

Treasurer's Report reflects bank account balances

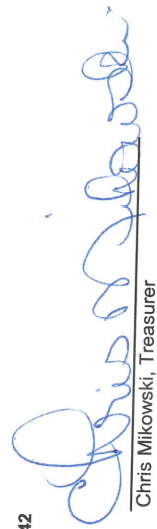
Treasurer's Report

NOVEMBER 2022

#101 General Fund	General Fund Huntington	\$ 1,018,973.15
#203 Metro Authority	Huntington Bank	\$ 61,185.48
#206 Fire Fund	Huntington Bank	\$ 553,160.96
#207 Police	Huntington Bank	\$ 290.32
#590 Sewer CD Mat May 2018	Sewer Huntington	\$ 433,255.66
#591 Timberlee H20	Huntington Bank	\$ 411,062.87
#592 Greilickville H20	Huntington Bank	\$ 164,228.63
#594 Marina	Marina Huntington	\$ 1,041,929.79
#701 Trust & Agency	Huntington Bank	\$ 1,137.49
#703 Current Tax	Huntington Bank	\$ 48,442.23
#815 E. Timberwoods	Huntington Bank	\$ 0.00
#816 GSAD Receivable	Savings Huntington	\$ 13,177.12
#817 SBlue & Old Orch	Huntington Bank	\$ 0.00
#818 Old Orchard	Huntington Bank	\$ 0.00
#820 Maintenance E.R. Rds	Huntington Bank	\$ 5,485.45
#821 Maintenance S.B. Rds	Huntington Bank	\$ 5,579.44
#861 Bayview Estates Lights	Huntington Bank	\$ 2,727.45
<b>TOTAL</b>		<b>\$ 3,760,636.04</b>

INVESTMENT ACCOUNTS CD's	PURCHASED AMOUNT	PRIOR MONTH VALUE	CURRENT VALUE	EST MONTHLY INT	PAID INTEREST
#101 Goldman Sachs	\$200,000.00		\$ 194,162.00		
#101 SYNCHRONY BK	\$202,000.00		\$ 194,448.46	-\$ 7,551.54	
#101 FIDELITY GOV MIMKT DAILY		\$ 2,906.77	\$ 2,912.78	\$ 6.01	\$ 6.01
#590 Ally Bank	\$250,000.00		\$ 242,990.00	-\$ 7,010.00	
#590 Morgan Stanley	\$150,000.00		\$ 149,829.00	-\$ 171.00	
#590 Flagstar Bank	\$250,000.00		\$ 242,792.50	-\$ 7,207.50	
#590 BMW BK	\$131,000.00		\$ 126,102.72	-\$ 4,897.28	
<b>BOND INTEREST</b>		\$ 10,901.02	\$ 10,923.57	\$ 22.55	\$ 22.55
#594 Dreyfus MIMKT	\$ 150,000.00		\$ 155,809.94		
#594 UBS Bank	\$ 250,000.00		\$ 242,622.50	-\$ 7,377.50	
<b>BOND INTEREST</b>		\$ 1,024.39	\$ 1,077.91	\$ 53.52	\$ 53.52
<b>TOTAL</b>	<b>\$1,583,000.00</b>		<b>\$ 1,563,671.38</b>	<b>-\$ 34,132.74</b>	<b>\$ 82.08</b>
<b>GRAND TOTAL</b>			<b>\$ 5,324,307.42</b>		

Connie M. Preston, Clerk

  
Chris Mikowski, Treasurer

To: Elmwood Township Board  
From: Sarah Clarren, Planner/Zoning Administrator  
RE: November 2022 Planning and Zoning Report

<b>PERMITS:</b>	11/2022	10/2021	YTD 2022	YTD 2021
Single Family Dwelling	0	1	23	20
Attached SFD	0	0	0	0
Accessory Building	1	1	14	8
AG Building	0	0	0	0
Residential Addition	0	0	4	7
Deck	0	0	8	1
Sign	1	0	6	2
Commercial	0	1	2	1
Misc.	0	0	10	5
Total Permits	2	3	63	58
Fees Collected	\$100.00	\$916.10	\$5,390.84	\$4,709.70

**Zoning Board of Appeals:**

**Past Meetings** – August 3, 2022 (referenced in previous report)

**Future Meetings** – December 7, 2022 – Case #2022-09 Request by John Dindia regarding property at 8230 E Lakeview Hills Rd, Parcel #45-004-006-012-00 for a 25-foot front yard setback variance (E Lakeview Hills Rd) and a 27.5-foot front yard setback variance (S Lake Leelanau Dr) for an Agricultural Commercial Enterprise.

**Planning Commission:**

**Past Meetings** – September 20, 2022

- November 15<sup>th</sup> – 1) Public Hearing on Capital Improvement Plan; 2) Introduction on SPR/SUP for a Resort at Timberlee, 3) Introduction on a text amendment to clarify various sections of the Ordinance; 4) review schedule

**Future Meetings**

- December 13<sup>th</sup> not yet finalized but will include 1) Public Hearing on a text amendment to clarify various sections of the Ordinance, 2) Introduction on text amendment to allow temporary seasonal events in MC zoning district, 3) extension request for West Shore Marina. May also include 1) Introduction for SPR/SUP for an Agricultural Commercial Enterprise (farm market) at 8230 E Lakeview Hills Rd, 2) SPR for new parking area at DeYoung Nature preserve, 3) Introduction on ZO amendment to reintroduce special event facilities
- December 20<sup>th</sup> – Public Hearing on SPR/SUP for a Resort at Timberlee.

**Office Updates:**

- Parks & Rec Plan is out for public comment; scheduled to come back before the Board on 1/9/23.
- Food Trucks. No update since last report; Discussion before the Planning Commission stalled as our Fire Chief would like to see the adoption of a uniform fire code prior to moving forward with food trucks. This is deemed necessary as food trucks should be reviewed by the Fire Department.
- STRs. Working through renewal applications; will be issued by 12/31.
- Grants. Working on MI Sparks Grant application – due 12/19

Elmwood Township Fire and Rescue Department

Fire Department Monthly Report – November 2022

From: Keith Tampa, Fire Chief  
 To: The Township Board of Trustees, Charter Township of Elmwood

**Total Calls for the Month:**

**60**

**Incident Type Breakdown per the National Fire Incident Reporting System (NFIRS)**

• <b>Fire Incidents:</b>		<b>3</b>
○ 3 Structure fires		
• <b>Overpressure Rupture, Explosion, Overheat (no fire):</b>		<b>0</b>
• <b>Rescue &amp; EMS Incidents:</b>		<b>39</b>
○ 35 EMS calls		
○ 1 Motor vehicle accident with injuries		
○ 3 Motor vehicle accident with no injuries		
• <b>Hazard Condition (No Fire):</b>		<b>7</b>
○ 2 Haz. Cond. – tree obstructing roadway		
○ 1 Haz. Cond. – non-power lines obstructing roadway		
○ 1 Haz. Cond. – tree on power line		
○ 2 Power line down		
○ 1 Vehicle accident, general clean up		
• <b>Service Calls:</b>		<b>7</b>
○ 7 Lift assists		
• <b>Good Intent Call:</b>		<b>4</b>
○ 1 Dispatched and cancelled enroute		
○ 3 Welfare check, no emergency found		
• <b>False Alarm/False Calls</b>		<b>0</b>
• <b>Severe Weather</b>		<b>0</b>
<hr/>		
➤ <b>No EFD Resource (Non-NFIRS category)</b>		<b>0</b>
<i>This category represents the number of requests for service that EFD was unable to provide assistance. Calls may have been unfulfilled or covered by mutual aid.</i>		
➤ <b>Overlapping Incident(s) (Non-NFIRS category)</b>		<b>7</b>

**Mutual Aid – Given / Received**

<u>Type of Aid</u>	<u>Incidents</u>	<u>Departments</u>
Received	1	Cedar Area FD (Garage fire)
Given	3	Cedar Area FD (Medical)
		Suttons Bay Bingham FD (House fire)
		Blair Twp FD (House fire)

**Response Times (averages)**

<u>Type</u>	<u>Times (hh:mm:ss)</u>	<u>Notes</u>
• Alarm Handling (call to dispatch)	00:01:45	All calls
○ Alarm Hand. – Adjusted	00:00:54	Minus delays (Sheriff or another agency sent earlier. EFD usually requested after the fact.)
• Turnout Time (dispatch to enroute)	00:01:31	All calls*

\*Mutual aid (given) may increase the turnout time. EFD maintains 2 personnel in the station to staff the ambulance, requiring off duty or paid-on-call to come in for the response or back fill. Mutual aid is provided sooner when more than 2 personnel are on duty.

## **General Updates**

### **ADMINISTRATION / OPERATIONS**

- **General Run Information.**
  - There was an approximate decrease of less than 2% in run volume from 2021 (2021=61 calls). November 2022 saw decreases in medical and false alarm runs but an increase in hazardous condition and fires.
  - Overlapping calls were also substantial for the month. EFD was able to send at least one resource to every request for service. Medical transports were handled by MMR where EFD was already committed to an earlier response.
- **Personnel**
  - A new member has been added to the EFD part-time roster and begun orientation. Derrick Rockey is a township resident who comes to us with firefighting credentials from out-of-state. We are currently working with the State of Michigan Bureau of Fire Services to seek reciprocity.
  - One of our newest members, Gail Malone, has started Fire Fighter 1 & 2 School at the NW Regional Training Center (NWRTC) just south of Chum's Corners. Gail is expected to graduate the six (6) month long program late May 2023.

