

BINGHAM TOWNSHIP FEE SCHEDULE

(Refer to Resolution #01-081715 <> effective date August 17, 2015)

Resolution #2019-1118-1 (amended Res. #01-081715) updated Fee Schedule Nov. 18, 2019

(All previously published fee schedules are null and void.)

FOIA REQUESTS

COPIES (done at hall) (**see below)	\$0.10 (8½ x 11, 8½ x 14 b&w only, single or double side)
HOURLY WAGE	The Lowest Paid Employee Capable Of Retrieving The Information. (*)See Below (Applies to research/search and document reproduction.)
MAILING/POSTAGE	Actual Cost Of Mailing (postage/envelope/assembly time)

(*) At the 8/20/07 Regular Board Meeting, board members discussed the hourly wage fee for FOIA requests. Since the five people (assessor, zoning administrator, planner, clerk, and treasurer) who are the staff responding to the FOIA requests, and since each position's hourly rate has been calculated at slightly above \$20.00 (see notes of August 2007 Board meeting), then the Board agreed to standardize the hourly rate for responding to FOIA requests by these five staff members at \$20 per hour. The board members also considered and reviewed the possible work/time of a recording secretary, whose time will be invoiced at \$14 per hour, if, in fact, this person's time is used.

(**) Larger format copies will be completed by out of office professional services and invoiced at actual cost, plus staff time associated with facilitating the task.

<u>RETURNED CHECK FEE**</u>	\$15.00
<u>ZONING ORDINANCE BOOKS</u>	\$ 25.00 (plus mailing - postage & envelope)
<u>MASTER PLAN BOOKS</u>	\$ 25.00 (plus mailing - postage & envelope)
<u>COMPREHENSIVE PLAN BKS</u>	\$ 20.00 (plus mailing - postage & envelope)

<u>CEMETERY LOTS</u>	\$200.00 per space (resident) \$500.00 per space (non-resident)
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<u>PARTY/MEETING (no food/beverage)</u>	\$ 35.00 (resident) \$ 50.00 (non-resident)	[NOTE: A \$150 refundable deposit is required on all hall rentals, to be returned after inspection of hall clean up (noted on contract) by renters is approved.
<u>PARTY/MEETING (food/beverage)</u>	\$ 50.00 (resident) \$ 75.00 (non-resident)	

<u>CHAIR RENTAL</u>	no chair rentals*	Checks are required three weeks prior to rental date, or, cash thereafter.]
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*Amended 10/21/2019 Bd. meeting

<u>TABLE RENTAL</u>	no table rentals*
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LAND USE PERMIT FEES

SINGLE FAMILY DWELLING	\$200.00
DUPLEX	\$250.00
MULTI-FAMILY DWELLING	\$100.00 per unit
ADDITIONS AND OTHER STRUCTURES	
INCLUDING PARKING LOTS AND MOBILE HOME REPLACEMENTS	
Up To 1250 sq. ft.	\$ 75.00
Greater Than 1250 sq. ft.	\$150.00
COMMERCIAL & INDUSTRIAL BLDGS	\$500.00 per unit
CHANGE OF USE/HOME BUSINESS	\$150.00

SIGN PERMITS

ON PREMISE SIGN	\$ 50.00
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TEMPORARY PERMITS

TOWNSHIP APPROVED TEMPORARY USES AND RELATED EVENTS	\$100.00
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LAND DIVISION

PER PARCEL	\$ 50.00 (Minimum of \$100.00)
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PROJECTS BEING CONSIDERED FOR REVIEW/APPLICATION ACTION

(See 99-01 for additional costs relating to the following ... see page three.)

FOR THOSE PROJECTS THAT REQUIRE REVIEW BY THE BINGHAM TOWNSHIP BOARD,
BINGHAM TOWNSHIP PLANNING COMMISSION OR BINGHAM TOWNSHIP ZONING BOARD
OF APPEALS,

THE FOLLOWING FEES APPLY (*)

Pre-Application Conference	\$ 400.00
Rezoning Request	\$ 600.00
Variance/Appeals	\$ 600.00
Minor Site Plan Review	\$ 600.00
Home Business Review	\$ 600.00
Major Site Plan Review	\$1400.00
Site Condominium	\$1400.00
Cluster Housing Development	\$1400.00
New Tower	\$1400.00

(*)This fee covers the cost of (1) or two (2) public meetings/hearings required by the zoning ordinance and formal application and review/approval/action of the Township Board of Commissioners.

Subsequent Public meetings/Hearings of a previously reviewed (or related) issue of a project shall be as follows:

Minor Site Plan	\$ 300.00
Major Site Plan	\$ 700.00

PRIVATE ROAD APPLICATION \$ 200.00

TOWERS

ADMINISTRATIVE REVIEW (*see below) \$ 500.00
WIND TURBINE GENERATORS \$ 100.00

(*) No part of these fees tendered shall be refunded, even in the event of a withdrawal of an application. Fees shall be used to offset the actual costs of administrating these Ordinances. These costs shall include, but are not limited to: postage, photocopying, newspaper public hearing advertisements; notices to adjoining property owners; per diem, salaries, wages of staff, trustees, officers and commissioners; film; mileage; maps; reproductions of application materials; inspections; other staff review and preparation time.

(*) If construction proceeds without a permit, a penalty of two (2) times the cost of permit shall be assessed.

(*) The applicant will have the project completed in one year.

SECTION 99-01.2 ADDITIONAL COSTS OF REVIEW

An applicant shall be required to pay such additional fees in the amount determined by the actual costs, as documented and bill **as incurred**, such as an attorney, professional planner, engineers, surveyors, architects, landscape architects, hired by Bingham Township to review the submitted site plans and applications to determine the extent of conformance or non-conformance with the Bingham Township Zoning Ordinance and other regulated Land Use Ordinances/regulations/statutes of Bingham Township.

Estimated “Costs@ that are in excess of \$1500.00 shall require that the applicant(s) present a written agreement to reimburse the township for said cost incurred by the township for said professional reviews of the applicants project.

The applicant shall reimburse all monthly expenses incurred by the Township for the project within 30 days of billing. If at any time the account is not paid for a period of 45 days or more, due to the fault of the applicant(s), the Township shall cease all related review, bill the applicant for the unpaid balance and suspend the application process. A non-refundable default application fee charge in the amount of \$250.00, plus the unpaid balance of the account shall be filed with the Township before any work shall continue on the review of the application/project. No land use or other required permits shall be issued until this account is settled.

** Added/amended Nov. 18, 2019 board meeting

