

Solon Township Board
Budget Meeting
Thursday, March 17, 2022 7:00 P.M
Solon Township Hall
9191 S. Kasson St., Cedar, MI 49621
MINUTES

1. Call to Order
2. Pledge of Allegiance

Supervisor Lautner called the meeting to order at 7:00 P.M. with the recitation of the Pledge of Allegiance.

Members present: Supervisor Jim Lautner, Treasurer Joan Gauthier, Clerk Shirley Mikowski and Trustee Steve Yoder.

Absent: Pat Deering (excused)

Guests present: Mary Taylor

3. Approval of Agenda

Motion by Steve Yoder and seconded by Joan Gauthier to approve the agenda as presented. Motion carried 4-0.

4. Public Comment

There was none.

5. Vote to Ratify Settlement to Resolve DeMoulied Litigation

Moved by Shirley Mikowski and supported by Jim Lautner to ratify the settlement resolving the James DeMoulied Litigation under the terms in the stipulated order of dismissal resolving all claims upon payment by Plaintiff of \$5,500.00. Upon a roll call vote; Yoder-yea, Lautner-yea, Gauthier-yea, Mikowski-yea 4 "yeas", 0 "nays". Supervisor Lautner stated the motion was approved.

6. Approve Vouchers

Motion by Steve Yoder and seconded by Shirley Mikowski to approve to pay voucher #'s 14426-14445. Motion carried 4-0.

7. Work on Proposed 2022-2023 Budget

Items to consider:

- a. Fire Millage
- b. Parks Millage
- c. Cemetery/Road Closures
- d. Elections/Motion
- e. Township Hall Rental Fees
- f. Salaries/Maintenance/Deputies
- g. ARPA Funds

The Township received \$155,185.00 for the fiscal year 2021-2022 from State Revenue Sharing. Budgeted amount was \$136,000.00; increased to \$155,000.00.

Hall rental received was \$1,000.00; budgeted amount remained at \$1,000.00.

Township Tax received was \$63,634.27; budgeted amount was \$64,000.00; increased to \$65,000.00.

Taxes: Interest Earned received was \$.00; budgeted amount remained at \$.00.

Swamp Tax collected was \$2,634.35; budgeted amount remained at \$2,500.00.

Local Comm Stab Share Tax/PPT (*Local Community Stabilization Authority Share Tax/Personal Property Tax*) received was \$678.88; budgeted amount remained at \$600.00.

Cemetery amount received was \$1,750.00; budgeted amount was \$1,000.00; increased to \$1,500.00.

Permits and Fees collected was \$5,271.00; budgeted amount was \$2,500.00; increased to \$4,000.00.
Fire and Ambulance Operation Millage is 2.50 mills and collected \$270,403.00; budgeted amount was \$274,000.00; increased to \$293,000.00.
Interest received was \$59.00; budgeted amount remained at \$100.00.
Charges for services received were \$.00; budgeted amount remained at \$.00.
Metro Act Fund amount received was \$4,414.27; budgeted amount remained at \$4,500.00.
State Education Tax amount received was \$3,120.00; budgeted amount remained at \$3,100.00.
1% Administration Fee amount received was \$26,461.82; budgeted amount was \$25,000.00; increased to \$27,000.00.
Recycling amount received was \$1,837.50; budgeted amount was at \$1,250.00; increased to \$3,600.00.
Total of estimated receipts for 2022-2023 is \$560,900.00.
Actual funds available are \$412,663.18.

The following are Other Funds:

Road Improvement: \$5,304.50
Fire Sinking: \$80,366.38
Sidewalk Fund: \$13,245.55
Total of Other Funds: \$98,916.43

Total anticipated income for 2022-2023 - \$1,072,479.54

ARPA Funds: \$59,983.54

Parks and Recreation: \$8,005.70

Cedar River Marina Project: \$24,238.29 (this is not a township fund).

Total anticipated income will be adjusted and final budget prepared after all bills are paid and income received.

Estimated Expenses for 2022-2023 are the following:

Supervisor Salary budgeted amount remained at \$10,000.00.

Supervisor Operating remained at \$0.00.

Assessor's Salary budgeted amount remained at \$16,600.00.

Assessor Operating remained at \$1,500.00.