### **APPARATUS AND EQUIPMENT**

- **Apparatus**
  - Ambulance 191. Winter tires have been installed by Pomp's Tire (formerly TredRoc).
  - Engine 112. A repair was made to a sticking pump primer by B & B Fire truck. A separate repair was also made following the discovery of a power steering fluid leak by GT Diesel. The cause was a deteriorating power steering reservoir hose.
  - Tanker 121. The tanker is scheduled to go to CSI (Grayling) in December for repairs to the driver's side dump chute and hose bed cover.
- **Equipment**
  - Carbon monoxide (CO) detectors have been purchased to attach to our primary EMS jump kits (2). They will serve as a warning device should crews enter an unknown atmosphere while responding to a "household-type" medical call. Signs and symptoms of CO poisoning can mimic flu-like symptoms or be the cause of an altered or unconscious patient.
  - One (1) SCBA required repair of a damaged battery circuit board. The pack was repaired off site at Premier Safety and is back in service.

### **FACILITIES AND GROUNDS**

- Overhead Doors. The #2 door has been fixed by Precise Door Company. All doors are in working order.

### **PUBLIC EDUCATION AND RELATIONS**

- Multiple commercial improvement or development projects are under review by the Fire Chief.

### **TRAININGS**

- Absorbents and Spills
- Salvage and Overhaul
- Defensive Driving Basics
- Implementing a Response
- CO Poisoning (EMS)
- CHF / COPD (EMS)

### **MEETINGS ATTENDED**

- Elmwood Township Board Regular General Meeting
- Elmwood Township Planning Commission
- EFD Officers' Meeting
- EFD Training Meeting
- LC Fire Chiefs' Association Meeting
- MABAS Divisional Meeting
- NW Regional Training Center Board Meeting

**CHARTER TOWNSHIP OF ELMWOOD  
REGULAR BOARD MEETING  
NOVEMBER 14, 2022  
IN THE TOWNSHIP HALL**

**Call to Order:**

Supervisor Shaw called the meeting to order at 6:00 p.m.

**Pledge of Allegiance:**

Supervisor Shaw led the Pledge of Allegiance.

**Roll Call:**

**Present:** Jeff Shaw, Connie Preston, Jim O'Rourke, Deborah Allen, Terry Lautner, Dave Darga, and Chris Mikowski

**Excused:** None

**Declaration of Conflict of Interest:**

None

**Public Comment**

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**Consent Calendar:**

**Department Reports:**

**Treasurer**

**Planning/Zoning**

**Harbormaster**

**Committee Reports:**

**Minutes:**

**9-12-22**

**Post Audit Invoices 9-15-22 through 9-30-22**

Trustee Darga requested that the minutes be removed from the consent calendar. MOTION BY TRUSTEE ALLEN, SECONDED BY TRUSTEE O'ROURKE TO APPROVE THE CONSENT CALENDAR MINUS THE MINUTES. The motion passed unanimously by a voice vote.

**Agenda Approval**

Requests were made to add 10j. Trustee Deb Allen resignation, 10k. Marina Financials, and 10l. Schedule Budget Work Session and Budget Public Hearing.

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE ALLEN TO APPROVE THE AGENDA AS MODIFIED BY ADDING 10j. Trustee Deb Allen Resignation, 10k. MARINA FINANCIALS, AND 10l. SCHEDULE BUDGET WORK SESSION AND BUDGET PUBLIC HEARING. The motion passed unanimously by a voice vote.

**Supervisor Remarks**

Supervisor Shaw submitted a written report and also congratulated Deb Allen on being the new Leelanau County Administrator and Jim O'Rourke as our new County Commissioner.

## **Trustee Remarks**

Trustee Allen read her resignation letter with an effective date of 11-30-22

## **Engineer's Report**

Engineer Ken Schwerdt referred the Board to the updated Brewery Creek Parking Plan. It now includes storm water basin maintenance. They will all need to be cleaned including the piping between the basins. An EGLE permit will be needed to clean the basins. Supervisor Shaw said that we can apply to the Leelanau County Brownfield who has received additional money for refurbishing blighted areas. The total estimate for the parking lot and the storm water basins is approximately \$413,000.00 There was consensus of the Board for him to finalize the design with updated costs and hopefully bid this winter. The Board will see this again before it is put out for bid.

Mr. Schwerdt reported that the Cottonwood booster station tank is fine; the pumps are oversized based on the tank size and demand. A 60-80 gpm pump would be the proper size, allowing the tank to run for one minute. Currently it is kicking on and back off in ten seconds. The same recommendation as before and by EGLE is to replace the pumps. Trustee Darga would like further investigation into the tank. He does not believe it is properly pressurized. He believes it is waterlogged and would like to look at it. Supervisor Shaw agreed to make arrangement for Mr. Darga to meet there with Mr. Divozzo from the DPW.

Mr. Schwerdt stated that Wade Trim does not recommend allowing TC Whiskey to request a permit for a very long sewer force main for one user. He also reported that Marina Phase III permit for the seawall and stormwater discharge is being worked on and should be out for approval by spring.

## **Approval of Minutes**

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE ALLEN TO APPROVE THE MINUTES OF OCTOBER 10, 2022 AS PRESENTED. The motion passed unanimously by a voice vote.

## **Other Officer Remarks**

Harbormaster Pete Moon reported that the marina closed October 31<sup>st</sup>. The gates are still open and there is still use by fisherman.

## **Communications from the Clerk**

Clerk Preston reported that Elmwood Township had an 80% voter turnout.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Zoning Map Amendment Request**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO ADOPT ORDINANCE No. 2022-4 TO AMEND THE ELMWOOD TOWNSHIP ZONING ORDINANCE AND ACCEPT THE MAP AMENDMENT FOR PC ZO 2017-04-16 FOR PARCELS 004-260-018-00, 004-280-019-00, AND 004-028-122-00. The motion passed unanimously by a voice vote.

### **Board Preference for Appointing Trustees**

There was consensus of the Board to advertise the open Trustee positions in the Enterprise and on our website asking for a letter of interest and resume.

### **Purchase of Boat for Marina**

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE O'ROURKE TO PURCHASE THE BOSTON WHALER FROM LEELANAU COUNTY FOR \$12,000.00. The motion passed unanimously by a voice vote.

### **Park Use Request/Blue Ribbon Events**

Danielle Lynch presented a proposal to use the Cherry Bend Park to host a fine art show. Planner Sarah Clarren explained that this type of event was not permitted in the Municipal District so a zoning amendment would be required to move forward. There was consensus of the Board that they would be supportive of the Planning Commission considering an amendment to the zoning ordinance to allow this use.

### **Health Insurance Renewals**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE ALLEN TO APPROVE OPTION A AND TO PAY \$1500.00 TO THE EMPLOYEES' HSA ACCOUNTS. The motion passed unanimously by a voice vote.

### **Review of Draft Parks and Recreation Plan**

MOTION BY TRUSTEE ALLEN, SECONDED BY TRUSTEE DARGA TO SEND THE PLAN OUT FOR PUBLIC COMMENT AND SCHEDULE A PUBLIC HEARING AT OUR JANUARY 9, 2022 MEETING. The motion passed unanimously by a voice vote. Trustee Allen thanked everyone on the committee.

### **Budget Amendment**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 13 OF 2022 INCLUDING THE ADDITION OF \$6000.00 TO THE ASSESSOR'S ASSISTANT WAGES AND \$500.00 TO THE ASSESSOR'S FICA. Motion passed 7-0 by a roll call vote.

### **Authorization for Discovery Pier 2% Grant Submittal**

MOTION BY TRUSTEE ALLEN, SECONDED BY CLERK PRESTON TO SUPPORT DISCOVERY PIER'S 2% TRIBAL GRANT APPLICATION IN THE AMOUNT OF \$50,000.00. The motion passed 6-1 by a voice vote with Trustee O'Rourke voting no.

### **Flyer/Hemlock Woolly Adelgid Survey in Tax Bills**

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ALLOW THE INSECT FLYER TO BE INCLUDED WITH THE TAX BILLS. The motion passed unanimously by a voice vote.

### **Deb Allen Resignation Letter**

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO ACCEPT THE RESIGNATION OF DEB ALLEN WITH AN EFFECTIVE DATE OF 11-30-2022. The motion passed unanimously by a voice vote.

**Marina Financials**

MOTION TO ACCEPT MR. CLARREN'S OFFER TO ASSIST WITH A REVIEW OF THE MARINA FINANCIALS WITH THE SUPERVISOR. The motion passed unanimously by a voice vote.

**Schedule Budget Work Session and Budget Public Hearing**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO SCHEDULE A BUDGET WORK SESSION ON NOVEMBER 21, 2022 AT 1:00 P.M. The motion passed unanimously by a voice vote.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO SCHEDULE A BUDGET PUBLIC HEARING ON DECEMBER 12, 2022 AT 6:00 P.M. The motion passed unanimously by a voice vote.

**Payment of Invoices**

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO PAY THE INVOICES IN THE AMOUNT OF \$196,601.64. The motion passed unanimously by a voice vote.

**PUBLIC COMMENT**

None

**Adjournment**

Supervisor Shaw adjourned the meeting at 7:25 p.m.



