

**LELAND TOWNSHIP BOARD MEETING**

**Monday, June 13, 2022 – 7:00 p.m.**

**Leland Township Library, Munnecke Room**

**203 E. Cedar Street, Leland, MI 49654**

**MINUTES**

**PRESENT:** Supervisor Susan Och, Clerk Lisa Brookfield, Treasurer Shirley Garthe, Trustee Clint Mitchell.

**ABSENT:** Trustee Mariann Kirch

**GUESTS:** 18

**CALL TO ORDER:** Ms. Och called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

Correction Item #2: It should read to appoint Molly Steck as a “member”, not “chairperson”, of the Parks and Rec Commission. Chairpersons are selected by the members of the Commission.

**ACTION:** Ms. Garthe moved to approve the agenda as presented and amended; supported by Ms. Brookfield. Motion carried. (4 in favor, 0 opposed, 1 absent)

**DECLARATION OF POTENTIAL CONFLICTS OF INTEREST:** None

**CONSENT AGENDA:**

(Items were approved individually at the meeting)

**APPROVAL OF MINUTES:** May 9, 2022 (Regular Meeting). Mr. Mitchell requested a correction to page 6 adding a phrase to the discussion of lifeguards.

**ACTION:** Ms. Garthe moved to approve the minutes of May 9, 2022 as presented and corrected; supported by Ms. Brookfield. Motion carried. (4 in favor, 0 opposed, 1 absent)

**EVENTS:**

September 17, 2022, 8 a.m. to 2 p.m., Leelanau Harvest Tour Bike Ride.

**ACTION:** Ms. Brookfield moved to approve the Leelanau Harvest Tour Bike Ride on September 17, 2022; supported by Ms. Garthe. Motion carried. (4 in favor, 0 opposed, 1 absent).

Summer Youth League, Baseball program at Hancock Field and Drow Field softball diamonds.

**ACTION:** Ms. Brookfield moved to approve the Youth League, Baseball program at Hancock Field and Drow Field softball diamonds; supported by Ms. Garthe. (4 in favor, 0 opposed, 1 absent)

**PUBLIC COMMENT**

Nancy Popa – As a representative of Lake Leelanau Lake Association, they are looking for ways to prevent infestation of invasive species in Lake Leelanau. There are 14 access points on the lake. She asked that the Township consider the Township’s role in the prevention of invasive species. The LLLA is involved in establishing boat wash stations at some launches. The LLLA is recommending signage at Township launches. The LLLA is being very aggressive in putting out educational messages about invasive species. They are asking for the Township’s help. There is evidence of Eurasian Milfoil in the Leland Harbor. Boats move from the Harbor to Lake

Leelanau. The Township includes 3 launch sites and it is essential for the Township to address the situation.

Steve Mikowski – Mr. Mikowski presented his request to hold a referendum vote on the Leland Township Zoning Ordinance 96-1. This is his 309th request. He also asked the Board to correct a longstanding error denying a 17 ½ inch side yard setback variance.

He commented that event approval should not be in the consent agenda but should be a part of discussion/Action items in the meeting.

He also commented that the sidewalk on the opposite side of Meinrad is unsafe.

## **REPORTS FROM BOARDS AND COMMISSIONS**

### Fire & Rescue, Chief Dan Besson

A report is on file at the Leland Township Office and is online. Chief Besson reviewed items in his report. A presentation was made to Russell Korson for his promotion.

### Planning/Zoning, Tim Cypher

A report is on file at the Leland Township Office and is online.

Planning – It was a busy month. Mr. Cypher reviewed the details of 2 public hearings. He also reported that a representative of the Lake Leelanau Lake Association came to the meeting to provide input to the development of the Master Plan. A character clause on the zoning amendment was discussed at the meeting. There have been no changes from the State regarding short term rentals.

Zoning - There was \$1000 in income. 13 permits were reviewed and issued. The resident who is helping with the recycling center in Leland will allow it through the summer months. Trudy Galla is forming a group to spot check the recycling sites.

Mr. Mitchell asked if the recycling bins could be emptied more frequently. If people are having problems with the recycling centers, they can call 256-1892.

### Sewer, Steve Patmore

Mr. Patmore reviewed items from his report. Effluent levels, monitor wells, lift stations that have been worked on and the River Street project is done . He also reported on the odor control project and chemical storage, influent flow meter, aerator repair and purchase, dosing valves replacement in the plant, and step pump calls. He stated that getting people's septic tanks pumped is a challenge. However, if pumping is urgent, the Sewer Department will get it pumped.

### Harbor, Jeremy Anderson

Ms. Brookfield reported from an email from Jeremy Anderson. Business is brisk even with the gas price increase. The new software is working well.

## Parks & Rec

All docks are in. The swim rope at Nedows will be put in tomorrow. The cost of dock installation has gone up by \$5.00 per section. Signs have been put up and the life rings have been put out. Garlic mustard is spreading at a faster than it can be pulled. The subject will be discussed at the next meeting on June 27, 2022.

## County Commission, Patricia Soutas-Little

Absent. Her report will be posted on the website.

## Assessors

The two outstanding tax tribunal case have been withdrawn. The July Board of Review will meet on July 19, 2022.

## **TREASURER'S REPORT**

Ms. Garthe reported on income and expenses for the last month. It was a partial sewer billing month. There is approximately \$113,000 in the metro fund. Normal bills were paid.

