Time Wages	50.00 91.00 220.00	46.18 263.98
Paycheck	08/12/2020	EFT	BETH CHILES BETH CHILES		015 - CHASE CHECKING GEN FUND 2769 215-701 - Wages	311.00	263.98
Paycheck	08/12/2020	EFT	DANIEL HUBBELL (TRUSTEE) DANIEL HUBBELL (TRUSTEE) DANIEL HUBBELL (TRUSTEE)		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages 721-701 - Part Time Wages	1,316.67 100.00 0.00	1,148.82 92.35
Paycheck	08/12/2020	EFT	JAMES SCHWANTES (SUPERVISOR) JAMES SCHWANTES (SUPERVISOR)		015 - CHASE CHECKING GEN FUND 2769 171-701 - Adm Wages	100.00 850.00	92.35 748.85
Paycheck	08/12/2020	EFT	JULIE KROMBEEN (ASSESSOR) JULIE KROMBEEN (ASSESSOR)		015 - CHASE CHECKING GEN FUND 2769 257-701 - Wages	850.00 1,233.33	748.85 1,086.56
Paycheck	08/12/2020	EFT	KATRINA PLEVA (TREASURER) KATRINA PLEVA (TREASURER)		015 - CHASE CHECKING GEN FUND 2769 253-701 - Wages & School Col.	1,233.33 1,316.67	1,086.56 1,159.98
Paycheck	08/12/2020	EFT	RONALD J SCHAUB (TRUSTEE) RONALD J SCHAUB (TRUSTEE)		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages	1,316.67 100.00	1,159.98 92.35
Check	08/12/2020	EFT	CYPHER GROUP, INC CYPHER GROUP, INC	July 2020 July 2020	015 - CHASE CHECKING GEN FUND 2769 723-701 - Contracted Services	100.00 1,000.00	92.35 1,000.00
Check	07/09/2020	5215	U.S. POSTAL SERVICE	7 rolls of stamps stamps for mailing tax receipts	015 - CHASE CHECKING GEN FUND 2769 253-726 - Office Supplies/Software	1,000.00 385.00	1,000.00 385.00
Check	07/27/2020	5216	Good Harbor Electric, Inc	Inv # 8381	015 - CHASE CHECKING GEN FUND 2769	385.00	385.00
Check	08/12/2020	5217	BRIAN BOOTH BRIAN BOOTH BRIAN BOOTH	Inv 08/01/2020 Lawn Care July 2020 Lawn Care July 2020	015 - CHASE CHECKING GEN FUND 2769 265-930 - Repairs & Maintenance 751-930 - Repairs & Maintenance	0.00 200.00 175.00	387.70 375.00
Check	08/12/2020	5218	WEBER EXCAVATING WEBER EXCAVATING	Repair ramp at boat launch repair ramp at boat launch	015 - CHASE CHECKING GEN FUND 2769 751-930 - Repairs & Maintenance	375.00 450.00	375.00 450.00

Credit Column shows NET CHECK TOTALS

CENTERVILLE TOWNSHIP
 Monthly Check Journal with Totals Sorted by Check#
 July 8 2020 through August 12 2020

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	08/12/2020	5219	LASER PRINTER TECH LASER PRINTER TECH	Inv # 208288 New office printer new office printer	015 - CHASE CHECKING GEN FUND 2769 253-726 - Office Supplies/Software 215-726 - Office Supplies/Software	287.00 287.00	574.00
Check	08/12/2020	5220	ELMWOOD TOWNSHIP ELMWOOD TOWNSHIP	public notice - deferralment of taxes public notice - deferralment of taxes	015 - CHASE CHECKING GEN FUND 2769 101-900 - Printing & Publishing	574.00 6.25	574.00 6.25
Check	08/12/2020	5221	TIME WARNER CABLE	inv. 086220701080120	015 - CHASE CHECKING GEN FUND 2769	6.25	6.25
Check	08/12/2020	5222	CONSUMERS ENERGY CONSUMERS ENERGY	acct 1000 0031 1496 July 2020	015 - CHASE CHECKING GEN FUND 2769 448-920 - Utilities-Electric	0.00 68.51	273.96 68.51
Check	08/12/2020	5223	CHERRYLAND ELECTRIC CO-OP CHERRYLAND ELECTRIC CO-OP	acct 6311010 July 2020	015 - CHASE CHECKING GEN FUND 2769 265-920 - Utilities-Electric	31.72 31.72	31.72 31.72
Check	08/12/2020	5224	LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE	cust 1101 legal notices PAT notice	015 - CHASE CHECKING GEN FUND 2769 101-900 - Printing & Publishing 282-900 - Printing & Publishing	31.72 107.40 53.70	31.72 161.10
Check	08/12/2020	5225	LEELANAU COUNTY TREASURER	Centerville 516-000-000-516-002	015 - CHASE CHECKING GEN FUND 2769	161.10	161.10
Check	08/12/2020	5226	Election Source Election Source	Inv # 20-50516, 20-50625, 20-51322 1400 election envelopes,300 inserts	015 - CHASE CHECKING GEN FUND 2769 262-726 - Office Supplies	0.00 513.13	46.23 513.13
Check	08/12/2020	5227	Dominion Voting Systems, Inc Dominion Voting Systems, Inc	Inv # DVS134678 New Tabulator	015 - CHASE CHECKING GEN FUND 2769 282-726 - Office Supplies	513.13 3,048.12	513.13 3,048.12
Paycheck	08/12/2020	5228	JOHN ROSE JOHN ROSE		015 - CHASE CHECKING GEN FUND 2769 247-703 - Part Time Wages	3,048.12 45.00	3,048.12 41.55
Paycheck	08/12/2020	5229	KAMA ROSS (BOR) KAMA ROSS (BOR)		015 - CHASE CHECKING GEN FUND 2769 247-703 - Part Time Wages	45.00 45.00	41.55 41.55
Paycheck	08/12/2020	5230	RAY KUHN (BOR) RAY KUHN (BOR)		015 - CHASE CHECKING GEN FUND 2769 247-703 - Part Time Wages	45.00 45.00	41.55 41.56
Paycheck	08/09/2020	5231	LAURYN PLEVA LAURYN PLEVA		015 - CHASE CHECKING GEN FUND 2769 215-703 - Part Time Wages	45.00 80.00	41.56 73.88