**CHARTER TOWNSHIP OF ELMWOOD  
SPECIAL BOARD MEETING  
NOVEMBER 21, 2022 IN THE TOWNSHIP HALL**

**Call to Order:**

**Supervisor Shaw** called the meeting to order at 1:02 p.m.

**Roll Call:**

**Present:** Jeff Shaw, Connie Preston, Terry Lautner, Deb Allen, Dave Darga, Chris Mikowski and Jim O'Rourke

**Excused:** None

**Public Comment:** None

**2023 Budget Work Session**

Clerk Preston presented the preliminary numbers for the 2023 budget. The Board reviewed the revenues and expenditures for the General Fund, noting that most lines were from historical data but with increases for all utilities and also our property and liability insurance. Salaried wages were calculated with a 10% cost of living increase with adjustments made to the FICA and retirement contributions in all funds. Supervisor Shaw suggested budgeting for repairs to the drywall and ceiling at the old fire station. The Fire Fund legal fees were increased due to upcoming labor negotiations. The Board reviewed the remainder of the funds.

Trustee Allen was excused at 2:30 p.m.

**Public Comment**

None

**Adjournment**

Supervisor Shaw adjourned the meeting at 3:00 p.m.

Check Register Report

Date: 12/05/2022  
 Time: 11:30 am  
 Page: 1

ELMWOOD TOWNSHIP

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>								
37206	11/22/2022	Reconciled		12/02/2022	A127	AT&T MOBILITY	ACCT#287303700094	152.92
37207	11/22/2022	Reconciled		12/02/2022	B111	BLUECROSS BLUESHIELD OF MI	GROUP 007015150710	342.97
37208	11/22/2022	Printed			C029	CHARTER COMMUNICATIONS	ACCT#8245 12 895 0008281	522.38
37209	11/22/2022	Printed			C010	CHERRYLAND ELECTRIC COOP	ACCT#9902800	149.31
37210	11/22/2022	Printed			M020	DTE ENERGY	ACCT#9100 215 3143 9	719.41
37211	11/22/2022	Reconciled		12/02/2022	E013	ELEVATE NET	MARINA VOIP	149.97
37212	11/22/2022	Reconciled		12/02/2022	M008	GFL ENVIRONMENTAL	ACCT#002114837	53.55
37213	11/22/2022	Reconciled		12/02/2022	M008	GFL ENVIRONMENTAL	ACCT#002119662	77.22
37214	11/22/2022	Printed			G425	GUARDIAN	GROUP 00 357534	472.44
37215	11/22/2022	Printed			P043	PRIORITY HEALTH	GROUP ID 790105 S001	4,870.79
37216	11/22/2022	Printed			S146	SUPERFLEET MASTERCARD PROGRAM	ACCT#FB627	1,590.84
37217	11/22/2022	Printed			V023	VSP	CLIENT ID 30031936	274.32
37224	11/30/2022	Printed			I049	INDEPENDENT BANK	HSA CONTRIBUTIONS	10,500.00

**Total Checks: 13** **Checks Total (excluding void checks): 19,876.12**

**Total Payments: 13** **Bank Total (excluding void checks): 19,876.12**

**Total Payments: 13** **Grand Total (excluding void checks): 19,876.12**

# Check Register Report

Emp. Code Desc.: 01  
ELMWOOD TWP

Date: 12/5/2022  
Time: 11:32:05

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
37122	11/15/2022	12/02/2022	R	00003	Deborah Allen	November 15, 2022	\$251.45
37123	11/15/2022	12/02/2022	R	00056	Terry Lautner	November 15, 2022	\$263.58
37124	11/15/2022	12/02/2022	R	00001	Jeffrey Aprill	November 15, 2022	\$149.76
37125	11/15/2022	12/02/2022	R	00077	Frederick Bechtold Jr.	November 15, 2022	\$203.17
37126	11/15/2022	12/02/2022	R	00055	Carrie Schaub	November 15, 2022	\$757.92
37201	11/17/2022	12/02/2022	R	00053	Duane Merritt	November 17, 2022	\$251.20
37202	11/17/2022	12/02/2022	R	00044	Marvin Scott	November 17, 2022	\$370.02
37203	11/17/2022	12/02/2022	R	SDU	MiSDU	Remittance Check	\$147.82
37204	11/17/2022	12/02/2022	R	VOY	Voya Institutional Trust Co.	Remittance Check	\$1,027.07
37218	11/30/2022		P	AFLAC	AFLAC	Remittance Check	\$282.36
37219	11/30/2022		P	PFIA	PFIA	Remittance Check	\$38.62
37220	11/30/2022		P	VOY	Voya Institutional Trust Co.	Remittance Check	\$478.00
37221	12/01/2022		P	00053	Duane Merritt	December 1, 2022	\$265.96
37222	12/01/2022		P	SDU	MiSDU	Remittance Check	\$147.82
37223	12/01/2022		P	VOY	Voya Institutional Trust Co.	Remittance Check	\$800.61
84147	11/15/2022		P	209	David Darga	November 15, 2022	\$251.45
84148	11/15/2022		P	00089	James O'Rourke	November 15, 2022	\$251.45
84149	11/15/2022		P	00130	Jeffrey Shaw	November 15, 2022	\$1,892.25
84150	11/15/2022		P	00072	Keith Tampa	November 15, 2022	\$2,085.12
84151	11/15/2022		P	00098	Barbara Jones	November 15, 2022	\$1,603.78
84152	11/15/2022		P	00095	Connie Preston	November 15, 2022	\$1,733.07
84153	11/15/2022		P	00155	Chris Mikowski	November 15, 2022	\$1,576.37
84154	11/15/2022		P	00187	Jonah Kuzma	November 15, 2022	\$156.99
84155	11/15/2022		P	00198	Kendra Luta	November 15, 2022	\$149.76
84156	11/15/2022		P	00208	Nathan McDonald	November 15, 2022	\$156.99
84157	11/15/2022		P	00094	Whitney Roberts	November 15, 2022	\$156.99
84158	11/15/2022		P	00029	Sarah Clarren	November 15, 2022	\$1,961.90
84159	11/15/2022		P	00116	Peter Moon	November 15, 2022	\$1,677.30
84160	11/17/2022		P	00083	Carrie Schaub	November 17, 2022	\$1,048.47
84161	11/17/2022		P	00032	Andrew Bakker	November 17, 2022	\$603.70
84162	11/17/2022		P	00035	Benjamin Bakker	November 17, 2022	\$1,482.33
84163	11/17/2022		P	00180	Benjamin Bakker	November 17, 2022	\$206.57
84164	11/17/2022		P	00007	Brian Buckley	November 17, 2022	\$1,712.81
84165	11/17/2022		P	00143	Erin Goodrich	November 17, 2022	\$419.00
84166	11/17/2022		P	00216	Madeline Hall	November 17, 2022	\$1,160.68
84167	11/17/2022		P	00111	Matthew Johnson	November 17, 2022	\$1,143.23
84168	11/17/2022		P	00140	Matthew Johnson	November 17, 2022	\$191.88
84169	11/17/2022		P	00210	Shirl Martin	November 17, 2022	\$43.83
84170	11/17/2022		P	00160	Daniel Mosholder	November 17, 2022	\$51.05
84171	11/17/2022		P	00186	Jason Newfer	November 17, 2022	\$1,523.84
84172	11/17/2022		P	00002	Jeremy Newfer	November 17, 2022	\$387.31
84173	11/17/2022		P	00212	Robert Sokolnicki	November 17, 2022	\$1,987.18
84174	11/17/2022		P	184	Sara Sokolnicki	November 17, 2022	\$148.29
84175	11/17/2022		P	00109	Landon VanderRoest	November 17, 2022	\$1,711.21
84176	11/17/2022		P	00114	Landon VanderRoest	November 17, 2022	\$191.99
84177	11/17/2022		P	00126	Abbigail VanRaalte	November 17, 2022	\$1,641.25
84178	11/17/2022		P	00102	Alex Werly	November 17, 2022	\$1,582.46
84179	11/17/2022		P	00178	Alex Werly	November 17, 2022	\$198.26
84180	11/17/2022		P	00022	Colleen Gallagher	November 17, 2022	\$650.63
84181	11/17/2022		P	00071	Sara Kopriva	November 17, 2022	\$470.32
84182	11/17/2022		P	00069	Michael Pobuda	November 17, 2022	\$253.14
84183	11/17/2022		P	00164	Clement Thompson	November 17, 2022	\$55.41
84184	11/17/2022		P	IRSEF	IRSEFT	Remittance Check	\$11,116.88
84185	11/30/2022		P	00130	Jeffrey Shaw	November 30, 2022	\$1,892.25
84186	11/30/2022		P	00072	Keith Tampa	November 30, 2022	\$2,085.12
84187	11/30/2022		P	00098	Barbara Jones	November 30, 2022	\$1,603.78
84188	11/30/2022		P	00095	Connie Preston	November 30, 2022	\$1,733.07

