

**Centerville Township Planning Commission
Regular Meeting
Centerville Township Hall
February 7, 2022**

Call to Order: Tim Johnson, Chair, called the meeting to order at 6:30 PM.

Attendance: Present: Tim Johnson, Lindy Kellogg, Joe Mosher, Dan Hubbell. Absent: Jamie Damm. Staff Present: Recording Secretary Dana Boomer, Supervisor Jim Schwantes

Public Comment: None

Agenda: The PC reviewed the agenda. **Motion to approve agenda as presented by Hubbell, second by Kellogg. All in favor, motion carried.**

Conflict of Interest: None

Swearing in of PC Members: Jim Schwantes swore in Tim Johnson and Lindy Kellogg as re-appointed Planning Commission members.

Election of Officers: Hubbell moved to elect Tim Johnson as Chairman, Jamie Damm as Secretary, and Lindy Kellogg as Vice-Chair. Mosher seconded. All in favor, motion carried.

2022 Meeting Schedule: The PC discussed the meeting schedule for March 2022 – March 2023. The PC discussed, and had consensus to continue meeting on the first Monday of each month. Hubbell moved to set the meeting schedule for the 1st Monday of each month at 6:30 pm, except for July 2022, September 2022, and January 2023. Mosher seconded. All in favor, motion carried.

Revise/Approve Minutes:

The PC reviewed the draft minutes of the October 4, 2021 regular meeting. **Motion to approve the October 4, 2021 regular meeting minutes as presented by Hubbell, second by Kellogg. All in favor, motion carried.**

Report from Township Supervisor: Schwantes provided an update on the Township Board business over the last few months. The Township Board feels that it is probably not useful for the PC to spend a substantial amount of time on short-term rentals, given the bills currently pending at the state level. Schwantes also provided an update on training requirements for the Planning Commission. The township's insurance has recommended Open Meetings Act training for all employees – the PC and Schwantes discussed this, and the PC will research and bring options for OMA training back to the March meeting. The PC and Schwantes discussed the OMA with regard to virtual participation in meetings.

Report from ZBA Representative: Cypher had previously reported that there were no meetings and nothing in the pipeline.

Report from Zoning Administrator:

Cypher had previously distributed his reports for November 2021-January 2022.

Zoning/Planning Issues:

PC 2022 Goals – The PC discussed the goals for 2022. After extensive discussion, the following list of goals was approved:

- Monitor the need for Short Term Rental Regulation
- Review the adequacy of current noise regulations
- Inventory Special Uses (wineries, resorts, campgrounds, event venues, etc.)
- Define and inventory sensitive or important land areas in the Township
- Support workforce housing (invite housing experts to discuss with PC)
- Stay informed of potential development at Sugarloaf as it affects the properties and citizens of Centerville Township
- Avoid Litigation

Hubbell moved to approve the 2022 goals as listed; Kellogg seconded. All in favor, motion carried.

PC Budget – The PC reviewed their draft budget for the year, and discussed with Schwantes. The PC budget was reduced slightly from last year to acknowledge the lower number of meetings. The PC had consensus to recommend the board approve the proposed budget.

Public Comment – The PC briefly discussed the relative value of various types and areas of land and how that changes over time.

Next Meeting Date: The next meeting is scheduled for March 7, 2022.

Adjournment: Johnson moved to adjourn the meeting at 7:38 PM, Hubbell seconded. All in favor, motion carried.

Respectfully Submitted,

Dana Boomer
Recording Secretary