Clerk Salary budgeted amount was \$16,000.00; increased to \$18,500.00 (pending on approval at the Annual Meeting).

Clerk Operating budgeted was \$4,000.00; increased to \$5,000.00.

Deputy Clerk budgeted amount was \$1,000.00; increased to \$2,000.00. The budgeted amount will be used for training and assisting the clerk as needed.

Treasurer Salary budgeted amount remained at \$16,000.00.

Treasurer Operating budgeted amount remained at \$4,000.00.

Deputy Treasurer budgeted amount remained at \$2,000.00. The budgeted amount will be used for training and assisting the Treasurer as needed.

Trustee Board Salaries budgeted amount remained at \$4,000.00.

TOWNSHIP BOARD EXPENSES:

Public Utilities budgeted amount was \$8,000.00; increased to \$10,000.00.

Advertising budgeted amount remained at \$2,000.00.

Professional/Legal/Audit Fees budgeted amount was \$7,500.00; increased to \$10,000.00.

Miscellaneous budgeted amount was \$750.00; increased to \$1,000.00.

Sidewalks/Roads budgeted amount remained at \$4,000.00.

Service Charge budgeted amount remained at \$6,000.00

Board of Review budgeted amount was \$2,000.00; increased to \$2,500.00.

Planning Commission amount remained at \$14,000.00.

Board of Appeals remained at \$2,000.00.
Zoning Administrator budgeted amount remained at \$24,000.00.

Cemetery Operating budgeted amount was \$4,500.00; increased to \$5,500.00. The increased budget amount is to cover additional costs to survey the cemetery for additional lots.

SOLON TOWNSHIP HALL EXPENSES:

Custodian Salary- budgeted amount was \$3,300.00: decreased to \$3,000.00.
Hall Lights budgeted amount remained at \$1,500.00.
Hall Gas budgeted amount \$2,000.00; increased to \$3,000.00
Hall Operating budgeted remained at \$10,000.00.

Pension budgeted amount remained at \$5,000.00.

Elections budgeted amount was \$6,000.00; increased to \$7,000.00. There will be two elections and training this year. Motion by Jim Lautner and seconded by Joan Gauthier to waive paying the township clerk a stipend of \$500.00 for up to three elections a year because it is proposed the clerk's annual salary to be increased. Motion carried 4-0.

Insurance budgeted amount was \$8,500.00; increased to \$9,000.00

Parks and Maintenance budgeted amount was \$45,000.00; increased to \$55,000.00. The increased amount will cover some of the park expenses that the Cedar Chamber of Commerce was paying. The board discussed having a special millage for the parks and agreed not to move forward with one.

Anticipated Operating Expenses for 2022-2023 is \$ 478,503.84.

The Contingency Fund remained at \$5,000.00.
\$5,000.00 will be added to the Road Improvement Fund.

Total operating expenses will be adjusted and final budget prepared after all bills are paid and income received.

Motion by Jim Lautner and seconded by Joan Gauthier to pay \$20.00 per hour to the Parks Maintenance personnel, \$18.00 per hour to the maintenance helper and \$20.00 per hour to the deputy treasurer and the deputy clerk. Motion carried 4-0.

8. Amend any Line Items over 2021-2022 Budget

Motion by Jim Lautner and seconded by Joan Gauthier to amend the 2021-2022 Budget by transferring funds from the General Fund to pay all line items that went over their budgeted amounts. Motion carried 4-0.

9. Approve Proposed 2022-2023 Budget

Motion by Joan Gauthier and seconded by Steve Yoder to approve the proposed budget for Fiscal Year 2022-2023. Motion carried 4-0.

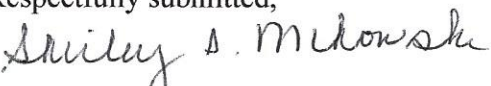
10. Public Comment

Mary Taylor asked about the ARPA Funds that Leelanau County will be receiving and if the township heard back if they will be receiving any of those funds. Most of the funds they will be receiving are going to be used for broadband.

10. Adjournment

Motion by Shirley Mikowski and seconded by Joan Gauthier to adjourn. Motion carried 5-0.
Meeting adjourned at 9:24 P.M.

Respectfully submitted,


Shirley I. Mikowski/Solon Township Clerk