

LELAND TOWNSHIP BOARD MEETING
Monday, August 8, 2022 – 7:00 p.m.
Leland Township Library, Munnecke Room
203 E. Cedar Street, Leland, MI 49654

MINUTES

PRESENT: Supervisor Susan Och, Clerk Lisa Brookfield, Treasurer Shirley Garthe, Trustee Clint Mitchell, Trustee Mariann Kirch.

ABSENT: 0

GUESTS: 8

CALL TO ORDER: Ms. Och called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

APPROVAL OF AGENDA

It is necessary to add Item #5 as the renewal of Michigan Par Plan Insurance for September 1, 2021.

ACTION: Ms. Garthe moved to approve the agenda as amended and presented; supported by Mr. Mitchell. Motion carried.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST: None

APPROVAL OF MINUTES

July 7, 2022 (Special Meeting): Ms. Garthe moved to approve the minutes of July 7, 2022 as amended; supported by Mr. Mitchell. Motion carried.

July 11, 2022 (Regular Meeting): Mr. Mitchell moved to approve the minutes of July 11, 2022 as amended; supported by Ms. Garthe. Motion carried.

PUBLIC COMMENT

Steve Mikowski - Mr. Mikowski presented his request to hold a referendum vote on the Leland Township Zoning Ordinance 96-1. This is his 311th request. He also asked the Board to correct a longstanding error denying a 17 ½ inch side yard setback variance. He also distributed to the Board an image of Provemont Pond to keep on file.

REPORTS FROM BOARDS AND COMMISSIONS

Fire & Rescue, Chief Dan Besson

A report is on file at the Leland Township Office and is online. There were 61 calls in July, which is on par for previous July months. We have acquired 3 new firefighters, 2 of which are full-time. Our fire department assisted cedar on a 2 alarm structure fire. Our team also attended an accident involving a motorcycle at M22 and Duck Lake corner. There were lots of training events going on this month. The Fire Department thanks the community for passing the millages.

Planning/Zoning, Tim Cypher

There was not a planning committee meeting this month. Mr. Cypher has submitted his report which is on file at the Leland Township Office.

Harbor, Jeremy Anderson

The team was busy with the wind in assisting boaters docking. There were steady fuel sales. The staff is doing an excellent job.

Sewer, Steve Patmore

A report is on file at the Leland Township Office and is online. It was a busy month. There was an effluent overflow on Williams Street on the 31st. IAI responded quickly. It was contained and Williams Septic was out that night to pump. All notifications were made and the problem was fixed. It was reported on MI Waters as required. Flows are good with 8 feet of freeboard in the lagoon. Hydrogen sulfide is working with lower amounts of treatment. This will be continuing through October. Windemuller is installing a transformer in the Harbor to facilitate the use of a portable generator.

Parks & Rec

Molly Steck gave a quick report. There was no meeting in July. Grants were awarded but the Hancock project was not one of them. There was extra trash pickup at Van's Beach on Monday and Wednesday. There was some damage to the Nedow's Bay dock that will need repair.

County Commission, Patricia Soutas-Little

The special presentation on septic removal was informative. There will be an executive meeting tomorrow to discuss possible action. The County Administrator position is still open. Interviews will begin soon. Networks Northwest is also looking for an administrator. Interviews will begin next week. The new Finance Director started this week. The budget will be presented later than usual as he settles in. Reports are on-line.

TREASURER'S REPORT

Ms. Garthe reported on income and expenses for the last month. It was a sewer billing month and tax collection and disbursement. It was a busy month with usual bills.

ACTION: Mr. Mitchell moved to approve the Treasurer's Report as presented; supported by Ms. Kirsch. Motion carried.

SUPERVISOR'S REPORT

A written report was submitted to the Board prior to the meeting. It is on file at the Leland Township Office.

Permitting for Sunset Shores continues. The Schomberg Road drainage district is going to be implemented and the Township will pay a portion. The public accuracy test was busy with public questions. Sidewalk project update – Crosswalks in Lake Leelanau and Leland has been

getting public requests for new signs and painting. There have been complaints about the streetlight brightness and outages.

ACTION ITEMS

1. Options for GF funding FY 23-24

The Supervisor set out the calendar for the millage to be on the November 22 ballot. A budget projection for 3 years out was presented. Options for funding were outlined. There were comments and discussion. There was a comment about the fund balance using AARPA & METRO FUND without the millage. Ms. Och asked if she was missing any options. AARPA Funds are encouraged to be used on larger projects rather than operating. Ms. Garthe asked if the sidewalk could still be funded from capital improvement and the METRO Fund. There was conversation about the AARPA funds. No action to take.

2. Recommendation letter from Mike Gombros of Par Plan

Michigan Par Plan risk control recommendations and policies that we should implement were discussed. The Board should compare recommendations with current policies. Ms. Och asked Ms. Brookfield to review the HR program offerings. Lifeguard liability was discussed. A draft park ordinance should be provided.

No action taken.

3. Review of Draft Asset Management Policy

Ms. Och invited comments as she presented the draft policy. Ms. Brookfield added "cemeteries" and the question was asked: "What is the action to be taken?" Ms. Och would like the Board to "buy in" to these principles. Mr. Mitchell agreed that we could use these as guiding principles in theory but it doesn't read as policy for future boards to adhere to.

4. Review of Draft Parks Ordinance

Mr. Mitchell suggested the options on the park ordinance: leave it, adopt a new one, or carry on working on the draft. Ms. Och explained the steps of adopting the ordinance, including what the Sheriff could enforce, attorney reviews, P & R review, Town Board adoption, published in newspaper, and 30 days before it goes into effect. The ordinance should coordinate with the new signs. There was conversation about enforceability and it was suggested that the Sheriff should review and the Board revisit at a future meeting. Further edits were made.

5. Michigan Par Plan Insurance

ACTION: Mr. Mitchell moved to renew Michigan Township Par Plan insurance for 9/1/2022; supported by Ms. Kirsch. Motion carried.

OTHER/OLD BUSINESS

- The site plan for Grove Park will be ready 8/15/2022.

BILLS AND ACCOUNTS

The bills and accounts lists were distributed to Board members. There was nothing unusual for the month.

ACTION: Ms. Garthe moved for payment of bills from July 12, 2022 to August 8, 2022; supported by Mr. Mitchell. Motion carried.

CORRESPONDENCE

- Ms. Brookfield reported that the FOIA request for election records requires attorney review.

BOARD COMMENT

- Ms. Och thanked Mr. Mitchell for his work on the Park Ordinance.

PUBLIC COMMENT

Steve Mikowski – He stated that Grove Park doesn't make sense and there will be a referendum or a recall if it is pursued as a location for Township facilities. The Sewer Commission still needs another commissioner. There wasn't a quorum at the last meeting. He also commented on county involvement in communication. This should be left to the free market, not government.

Chief Besson – He commented on life guard risk assessment. He wondered if the Fire Department can assist with staffing a lifeguard. He offered to look into this being handled by the Fire Department. He would also like more studies on the crosswalks. The intersections are dangerous.

ADJOURNMENT

ACTION: Mr. Mitchell moved to adjourn the meeting at 9:29 p.m.; supported by Ms. Brookfield. Motion carried.

The next meeting is September 12, 2022.

Respectfully Submitted,

Lisa Brookfield, Clerk

Cindy Kacin, Recording Secretary

Date Approved: _____

Susan Och, Leland Township Supervisor

Lisa Brookfield, Township Clerk

