

LELAND TOWNSHIP BOARD BUDGET MEETING
FIRE AND RESCUE WORKSHOP
February 12, 2021– 10:00 a.m.

(Leland Township will be holding all meetings remotely under the COVID19 Executive order issued to limit person to person transmission of the virus until such order is lifted. Directions to participate in the meeting via Zoom were included in the posting of the agenda.)

MINUTES

PRESENT: Supervisor Susan Och, Clerk Lisa Brookfield, Treasurer Shirley Garthe, Trustee Clint Mitchell, Chief Dan Besson, Geoff Niessink

ABSENT: Trustee Mariann Kirch

CALL TO ORDER: Ms. Och called the meeting to order at 10:01 a.m.

DISCUSSION OF FIRE AND RESCUE BUDGET

The Fire Department operates off of two millages. There is the Operating budget and the Equipment and Training budget.

\$246,986 was spent in the equipment and training budget this last year. It is projected that \$267,000 will be needed for the coming year. The Operating budget includes wages, insurance, health care, maintenance, and office expenses. \$90,000 comes in as income from EMS runs, insurance, intercept fees, and blood draws. It is anticipated that there will be \$990,000 of income. \$972,000 is the projected budget. Some things may need to be added in. However, it will still come in under budget.

Equipment and Training

Training this year was impacted by Covid because a lot of training classes were canceled. Chief Besson discussed the CARE act reimbursement on equipment. A vehicle was transitioned and is now used for intercepts. He discussed use of the ECHO 995 vehicle. There has been positive feedback on that. It does not transport. It was used 23 times in 2020. Chief Besson discussed the use of the Utility 585 vehicle for administrative use. He also discussed the grant that was awarded to the Fire Department and what it was used for. He discussed the training that was done.

2021 needs

- Would like to add a ventilator, \$10,000.
- Additional radios for increased staff.
- Purchase amplifiers.
- Have tools upgraded for the cascade system
- Replace an ambulance. Chief Besson discussed the options and what would be best for the department.
- Repairs and maintenance for anything for the fleet. It went from \$20,000 to \$25,000 because we were over budget this last year.
- Education and training – internal and external training, wages included.

As a sidenote, the expenses incurred by a patient when transported by an ambulance were discussed.

Ms. Och distributed a document explaining what needs to be done with the Station Bond Money Market account. There is money that needs to be paid down.

Chief Besson discussed the equipment needed and the costs. There will be \$267,000 in revenue and he projects that \$251,000 will be needed.

Operating budget

Chief Besson reviewed the budget from last year. Staffing needs are hard to predict. He is looking to add staffing. There was discussion about having more full timers in order to decrease overtime expenses. It is a complicated system to predict mainly because of the turnover of staff and the needed certification for fire and ambulance work. There are many other factors involved as well.

A plan is needed for spending down the bond money market fund. This will need to go to the attorney by April 1.

Ms. Och discussed reasons for moving training back into the operations budget.

An ambulance would cost around \$225,000.

ADJOURNMENT

The meeting was adjourned at 11:35 a.m.

Respectfully Submitted,
Cindy Kacin, Recording Secretary

Date Approved: _____

Susan Och, Leland Township Supervisor

Lisa Brookfield, Township Clerk