Credit Column shows NET CHECK TOTALS

CENTERVILLE TOWNSHIP
Monthly Check Journal with Totals Sorted by Check#
 July 8 2020 through August 12 2020

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	08/12/2020	5232	JAMES SCHWANTES JAMES SCHWANTES JAMES SCHWANTES JAMES SCHWANTES JAMES SCHWANTES	VOID: mileage and reimbursement for expenses mileage to Home Depot for concrete letter to Chalet home owners 0 Copy Central Zoom monthly fee VOID: mileage and reimbursement for expenses postage for Chalet's letters	015 - CHASE CHECKING GEN FUND 2769 171-860 - Travel 101-800 - Printing & Publishing 101-855 - Miscellaneous 265-930 - Repairs & Maintenance 101-101 - Township Board	0.00 0.00 0.00 0.00 0.00	0.00
Check	08/12/2020	5233	Behn Chiles 1 Behn Chiles 1 Behn Chiles 1	face shields, scanner, ink cartridges, stamps 2 Ink cartridges for M1217 printer stamps, scanner, face shields	015 - CHASE CHECKING GEN FUND 2769 215-726 - Office Supplies/Software 262-726 - Office Supplies	32.22 185.72	217.94
Paycheck	08/12/2020	5234	TESHA MILLIRON (DEPUTY TREAS) TESHA MILLIRON (DEPUTY TREAS)		015 - CHASE CHECKING GEN FUND 2769 253-703 - Part Time Wages	217.94	217.94
Check	08/12/2020	5235	FRED PEPLINSKI FRED PEPLINSKI	1 hour fixing dock, 1 hour moving rental tables 1 hour at park, 1 hour table moving	015 - CHASE CHECKING GEN FUND 2769 751-930 - Repairs & Maintenance	50.00 50.00	46.17 50.00
Paycheck	08/12/2020	5236	Carol Novak Carol Novak		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time	50.00 154.00	50.00 142.22
Paycheck	08/12/2020	5237	DAVE BORTON DAVE BORTON DAVE BORTON DAVE BORTON DAVE BORTON		015 - CHASE CHECKING GEN FUND 2769 242-703 - Part Time Wages 722-701 - Part Time Wages 262-701 - Wages-Part time 262-701 - Wages-Part time	154.00 0.00 0.00 178.50 40.00	142.22 201.78
Paycheck	08/12/2020	5238	Debra Kuhn Debra Kuhn		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time	218.50 154.00	201.78 142.21
Paycheck	08/12/2020	5239	Grace Yoder Grace Yoder		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time	154.00 164.50	142.21 151.91
Paycheck	08/12/2020	5240	Janel E Rose (Elections) Janel E Rose (Elections)		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time	164.50 49.00	151.91 45.25
Paycheck	08/12/2020	5241	Kathleen Tale Kathleen Tale	VOID: VOID:	015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time	49.00 0.00 0.00	45.25
Paycheck	08/12/2020	5242	LAURIE M DONALDSON (ELECTIONS) LAURIE M DONALDSON (ELECTIONS) LAURIE M DONALDSON (ELECTIONS) LAURIE M DONALDSON (ELECTIONS) LAURIE M DONALDSON (ELECTIONS)		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time 262-701 - Wages-Part time 262-701 - Wages-Part time 101-955 - Miscellaneous	0.00 155.63 124.00 40.00 29.90	0.00 325.08

Credit Column shows NET CHECK TOTALS

CENTERVILLE TOWNSHIP
Monthly Check Journal with Totals Sorted by Check#
 July 8 2020 through August 12 2020

Type	Date	Num	Name	Memo	Account	Debit	Credit
Paycheck	08/12/2020	5243	Mary Ann Borton Mary Ann Borton		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time	189.00	174.54
Paycheck	08/12/2020	5244	Patricia G Ray (Deputy Clerk) Patricia G Ray (Deputy Clerk) Patricia G Ray (Deputy Clerk)		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time 215-703 - Part Time Wages	189.00 315.00 0.00	174.54 267.51
Paycheck	08/12/2020	5245	Tom Laurelo Tom Laurelo Tom Laurelo Tom Laurelo		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time 262-701 - Wages-Part time 101-955 - Miscellaneous	315.00 248.00 49.00 23.00	267.51 297.28
Paycheck	08/12/2020	5246	WILLIAM BRADLEY (ELECTIONS) WILLIAM BRADLEY (ELECTIONS) WILLIAM BRADLEY (ELECTIONS)		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time 101-955 - Miscellaneous	320.00 168.00 12.65	297.28 167.80
Paycheck	08/11/2020	5247	Kathleen Tale Kathleen Tale Kathleen Tale		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time 101-955 - Miscellaneous	180.65 189.00 73.60	167.80 248.14
Check	08/12/2020	5248	JAMES SCHWANTES JAMES SCHWANTES JAMES SCHWANTES JAMES SCHWANTES JAMES SCHWANTES JAMES SCHWANTES	reimbursement for expenses mileage to Home Depot for supplies concrete and adhesive for stair repair Zoom subscription postage for Chaiet letter Chaiet letter to residents	015 - CHASE CHECKING GEN FUND 2769 171-860 - Travel 265-930 - Repairs & Maintenance 101-955 - Miscellaneous 101-900 - Printing & Publishing 101-900 - Printing & Publishing	262.60 21.28 56.87 15.89 82.50 157.89	248.14 334.43
TOTAL						15,114.65	14,970.59

CENTERVILLE TWP TREASURER'S REPORT
As of July 31, 2020

Account Balances:

Chase Tax Fund Cking #9301	\$3,184.00
Chase HI Yield Savings #5793	\$68,150.56
Chase Business Savings #6868	\$5,037.95
Chase Commercial Cking #2769	\$113,066.97
TOTAL:	<u><u>\$189,439.48</u></u>

Certificates of Deposit:

Chemical Bank #3220; 7/21/20; 2.50%; 17 mo \$28,181.00

TOTAL: \$28,181.00
GRAND TOTAL CASH ACCOUNTS: 217,620.48

<u>Receipts</u>	<u>From</u>	<u>Description</u>
#3009 \$488.24	Leland School	May School Election Reimbursement
#3010 \$16,000.00	State of Michigan	Sales Tax Revenue March/April 2020
\$305.00	Tim Cypher, ZA	Land Use Permits-Four
#3011		
#3012 \$612.07	K Pleva, Treasurer	2020 Tax Collection/Admin Fee
#3013 \$919.91	K Pleva, Treasurer	2020 Tax Collection/Admin Fee
#3014 \$3.32	Chase Bank	Interest

**CENTERVILLE TOWNSHIP
5001 S FRENCH RD
CEDAR, MICHIGAN 49621**

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MONTHLY RECONCILIATION REPORT

**Wednesday April 12, 2020 7:00PM
Monthly Township Board Meeting
Centerville Township Hall**

This is to certify that the Centerville Township Board at its regular Board meeting conducted a reconciliation review for the month of July in 2020. This review uses the monthly bank reconciliation as its guide to review the sample transactions. Prior to this meeting the Supervisor requested documentation on all deposits to and 2 expenditures from the General Fund for review.

