

**LELAND TOWNSHIP BOARD BUDGET MEETING
GENERAL FUND WORKSHOP**

Thursday, January 28, 2021– 10:00 a.m.

(Leland Township will be holding all meetings remotely under the COVID19 Executive order issued to limit person to person transmission of the virus until such order is lifted. Directions to participate in the meeting via Zoom were included in the posting of the agenda.)

MINUTES

PRESENT: Supervisor Susan Och, Clerk Lisa Brookfield, Treasurer Shirley Garthe, Trustee Clint Mitchell, Trustee Mariann Kirch.

ABSENT: 0

CALL TO ORDER: Ms. Och called the meeting to order at 10:01 a.m.

The date of the Parks and Rec budget meeting needs to be changed.

DISCUSSION OF GENERAL FUND BUDGET

Ms. Och discussed how the general fund is funded by two different millages. One is automatic and is at .4042. The other is a voted millage. Ms. Och distributed a handout explaining the two millages in detail. The general fund is distinct from the fire and sewer budget.

Typically, the extra voted millage is asked for in three-year cycles. Last year we had a one-year millage without the Headlee rollback. That millage has run out. A new millage is needed and the Board needs to decide on the amount and when to ask for it in an election. There is one election scheduled for this year and it is for Leland Schools. To tag onto that election would require the millage language to be submitted by February 9, 2021 for the May election.

Otherwise, the Board would have to run a separate election in August, 2021. If we do it in May, we would pay half the cost of the election. In August, we would pay the full cost of the election. The cost of an election is \$5000 plus.

Ms. Och distributed a spreadsheet and explained the projected capital improvement figures. The current millage is not enough to cover the needed capital improvement projections. The taxable value number will go up somewhat this year. Ms. Brookfield projected that the large expenses will go up by 2.5%. This year \$100,000 was moved over to the capital improvement fund.

The Board discussed projected cost-of-living increases, projects that have been put off, and the increasing maintenance needs. It is anticipated that the increase in property values will help the situation. It is also a hard time to ask for extra taxes. Repairing the seawall at the Library is an expensive project. A straight renewal for the voted millage would not be enough for maintenance and capital improvement projects. If we asked for a cost-of-living increase, it would give us approximately \$18,000. Also, we have not added in administrative costs in the past (1%), but Townships are allowed to do so.

It was decided that the Township would ask for a straight renewal of the millage with the Headlee rollback in May. The attorney will be contacted to come up with ballot language by February 9 for the May election. During the year, the Board would work on precise figures for maintenance and improvement projects along with public outreach, as an increase in the millage is likely required for future needs.

The condition of the roads was discussed. There are residential roads that are in need of repair. Special assessments were discussed for cul de sacs. It would take a change in policy. It will be put on the next Board meeting's agenda.

The resolution for the extra voted millage with the Headlee rollback will be discussed and voted on at the next Board meeting.

Ms. Och has the evaluation of the Library seawall.

ADJOURNMENT

ACTION: Mr. Mitchell moved to adjourn the meeting at 11:33 a.m.; supported by Ms. Brookfield.

VOICE ROLL CALL:

Supervisor Susan Och:	Yes
Clerk Lisa Brookfield:	Yes
Treasurer Shirley Garthe:	Yes
Trustee Mariann Kirch:	Yes
Trustee Clint Mitchell:	Yes

Motion carried. 5 in favor, 0 opposed

Respectfully Submitted,
Cindy Kacin, Recording Secretary

Date Approved: _____

Susan Och, Leland Township Supervisor

Lisa Brookfield, Township Clerk