

**LEELANAU COUNTY BOARD OF COMMISSIONERS
BUILDING AND GROUNDS COMMITTEE – Tuesday, April 20, 2021**
Tentative Minutes.

Proceedings of the meeting are being recorded (audio and video) and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.

Meeting called to order at 5:01 p.m. by Administrator Janik. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

Roll Call:	District #2	Debra L. Rushton	PRESENT
	#5	Patricia Soutas-Little	PRESENT

The Pledge of Allegiance to the Flag of the United States of America was led by Parks and Recreation Vice Chairman Dave Barrons, followed by a moment of silence.

County Administrator Chet Janik and Parks Vice Chairman Dave Barrons were present.

Approval of Agenda and Late Additions/Deletions:

Administrator Janik requested to add Action Item #1A, Election of the Chairman.

MOTION BY RUSHTON TO APPROVE THE AGENDA AS AMENDED. SECONDED BY SOUTAS-LITTLE.

Discussion – none.

AYES – 2 (Rushton, Soutas-Little)

NO – 0

MOTION CARRIED.

Public Comment:

None

Action Items –

Election of the Chairman:

MOTION BY RUSHTON TO APPOINT COMMISSIONER SOUTAS-LITTLE AS CHAIRMAN. SECONDED BY SOUTAS-LITTLE.

Discussion – none.

AYES – 2 (Rushton, Soutas-Little)

NO – 0

MOTION CARRIED.

Approval of Minutes – February 28, 2020, & March 5, 2020:

MOTION BY RUSHTON TO APPROVE THE MARCH 15, 2020, BUILDING AND GROUND'S COMMITTEE MEETING MINUTES. SECONDED BY SOUTAS-LITTLE.

Discussion – none.

AYES – 2 (Rushton, Soutas-Little)

NO – 0

MOTION CARRIED.

Clerk's note: Minutes to be approved were for February 28, 2020, and March 5, 2020.

Bench/Plaque Donation Request, Parks and Recreation Commission on behalf of the Lake Leelanau Lake Association:

Dave Barrons, Parks & Recreation Commission Vice Chairman and Lake Leelanau Lake Association Fishing Committee member present to request a bench at Veronica Valley park in the honor of Pete Taylor, with all expenses to be paid for by the Lake Leelanau Lake Association.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS THAT THE BENCH AND PLAQUE DONATION REQUEST BE APPROVED WITH THE SIZE OF THE BENCH, SIZE OF BRASS PLAQUE AND FINAL WORDING FOR THE FULL BOARD CONSIDERATION, ALONG WITH THE LOCATION. SECONDED BY SOUTAS-LITTLE.

Discussion – Barrons clarified that parks maintenance worker W. Scott Bradley was given direction to make the decision on what type of bench material will be purchased. The Parks and Recreation Commission requests a 3" x 5" plaque size and a standard 6' length bench, and if possible that the bench is placed before the last Sunday in June.

Commissioner Rushton requested that the language **to include the type of bench composite/material and responsibility for maintenance** with support from Commissioner Soutas-Little.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS THAT THE BENCH AND PLAQUE DONATION REQUEST BE APPROVED WITH THE SIZE OF THE BENCH, SIZE OF THE BRASS PLAQUE, THE FINAL WORDING OF THE PLAQUE, THE LOCATION OF THE BENCH, THE TYPE OF BENCH COMPOSITE/MATERIAL, AND THE RESPONSIBILITY FOR MAINTENANCE FOR THE FULL BOARD OF COMMISSIONERS CONSIDERATION. SECONDED BY SOUTAS-LITTLE.

Discussion – Janik informed the Committee that once the bench is placed on park property it will then fall under the Parks & Recreation budget for maintenance. Rushton mentioned that a picture would be nice for Commissioners to see when the recommendation comes to the full board. Barrons stated that there is no dollar limit set from the Lake Leelanau Lake Association.

AYES – 2 (Rushton, Soutas-Little)

NO – 0

RECOMMENDATION PASSES.

Commissioner Soutas-Little thanked the Lake Association for honoring Taylor.

Discussion Items:

None

Board Member Comments:

Commissioner Rushton stated that she did not know him personally, but is grateful for Taylor's work with the kids for the fishing day event.

Public Comment:

None

Adjourn:

Motion by Rushton to adjourn. Meeting adjourned by Committee Chairman Soutas-Little at 5:50 p.m.

Patricia Soutas-Little, Committee Chairman
Leelanau County Board of Commissioners

Jennifer L. Zywicki, Chief Deputy Clerk for
Michelle L. Crocker, Leelanau County Clerk