Supervisor's comments: One deposit error was made and corrected with no other problems and both expenditures were appropriate. There were no issues of concern.

Reviewed by the board & signed by

Supervisor _____ Date: _____

(This report will be kept monthly for the Supervisor to present at the audit)



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218 - 2051

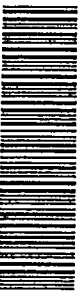
JIM

July 01, 2020 through July 31, 2020
 Account Number: **000130400399301**

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: **1-877-425-8100**
 Deaf and Hard of Hearing: **1-800-242-7383**
 Para Espanol: **1-888-622-4273**
 International Calls: **1-713-262-1679**

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 CENTERVILLE TOWNSHIP
 5001 S FRENCH RD
 CEDAR MI 49621-9608



CHECKING SUMMARY Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$24,267.70
Deposits and Additions	6	381,844.55
Checks Paid	7	-122,860.55
Ending Balance	13	\$283,251.70

- Your Chase Platinum Business Checking account provides:
- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
 - 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
 - \$25,000 in cash deposits per statement cycle
 - Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account - please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
07/08	Remote Online Deposit 1	\$61,865.91
07/13	Remote Online Deposit 1	92,959.35
07/17	Remote Online Deposit 1	75,220.27
07/20	Remote Online Deposit 1	58,441.76
07/27	Online Transfer From Sav ...6868 Transaction#: 10012328951	35,103.85
07/29	Remote Online Deposit 1	58,253.41
Total Deposits and Additions		\$381,844.55



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218-2051

July 01, 2020 through July 31, 2020
 Account Number: 000000771382769

JIM

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: 1-877-425-8100
 Deaf and Hard of Hearing: 1-800-242-7383
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679

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 CENTERVILLE TOWNSHIP
 GENERAL FUND ACCOUNT
 5001 S FRENCH RD
 CEDAR MI 49621-9608



CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$156,283.17
Deposits and Additions	3	18,350.22
Checks Paid	17	-56,142.66
Electronic Withdrawals	5	-4,236.54
Fees	1	-50.00
Ending Balance	26	\$114,204.19

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION		AMOUNT
07/07	Service Fee Reversal		\$25.00
07/07	Remote Online Deposit	2	16,488.24
07/20	Remote Online Deposit	2	1,836.98
Total Deposits and Additions			\$18,350.22

did not make a receipt for this.

CHECKS PAID

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
5172 ^		07/06	\$450.00
5193 * ^		07/27	51,583.24
5194 ^		07/14	60.00
5195 ^		07/13	272.25
5196 ^		07/13	402.71
5197 ^		07/17	712.00
5198 ^		07/13	32.89
5199 ^		07/14	1,000.00



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218-2051

JIM

July 01, 2020 through July 31, 2020
 Account Number: 000002337816868

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: 1-877-425-8100
 Deaf and Hard of Hearing: 1-800-242-7383
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679

00177287 DRE 021 219 21420 NNNNNNNNNN 1 000000000 61 0000
 CENTERVILLE TOWNSHIP
 GENERAL FUND ACCOUNT
 5001 S FRENCH RD
 CEDAR MI 49621-9608



SAVINGS SUMMARY

Chase Business High Yield Savings

	INSTANCES	AMOUNT
Beginning Balance		\$5,037.50
Deposits and Additions	2	35,104.30
Electronic Withdrawals	1	-35,103.85
Ending Balance	3	\$5,037.95
Annual Percentage Yield Earned This Period		0.05%
Interest Paid This Period		\$0.30
Interest Paid Year-to-Date		\$4.71

The monthly service fee for this account was waived as an added feature of Chase Platinum Business Checking account.

TRANSACTION DETAIL

Chase gave us 0.15 xtra on this deposit - I showed the .15 ad interest

DATE	DESCRIPTION		AMOUNT	BALANCE
	Beginning Balance			\$5,037.50
07/24	Remote Online Deposit	3	35,104.00	40,141.50
07/27	07/27 Online Transfer To Chk ...9301 Transaction#: 10012328951		-35,103.85	5,037.65
07/31	Interest Payment		0.30	5,037.95
	Ending Balance			\$5,037.95

You earned a higher interest rate on your Chase Business High Yield Savings account during this statement period because you had a qualifying Chase Platinum Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218-2051

JIM

July 01, 2020 through July 31, 2020
 Account Number: **000001601925793**

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: **1-877-425-8100**
 Deaf and Hard of Hearing: **1-800-242-7383**
 Para Espanol: **1-888-622-4273**
 International Calls: **1-713-262-1679**

00064865 DRE 021 210 21420 NNNNNNNNNN 1 000000000 62 0000
 CENTERVILLE TOWNSHIP
 5001 S FRENCH RD
 CEDAR MI 49621-9608



SAVINGS SUMMARY Chase Business High Yield Savings

	INSTANCES	AMOUNT
Beginning Balance		\$68,147.69
Deposits and Additions	1	2.87
Ending Balance	1	\$68,150.56
Annual Percentage Yield Earned This Period		0.05%
Interest Paid This Period		\$2.87
Interest Paid Year-to-Date		\$15.50

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$68,147.69
07/31	Interest Payment	2.87	68,150.56
	Ending Balance		\$68,150.56

You earned a higher interest rate on your Chase Business High Yield Savings account during this statement period because you had a qualifying Chase Platinum Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3009**

