

APPROVED
Cedar Area Fire & Rescue Board
Regular Meeting
Thursday, June 1, 2023 at 2:00 pm
Cedar Fire Department

Call to Order

Chairman Greg Julian called the meeting to order at 2:00 p.m with the Pledge of Allegiance. Present on roll call were Greg Julian, Chris Comeaux, John DePuy and Ron Schaub. John Imboden was absent. Andy Doornbos and Dana Boomer was present as staff.

Discussions/decisions will be for the direction of the Cedar Area Fire & Rescue Board as previously published, per the Open Meetings Act. Potential quorums of township boards will be noted in the minutes.

Citizens Comments – None

Consideration of Agenda – The board briefly discussed the agenda. **Motion by Schaub to approve the agenda as presented, second by Comeaux. All in favor, motion carried.**

Minutes: Approval of May 4, 2023 General Meeting Minutes – **Motion by DePuy to approve the May 4, 2023 General Meeting Minutes as presented, second by Schaub. All in favor, motion carried.**

Correspondence Received – None

Financials –

Boomer had previously provided a handout to the board which detailed the financial statements for May. The board briefly discussed the vendors payable and payroll. The updated unpaid bills detailed list was presented, and briefly discussed.

Schaub moved to accept the May vendors payable as presented, DePuy seconded. All in favor, motion carried.

Comeaux moved to accept the May payrolls as presented, Schaub seconded. All in favor, motion carried.

Comeaux moved to accept the May financial statements as presented, Schaub seconded. All in favor, motion carried.

Unfinished Business:

- a. Full-Time Employment Update/Hiring – Doornbos stated that the hiring committee extended a conditional employment offer to Jason Newfer for the remaining full time position. Newfer accepted, and the hiring committee recommends that the board approve the full-time hiring of Jason Newfer. He would be coming in as a third-step FF/EMT, and may be interested in going to paramedic school. **Comeaux moved, Schaub seconded to hire Jason Newfer as a full-time member as of 6/1/2023. All in favor, motion carried.**

New Business:

- a. New Ambulance Purchase – Doornbos has been continuing to research financing for the new ambulance. He presented the board with the offer from Tax Exempt Leasing Corporation, which is the financing organization that Road Rescue (where the ambulance would be purchased through) uses. This appears to be the only reasonably available financing at this point. There are several options based on down payment and payoff period. Doornbos recommended going with the \$50,000 down payment and \$350,000 paid off over a period of 7 years at 5.89% interest, which matches our capital projection schedule the best. The interest numbers are still changing on a monthly basis. The board discussed the purchase of a new ambulance. Once the purchase is approved and finalized, it will be 2-3 years before the ambulance is received.

Comeaux moved to send a request to the township boards to review the new ambulance purchase at their June meetings, with any questions being brought to the July Fire Board meeting. Barring any major issues, the Fire Board will request final approval at the July meeting. Schaub seconded. All in favor, motion carried.

Julian and Boomer will draft a letter and resolution regarding the new ambulance purchase to be distributed to the township boards.

- b. Any New Business – None

Reports:

- a. Fire Chief – The Chief’s Report was provided in the meeting packet. Doornbos summarized his report. The board briefly discussed.
- b. Department Staff – None
- c. Chairman – Julian reported the property search continues for a new station location for Kasson/Cleveland.

Citizens Comments – None

Board Member & Chair Comments – None

Next Meeting Date – The next regular board meeting is scheduled for Thursday, July 6, 2023 at 2 pm.

Schaub moved, Comeaux seconded to adjourn the meeting. With no further business, Julian adjourned the meeting at 2:40 pm.

Respectfully submitted,
Dana Boomer
Recording Secretary