# Check Register Report

Emp. Code Desc.: 01  
ELMWOOD TWP

Date: 12/5/2022  
Time: 11:32:05

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
84189	11/30/2022		P	00155	Chris Mikowski	November 30, 2022	\$1,464.01
84190	11/30/2022		P	00029	Sarah Clarren	November 30, 2022	\$1,961.90
84191	11/30/2022		P	00116	Peter Moon	November 30, 2022	\$1,677.30
84192	11/30/2022		P	IRSEF	IRSEFT	Remittance Check	\$4,593.56
84193	11/30/2022		P	MICH	State of Michigan Tax	Remittance Check	\$3,764.17
84194	12/01/2022		P	00083	Carrie Schaub	December 1, 2022	\$1,048.47
84195	12/01/2022		P	00032	Andrew Bakker	December 1, 2022	\$1,326.92
84196	12/01/2022		P	00035	Benjamin Bakker	December 1, 2022	\$2,334.70
84197	12/01/2022		P	00180	Benjamin Bakker	December 1, 2022	\$236.62
84198	12/01/2022		P	00007	Brian Buckley	December 1, 2022	\$2,228.57
84199	12/01/2022		P	00216	Madeline Hall	December 1, 2022	\$78.40
84200	12/01/2022		P	00111	Matthew Johnson	December 1, 2022	\$1,616.17
84201	12/01/2022		P	00140	Matthew Johnson	December 1, 2022	\$218.55
84202	12/01/2022		P	00008	Abigail Malone	December 1, 2022	\$27.64
84203	12/01/2022		P	00210	Shirl Martin	December 1, 2022	\$102.25
84204	12/01/2022		P	00186	Jason Newfer	December 1, 2022	\$1,531.54
84205	12/01/2022		P	00002	Jeremy Newfer	December 1, 2022	\$1,039.09
84206	12/01/2022		P	00212	Robert Sokolnicki	December 1, 2022	\$2,530.85
84207	12/01/2022		P	184	Sara Sokolnicki	December 1, 2022	\$39.84
84208	12/01/2022		P	00109	Landon VanderRoest	December 1, 2022	\$1,832.71
84209	12/01/2022		P	00114	Landon VanderRoest	December 1, 2022	\$218.76
84210	12/01/2022		P	00126	Abbigail VanRaalte	December 1, 2022	\$1,801.94
84211	12/01/2022		P	00102	Alex Werly	December 1, 2022	\$1,162.30
84212	12/01/2022		P	00178	Alex Werly	December 1, 2022	\$225.18
84213	12/01/2022		P	00022	Colleen Gallagher	December 1, 2022	\$600.63
84214	12/01/2022		P	00071	Sara Kopriva	December 1, 2022	\$47.57
84215	12/01/2022		P	IRSEF	IRSEFT	Remittance Check	\$7,191.07

**Total Checks: 84**

	<b>Sub-Total:</b>	<b>\$97,285.43</b>
	<b>Total Void/Stop Payment:</b>	<b>\$0.00</b>
	<b>Grand Total:</b>	<b>\$97,285.43</b>

NOTICE TO THE PUBLIC

CHARTER TOWNSHIP OF ELMWOOD

2023 REGULAR BOARD MEETING SCHEDULE

The regular board meetings of the Elmwood Township Board will be held at the Elmwood Township Hall, 10090 E. Lincoln Road, Traverse City, Michigan. Meetings are held the second Monday of each month at 6:00 p.m. No new business will be considered after 8:30 p.m. unless approved by a majority vote of the Board. The deadline for submitting applications for agenda requests is 5:00 p.m. seven (7) days prior to the meeting,

January 9, 2023

February 13, 2023

March 13, 2023

April 10, 2023

May 8, 2023

June 12, 2023

July 10, 2023

August 14, 2023

September 11, 2023

October 9, 2023

November 13, 2023

December 11, 2023

Please be advised that any meeting may be canceled or postponed due to a lack of quorum or business. If a meeting is rescheduled, a 24 hour notice will be posted at the Township Hall.

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Connie Preston, Clerk  
December 12, 2022

## Supervisor's Report

December 12, 2022

1. I met with John Gallagher III and Trudy Galla regarding the Brewery Creek parking lot and our plans moving forward. There may be money available from the Landbank or Brownfield. They are reaching out to the state. I will keep you informed.
2. Michigan Broadband is installing fiber optic cable from M-72 to Cherry Bend Road along the M-Dot right of way on M-22. They are serving Harbor West, Discovery Center and several other businesses along the way. I have asked them to give us a quote for our Marina as well.
3. We have received a couple resumes for the open Trustee positions.
4. Our Marina Financial Consultant has begun digging into all things related to finances at the Marina. All indications are he will do an outstanding job recommending the best path for us to proceed with the complicated and complex improvements.



## **Elmwood Charter Township Engineer's Update December 12, 2022**

The following is a brief synopsis of what Wade Trim has been working on since the last update / Board Meeting. If there are any specific questions, please do not hesitate to call Ken Schwerdt at 231.947.7400, or email at [kschwerdt@wadetrim.com](mailto:kschwerdt@wadetrim.com)

### **CURRENT ACTIVITIES:**

- 1) Brewery Creek Parking lot design
  - We have been working with Supervisor Shaw as needed to pursue additional grant funding opportunities.
  - We will be working on this design later in December.
  
- 2) Timberlee Water System
  - I discussed the system and its operation with Township Board member Dave Darga who has spent time reviewing the system in the past couple of weeks. Based on that discussion, additional review of the system operation may be beneficial to this project to better pinpoint the improvements needed. This review effort would focus on verifying if any operational changes could be made to bring the existing equipment into compliance with EGLE's regulations prior to spending funds on replacement.
  
- 3) Marina Phase 3
  - We have submitted the USACE/EGLE permit application for the seawall and stormwater discharge.
  - We are making plan changes and will coordinate with the building architect for the building updates and plan completion

## Board of Review and Marina Committee Appointments

1. Please re-appoint Bob Sokolnicki to the Elmwood Township Board of Review, 2 year term, January 1, 2023 to December 31, 2024.
2. Please appoint Don Gallagher to the Elmwood Township Board of Review, 2 year term, January 1, 2023 to December 31, 2024.
3. Please re-appoint Ken Kleinrichert to the Elmwood Township Marina Committee for a 2 year term, September 1, 2022 to August 31, 2024.



CHARTER TOWNSHIP OF ELMWOOD  
RESOLUTION TO ESTABLISH 2023 BUDGET  
RESOLUTION 14 OF 2022

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall, 10090 E. Lincoln Road in the Township of Elmwood, County of Leelanau, Michigan, on the 12<sup>th</sup> day of December, 2022 there were

PRESENT:

EXCUSED:

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS, a hearing was held on December 12, 2022 on the budget for the fiscal year 2023 for the Charter Township of Elmwood,  
NOW THEREFORE BE IT RESOLVED, that the 2023 budget be adopted based on a cost center basis for the following funds:

General	Revenues	\$1,065,165.00
	Expenditures	\$1,065,165.00
Fire	Revenues	\$1,281,700.00
	Expenditures	\$1,281,700.00
Metro Authority	Revenues	\$10,000.00
	Expenditures	\$0.00
Sewer	Revenues	\$471,300.00
	Expenditures	\$471,300.00
Timberlee Water	Revenues	\$89,975.00
	Expenditures	\$89,975.00
Greilickville Water	Revenues	\$77,100.00
	Expenditures	\$77,100.00
Marina	Revenues	\$984,200.00
	Expenditures	\$984,200.00
Police	Revenues	\$268.00
	Expenditures	\$268.00

BE IT FURTHER RESOLVED, that the budget be supported by an allocated operation millage of .6258.

Upon a roll call vote, the following voted:

AYE:

NAY:

RESOLUTION DECLARED ADOPTED  
CHARTER TOWNSHIP OF ELMWOOD

\_\_\_\_\_  
Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on Dec. 12, 2022, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: Dec. 13, 2022

\_\_\_\_\_  
Connie Preston, Clerk

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2022	Prior Year Actual	Current Year			(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December			
Fund Type:							
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000							
402.000	259,527	232,370	232,370	198,385	0	243,940	243,940
403.000	0	0	0	0	0		
412.000	0	0	0	0	0		
420.000	0	0	0	0	0		
445.000	0	0	0	0	0		
447.000	91,876	90,000	90,000	90,400	0	90,000	90,000
460.000	104,129	81,000	81,000	84,314	0	83,000	83,000
460.100	0	0	0	0	0		
461.000	9,996	7,800	7,800	8,094	0	8,000	8,000
462.000	940	940	940	1,015	0	1,000	1,000
476.000	5,878	4,500	4,500	11,716	0	8,000	8,000
476.100	1,750	1,500	1,500	1,550	0	1,600	1,600
477.000	39,000	27,900	27,900	17,700	0	27,900	27,900
487.000	212	300	300	424	0	425	425
566.000	0	0	0	0	0		
574.000	463,087	425,000	425,000	481,969	0	500,000	500,000
575.000	236,447	0	0	238,344	0		
607.000	6,600	3,000	3,000	5,675	0	5,000	5,000
626.000	7,973	8,000	8,000	8,113	0	8,300	8,300
635.000	0	0	0	0	0		
642.000	24	100	100	11	0		
643.000	0	0	0	0	0		
656.000	20	0	0	83	0		
664.000	220	300	300	192	0	200	200
664.100	4,101	2,000	2,000	3,908	0	1,800	1,800
668.000	6,800	6,000	6,000	10,525	0	7,000	7,000
669.000	42,523	43,200	43,200	41,771	0	44,000	44,000
673.000	20,200	0	0	0	0		
675.000	21	0	0	0	0		
687.000	53	0	0	785	0		
691.000	40,030	35,000	35,000	0	0	35,000	35,000
692.000	600	0	0	1,422	0		
695.000	0	0	0	792	0		
699.000	0	267,160	267,160	0	0		
Dept: 000.000	1,342,007	1,236,070	1,236,070	1,207,188	0	1,065,165	1,065,165

