

LELAND TOWNSHIP BOARD MEETING

Monday, April 10, 2023 – 7:00 p.m.

Leland Township Library, Munnecke Room

203 E. Cedar Street, Leland, MI 49654

MINUTES

PRESENT: Supervisor Susan Och, Clerk Lisa Brookfield, Treasurer Shirley Garthe, Trustee Clint Mitchell, Trustee Mariann Kirch.

GUESTS: 16

CALL TO ORDER: Ms. Och called the meeting to order at 7:01 p.m. with the Pledge of Allegiance.

APPROVAL OF AGENDA: There was discussion about the Road Commission presenting at this meeting. It was decided that because the public had not been given adequate notice, the Road Commission could present at the next meeting.

Mr. Mitchell asked for a change of word in Action Item #3.

ACTION: Ms. Garthe moved to approve the agenda as presented and amended; supported by Mr. Mitchell. Motion carried. (5,0)

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST: None

CONSENT AGENDA

APPROVAL OF MINUTES

March 13, 2023 (Regular Meeting)

March 18, 2023 (Special Meeting)

ACTION: Mr. Mitchell moved to approve the Consent Agenda; supported by Ms. Garthe. Motion carried. (5,0)

PUBLIC COMMENT

Steve Mikowski - Mr. Mikowski presented his request to hold a referendum vote on the Leland Township Zoning Ordinance 96-1. This is the 319th month this request has been made. He also asked the Board to correct a longstanding error denying a 17 ½ inch side yard setback variance. This request has been made since 1983 at Planning and Township meetings.

Wendy Kozelco - She requested that the Board not fund the planned survey on Main Street. She does not want Township Offices to be built on Grove Park. She noticed that there was a surveyor at the tennis courts at Grove Park. She stated that the Board should give Steve Mikowski his 17 1/2 in. variance.

REPORTS FROM BOARDS AND COMMISSIONS – Reports are online and on file at the Leland Township Office.

Fire & Rescue, Chief Dan Besson

He commented on the calls in March. They will be welcoming a new firefighter on May 5. They now will have 3 firefighters on each shift. Chief Besson would like a Risk Reduction Coordinator to study data, types of calls, roadside incidents, identifying risks, and investigations. Chief Besson has a candidate who is very excited about it.

Planning/Zoning, Tim Cypher

Allison Patterson stated that a report is on website. She discussed land use permits issued in March. \$1,030 came in as fees. Ms. Patterson discussed activities of the Commission for the month. They worked on Chapter 7 of the Master Plan.

Harbor, Jeremy Anderson

Mr. Anderson was absent. There was not a Harbor meeting in April. They are currently working on the parking meters. They will attempt to start dredging on April 14.

Sewer, Steve Patmore

Flows are normal and routine for this month. There were no step pump issues. They have been working on planning for this year, particularly hydrogen sulfide reduction. Mechanical treatment is not as promising as hoped. They will be getting bulk deliveries of calcium nitrate. They will be discussing sewer rates this month with action planned in May.

Library Mark Morton

A renovation plan is going forward. There will be handicapped parking closer to the building. A Reading room, study areas, a new bathroom, and a patio will be added. Mr. Morton showed the new floor plan with the expansions. A fire door will be added to the Munnecke Room. The room will be painted and the carpet will be replaced. The sidewalks will be replaced. Two cottonwood trees will be coming down. They will start fundraising on May 13. The building schedule will depend on the capital campaign. They would like to break ground in the fall or early winter of 2024. The library will be moved out of the building during renovation. Ms. Och suggested that the sea wall work be done with the library renovation.

Parks & Rec – Mariann Kirch

The next meeting is April 12 at 5:30 p.m. Ken Hagstrom is still recuperating from his shoulder injury. The water for the public restrooms will be turned on April 26-27. The cleaning schedule starts May 1. Because of Ken's injury, the Board will have to find another way to get mowing and clean -up done.

County Commission, Kama Ross (absent)

Assessor No report

Facilities Committee - Keith Ashley

The committee is requesting funds for an appraisal of 1 or 2 Main Street properties. The report submitted at this meeting is the committee's final report. Three options have been identified – Grove Park, a parcel next to the Lake Leelanau fire station for purchase, and 456 W. Main Street for purchase. He discussed the pros and cons of each option. Obviously, land cost for two of

the options would be a significant factor. Mr. Ashley has contacted an appraiser who would appraise the two properties. The Board would need to decide who would be doing the negotiations. He also suggested that someone would be hired to oversee the construction.