DATE 7-8-2020

RECEIVED FROM Keland Public Schools \$ 488.24

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bws.Ching.	#2769	
	ck# 795006	

IN PAYMENT FOR May 5th School Election

K Pleva
AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3013**

DATE 7-20-20

RECEIVED FROM K Pleva, Treas \$ 919.91

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
KJW.Ching	#2769	919.91
	ck # 5022	

IN PAYMENT FOR 2020 Tax Collection
(5) Admin. fee

K Pleva
AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3014**

DATE 7-31-20

RECEIVED FROM Chase Bank \$ 3.32

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bws. Hi yield Savings	#6868	0.45
" "	#5793	2.87

IN PAYMENT FOR 30 Int
115 Chase Interest
gave xtra for 7/24 deposit
12 171

FROM PTO Mark PH: 1.888.786.6455 www.pummit.com

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3010**

DATE 7-9-2020

RECEIVED FROM State of MI \$ 16,000.00
DOLLARS

FUND	ACCOUNT NO.	AMOUNT
B.W. King	#2769	16,000.00
	ck # 103234609	

IN PAYMENT FOR
Sales Tax Revenue
March/April 2020
K Pleva
AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

RE ORDER FROM **SPiMatk** PH: 1.888.786.6455 www.pumml.com

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3011**

DATE 7-9-20

RECEIVED FROM Tim Cypher, ZA \$ 305.00
DOLLARS

FUND	ACCOUNT NO.	AMOUNT
B.W. King	#2769	305.00
Reeves	ck # 10191	50.00
Lindsay Archer Contracting	ck # 42099	105.00
Meyer/Sluder	ck # 1328	90.00

IN PAYMENT FOR
Land Use Permits
K Pleva
AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3012**

DATE 7-13-20

RECEIVED FROM K Pleva, Treas. \$ 612.07
DOLLARS

FUND	ACCOUNT NO.	AMOUNT
B.W. King	#2769	612.07
	ck # 5016	

IN PAYMENT FOR
2020 Tax Collection
Admin. fee (5)
K Pleva
AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

CHASE for BUSINESS

Printed from Chase for Business

JIM

- ✔ You've scheduled a transfer of \$35,103.85 to your PLAT BUS CHECKING (...9301) account.

Transfer from General Fund (...6868)	Transfer to PLAT BUS CHECKING (...9301)	Amount \$35,103.85
Transfer date Jul 27, 2020	Memo Error deposited to wrong acct.	Transaction number 10012328951

General Fund (...6868) Transfer Activity

We update your account activity with each payment on the "Send on" date.

*

Transfer date	Status	Transfer to	Amount
Jul 27, 2020	Completed	PLAT BUS CHECKING (...9301)	\$35,103.85

The terms of the [Transfers Agreement](#) apply to these transactions.

Deputy accidentally deposited to wrong acct & couldn't cancel it while it was pending - I transferred on the 27th *

CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check# June 11 2020 through July 8 2020

Type	Date	Num	Name	Memo	Account	Debit	Credit
Liability Check	06/27/2020	EFT	United States Treasury	38-2297948	015 - CHASE CHECKING GEN FUND 2769	0.00	800.42
Paycheck	07/08/2020	EFT	BETH CHILES BETH CHILES		015 - CHASE CHECKING GEN FUND 2769 215-701 - Wages	1,316.87	1,148.80
Paycheck	07/08/2020	EFT	JAMES SCHWANTES (SUPERVISOR) JAMES SCHWANTES (SUPERVISOR)		015 - CHASE CHECKING GEN FUND 2769 171-701 - Adm Wages	1,316.87	1,148.80
Paycheck	07/08/2020	EFT	JULIE KROMBEEN (ASSESSOR) JULIE KROMBEEN (ASSESSOR)		015 - CHASE CHECKING GEN FUND 2769 257-701 - Wages	850.00	748.84
Paycheck	07/08/2020	EFT	KATRINA PLEVA (TREASURER) KATRINA PLEVA (TREASURER)		015 - CHASE CHECKING GEN FUND 2769 253-701 - Wages & School Col.	1,233.33	1,086.56
Paycheck	07/08/2020	EFT	RONALD J SCHAUB (TRUSTEE) RONALD J SCHAUB (TRUSTEE)		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages	1,316.87	1,159.99
Check	06/11/2020	5189	KATRINA PLEVA KATRINA PLEVA	ProMark - 3 150 page receipt books 3 150 page receipt books	015 - CHASE CHECKING GEN FUND 2769 253-726 - Office Supplies/Software	182.76	182.76
Check	09/11/2020	5190	TIME WARNER CABLE	086220701	015 - CHASE CHECKING GEN FUND 2769	182.76	182.76
Check	06/11/2020	5191	BRIAN BOOTH BRIAN BOOTH BRIAN BOOTH	Centerville May 2020 Lawn care township hail May 2020 lawn care parks May 2020	015 - CHASE CHECKING GEN FUND 2769 285-830 - Repairs & Maintenance 751-830 - Repairs & Maintenance	200.00 175.00	375.00
Paycheck	06/16/2020	5192	TESHA MILLIRON (DEPUTY TREAS) TESHA MILLIRON (DEPUTY TREAS)		015 - CHASE CHECKING GEN FUND 2769 253-703 - Part Time Wages	375.00	375.00
Check	07/08/2020	5193	CEDAR AREA FIRE & RESCUE CEDAR AREA FIRE & RESCUE	2nd qtr operations assessment	015 - CHASE CHECKING GEN FUND 2769 336-801 - Administrative Fee	60.00	55.41
Check	07/08/2020	5194	Jane M Keen Jane M Keen	4 hours clerk training/consulting	015 - CHASE CHECKING GEN FUND 2769 215-703 - Part Time Wages	60.00	51,583.24
Check	07/08/2020	5195	WILLIAMS AND BAY PORTABLE RESTROO... WILLIAMS AND BAY PORTABLE RESTROO...	Inv # 131340 May and June and remaining balance from April	015 - CHASE CHECKING GEN FUND 2769 751-801 - Contracted Services	272.25	272.25
Check	07/08/2020	5196	KCI KCI	Inv # 290482 - Centerville Twp 1123 Process/Mail tax bills with postage	015 - CHASE CHECKING GEN FUND 2769 253-802 - Contracted Services	402.71	402.71