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2022	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru December	Estimated Total	Requested	Recommended	Adopted
Fund Type:								
Fund: 101 - GENERAL FUND								
Total Revenues	1,342,007	1,236,070	1,236,070	1,207,188	0	1,065,165	1,065,165	0
Expenditures								
Dept: 000.000								
882.000 ROAD IMPROVEMENTS	0	0	0	0	0			
999.100 OPERATING TRANSFER OUT	0	0	0	0	0			
Dept: 000.000	0	0	0	0	0	0	0	0
Dept: 101.000 TOWNSHIP BOARD								
701.000 ADMINISTRATIVE WAGES	16,057	18,000	18,000	13,358	0	18,000	18,000	
702.000 CLERICAL WAGES	0	2,000	2,000	0	0	2,000	2,000	
703.000 WAGES	22,399	23,600	23,600	21,785	0	25,960	25,960	
703.100 UNEMPLOYMENT REIMBURSEMENT	0	0	0	0	0			
703.200 wages	8,055	8,405	8,405	7,703	0	9,100	9,100	
714.000 EMPLOYER'S FICA CONTRIBUTION	3,684	4,005	4,005	3,278	0	4,240	4,240	
715.000 MEDICAL INSURANCE	0	0	0	0	0			
715.100 LIFE INSURANCE	601	660	660	569	0	660	660	
716.000 WORKERS COMP INSURANCE	3,600	4,000	4,000	4,123	0	4,550	4,550	
717.000 RETIREMENT CONTRIBUTION	3,672	4,300	4,300	3,320	0	4,400	4,400	
724.000 BANK CHARGES	0	0	0	0	0			
727.000 OFFICE SUPPLIES	0	0	0	0	0			
800.000 VIDEO SERVICES	0	0	0	0	0			
801.000 PROFESSIONAL SERVICES - LEGAL	7,398	8,000	8,000	5,653	0	8,500	8,500	
801.100 SPECIAL PROJECTS - LEGAL	0	0	0	0	0			
802.000 ENGINEERING SERVICES	8,463	4,000	4,000	7,398	0	9,000	9,000	
802.100 ENGINEERING SERVICES-REIMBURSE	0	0	0	0	0			
804.000 PLANNING SERVICES	0	2,500	2,500	0	0	2,500	2,500	
805.000 AUDIT FEES	5,300	5,500	5,500	5,500	0	5,800	5,800	
806.000 CONTRACTUAL FEES & SERVICES	9,006	20,000	20,000	9,937	0	10,500	10,500	
812.000 PUBLIC ACCESS FRANCHISE FEE	25,898	25,000	25,000	20,744	0	28,000	28,000	
830.000 MEMBERSHIP AND DUES	7,230	7,300	7,300	7,853	0	8,000	8,000	
860.000 TRANSPORTATION	0	300	300	0	0	300	300	
880.000 COMMUNITY PROMOTION	0	0	0	0	0			
882.000 ROAD IMPROVEMENTS	0	0	0	0	0			
900.000 PRINTING & PUBLISHING	2,740	2,000	2,000	1,098	0	2,000	2,000	
900.100 Printing and Publishing-Reimb	0	0	0	0	0			
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0	20,805	20,805	
960.000 EDUCATION & TRAINING	0	2,000	2,000	0	0	2,000	2,000	
964.000 REFUNDS	0	0	0	0	0			

ELMWOOD TWP

Month: 12/31/2022	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund Type:								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 101.000 TOWNSHIP BOARD								
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
999.200 CONTRIBUTIONS TO OTHER FUNDS	0	74,503	200,503	212,119	0			
TOWNSHIP BOARD	124,103	216,073	342,073	324,438	0	166,315	166,315	0
Dept: 171.000 TOWNSHIP SUPERVISOR								
701.000 ADMINISTRATIVE WAGES	43,145	48,200	48,200	44,183	0	53,020	53,020	
703.000 WAGES	8,713	8,405	8,405	7,703	0	9,100	9,100	
714.000 EMPLOYER'S FICA CONTRIBUTION	4,140	4,360	4,360	3,969	0	4,785	4,785	
715.000 MEDICAL INSURANCE	0	0	0	0	0			
715.100 LIFE INSURANCE	354	360	360	325	0	360	360	
717.000 RETIREMENT CONTRIBUTION	4,540	4,900	4,900	4,820	0	5,400	5,400	
727.000 OFFICE SUPPLIES	0	0	0	0	0			
860.000 TRANSPORTATION	120	300	300	0	0	300	300	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	0	1,000	1,000	691	0	1,000	1,000	
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
TOWNSHIP SUPERVISOR	61,012	67,525	67,525	61,691	0	73,965	73,965	0
Dept: 191.000 ELECTIONS								
703.000 WAGES	0	12,000	12,000	8,152	0			
714.000 EMPLOYER'S FICA CONTRIBUTION	0	0	0	47	0			
727.000 OFFICE SUPPLIES	200	5,000	5,000	3,858	0	1,000	1,000	
740.000 OPERATING SUPPLIES	18	4,000	4,000	5,224	0	200	200	
806.000 CONTRACTUAL FEES & SERVICES	0	0	0	0	0			
860.000 TRANSPORTATION	0	700	700	858	0	100	100	
900.000 PRINTING & PUBLISHING	0	200	200	1,760	0			
930.000 REPAIR & MAINTENANCE	0	500	500	0	0	600	600	
960.000 EDUCATION & TRAINING	0	1,000	1,000	1,743	0	200	200	
980.000 OFFICE EQUIPMENT	0	500	500	0	0			
ELECTIONS	218	23,900	23,900	21,642	0	2,100	2,100	0
Dept: 209.000 ASSESSOR								
701.000 ADMINISTRATIVE WAGES	60,090	58,630	58,630	53,744	0	64,500	64,500	
703.000 WAGES	6,420	9,000	15,000	14,312	0	18,000	18,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	4,822	5,210	5,710	5,206	0	6,400	6,400	
715.000 MEDICAL INSURANCE	7,549	9,055	9,055	6,559	0	9,200	9,200	
715.100 LIFE INSURANCE	230	360	360	160	0	360	360	
716.000 WORKERS COMP INSURANCE	0	0	0	0	0			
717.000 RETIREMENT CONTRIBUTION	5,661	6,000	6,000	5,863	0	6,500	6,500	
727.000 OFFICE SUPPLIES	2,814	2,900	2,900	2,103	0	2,900	2,900	

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2022	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund Type:								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 209.000 ASSESSOR								
740.000 OPERATING SUPPLIES	1,246	1,500	1,500	1,044	0	1,300	1,300	
860.000 TRANSPORTATION	0	400	400	0	0	400	400	
900.000 PRINTING & PUBLISHING	0	0	0	686	0	800	800	
930.000 REPAIR & MAINTENANCE	0	0	0	0	0			
960.000 EDUCATION & TRAINING	175	800	800	95	0	500	500	
980.000 OFFICE EQUIPMENT	1,578	0	0	0	0	500	500	
<b>ASSESSOR</b>	<b>90,585</b>	<b>93,855</b>	<b>100,355</b>	<b>89,772</b>	<b>0</b>	<b>111,360</b>	<b>111,360</b>	<b>0</b>
Dept: 215.000 TOWNSHIP CLERK								
701.000 ADMINISTRATIVE WAGES	43,163	48,200	48,200	44,183	0	53,020	53,020	
702.000 CLERICAL WAGES	8,042	8,010	8,010	6,035	0	8,240	8,240	
703.000 WAGES	568	12,000	12,000	3,960	0	9,000	9,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	4,642	5,150	5,150	4,145	0	5,425	5,425	
715.000 MEDICAL INSURANCE	774	430	430	1,130	0	860	860	
715.100 LIFE INSURANCE	354	360	360	325	0	360	360	
716.000 WORKERS COMP INSURANCE	0	0	0	0	0			
717.000 RETIREMENT CONTRIBUTION	5,510	6,020	6,020	4,820	0	7,025	7,025	
727.000 OFFICE SUPPLIES	1,078	400	400	330	0	500	500	
806.000 CONTRACTUAL FEES & SERVICES	3,089	2,500	2,500	0	0	3,200	3,200	
860.000 TRANSPORTATION	0	150	150	0	0	150	150	
930.000 REPAIR & MAINTENANCE	0	0	0	0	0			
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	200	1,000	1,000	200	0	1,000	1,000	
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
<b>TOWNSHIP CLERK</b>	<b>67,420</b>	<b>84,220</b>	<b>84,220</b>	<b>65,128</b>	<b>0</b>	<b>88,780</b>	<b>88,780</b>	<b>0</b>
Dept: 247.000 BOARD OF REVIEW								
703.000 WAGES	0	1,000	1,000	307	0	2,350	2,350	
714.000 EMPLOYER'S FICA CONTRIBUTION	0	80	80	23	0	185	185	
716.000 WORKERS COMP INSURANCE	0	0	0	0	0			
727.000 OFFICE SUPPLIES	26	0	0	32	0	40	40	
900.000 PRINTING & PUBLISHING	211	300	300	193	0	300	300	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	389	500	500	0	0	600	600	
<b>BOARD OF REVIEW</b>	<b>626</b>	<b>1,880</b>	<b>1,880</b>	<b>555</b>	<b>0</b>	<b>3,475</b>	<b>3,475</b>	<b>0</b>
Dept: 253.000 TOWNSHIP TREASURER								
701.000 ADMINISTRATIVE WAGES	43,731	48,200	48,200	44,183	0	53,020	53,020	
703.000 WAGES	10,965	11,600	11,600	10,708	0	12,760	12,760	
714.000 EMPLOYER'S FICA CONTRIBUTION	4,312	4,610	4,610	4,199	0	5,070	5,070	