**ACTION:** Mr. Mitchell moved to approve the Treasurer's Report as presented; supported by Ms. Brookfield. Motion carried. (4 in favor, 0 opposed, 1 absent)

## **SUPERVISOR'S REPORT**

A written report was submitted to the Board prior to the meeting. It is on file at the Leland Township Office. Sidewalk restoration is going well. There have been a few complaints. Grand and River are not done yet. The plan for the handicapped ramp rail had to be customized because the sidewalk plan had to be changed. There is not a full Board present tonight, so a special meeting will be called to approve payment to Elmer's. There will be an Informational meeting on June 22, 2022 to inform the public about the fire millage. Ms. Och expressed concern about hiring lifeguards. The candidate who expressed an interest found employment elsewhere. She would like the Board to make a determination about the need for lifeguards. She has inquired about the Township's insurance and was assured that hiring lifeguards would not be a liability. There continues to be a noise nuisance from offshore boats at Clay Cliffs. Signs will be put on the waterfront designating the area as a quiet area. The observation deck needs to be moved back because of erosion. There has been no progress in obtaining the permit for Sunset Shores.

## **ACTION ITEMS**

1. Resolution 22-16 to request MDOT for a speed study along M-22 north from M-204 to Reynolds Street.

There was discussion about how MDOT would determine a need for a speed limit change. There was also an uncertainty about the actual length of road that should be studied.

**ACTION:** Ms. Garthe moved to table the discussion until actual way points could be determined for the speed study; supported by Ms. Brookfield. Motion carried. (4 in favor, 0 opposed, 1 absent).

2. Reappoint Molly Steck ~~as chair of~~ to the Parks and Recreation Commission, three-year term expiring June 2025.

There was discussion about Parks and Rec being a commission or a committee. The Board cannot appoint commissioners. This commission is advisory.

**ACTION:** Ms. Brookfield moved to reappoint Molly Steck to the Parks and Recreation Commission, three-year term expiring June 2025; supported by Ms. Garthe. Motion carried. (3 in favor, 1 opposed, 1 absent)

3. Reappoint Nick Bierschbach to the Parks and Recreation Commission, three-year term expiring June, 2025.

**ACTION:** Ms. Garthe moved to reappoint Nick Bierschbach to the Parks and Recreation Commission, three-year term expiring June, 2025; supported by Ms. Brookfield. Motion carried. (3 in favor, 1 opposed, 1 absent)

4. Allocate funds, not to exceed \$2000, to survey the Grove Park property.

Ms. Och has put in a call to Vicki Brown to get the survey started.

**ACTION:** Ms. Garthe moved to allocate funds, not to exceed \$2000, to survey the Grove Park property; supported by Mr. Mitchell. Motion carried. (4 in favor, 0 opposed, 1 absent)

5. Task the Facility Committee to research re-development of Grove Park to include Township offices and a playground.

Mr. Mithcell expressed that the fact finding be done at no expense to the Township. Keith Ashley would like to have a list of what to research and what would be the requirements needed for the Township offices. The committee would be asked to prepare a site plan and options. Ms. Och will research the deed to make sure there are no encumbrances.

**ACTION:** Ms. Garthe moved to task the Facility Committee to research re-development of Grove Park to include Township offices and a playground; supported by Ms. Brookfield. Motion carried. (4 in favor, 0 opposed, 1 absent)

6. Approve the contract with Tobin & Co. for the audit services year ending March 31, 2022.

**ACTION:** Ms. Garthe moved to approve the contract with Tobin & Co. for the audit services year ending March 31, 2022; supported by Ms. Brookfield. Motion carried. (4 in favor, 0 opposed, 1 absent)

**OTHER/OLD BUSINESS** - None

**BILLS AND ACCOUNTS**

The bills and accounts lists were distributed to Board members. There was nothing unusual for the month, usual bill were paid. Adjustments were made for employee payroll liabilities with the direction of the auditor.

**ACTION:** Ms. Garthe moved for payment of bills from May 10, 2022 to June 13, 2022; supported by Mr. Mitchell. Motion carried. (4 in favor, 0 opposed, 1 absent)

**CORRESPONDENCE**

All correspondence received by Ms. Och was forwarded to the Board members.

**BOARD COMMENT**

Ms. Och – She stated that Mr. Mikowski is right and discussion of events should be a discussion or action item on the agenda.

**PUBLIC COMMENT**

Jim Atkinson – Mr. Atkinson spoke about several areas in need of parking restrictions. Also, some homeowners are not aware of the road easement and are putting markers, sprinkler systems, etc. in an area that is actually a road easement. The public needs clarification.

Maude Babington – There are some who are parking trailers on Reynolds Street and taking up several spaces. She also stated that the sand from the dredging looks great.

Steve Mikowski – He commented on the sidewalk on the north side of Meinrad and it is not a parking area. He also stated that Grove Park is too small to have offices and a playground. Parking would be a problem. He stated that cars speed at M204 and Gertrude and it is dangerous. He commented that the bonding of Sunset Shores is a financial burden that is growing. The Township needs to move that project along.

**ADJOURNMENT**

**ACTION:** Ms. Garthe moved to adjourn the meeting at 8:27 p.m.; supported by Ms. Brookfield. Motion carried (4 in favor, 0 opposed, 1 absent)

The next meeting is July 11, 2022.

Respectfully Submitted,  
Cindy Kacin, Recording Secretary

Date Approved: \_\_\_\_\_

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Susan Och, Leland Township Supervisor

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Lisa Brookfield, Township Clerk