Credit Column shows NET CHECK TOTALS

CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check# June 11 2020 through July 8 2020

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	07/08/2020	5197	LEELANAU COUNTY EQUALIZATION DEPT. LEELANAU COUNTY EQUALIZATION DEPT.	Centerville Typ Database Maintenance Summer tax bills database maintenance	015 - CHASE CHECKING GEN FUND 2769 263-902 - Contracted Services	712.00	712.00
Check	07/08/2020	5198	CERRYLAND ELECTRIC CO-OP CERRYLAND ELECTRIC CO-OP	acc# 6311010 Mid-June thru Mid-July	015 - CHASE CHECKING GEN FUND 2769 265-920 - Utilities-Electric	712.00	712.00
Check	07/08/2020	5199	CYPHER GROUP, INC CYPHER GROUP, INC	June 2020 - Centerville Typ June Contract Payment	015 - CHASE CHECKING GEN FUND 2769 723-701 - Contracted Services	32.89	32.89
Check	07/08/2020	5200	BRIAN BOOTH BRIAN BOOTH BRIAN BOOTH	Summer 2020 Payment # 2 park lawn maintenance hall lawn maintenance	015 - CHASE CHECKING GEN FUND 2769 751-930 - Repairs & Maintenance 265-930 - Repairs & Maintenance	1,000.00	1,000.00
Check	07/08/2020	5201	JAMES SCHWANTES JAMES SCHWANTES	reimbursement for Zoom Zoom Reimbursement	015 - CHASE CHECKING GEN FUND 2769 171-726 - Office Supplies	375.00	375.00
Check	07/08/2020	5202	Beth Chiles 1 Beth Chiles 1	VOID: VOID:	015 - CHASE CHECKING GEN FUND 2769 215-726 - Office Supplies/Software	15.89	15.89
Check	07/08/2020	5203	Beth Chiles 1 Beth Chiles 1 Beth Chiles 1	reimbursement Keyboard and mouse stamps for election mailing	015 - CHASE CHECKING GEN FUND 2769 215-726 - Office Supplies/Software 262-726 - Office Supplies	66.75	304.75
Paycheck	07/08/2020	5204	DANIEL HUBBELL (TRUSTEE) DANIEL HUBBELL (TRUSTEE) DANIEL HUBBELL (TRUSTEE)		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages 721-701 - Part Time Wages	0.00	138.52
Paycheck	07/08/2020	5205	JAMIE DAMM (PC MEMBER) JAMIE DAMM (PC MEMBER) JAMIE DAMM (PC MEMBER)		015 - CHASE CHECKING GEN FUND 2769 241-703 - Part Time Wages 722-701 - Part Time Wages 721-701 - Part Time Wages	0.00	138.53
Paycheck	07/08/2020	5206	LINDY KELLOGG LINDY KELLOGG		015 - CHASE CHECKING GEN FUND 2769 721-701 - Part Time Wages	150.00	138.52
Paycheck	07/08/2020	5207	MICHAEL SCHARPF (PC MEMBER) MICHAEL SCHARPF (PC MEMBER)		015 - CHASE CHECKING GEN FUND 2769 721-701 - Part Time Wages	150.00	138.52
Paycheck	07/08/2020	5208	TIMOTHY P JOHNSON (PC Chair) TIMOTHY P JOHNSON (PC Chair)		015 - CHASE CHECKING GEN FUND 2769 721-701 - Part Time Wages	75.00	68.26
Paycheck	07/08/2020	5209	DANA BOOMER (REC SECRETARY) DANA BOOMER (REC SECRETARY)		015 - CHASE CHECKING GEN FUND 2769 721-701 - Part Time Wages	180.00	166.23
						40.00	36.94

Credit Column shows NET CHECK TOTALS

CENTERVILLE TOWNSHIP
Monthly Check Journal with Totals Sorted by Check#
 June 11 2020 through July 8 2020

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	07/08/2020	5210	BETH CHILES BETH CHILES	VOID: VOID:	015 - CHASE CHECKING GEN FUND 2769 215-701 - Wages	0.00 0.00	
Check	07/09/2020	5211	JAMES SCHWANTES (SUPERVISOR) JAMES SCHWANTES (SUPERVISOR)	VOID: VOID:	015 - CHASE CHECKING GEN FUND 2769 171-701 - Adm Wages	0.00 0.00	0.00
Check	07/08/2020	5212	JULIE KROMBEEN (ASSESSOR) JULIE KROMBEEN (ASSESSOR)	VOID: VOID: VOID: VOID:	015 - CHASE CHECKING GEN FUND 2769 257-701 - Wages	0.00 0.00	0.00
Check	07/08/2020	5213	CONSUMERS ENERGY CONSUMERS ENERGY	Acct 1000 0031 1496 June Bill	015 - CHASE CHECKING GEN FUND 2769 448-920 - Utilities-Electric	68.71 0.00	68.71
TOTAL						<u>60,986.87</u>	<u>81,282.55</u>

INVOICE

Jane M. Keen
keenj49654@gmail.com

PO Box 103
Leland, MI 49654-0103
(231) 357-0832

DATE: June 20, 2020
INVOICE # Jun-20
FOR: Clerk Training

Bill To:
Centerville Township
5001 S. French Road
Cedar, MI 49621

	Column1	AMOUNT
6/12/2020 . 4 hours (11-3)	\$15/hr.	\$ 60.00

THANK YOU

TOTAL \$ 60.00

=====
CEDAR
2989 E BELLINGER RD
CEDAR, MI 49621-9648
251650-0612
(800)275-8777
06/27/2020 09:40 AM
=====



Val:100000-933422-996008-047942-751675-35174

0500 044 6508 07/01/20 12:03

Product Qty Unit Price Price
Corsage 40 \$0.70 \$28.00
Total: \$28.00

Credit Card Remitd \$28.00
Card Name:MasterCard
Account #:XXXXXXXXXX9037
Approval #:093955
Transaction #:487
AID:A000000042203 Chip
AL:Debit
PIN:Not Required

6215118 920-008671 44.99
LOGITECH MK540 ADVANCED WIREL
Sales Tax 2.70
5805005 NS-PPR7508 8.99
INSIGNIA REAM PAPER 8.5X11 -
Sales Tax 0.54
5805005 NS-PPR7508 8.99
INSIGNIA REAM PAPER 8.5X11 -
Sales Tax 0.54
Subtotal 62.97
Sales Tax 3.78
Total 66.75