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2022	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund Type:								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 253.000 TOWNSHIP TREASURER								
715.000 MEDICAL INSURANCE	8,949	9,055	9,055	8,059	0	9,200	9,200	
715.100 LIFE INSURANCE	354	360	360	325	0	360	360	
716.000 WORKERS COMP INSURANCE	0	0	0	0	0	6,625	6,625	
717.000 RETIREMENT CONTRIBUTION	5,800	6,500	6,500	6,660	0	6,660	6,660	
727.000 OFFICE SUPPLIES	2,509	3,000	3,000	2,808	0	3,200	3,200	
801.000 PROFESSIONAL SERVICES - LEGAL	0	0	0	0	0			
814.000 COMPUTER SERVICES	1,377	1,400	1,400	1,423	0	1,550	1,550	
860.000 TRANSPORTATION	0	100	100	0	0	100	100	
900.000 PRINTING & PUBLISHING	1,309	1,700	1,700	684	0	1,700	1,700	
930.000 REPAIR & MAINTENANCE	0	0	0	0	0			
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	0	1,000	1,000	114	0	1,000	1,000	
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
TOWNSHIP TREASURER	79,306	87,525	87,525	79,163	0	101,245	101,245	0
Dept: 265.000 TOWNSHIP CENTER								
702.000 CLERICAL WAGES	4,244	0	0	5,341	0			
703.000 WAGES	1,789	5,000	5,000	5,400	0	12,000	12,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	452	400	400	822	0	1,000	1,000	
724.000 BANK CHARGES	458	375	375	640	0	800	800	
727.000 OFFICE SUPPLIES	10,645	11,500	11,500	10,069	0	12,000	12,000	
740.000 OPERATING SUPPLIES	2,784	1,800	1,800	1,584	0	1,800	1,800	
741.000 MOTOR FUELS	119	200	200	298	0	500	500	
775.000 REPAIR & MAINTENANCE	0	0	0	868	0	2,000	2,000	
776.000 JANITORIAL SERVICE	2,470	2,500	2,500	2,519	0	4,120	4,120	
777.000 SNOWPLOWING	0	0	0	0	0			
850.000 TELEPHONES	3,225	2,160	2,160	3,147	0	3,600	3,600	
851.000 TECHNOLOGY	790	2,600	2,600	2,992	0	3,000	3,000	
920.000 UTILITIES - ELECTRIC	2,706	3,000	3,000	2,786	0	3,500	3,500	
922.000 UTILITIES - GAS	2,347	3,000	3,000	2,474	0	2,900	2,900	
924.000 UTILITIES - SEWER USE	552	560	560	460	0	560	560	
926.000 UTILITIES-WATER	335	325	325	283	0	350	350	
930.000 REPAIR & MAINTENANCE	6,378	5,000	5,000	12,565	0	4,000	4,000	
972.000 CAPITAL IMPROVEMENTS	0	0	0	0	0			
975.000 BUILDINGS, ADDITIONS & IMPROVEM	22,456	250,000	250,000	249,582	0	22,000	22,000	
977.000 EQUIPMENT	0	25,000	25,000	8,701	0	15,000	15,000	
980.000 OFFICE EQUIPMENT	0	5,000	5,000	1,534	0	5,000	5,000	

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2022	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund Type:								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 265.000 TOWNSHIP CENTER								
994.100 SAD WATERMAIN	0	0	0	0	0			
999.200 CONTRIBUTIONS TO OTHER FUNDS	0	0	0	0	0			
<b>TOWNSHIP CENTER</b>	<b>61,750</b>	<b>318,420</b>	<b>318,420</b>	<b>312,065</b>	<b>0</b>	<b>94,130</b>	<b>94,130</b>	<b>0</b>
Dept: 336.000 FIRE DEPARTMENT								
741.000 MOTOR FUELS	0	0	0	0	0			
999.100 OPERATING TRANSFER OUT	269,000	150,000	150,000	0	0	150,000	150,000	
999.200 CONTRIBUTIONS TO OTHER FUNDS	0	0	0	0	0			
<b>FIRE DEPARTMENT</b>	<b>269,000</b>	<b>150,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>150,000</b>	<b>0</b>
Dept: 345.000 PUBLIC SAFETY								
703.000 WAGES	0	0	0	0	0			
703.100 UNEMPLOYMENT REIMBURSEMENT	0	0	0	0	0			
860.000 TRANSPORTATION	0	0	0	0	0			
977.000 EQUIPMENT	0	0	0	0	0			
<b>PUBLIC SAFETY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Dept: 400.000 PLANNING COMMISSION								
702.000 CLERICAL WAGES	1,556	1,800	1,800	1,040	0	1,800	1,800	
703.000 WAGES	9,860	11,700	11,700	7,660	0	12,500	12,500	
714.000 EMPLOYER'S FICA CONTRIBUTION	873	1,050	1,050	666	0	1,100	1,100	
716.000 WORKERS COMP INSURANCE	0	0	0	0	0			
727.000 OFFICE SUPPLIES	34	200	200	0	0	200	200	
800.000 VIDEO SERVICES	0	0	0	0	0			
801.000 PROFESSIONAL SERVICES - LEGAL	1,623	5,000	5,000	1,106	0	5,000	5,000	
801.100 SPECIAL PROJECTS - LEGAL	0	0	0	0	0			
804.000 PLANNING SERVICES	14,838	5,000	5,000	6,748	0	37,000	37,000	
830.000 MEMBERSHIP AND DUES	0	700	700	0	0	700	700	
860.000 TRANSPORTATION	0	100	100	0	0	100	100	
900.000 PRINTING & PUBLISHING	413	500	500	1,822	0	500	500	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	271	1,500	1,500	943	0	1,500	1,500	
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
<b>PLANNING COMMISSION</b>	<b>29,468</b>	<b>27,550</b>	<b>27,550</b>	<b>19,985</b>	<b>0</b>	<b>60,400</b>	<b>60,400</b>	<b>0</b>
Dept: 405.000 Planning /Zoning Administratio								
701.000 ADMINISTRATIVE WAGES	41,418	63,600	63,600	58,300	0	70,000	70,000	
703.000 WAGES	255	0	0	0	0			
714.000 EMPLOYER'S FICA CONTRIBUTION	3,429	4,900	4,900	4,460	0	5,400	5,400	
715.000 MEDICAL INSURANCE	6,517	9,055	9,055	8,059	0	9,200	9,200	
715.100 LIFE INSURANCE	266	360	360	325	0	360	360	



ELMWOOD TWP

Month: 12/31/2022	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund Type:								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 405.000 Planning /Zoning Administratio								
717.000 RETIREMENT CONTRIBUTION	3,897	6,400	6,400	6,360	0	7,100	7,100	
727.000 OFFICE SUPPLIES	25	400	400	60	0	400	400	
801.000 PROFESSIONAL SERVICES - LEGAL	1,813	5,000	5,000	5,045	0	5,000	5,000	
860.000 TRANSPORTATION	0	200	200	0	0	200	200	
960.000 EDUCATION & TRAINING	550	1,500	1,500	-150	0	1,500	1,500	
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
Planning /Zoning Administratio	58,170	91,415	91,415	82,459	0	99,160	99,160	0
Dept: 410.000 ZONING BOARD OF APPEALS								
702.000 CLERICAL WAGES	508	500	500	552	0	800	800	
703.000 WAGES	1,780	2,500	2,500	1,670	0	2,500	2,500	
714.000 EMPLOYER'S FICA CONTRIBUTION	175	230	230	170	0	255	255	
727.000 OFFICE SUPPLIES	0	0	0	0	0			
801.000 PROFESSIONAL SERVICES - LEGAL	2,096	3,000	3,000	2,280	0	3,000	3,000	
830.000 MEMBERSHIP AND DUES	0	0	0	0	0			
860.000 TRANSPORTATION	0	0	0	0	0			
900.000 PRINTING & PUBLISHING	313	400	400	201	0	400	400	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	0	500	500	0	0	500	500	
ZONING BOARD OF APPEALS	4,872	7,130	7,130	4,873	0	7,455	7,455	0
Dept: 445.000 PUBLIC WORKS								
801.000 PROFESSIONAL SERVICES - LEGAL	0	0	0	0	0			
930.000 REPAIR & MAINTENANCE	0	0	0	0	0			
992.000 PAYMENT ON BONDS - G.T. COUNTY	0	0	0	0	0			
992.200 STF Bond Purchase	0	0	0	0	0			
995.000 INTEREST ON LOANS	0	0	0	0	0			
PUBLIC WORKS	0	0	0	0	0	0	0	0
Dept: 448.000 STREET LIGHTING								
920.000 UTILITIES - ELECTRIC	4,475	6,500	6,500	5,509	0	8,000	8,000	
STREET LIGHTING	4,475	6,500	6,500	5,509	0	8,000	8,000	0
Dept: 751.000 PARKS								
703.000 WAGES	25,600	30,000	32,000	33,518	0	40,000	40,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	1,958	2,400	2,400	2,564	0	3,100	3,100	
740.000 OPERATING SUPPLIES	4,376	3,000	3,000	2,900	0	3,500	3,500	
741.000 MOTOR FUELS	972	900	900	1,298	0	1,300	1,300	
775.000 REPAIR & MAINTENANCE	4,235	3,000	5,500	5,748	0	6,000	6,000	
802.000 ENGINEERING SERVICES	0	0	0	0	0			
804.000 PLANNING SERVICES	0	0	0	0	0			