TREASURER'S REPORT

Ms. Garthe reported on income and expenses for the last month. It was not a sewer billing month. About \$12,000 came in. Another \$4,000 will be coming from the County. Ms. Garthe renewed a number of CD's. Normal bills were paid.

ACTION: Mr. Mitchell moved to approve the Treasurer's report as presented; supported by Ms. Kirch. Motion carried. (5,0)

SUPERVISOR'S REPORT

A written report was submitted to the Board prior to the meeting. It is on file at the Leland Township Office. Crosswalks were to be painted last year and now they don't have the funds. Consumer energy will install shields on the bright street lights.

ACTION ITEMS

1. In-street pedestrian crossing signs for crosswalks in Lake Leelanau and/or Leland.
It was questioned if we should install crossing signs prior to the crosswalks being painted. It is not a state law to stop for pedestrians. The signs are not legally binding. The signs in Suttons Bay are confusing to the pedestrians and motorists. Several in audience agreed. The sign is not consistent with state law.
There was no action for lack of a motion.

2. Contract with Jim Tiffany to move forward with the Leland River Seawall permit application; presenting both options (timber or steel) to EGLE.
Mr. Tiffany submitted a different billing schedule in order to give the Board more of an opportunity to raise funds. There was discussion about what has been paid and what has been budgeted.

ACTION: Ms. Brookfield moved to contract with Jim Tiffany to move forward with the Leland River Seawall permit application; presenting both options (timber or steel) to EGLE and accept his offer of invoicing at the end of this phase; supported by Mr. Mitchell. Motion carried. (5,0)

Ms. Brookfield asked that Mr. Tiffany share his communications with all members of the Board.

3. Recommendation from Planning Commission to contract with Sara Kopriva of Becket Raeder for planner services.

This was unanimously supported by the Planning Commission. She has worked on similar projects in several communities in the area.

ACTION: Ms. Brookfield moved to accept the recommendation from the Planning Commission to contract with Sara Kopriva of Becket Raeder for planner services; supported by Ms. Garthe. Motion carried. (5,0)

4. Request from Facilities Committee for funds to conduct a survey of Main Street, Lake Leelanau property.

Mr. Ashley could not get a specific cost for an appraisal. His recommendation would be for \$5000. Ms. Brookfield suggested waiting until the May 8 meeting when a specific cost is known. Ms. Kirch discussed her concerns about the economy; perhaps prices will go down. However, the need for office space is urgent. Ms. Brookfield agreed with Ms. Kirch about making Grove Park an option.

ACTION: Mr. Mitchell moved to table this matter until the May meeting; supported by Ms. Kirch. Motion carried. (5,0)

5. Anishinaabe history sign proposal – Emily Modrall

The goal is for the 5 municipalities involved to give their support to this project. The Grand Tribal Council has approved this project and 3 of the 5 municipalities have approved. The project is fully funded. It is requested that these markers be put in your list of municipal assets. Ms. Modrall spoke of the characteristics of the signs. The text would be bilingual. The Library campus or the Marina space would be logical places for one of these markers. Ms. Och commented that this would have to be incorporated into current projects in the two areas. The Board cannot commit to a location at this time. Text on the marker would have to be location specific. The Board would want to approve the text as well as the location.

ACTION: Ms. Brookfield moved to approve the Anishinaabe history sign proposal pending the language of the marker and its location is approved by the Board; supported by Ms. Garthe. Motion carried. (5,0)

6. Authorize Clerk to request annual construction permit from MDOT and road closure permit from LLCRC for the purpose of parade on July 4th, Main St., Leland.

ACTION: Mr. Mitchell moved to authorize the Clerk to request the annual construction permit from MDOT and road closure permit from LLCRC for the purpose of the parade on July 4th, 2023 on Main Street in Leland; supported by Ms. Garthe. Motion carried. (5,0)

7. Approval of Great Lakes Fireworks contract 7/3/23 display, \$16,000.

ACTION: Ms. Brookfield moved to approve the Great Lakes Fireworks contract for a display on 7/3/23; supported by Ms. Kirch. Motion carried. (5,0)

8. FEMA floodplain management resolution, 2023-1

This is the same as 5 years ago with updated maps.