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TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

*****9037 ChipRead USD\$ 66.75
Debit - DEBIT
CHILES/ELIZABETH H
Approval 662718
Verified By PIN
CARD ENTRY: Chip
MODE: Issuer
AID: A000000042203
Reference Number: 44412030283876

Go to:
https://postalexperience.com/Pos
840-5493-0521-001-00018-15890-02

or scan this code with
your mobile device:



or call 1-800-410-7420.
YOUR OPINION COUNTS

My Best Buy
Member ID 4856927474
ELIZABETH,
Thanks for shopping at Best Buy today!
Your My Best Buy balance as of 07/01/2020
Posted points: 0
Go to BestBuy.com for more info

Return/Exchange Policy: 15 days on most
purchases. 14 days on devices that can be
activated and cell phones. For details,
including COVID-19 extended return policy,
go to BestBuy.com>Returns

To learn about privacy practices,
Go to BestBuy.com/Privacy

Receipt #: 840-54930521-1-1815890-2
Clerk: 01

Your Customer Service PIN is:
0500 044 6508 070120

=====
CEDAR
2989 E BELLINGER RD
CEDAR, MI 49621-9648
251650-0612
(800)275-8777
07/02/2020 03:55 PM
=====

MAPLE CITY P.O.
8621 S CENTER ST
MAPLE CITY, MI 49664-9998
USPS 2557600634
1-800-275-8777
166383101

=====
Product Qty Unit Price
Price

CA Dogface 40 \$0.70 \$28.00
Coral Reefs 40 \$0.35 \$14.00

Total: \$42.00

Term ID: 01
Clerk ID: 000021

sale

*****9037
MASTERCARD Chip

TOTAL: \$168.00

06/25/20 12:15:45
Inv #: 000003 Appr Code: 115121
Receipt #: 00000284

All Sales Final on Stamps and Postage.
Refunds for Guaranteed Services Only.

Debit Card Remit'd \$42.00
Card Name:MasterCard
Account #:XXXXXXXXXXXX9037
Approval #
Transaction #:385
Receipt #:003905
Debit Card Purchase:\$42.00
Cash Back:\$0.00
AID:A0000000042203 Chip
AL:Debit
PIN:Verified

Debit
AID: A0000000042203
AC: 03 7D 40 B5 12 7A C2 15
CVR: 1F 03 02
IAD: 011060100122000000000000000000
000FF
ARC: 00
TVR: 80 00 08 80 00
TSI: 68 00

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840-5493-0521-002-00011-57340-01

or scan this code with
your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS

Receipt #: 840-54930521-2-1157340-1
Clerk: 11

Centerville Township
Zoning Administrator's
JULY 2020 Report

8/9/2020

To: Centerville Township Board & Planning Commission

From: *Timothy A. Cypher*

Land Use Permits Issued:	2	YEAR TO DATE	15
Signs			
Single Family Residences (SFR)	1	MELSTROM	
Additions to SFR	0		
Garages / Sheds	0		
Decks & Porches / Misc.	0		
Accessory Buildings	0		
Commercial Construction	1	FRENCH VALLEY	
Stairs & Landings	0		
Agriculture related construction	0		
Demolitions / Change of Use	0		
Home Occupations	0		
Solar Array	0		
Z.B.A. proceedings	0		1 INQUIRY
Special Land Use Permits	0		1 INQUIRY
Land Division/Property Line	1	MILLER / MILLER	2 INQUIRY
Private Roads / Driveways	0		0 INQUIRY
Zoning / Site Plan Reviews	0		1 INQUIRY
Construction Site Inspections	7		
Violations/Investigations	1	ROGERS JUNK - NOT FINISHING LUP CONDITIONS	
	1	** LAND DIVISION & TRAILER USAGE	

** NOTE - OWNER NOTIFIED VIA CEASE & DESIST FROM HEALTH DEPT. & TOWNSHIP, LAND CONTRACTEES WORKING ON RE

1 Junk Car & Boat complaint - completing investigation, Sugar Lea

I also supplied information via 29 phone consultations and 21 via internet to Township residents&others
Updated French Valley Vineyards Land Use Permit due to conditions being met and MLCC license approved per PC SPR process

CALLS - 18 ZONING QUESTIONS

Please feel free to contact me with any questions.	1	LAND DIVISIONS/PLA
tim@allpermits.com	0	PRIVATE ROAD
Phone 231-360-2557	1	SITE PLAN REVIEW
	1	ZBA QUESTIONS
	8	VIOLATIONS

Centerville Township Policy Regarding Appointing the Township Representatives to the Cedar Area Fire and Rescue Board and Meeting Attendance

Under the current interlocal agreement establishing Cedar Area Fire and Rescue (CAFR) and its governing board, the Centerville Board of Trustees is required to appoint a representative member and an alternate to the governing board.

Besides the requirement to appoint a representative to the board, the functioning of CAFR is a fiduciary responsibility of the Centerville Board of Trustees in several specific ways:

1. The Centerville Board of Trustees is a co-operator of CAFR under the Interlocal Agreement. CAFR is not an independent entity.
2. The Centerville Board of Trustees is responsible for $\frac{1}{4}$ of CAFR operations and equipment capital funding.
3. The Centerville Board of Trustees is ultimately responsible for fiduciary soundness of the CAFR budget because it has to approve the CAFR budget before CAFR can act under that budget.
4. Centerville Township is owner of the fire station, with Solon Township, and as such the Board of Trustees is 50% responsible for capital improvements to the building.

The interlocal agreement does allow for the appointment of a person who is not a township trustee to be appointed to the CAFR board. After consideration and discussion, the Board of Trustees decided that a trustee should be the township's representative on the CAFR Board in light of the above referenced responsibilities and for the following reasons.

Appointing a member of the Board as the township representative on the CAFR would:

1. Place a person on the CAFR board who is actually accountable for the the performance of CAFR.
2. That person would have full understanding of the township's finances when participating in developing the CAFR budgets.
3. That person would be able to report monthly on CAFR and consult with the board on issues.
4. That person would be aware of issues with the building that may impact the township's budget beyond CAFR regular funding.

