

**APPROVED**  
**Cedar Area Fire & Rescue Board**  
**Regular Meeting**  
**Thursday, October 5, 2023 at 2:00 pm**  
**Cedar Fire Department**

Call to Order

Chairman Greg Julian called the meeting to order at 2:00 p.m. with the Pledge of Allegiance. Present on roll call were Greg Julian, Chris Comeaux, John DePuy and Ron Schaub. John Imboden was absent. Andy Doornbos and Dana Boomer was present as staff.

Discussions/decisions will be for the direction of the Cedar Area Fire & Rescue Board as previously published, per the Open Meetings Act. Potential quorums of township boards will be noted in the minutes.

Citizens Comments – None

Consideration of Agenda – The board briefly discussed the agenda. **Motion by DePuy to approve the agenda as presented, second by Schaub. All in favor, motion carried.**

Minutes: Approval of September 7, 2023 General Meeting Minutes – **Motion by Comeaux to approve the September 7, 2023 General Meeting Minutes as presented, second by Schaub. All in favor, motion carried.**

Correspondence Received – None

Financials –

Boomer had previously provided a handout to the board which detailed the financial statements for September. The board briefly discussed the vendors payable and payroll. The updated unpaid bills detailed list was presented, and briefly discussed.

**Schaub moved to accept the September vendors payable as presented, Comeaux seconded. All in favor, motion carried.**

**Schaub moved to accept the September payrolls as presented, Comeaux seconded. All in favor, motion carried.**

**Comeaux moved to accept the September financial statements as presented, DePuy seconded. All in favor, motion carried.**

Unfinished Business:

- a. 2024-2026 Budget – The budget has been passed on to the townships. So far there has been no action taken or comments made by any of the townships. The board briefly discussed a change to an annual budget cycle, and potential benefits and concerns of a change of this sort. This would require a change to the interlocal agreement.

New Business:

- a. Ambulance Financing Resolution – The financing company for the new ambulance has requested the passage of a resolution approving financing (see attached). This resolution has been reviewed by the department attorney and he had no comments or objections. **Schaub moved, Comeaux seconded to approve Resolution 2023-01. Roll call vote: Julian (yes), Schaub (yes), Comeaux (yes), DePuy (yes). All in favor, motion carried.**
- b. ALS Update – Doornbos reported that on October 11, the department will have its agency inspection to become full-time ALS. That will allow the department to be off the Bennett Bill. 891 will be licensed as an ALS ambulance, 892 will be licensed as an upgradeable BLS ambulance, and 811 (the engine) will be licensed as a non-transporting BLS apparatus. After the final licensing is completed, Doornbos will be approaching the media about a story on the upgrade to full-time ALS.
- c. Any New Business – None

Reports:

- a. Fire Chief – The Chief’s Report was provided in the meeting packet. Doornbos summarized his report. The board briefly discussed. As the various regional special operations teams are validated, membership for those teams will be opened up to qualified staff of regional departments. Doornbos is also beginning to work on the possibility of bringing additional technical rescue and hazmat training to the county and region, as there is a lack of training in many aspects of those teams in the county. DePuy wants the department to be cautious of trying to have everyone trained in everything – it can be overwhelming. Doornbos stated that is not his intent – he would like to see additional trained personnel scattered throughout departments in the county, rather than having every person take every available training.
- b. Department Staff – None
- c. Chairman – Julian reported the property search continues for a new station location for Kasson/Cleveland. He also continues to be in touch with Tom Laureto regarding issues that affect both CAFR and Glen Lake. He appreciated the union’s Facebook post regarding tree-stand safety during the beginning of bow season. Baatz Road is now closed completely between Coleman Road and Fritz Road, and will likely be closed through mid-November – Doornbos said there were no concerns with this closure from the fire department point of view.

Citizens Comments – None

Board Member & Chair Comments – Comeaux said he is proud of the crew – he sees them a lot during his work in the Munson Emergency Department. The crews are professional and he hears no complaints from other ED personnel regarding their conduct.

Schaub thanked the crew that were the transporting unit for his brother in September – their professionalism was wonderful and they did an excellent job during the call.

DePuy stated that the community should be proud of the progress that has been made since the department formed. The professionalism that has grown throughout the region since he started as a firefighter is amazing – the transition is amazing. He is proud of what the department and the region have accomplished. DePuy also mentioned the closing of a portion of CR-675 (Dunns Farm Road) for culvert replacement. Doornbos has been in contact with Chief Ferguson regarding coverage for the eastern side of Glen Lake due to the longer response time needed during the closure – Cedar may be requested as a backup for calls in the area if needed.

Next Meeting Date – The next regular board meeting is scheduled for Thursday, November 2, 2023 at 2 pm.

**Comeaux moved, Schaub seconded to adjourn the meeting. With no further business, Julian adjourned the meeting at 3:00 pm.**

Respectfully submitted,  
Dana Boomer  
Recording Secretary

Schedule No. 01  
EXHIBIT D

OBLIGOR RESOLUTION

RE: Government Obligation Contract dated as of September 22, 2023, between Tax-Exempt Leasing Corp. (Obligee) and Cedar Area Fire & Rescue (Obligor) and Schedule No. 01.

At a duly called meeting of the Governing Body of the Obligor (as defined in the Contract) held on October 5<sup>th</sup> 2023 the following resolution was introduced and adopted:

BE IT RESOLVED by the Governing Body of Obligor as follows:

1. **Determination of Need.** The Governing Body of Obligor has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of Schedule No. 01 to the Government Obligation Contract dated as of September 22, 2023, between Cedar Area Fire & Rescue (Obligor) and Tax-Exempt Leasing Corp. (Obligee).
2. **Approval and Authorization.** The Governing Body of Obligor has determined that the Contract, substantially in the form presented to this meeting, is in the best interests of the Obligor for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Contract by the Obligor and hereby designates and authorizes the following person(s) to execute and deliver the Contract on Obligor's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Contract, necessary to the consummation of the transaction contemplated by the Contract.

Authorized Individual(s): Greg Julian  
(Printed or Typed Name and Title of individual(s) authorized to execute the Contract)

In addition to the Authorized Individual(s) above, the Governing Body of Obligor further authorizes the following individual to sign the Certificate of Acceptance:

Authorized Individual(s): Andrew Doornbos  
(Printed or Typed Name and Title of individual(s) authorized to execute the Certificate of Acceptance)

3. **Adoption of Resolution.** The signatures below from the designated individuals from the Governing Body of the Obligor evidence the adoption by the Governing Body of this Resolution.

By: Ronald Schaub  
(Signature of Secretary, Board Chairman or other member of the Governing Body, who is not listed as "Authorized Individual" above)

Typed Name: RONALD SCHAUB Title: TREASURER  
(Typed name of individual who signed directly above) (Title of individual who signed directly above)

Attested By: John R DePuy  
(Signature of one additional person who can witness the passage of this Resolution)

Typed Name: John R DePuy Title: Board member  
(Typed name of individual who signed directly above) (Title of individual who signed directly above)