

**LELAND TOWNSHIP BOARD BUDGET MEETING
HARBOR WORKSHOP**

February 16, 2021– 1:00 p.m.

(Leland Township will be holding all meetings remotely under the COVID19 Executive order issued to limit person to person transmission of the virus until such order is lifted. Directions to participate in the meeting via Zoom were included in the posting of the agenda.)

MINUTES

PRESENT: Supervisor Susan Och, Treasurer Shirley Garthe, Jeremy Anderson, Russell Dzuba, Clerk Lisa Brookfield, Mariann Kirch, Clint Mitchell

ABSENT: 0

CALL TO ORDER: Ms. Och called the meeting to order at 1:00 p.m.

GUESTS: 1

PUBLIC COMMENT: None

The meeting was called to order at 1:00 p.m.

DISCUSSION OF HARBOR COMMISSION BUDGET

Mr. Anderson put the proposed budgets up on a shared screen.

Mr. Anderson discussed the Harbor Operating Fund budget line by line. Revenue is \$705,060.00. Revenue will probably be up by \$53,530 because we will be adding the dredging amount over from the Capital Improvement budget. The expense total is \$658,269.81. A new lawn mower and fire extinguishers need to be purchased this year. The rental expense is for an air compressor and to clean the rugs. Sewer use was less last year because the rest rooms were closed. Fuel prices are going up, but the Harbor's margin will stay the same. They anticipate selling 110,000 gallons of fuel.

Dredge Budget

Mr. Anderson discussed line items on the Dredge budget. We have insurance through Bonek on the dredge. The crew will be insured while working on the dredge.

Improvement Fund

Mr. Anderson discussed the Improvement Fund. This fund doesn't generate any income. Sometimes funds are moved from the Operating fund to this fund. This fund was initially formed so we would have the match funds if we got a grant. The plan was to invest this fund. Dredging expenses will be moved to Operating fund. The Capital Improvement fund will still exist. Money will be taken from it for the transition pump repair. About \$75,000 will be left. Profits will be put in the Capital Improvement fund each year. Sometimes the Army Corps of Engineers do the dredging for us. This year they are not. When we have to dredge, we can pull money from the improvement fund to do it. There are generally three shift supervisors. Russ will be one and they will hire another. An example of a transportation expense is a trip to Lansing for a meeting. Pressure valves and handles will be replaced in the showers because the hard water has damaged the existing valves and handles.

ACTION: Ms. Brookfield moved to adjourn at 1:30 p.m.; supported by Ms. Kirch.

Roll Call Vote (not necessarily in the order called at the meeting)

Susan Och	Yes
Shirley Garthe	Yes
Mariann Kirch	Yes
Clint Mitchell	Yes
Lisa Brookfield	Yes

The meeting was adjourned at 1:30 p.m.

Respectfully Submitted,
Cindy Kacin, Recording Secretary

Date Approved: _____

Susan Och, Leland Township Supervisor

Lisa Brookfield, Township Clerk