Therefore, it is the policy of the Centerville Township Board of Trustees to appoint one of its members as the township representative to the Cedar Area Fire and Rescue Board and to appoint another member as the alternate representative.

The process for selecting an appointee will be as follows:

1. When an appointment is needed to be made to the CAFR Board, the Supervisor will, at the next regular meeting of the Board of Trustees, ask for a member to present him or herself as a candidate to be the representative. If a member is presented, the Supervisor will ask for a second to support the candidate for appointment. After discussion, the Supervisor will call for a vote. A majority vote will confirm the appointment. If the Supervisor is the member who is under consideration, the call for a second and a vote will be done by the Clerk.
2. If no member of the Board of Trustees presents him or herself, the Board will conduct a lottery by a method of their own choosing to pick a member for consideration. If the member so chosen, agrees to be considered, a second in support and a vote will proceed as stated in

paragraph 1.

3. If no member of the Board of Trustees is willing to accept the role of township representative to the CAFR Board, then the Supervisor will be tasked to identify a township resident willing to be that representative. The Board of Trustees will require this person to report to the Board of Trustees at their regular meetings as well as attend CAFR meetings.

The Board of Trustees also will require the alternate member appointed to the CAFR Board to attend at least 3 meetings, instead of the regular member, each calendar year in order that they be familiar with the other members and procedures of the CAFR Board.

Finally, this policy will become effective after the November 3, 2020 election.

**CENTERVILLE TOWNSHIP
ORDINANCE NO. XX-XXXX**

**AN ORDINANCE REQUIRING WELL AND SEPTIC INSPECTIONS AT TIME OF SALE OR
TITLE TRANSFER**

AN ORDINANCE TO REQUIRE AN INSPECTION OF WATER SUPPLY AND SANITARY SEWAGE DISPOSAL SYSTEMS AT TIME OF SALE OR TITLE TRANSFER OF PROPERTY; TO PROMOTE THE HEALTH AND SAFETY OF THE RESIDENTS, VISITORS, AND OTHER COMMUNITY MEMBERS BY PREVENTING THE SPREAD OF DISEASES ASSOCIATED WITH FAILING ONSITE SEWAGE DISPOSAL SYSTEMS (OSDS) OR SEPTIC SYSTEMS; TO EDUCATE THE PUBLIC ABOUT PROPER SEPTIC SYSTEM OPERATION AND MAINTENANCE; AND TO PROMOTE A QUALITY ENVIRONMENT IN THE MARSHES, WETLANDS, STREAMS AND BEACHES BY REDUCING CONTAMINATED RUNOFF FROM FAILED OR POORLY MAINTAINED SEPTIC SYSTEMS; AND TO ENSURE THAT OSDS ARE PROPERLY OPERATED, INSPECTED AND ROUTINELY MAINTAINED; AND TO PROVIDE FOR SANCTIONS FOR VIOLATION OF THIS ORDINANCE.

STATEMENT OF INTENT

It is the goal of Centerville Township:

1. To promote the health and safety of the residents, visitors, and other community members by preventing the spread of diseases associated with contaminated onsite water supply and failing onsite sewage disposal systems (OSDS) or septic systems; and
2. To promote a quality environment in the marshes, wetlands, watersheds, streams, lakes and beaches by reducing contaminated runoff from failed or poorly maintained septic systems; and
3. To ensure that onsite water supply systems and OSDS are properly operated, inspected and routinely maintained.

To accomplish this goal, Centerville Township wants to require an inspection of a water supply and sanitary sewage or septic system at the time a property is sold or title to that property is transferred to another owner.

CENTERVILLE TOWNSHIP HEREBY ORDAINS:

Section 1. New Construction.

All water supply and sanitary sewage disposal systems either public or private, for any building hereafter erected, altered, or relocated upon any premises shall be in compliance with the requirements of the Benzie-Leelanau District Health Department (DHD) in effect at the time of such erection, alteration, or relocation. The written approval of such facilities by DHD shall be filed with the application for a Land Use Permit.

Section 2. Existing Well or Onsite Septic Systems.

An owner of any premises, regardless of use or location, on which there is a habitable building, or the owner of such building, shall not sell, convey, assign or transfer ownership of, or exclusive rights in, said premises or said habitable building until the owner or the agent of the owner has done all of the following:

- A. Requested the DHD to evaluate any existing on-site water well and any existing on-site sewage disposal system or to provide a written waiver of such evaluation. Such request shall be made of the DHD and the applicable fees established by the DHD paid for at least thirty (30) days before the anticipated closing date for the property sale or transfer.
- B. Furnished the results of such evaluation by the DHD in writing to any prospective purchaser or transferee of the premises or the building on the premises.
- C. If it is determined by the DHD that the water well and/or the onsite septic system is not in conformance with the standards established in Section 3, below, the owner of the premise or the building on the premises shall provide to the DHD and the purchaser or transferee of the premises or the building the following:
 - 1.) A written contract providing for the noncompliant water well and/or on-site sewage system or septic system to be brought into conformance by a date acceptable to the DHD, but not more than one hundred and fifty (150) days from the date title to the premises or the building is transferred; and
 - 2.) Any surety bond, performance bond, or cash bond guaranteeing performance of such contract, if required by the DHD, which bond shall be in such amount as determined by the DHD.

Section 3. Evaluation Standards.

It is not the intent of this ordinance to require that all water and sewage disposal systems be brought up to the same standards that would apply to a new system being installed, but rather to insure that such systems are working properly. In that regard, the evaluation shall consist of a determination that the sewage disposal system and the water well system are in substantial conformance with the standards of the Public Health Code and its regulations. The term "substantial conformance" shall mean that there shall not be more than a minimal likelihood of degradation of ground water or surface water by improper or malfunctioning sewage disposal systems or water supply systems. In making this determination, the following criteria may be considered:

- A. The vertical isolation distance between the high ground water table and the point of sewage discharge;
- B. The isolation distance from surface waters or wetlands, as defined by federal or state law or regulations;
- C. The isolation distance between a water well and the sewage disposal system;
- D. The on-site conditions of the property, including, but not limited to, soil types, ground water elevation, flow and direction; and
- E. The operational condition of the existing water supply and/or sewage disposal system.

Section 4. Inspection Records.

