

Leelanau County Board of Commissioners
Committee of the Whole – Tuesday, August 16, 2022
Tentative Minutes

*Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link:
TBD, not yet posted.*

Meeting called to order by Chairman Ty Wessell at 4:00 p.m. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

Roll Call:	District #1	Rick Robbins	PRESENT
	#2	Debra L. Rushton	PRESENT
	#3	Lois Bahle	PRESENT
	#4	Ty Wessell	PRESENT
	#5	Patricia Soutas-Little	PRESENT
	#6	Gwenne Allgaier	PRESENT
	#7	Melinda C. Lautner	PRESENT

Chairman Wessell stated that on the current agenda there is no action to approve the agenda and as a committee of the whole meeting that an item can be added. Wessell said that Administrator Janik suggested that he would like added as Agenda Item #2, Budget Review and Update.

MOTION BY BAHLE THAT THE AGENDA BE APPROVED AS AMENDED. SECONDED BY ALLGAIER.

Discussion – None.

AYES – 7 (Bahle, Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier)

NO – 0

MOTION CARRIED.

Public Comment:

None.

Commissioner Comment:

None.

Purpose of Meeting – Discussion:

County Administrator Candidate Interview Process –

Administrator Chet Janik and Human Resources Director Darcy Weaver were present.

Janik and Weaver provided the Board with the Illegal Interview Questions and EEO Guidelines handout, the Draft Administrator Interviews Score Sheet handout and the Administrator Candidate Interview Questions handout, which are on file with the Clerk's Office.

Discussion ensued between Janik, Weaver and the Commissioners.

Commissioner Lautner asked if the handouts before the Board are to be read publicly? Janik responded that it is an open meeting.

Commissioner Lautner continued that if you look at the first question. Janik interrupted and stated that he suggests that the person taking the “Notes” be very generic with the final minutes.

Commissioner Lautner said that she was looking at the first bullet point and that the first one and the third one look good because the others kind of look like they are further down and you want the answers but they are later.

Janik said that he has gone back and read the minutes from 2011 and that they were very generic and did not include what each commissioner’s dialogue was. He continued that there were no specifics in those minutes for that reason.

Commissioner Lautner continued that it is possible for each commissioner to ask a question. She said that each commissioner can pick at least two (2) questions in each category. Lautner continued that the Board will have to do the best that they can with the 45 minutes allotted for each interview.

Chairman Wessell stated that before the Board continues if he can ask a clerical or process question. Wessell said that because it is a Committee of the Whole meeting that he doesn’t think the Board needs detailed minutes and he doesn’t think the Board wants the minutes to include any of the questions that the Board is talking about.

Chairman Wessell asked if everyone was in agreement with him? Multiple Commissioners agreed.

Chairman Wessell asked if Chief Deputy Clerk Jennifer Zywicki, who was taking minutes, could live with that? Zywicki responded that there will be little to no discussion written in the final minutes but that in the event the recording does not work that she must take adequate notes.

Commissioners moved on to further discussion regarding the Administrator Candidate Interview Questions handout.

Budget Review and Update –

Janik said that everyone is aware he has postponed the budget process, so there is no rush to get the budget done by October. Finance Director Jared Prince has been reviewing the books and meeting with staff people. Janik continued that Prince met with Zywicki this morning and is getting through that. He continued that the Board could start because there are some issues that he thinks should be discussed. He said that even at the first meeting that the budget books aren’t done, but thinks they will be. He stated there are things that need to be discussed as a Board and that need to be looked at like the HVAC. He asked the Board to look at the memo that he passed out at the first budget meeting and highlight the questions they want answered or if they want to ask for any presentations. Janik continued that there are no new position requests, and that he would like to know the priorities the Board has in mind for what will be in the 2023 budget. He said that by knowing the priorities it will also help with preparing agendas for future meetings. He stated that whether the Board has a final version of the budget book or

not that the Commissioners will have to deal with issues anyway, so he is asking to start the process and take your time. Janik will forward the budget memo that he previously handed out to each commissioner for them to review.

Public Comment:

None.

Commissioner Comments:

None.

Adjournment:

Meeting adjourned by Chairman Wessell at 5:31 p.m.

Ty Wessell, Chairman
Leelanau County Board of Commissioners

/s/ Jennifer L. Zywicki

Jennifer L. Zywicki, Chief Deputy County Clerk
for Michelle L. Crocker, Leelanau County Clerk