ACTION: Ms. Brookfield moved to adopt the ordinance 2023-1 FEMA floodplain management; supported by Ms. Garthe. Motion carried. (5,0)

VOICE ROLL CALL: (not necessarily called in this order)

Supervisor Susan Och: Yes

Clerk Lisa Brookfield: Yes

Treasurer Shirley Garthe: Yes

Trustee Clint Mitchell: Yes

Trustee Mariann Kirch: Yes Motion carried. 5 in favor, 0 opposed

This will have to be published in the paper.

9. Request for election supplies budget adjustment to purchase secure storage - \$500.

Ms. Brookfield has found lockable storage cabinets on Amazon for \$500.

ACTION: Mr. Mitchell moved to approve the budget adjustment from the election supplies budget to purchase secure storage up to \$500; supported by Ms. Kirch. Motion carried. (5,0)

10. Approval of Leelanau Soccer Club spring league use of Hancock Field.

Ms. Och read comments about scheduling of soccer from Lauren Conner with the understanding of coordinating with baseball scheduling.

ACTION: Mr. Mitchell moved to approve Leelanau Soccer Club spring league use of Hancock Field; supported by Ms. Brookfield. Motion carried. (5,0)

11. Approval of Leelanau Harvest Tour facility use request for Suelzer Park, September 23, 2023, pending permit approval from ZA and Leelanau County.

This is a recurring event. Liability insurance has been submitted.

ACTION: Ms. Brookfield moved to approve the Leelanau Harvest Tour facility use request for Suelzer Park on September 23, 2023, pending permit approval from the ZA and Leelanau County; supported by Ms. Garthe. Motion carried. (5,0)

OTHER/OLD BUSINESS - None

BILLS AND ACCOUNTS

The bills and accounts lists were distributed to Board members. Ms. Brookfield reviewed. There was nothing unusual for the month.

ACTION: Ms. Brookfield moved for payment of bills from March 14, 2023 to April 10, 2023; supported by Ms. Garthe. Motion carried. (5,0)

CORRESPONDENCE

A letter was received from Arden Wilson from the Montessori School about speeding along M204. A speed study was done on the east side of town but not the west side. There are some

interns available who could do a study. They would like this part of M204 to be designated as a school zone.

BOARD COMMENT

- Ms. Och is attending the MTA conference and Ms. Brookfield is attending some courses virtually. Ms. Och encouraged others to attend.

PUBLIC COMMENT

Kathy Dawkins - She commented on the pedestrian crosswalks. Pedestrians need to be educated. People just step out in front of traffic. Pedestrians do not have rights to the highway. Also, the Facility Committee would like the Board to make a decision soon. The \$5,500 was designated for the building itself, not property.

Scott Bouma - Mr. Bouma commented that the perception of Grove Park is distorted. Kids and families use it. The park needs upgrading. The only greenspace in the community is Grove Park. If you put in a facility, parking lot, and lights, it will take away the greenspace. The greenspace available is not enough now. He asked questions and Ms. Och urged him to stop at the Township Office for a discussion. He would like the Township to take more time with this.

Mr. Mikowski - He commented that there are agenda items with no reports and no costs listed. He had further questions of the size of the meeting room in a new building and the continued use of the Munnecke Room. We need to be prepared for a recession. This project is being done piecemeal.

Marylou Mikowski - She commented that taxpayers paid for a lot of facilities in the Township. Grove Park is the only park in Lake Leelanau. She is also upset about Provemont Pond. She is not in favor of the Native American markers.

Keith Ashley – He commented that there have been conversations with property owners concerning the building of Township offices. He gave a brief history of what the committee has done.

Kathy Dawkins – She commented that she is in favor of the Native American markers.

ADJOURNMENT

ACTION: Ms. Brookfield moved to adjourn the meeting at 9:26 p.m.; supported by Ms. Kirch. Motion carried. (5,0)

The next meeting is May 8, 2023.

Respectfully Submitted,
Cindy Kacin, Recording Secretary

Date Approved: _____

Susan Och, Leland Township Supervisor

Lisa Brookfield, Township Clerk