ELMWOOD TWP

Month: 12/31/2022	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru December	Estimated Total	Requested	Recommended	Adopted
Fund Type:								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 751.000 PARKS								
920.000 UTILITIES - ELECTRIC	1,511	1,500	1,500	1,194	0	1,600	1,600	
924.000 UTILITIES - SEWER USE	276	280	280	230	0	280	280	
930.000 REPAIR & MAINTENANCE	9,358	8,000	8,000	3,645	0	8,000	8,000	
931.000 EQUIP. REPAIR & MAINTENANCE	0	1,000	1,000	0	0	1,000	1,000	
972.000 CAPITAL IMPROVEMENTS	0	0	0	0	0			
974.000 LAND IMPROVEMENTS	0	0	0	0	0			
975.000 BUILDINGS, ADDITIONS & IMPROVEM	0	72,000	72,000	66,903	0	3,000	3,000	
977.000 EQUIPMENT	51,516	0	58,000	57,509	0	15,000	15,000	
<b>PARKS</b>	<b>99,802</b>	<b>122,080</b>	<b>184,580</b>	<b>175,509</b>	<b>0</b>	<b>82,780</b>	<b>82,780</b>	<b>0</b>
Dept: 899.000 TAX TRIBUNAL REFUNDS ORDEI								
964.000 REFUNDS	0	0	0	0	0			
<b>TAX TRIBUNAL REFUNDS ORDERED</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Dept: 954.000 INSURANCE & BONDS								
910.000 INSURANCE & BONDS	5,818	12,500	14,700	14,606	0	16,000	16,000	
<b>INSURANCE &amp; BONDS</b>	<b>5,818</b>	<b>12,500</b>	<b>14,700</b>	<b>14,606</b>	<b>0</b>	<b>16,000</b>	<b>16,000</b>	<b>0</b>
<b>Total Expenditures</b>	<b>956,625</b>	<b>1,310,573</b>	<b>1,507,773</b>	<b>1,257,395</b>	<b>0</b>	<b>1,065,165</b>	<b>1,065,165</b>	<b>0</b>



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ELMWOOD TWP

Month: 12/31/2022	Prior Year Actual	Current Year			(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December			
Fund Type:							
Fund: 206 - FIRE FUND							
Revenues							
Dept: 000.000							
402.000	893,929	800,600	800,600	683,613	0	1,013,500	1,013,500
403.000	0	0	0	0	0		
412.000	0	0	0	0	0		
420.000	0	0	0	0	0		
460.100	0	0	0	0	0		
640.000	84,499	90,000	90,000	94,600	0	100,000	100,000
641.000	0	0	0	0	0		
642.000	1,530	200	200	0	0		
664.000	654	500	500	165	0	200	200
668.000	0	0	0	0	0		
673.000	3,100	0	0	0	0		
675.000	5,800	0	0	5,025	0		
675.100	2,200	0	0	0	0		
691.000	284,000	150,000	150,000	0	0	150,000	150,000
692.000	14,537	0	0	2,962	0		
695.000	5,180	0	0	0	0		
698.000	266,242	0	0	0	0		
699.000	0	89,300	89,300	0	0	18,000	18,000
Dept: 000.000	1,561,671	1,130,600	1,130,600	786,365	0	1,281,700	1,281,700
Total Revenues	1,561,671	1,130,600	1,130,600	786,365	0	1,281,700	1,281,700
Expenditures							
Dept: 000.000							
701.000	60,000	123,900	123,900	63,158	0	135,100	135,100
703.200	21,605	14,750	14,750	24,259	0		
704.000	251,486	257,400	257,400	255,529	0	599,000	599,000
705.000	0	0	0	0	0		
714.000	25,188	30,300	30,300	25,937	0	55,500	55,500
715.000	16,387	20,430	20,430	14,601	0	47,700	47,700
715.100	1,593	1,800	1,800	1,423	0	3,600	3,600
716.000	18,517	18,000	18,000	16,713	0	39,600	39,600
717.000	15,897	38,500	38,500	20,063	0	75,000	75,000
724.000	555	500	500	538	0	700	700
727.000	714	500	500	451	0	1,000	1,000
740.000	9,349	10,000	10,000	6,102	0	15,000	15,000
741.000	4,384	4,500	4,500	4,229	0	10,000	10,000
742.000	0	0	0	0	0	5,000	5,000



BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2022	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru December	Estimated Total	Requested	Recommended	Adopted
Fund Type:								
Fund: 206 - FIRE FUND								
Expenditures								
Dept: 344.000 EMS								
977.000 EQUIPMENT	212	2,000	2,000	2,871	0			
978.000 EQUIPMENT REPLACEMENT	1,049	2,100	2,100	604	0			
EMS	394,123	444,910	444,910	408,521	0	0	0	0
Total Expenditures	1,490,829	1,130,585	1,130,585	996,347	0	1,281,700	1,281,700	0

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Month: 12/31/2022	Prior Year Actual	Current Year				(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
<b>Fund Type:</b>								
Fund: 207 - POLICE FUND								
Revenues								
Dept: 000.000								
402.000 CURRENT PROP. TAX - ALLOCATED	0	0	0	0	0			
412.000 DELINQUENT-REAL PROPERTY TAX	0	0	0	0	0			
420.000 UNPAID PERSONAL PROPERTY TAX	0	0	0	0	0			
664.000 INTEREST EARNINGS	0	0	0	0	0			
676.000 REIMBURSEMENTS	0	0	0	0	0			
691.000 CONTRIBUTIONS - OTHER FUNDS	0	0	0	0	0			
699.000 FUND EQUITY CONTRIBUTION	0	275	275	0	0	268	268	
Dept: 000.000	0	275	275	0	0	268	268	0
Total Revenues	0	275	275	0	0	268	268	0
Expenditures								
Dept: 000.000								
703.000 WAGES	0	0	0	0	0			
703.100 UNEMPLOYMENT REIMBURSEMENT	0	0	0	0	0			
740.000 OPERATING SUPPLIES	0	0	0	0	0			
850.000 TELEPHONES	253	275	275	245	0	268	268	
860.000 TRANSPORTATION	0	0	0	0	0			
977.000 EQUIPMENT	0	0	0	0	0			
Dept: 000.000	253	275	275	245	0	268	268	0
Total Expenditures	253	275	275	245	0	268	268	0

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2022	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund Type:								
Fund: 590 - SEWER FUND								
Revenues								
Dept: 000.000								
445.000	0	0	0	0	0			
446.000	0	0	0	0	0			
476.000	0	0	0	0	0			
607.000	363,565	348,000	348,000	291,691	0	349,000	349,000	
608.000	0	0	0	0	0			
610.000	0	0	0	0	0			
662.000	0	0	0	0	0			
664.000	198	0	0	69	0	50	50	
672.000	0	0	0	0	0			
691.000	0	0	0	0	0			
693.000	0	0	0	0	0			
699.000	0	87,500	87,500	0	0	122,250	122,250	
Dept: 000.000	363,763	435,500	435,500	291,760	0	471,300	471,300	0
Total Revenues	363,763	435,500	435,500	291,760	0	471,300	471,300	0
Expenditures								
Dept: 000.000								
724.000	318	250	250	252	0	300	300	
724.100	0	0	0	0	0			
727.000	20	25	25	3	0			
740.000	0	0	0	0	0			
801.000	0	500	500	0	0	500	500	
802.000	10,318	5,000	5,000	4,721	0	5,000	5,000	
802.100	0	0	0	0	0			
805.000	650	675	675	675	0	700	700	
806.000	0	0	0	0	0			
814.000	0	0	0	0	0			
815.000	0	0	0	0	0			
820.000	4,100	4,100	4,100	0	0	4,100	4,100	
850.000	0	0	0	0	0			
860.000	0	200	200	0	0	200	200	
900.000	0	0	0	0	0			
910.000	712	700	700	1,436	0	1,500	1,500	
920.000	0	0	0	0	0			
921.000	151,678	100,000	100,000	73,339	0	150,000	150,000	
930.000	276,445	130,000	130,000	66,945	0	130,000	130,000	
940.000	0	0	0	0	0			



BUDGET WORKSHEET

ELMWOOD TWP

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Month: 12/31/2022	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund Type:								
Fund: 590 - SEWER FUND								
Expenditures								
Dept: 000.000								
964.000 REFUNDS	0	0	0	0	0			
968.000 DEPRECIATION	108,671	115,000	115,000	0	0	100,000	100,000	
972.000 CAPITAL IMPROVEMENTS	27,320	0	0	0	0			
972.100 PLANT UPGRADE	0	0	0	0	0			
973.000 PLANT CAPACITY	0	0	0	0	0			
992.000 PAYMENT ON BONDS - G.T. COUNTY	75,543	77,000	77,000	76,873	0	78,000	78,000	
995.000 INTEREST ON LOANS	2,706	2,000	2,000	907	0	1,000	1,000	
999.000 PAYING AGENT FEES	0	0	0	0	0			
999.100 OPERATING TRANSFER OUT	0	0	0	0	0			
Dept: 000.000	658,481	435,450	435,450	225,151	0	471,300	471,300	0
Total Expenditures	658,481	435,450	435,450	225,151	0	471,300	471,300	0