The owner of the premises or the building on the premises shall provide the DHD whatever information the DHD requires so that the DHD will be able to maintain a record of each water supply and septic system or

OSDS installed, inspected, repaired, and altered.

Section 5. Exemptions.

This ordinance provides for specific scenarios, noted below, which provide an exemption from the inspection requirement:

- A. The purchaser provides a notarized letter of intent to remove the structure and related OSDS entirely and bear full responsibility for meeting all code requirements in the future;
- B. The title is changing due to the addition or deletion of a co-owner; or
- C. The title is changing but the existing ownership remains unchanged; such as a husband and wife transferring title to a trust in which they are the trustees; or such as a transfer of title to an LLC, partnership, or other legal entity in which the membership is a mirror image of the existing owners; or
- D. The system was constructed within the past ten (10) years in a manner fully conforming to code; or
- E. The system has passed an inspection by the DHD within the previous 3 years; or
- F. The system is a community system which is subject to regular, required inspections by the DHD.

Section 6. Sanctions.

Any person who violates any provision of this ordinance shall be responsible for a municipal civil infraction and shall be subject to the penalties and sanctions provided for in the Centerville Township Municipal Civil Infraction Ordinance.

Section 7. Authorized Local Officials.

The Township Zoning Administrator or the Township Code Enforcement Officer, if there is one, and a member of the County Sheriff's Department are hereby authorized to enforce this ordinance and to issue municipal civil infraction citations or municipal civil infraction violation notices for violations of this ordinance.

Section 8. Severability.

Each provision of this Ordinance is declared to be separable and severable, and a judicial determination that any such provision is invalid or unenforceable, shall not affect the enforceability of any other article, section, subsection or provision hereof.

Section 9. Effective Date.

This Ordinance shall become effective 30 days after publication in accordance with law.

At a regular meeting of the Board of Trustees of Centerville Township held on _____, adoption of the foregoing ordinance was moved by _____-and supported by _____

Voting for:

Voting against:

The Township Supervisor declared the ordinance ~~adopted~~.

CERTIFICATION

I hereby certify ...

Centerville Roads PASER Record 2020										
2019 Township List of 5 highlighted	Date Visited	2020 Rating	Priority Score	Rating ('19)	Priority Score ('19)	Comments	Year of construction	Last year resurfaced	Township Cost	Yrs paid
Amore (Lakeshore to Popp)	08/10/20	4	8	4	8	.2 mi from 643 a 3-4, rest to Popp a 4		2018 - seal coat	\$0.00	
Bodus (Townline to Good Harbor)	08/13/19	8	0	8	0					
Bodus (Good Harbor to Schomberg)	08/13/19	7	2	7	0					
Bodus (Schomberg to French)	08/13/19	7	3	7	3	noted as 7-6		2001	\$58,500.00	2001
Cedarview	08/13/19	6	2	6	2	2018 repairs are holding up				
Elitzen Road	08/13/19	8	0	8	0	noted as 7-8				
Gatzke (Townline to Good Harbor)	08/13/19	7	2	7	2	noted as 7-6				
Gatzke (Good Harbor to Schomberg)	08/13/19	7	2	7	2	noted as 8-7 west end needs patching, pot hole in center of north lane				
Gauthier	08/13/19	9	0	7	2			2020 - wedge, seal coat	\$0.00	
Honke (Lakeshore to Lake)	08/13/19	7	1	7	1			2012	\$17,000.00	2012-13
Kabat (French to Galla)	08/13/19	7	2	7	2					
Kabat (Galla to Lakeshore)	08/13/19	9	0	6	4	new culvert in 2018		2020 - wedge, seal coat	\$0.00	
Overyby (Schomberg to gravel)	08/13/19	9	0	6	2			2020 - wedge, seal coat	\$0.00	
Overyby (M22 to gravel)	08/13/19	5	3	5	3	goes from 6 to 4 from M22		2020 - wedge, seal coat	\$0.00	
Popp (Amore to Lavassar)	08/13/19	9	0	7	2			2020 - wedge, seal coat	\$0.00	
Rice	08/13/19	6	2	6	2	,crumbling & potholes at intersection				
Rosinski (French to township line)	08/13/19	8	0	8	0			2018 - seal coat	\$0.00	
Schomberg (Overyby to Gauthier)	08/13/19	9	0	7	3			2020 - wedge, seal coat	\$0.00	
Schomberg (Gauthier to Honke)	08/13/19	9	0	7	3			2020 - wedge, seal coat	\$0.00	
Schomberg (Honke to Bodus)	08/13/19	8	0	7	0	noted as 7-8		2018 - seal coat	\$18,310.45	2018
Schomberg (Bodus to Fabiszak)	08/13/19	7	0	7	0			2018 - seal coat	\$8,924.67	2018
Schomberg (Fabiszak to Popa Valley)	08/13/19	6	6	6	6	noted as 6-5, except hill to Popa is 8		2008 (north of hill)	\$167,900.00	2008-11
Schomberg (Popa Valley to Gatzke)	08/13/19	8	0	8	0					
Townline (Gatzke to Bodus)	08/13/19	7	2	7	2	8-6 south part sealed in recent past				
Townline (Bodus to Elitzen)	08/13/20	7	2	n/a	n/a	7-6, worse at Mountain Rd & Chalets				
Townline (Elitzen to M-22)	08/13/20	7	2	n/a	n/a	7-6 some edge break and patching				
Zeits (Schomberg to gravel)	08/13/19	6	1	6	1					
Maror Green	08/13/19	6	2	6	2					
Ski View	08/13/19	6	2	6	2	noted as 7-6 in 2020				
Sugar Loaf Chalets Roads	08/13/19	4	4	4	4	noted as 4-3				
2.7 miles CR 645 (French) & CR 620 (Honke)								2004	\$60,000.00	2004-5
Total township outlays 2001 through 2019		\$330,635.12								
Most of Townline Road in Cleveland Township										
Priority Rating: Score points less than PASER 8 X Use Factor						Primary Road Notes				
Use Factor: Township thru-road (3), Connector (2), No Outlet (1), Gravel (0)						French (645) sealcoated	2018			
Example: Amore: PASER points 4(8-4) X 2 (Connector) = 8 (Priority Score)						Good Harbor (651) sealcoated	2018			
						Honke (820) sealcoated Schomberg to Good Harbor (651)	2019			