

Solon Township Board
Budget Meeting
Thursday, March 18, 2021 7:00 P.M
Solon Township Hall
9191 S. Kasson St., Cedar, MI 49621
and

ELECTRONICALLY

<https://us02web.zoom.us/j/84024514359?pwd=U3NIOFk5cUdOOw9pdnJHam5PRVhrQT09>

Meeting ID: 840 2451 4359

Passcode: 271871

Dial by your location

+1 646 558 8656

Meeting ID: 840 2451 4359

Passcode: 271871

MINUTES

1. Call to Order

2. Pledge of Allegiance

Supervisor Lautner called the meeting to order at 8:09 P.M. with the recitation of the Pledge of Allegiance.

Members present: Supervisor Jim Lautner, Treasurer Joan Gauthier, Clerk Shirley Mikowski, Trustee Steve Yoder and Trustee Pat Deering.

Guests present: Mary Taylor and Ron Novak,

Guests present by electronic remote access: Samantha VanderVlucht, Mary O'Neill, Pam Murphy, Brett McDowell, Warren Fuller and one by phone.

3. Approval of Agenda

Motion by Joan Gauthier and seconded by Steve Yoder to approve the agenda as presented. Motion carried 5-0.

4. Public Comment

Brett McDowell asked the Parks Budget be increased and appoint a township board member and a Planning Commission member to the Parks Committee,

Mary O'Neill fully supported Brett McDowell's suggestions.

5. Work on Proposed 2021-2022 Budget

Items to consider:

- a. Park/Cedar Chamber of Commerce
- b. Cemetery/Road Closures
- c. Elections

The Township received \$133,574.00 for the fiscal year 2020-2021 from State Revenue Sharing. Budgeted amount was \$130,000.00; increased to \$136,000.00.

Hall rental received was \$625.00; budgeted amount was \$2,500.00; decreased to \$1,000.00.

Township Tax received was \$56,477.97; budgeted amount was \$62,000.00; increased to \$64,000.00.

Taxes: Interest Earned received was \$.00; budgeted amount was \$1,000.00; decreased to \$.00.

Swamp Tax collected was \$2,550.05; budgeted amount was \$2,400.00; increased to \$2,500.00.

Local Comm Stab Share Tax/PPT (*Local Community Stabilization Authority Share Tax/Personal Property Tax*) received was \$678.88; budgeted amount remained at \$600.00.

Cemetery amount received was \$1,000.00; budgeted amount was \$500.00; increased to \$1,000.00.

Permits and Fees collected was \$2,385.00; budgeted amount \$4,000.00; decreased to \$2,500.00.

Fire and Ambulance Operation Millage is at 2.50 mills and collected \$242,414.74; budgeted amount was \$265,000.00; increased to \$274,000.00.

Interest received was \$150.20; budgeted amount remained at \$100.00.

Charges for services received were \$.00; budgeted amount was \$1,500.00; decreased to \$.00.

Metro Act Fund amount received was \$4,562.17; budgeted amount was \$4,000.00; increased to \$4,500.00.

State Education Tax amount received was \$3,127.50; budgeted amount was \$3,200.00; decreased to \$3,100.00.

1% Administration Fee amount received was \$23,993.35; budgeted amount was \$24,000.00; increased to \$25,000.00.

Recycling amount received was \$1,250.00; budgeted amount remained at \$1,250.00.

Total of estimated receipts for 2021-2022 is \$515,550.00.

Actual funds available are \$213,081.19.

The following are Other Funds:

Road Improvement: \$5,329.77

Fire Sinking: \$6,827.04

Sidewalk Fund: \$4395.04

Total of Other Funds: \$16,551.85

Parks and Recreation (New)

Oleson Foundation Grant/Playground Equipment (New)

Total anticipated income for 2021-2022 - \$745,183.04

Cedar River Marina Project: \$22,400.22 (this is not a township fund).

Total anticipated income will be adjusted and final budget prepared after all bills are paid and income received.

Estimated Expenses for 2021-2022 are the following:

Supervisor Salary budgeted amount remained at \$10,000.00.

Supervisor Operating remained at \$0.00.

Assessor's Salary budgeted amount remained at \$16,600.00.

Assessor Operating remained at \$1,500.00.

Clerk Salary remained at \$16,000.00.

Clerk Operating budgeted amount remained at \$4,000.00.

Deputy Clerk budgeted amount was \$2,000.00; decreased to \$1,000.00. The Deputy Clerk will be paid \$15.00 per hour and the budgeted amount will be used for training and assisting the clerk as needed.

Treasurer Salary budgeted amount remained at \$16,000.00.

Treasurer Operating budgeted amount remained at \$4,000.00.

Deputy Treasurer budgeted amount remained at \$2,000.00. The Deputy Treasurer will be paid \$15.00 per hour and the budgeted amount will be used for training and assisting the Treasurer as needed.

Trustee Board Salaries budgeted amount remained at \$4,000.00.

TOWNSHIP BOARD EXPENSES:

Public Utilities budgeted amount was \$10,000.00; decreased to \$8,000.00.

Advertising budgeted amount was \$2,500.00; decreased to \$2,000.00.

Professional/Legal/Audit Fees budgeted amount remained at \$7,500.00.

Miscellaneous budgeted amount remained at \$750.00.

Sidewalks/Roads budgeted amount was \$11,500.00; decreased to \$4,000.00.

Service Charge budgeted amount was \$3,500.00; increased to \$6,000.00

Board of Review Salaries budgeted amount remained at \$2,000.00.
Planning Commission amount remained at \$14,000.00.
Board of Appeals remained at \$2,000.00.
Zoning Administrator budgeted amount remained at \$24,000.00.

Cemetery Operating budgeted amount was \$3,000.00; increased to \$4,500.00. The increased budget amount is to cover additional costs to survey the cemetery for additional lots.

SOLON TOWNSHIP HALL EXPENSES:

Custodian Salary- budgeted amount remained at \$3,300.00 which includes up to \$1,500 for any additional cleaning.

Hall Lights budgeted amount remained at \$1,500.00.

Hall Gas budgeted amount remained at \$2,000.00

Hall Operating budgeted remained at \$10,000.00.

Pension budgeted amount remained at \$5,000.00.

Elections budgeted amount was \$5,500.00; increased to \$6,000.00. The increased amount may be used to pay back some of the grant money of \$5,000.00 received from Center for Tech and Civic Life.

Insurance budgeted amount remained at \$8,500.00

Parks and Maintenance budgeted amount was \$30,000.00; increased to \$45,000.00. The increased amount will cover some of the park expenses that the Cedar Chamber of Commerce were paying, and for preparing the playground area, installation and purchasing additional playground equipment.

Anticipated Operating Expenses for 2021-2022 is \$ 464,371.68.

The Contingency Fund remained at \$5,000.00.

Total operating expenses will be adjusted and final budget prepared after all bills are paid and income received.

6. Amend any Line Items over 2020-2021 Budget

Motion by Joan Gauthier and seconded by Steve Yoder to amend the 2020-2021 Budget by transferring funds from the General Fund to pay all line items that went over their budgeted amounts. Motion carried 5-0.

7. Approve Proposed 2021-2022 Budget

Motion by Steve Yoder and seconded by Joan Gauthier to approve the proposed budget for Fiscal Year 2021-2022. Motion carried 5-0.

8. Public Comment

There was none.

9. Adjournment

Motion by Shirley Mikowski and seconded by Joan Gauthier to adjourn. Motion carried 5-0.
Meeting adjourned at 9:25 P.M.

Respectfully submitted,

Shirley I. Mikowski/Solon Township Clerk