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2022	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund Type:								
Fund: 591 - TIMBERLEE WATER FUND #1								
Revenues								
Dept: 000.000								
402.000	0	0	0	0	0			
412.000	0	0	0	0	0			
445.000	0	0	0	0	0			
476.000	0	0	0	0	0			
480.000	0	0	0	0	0			
602.000	0	0	0	0	0			
607.000	86,304	86,000	86,000	74,920	0	89,900	89,900	
662.000	0	0	0	0	0			
664.000	108	100	100	66	0	75	75	
665.000	0	0	0	0	0			
672.000	0	0	0	0	0			
687.000	0	0	0	0	0			
691.000	0	0	0	0	0			
692.000	0	0	0	0	0			
698.000	0	0	0	0	0			
699.000	0	0	0	0	0			
Dept: 000.000	86,412	86,100	86,100	74,986	0	89,975	89,975	0
Total Revenues	86,412	86,100	86,100	74,986	0	89,975	89,975	0
Expenditures								
Dept: 000.000								
724.000	223	175	175	235	0	250	250	
727.000	0	0	0	0	0			
740.000	0	0	0	0	0			
801.000	0	0	0	0	0			
802.000	0	5,000	5,000	11,513	0	5,000	5,000	
805.000	300	350	350	350	0	350	350	
814.000	0	0	0	0	0			
815.000	0	0	0	0	0			
820.000	900	900	900	0	0	900	900	
850.000	0	0	0	0	0			
900.000	0	0	0	0	0			
910.000	651	875	875	467	0	500	500	
920.000	0	0	0	0	0			
930.000	51,743	60,000	60,000	48,100	0	65,000	65,000	
956.000	0	0	0	0	0			
964.000	0	0	0	0	0			

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Month: 12/31/2022	Prior Year Actual	Current Year				(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru December	Estimated Total	Requested	Recommended	Adopted
Fund Type:								
Fund: 591 - TIMBERLEE WATER FUND #1								
Expenditures								
Dept: 000.000								
968.000 DEPRECIATION	10,761	10,765	10,765	0	0	9,000	9,000	
972.000 CAPITAL IMPROVEMENTS	0	0	0	0	0	8,975	8,975	
993.100 PRINCIPAL PAYMENT ON CONTRACT	0	0	0	0	0			
995.000 INTEREST ON LOANS	0	0	0	0	0			
999.200 CONTRIBUTIONS TO OTHER FUNDS	0	0	0	0	0			
Dept: 000.000	64,578	78,065	78,065	60,665	0	89,975	89,975	0
Total Expenditures	64,578	78,065	78,065	60,665	0	89,975	89,975	0

BUDGET WORKSHEET

ELMWOOD TWP

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12/5/2022  
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Month: 12/31/2022	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru December	Estimated Total	Requested	Recommended	Adopted
Fund Type:								
Fund: 592 - GREILICKVILLE WATER								
Revenues								
Dept: 000.000								
476.000 PERMITS & FEES	150	0	0	0	0			
480.000 SERVICE LEAD	0	0	0	0	0			
602.000 SALES - HORNS & METERS	0	0	0	0	0			
607.000 CHARGES FOR SERVICE - FEES	71,142	56,000	56,000	65,837	0	77,000	77,000	
662.000 PENALTIES	0	0	0	0	0			
664.000 INTEREST EARNINGS	13	0	0	569	0	100	100	
691.000 CONTRIBUTIONS - OTHER FUNDS	0	0	0	0	0			
699.000 FUND EQUITY CONTRIBUTION	0	0	0	0	0			
Dept: 000.000	71,305	56,000	56,000	66,406	0	77,100	77,100	0
Total Revenues	71,305	56,000	56,000	66,406	0	77,100	77,100	0
Expenditures								
Dept: 000.000								
801.000 PROFESSIONAL SERVICES - LEGAL	0	0	0	0	0			
802.000 ENGINEERING SERVICES	0	0	0	100	0	6,000	6,000	
805.000 AUDIT FEES	100	120	120	120	0	120	120	
820.000 ADMINISTRATION FEE	0	0	0	0	0			
900.000 PRINTING & PUBLISHING	0	0	0	0	0			
910.000 INSURANCE & BONDS	0	430	430	467	0	480	480	
920.000 UTILITIES - ELECTRIC	0	0	0	0	0			
925.000 WATER FROM CITY	28,588	17,000	17,000	3,639	0	30,000	30,000	
930.000 REPAIR & MAINTENANCE	29,132	31,000	31,000	14,861	0	30,000	30,000	
968.000 DEPRECIATION	0	0	0	0	0			
972.000 CAPITAL IMPROVEMENTS	0	0	0	0	0			
999.100 OPERATING TRANSFER OUT	0	0	0	0	0	10,500	10,500	
Dept: 000.000	57,820	48,550	48,550	19,187	0	77,100	77,100	0
Total Expenditures	57,820	48,550	48,550	19,187	0	77,100	77,100	0

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2022	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund Type:								
Fund: 594 - MARINA FUND								
Revenues								
Dept: 000.000								
607.000 CHARGES FOR SERVICE - FEES	0	0	0	0	0			
629.000 CHARGE FOR SERVICES RENDERED	2,928	2,400	2,400	2,977	0	3,000	3,000	
642.000 CHARGE FOR SERVICE - SALES	4,874	5,000	5,000	4,498	0	4,800	4,800	
650.000 SALES - OTHER	220	0	0	262	0	200	200	
651.000 USE & ADMISSION FEES	25,940	25,000	25,000	28,484	0	28,000	28,000	
652.000 PARKING FEES	15,826	15,000	15,000	22,845	0	18,000	18,000	
652.100 SUMMER DRY STORAGE	0	0	0	0	0			
652.200 DRY STORAGE - WINTER	27,376	24,000	24,000	44,486	0	44,000	44,000	
653.000 SEASON PASSES	27,243	28,000	28,000	27,715	0	27,500	27,500	
654.000 REFUNDABLE DEPOSITS-KEYS	-20	0	0	0	0			
654.100 NON-REFUNDABLE DEPOSITS-SLIPS	-40	0	0	-120	0			
657.000 COMMERCIAL LAUNCH	8,241	8,000	8,000	11,538	0	9,000	9,000	
657.100 HAUL OUT	603	500	500	1,014	0	1,000	1,000	
658.000 WAIT LIST DEPOSIT	9,538	7,000	7,000	7,648	0	7,000	7,000	
661.000 CONTRACT BUOYS	26,179	27,000	27,000	26,714	0	26,000	26,000	
664.000 INTEREST EARNINGS	125	200	200	181	0	200	200	
667.000 SLIP FEES	487,423	500,000	500,000	545,966	0	577,000	577,000	
667.100 TRANSIENT SLIP FEES	96,278	90,000	90,000	105,824	0	100,000	100,000	
667.200 DOCK BOX RENTAL	0	0	0	0	0			
668.000 RENTS & ROYALTIES	24,378	22,000	22,000	20,218	0	20,000	20,000	
668.100 TRANSIENT BUOYS	0	0	0	470	0			
673.000 SALE OF FIXED ASSETS	0	0	0	0	0			
675.000 CONTRIBUTIONS - PRIVATE SOURCE	0	0	0	0	0			
691.000 CONTRIBUTIONS - OTHER FUNDS	0	0	0	0	0			
692.000 REIMBURSEMENTS	225,011	0	0	9,465	0	118,500	118,500	
698.000 PROCEEDS FROM L.T. DEBT	0	0	0	0	0			
699.000 FUND EQUITY CONTRIBUTION	0	165,900	165,900	0	0			
Dept: 000.000	982,123	920,000	920,000	860,185	0	984,200	984,200	0
Total Revenues	982,123	920,000	920,000	860,185	0	984,200	984,200	0
Expenditures								
Dept: 000.000								
701.000 ADMINISTRATIVE WAGES	-2,196	55,800	55,800	30,225	0	61,380	61,380	
703.000 WAGES	139,177	138,000	138,000	148,225	0	163,000	163,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	10,647	15,000	15,000	13,186	0	17,300	17,300	
715.000 MEDICAL INSURANCE	10,551	10,800	10,800	10,395	0	9,200	9,200	
715.100 LIFE INSURANCE	354	360	360	325	0	360	360	

BUDGET WORKSHEET

ELMWOOD TWP

Page: 22  
12/5/2022  
11:46 am

Month: 12/31/2022	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund Type:								
Fund: 594 - MARINA FUND								
Expenditures								
Dept: 000.000								
716.000 WORKERS COMP INSURANCE	4,868	6,000	6,000	4,756	0	7,000	7,000	
717.000 RETIREMENT CONTRIBUTION	5,270	5,650	5,650	5,580	0	6,500	6,500	
718.000 UNEMPLOYMENT INSURANCE	57	0	0	0	0			
724.000 BANK CHARGES	384	350	350	2,168	0	3,000	3,000	
727.000 OFFICE SUPPLIES	1,555	1,600	1,600	1,978	0	1,800	1,800	
740.000 OPERATING SUPPLIES	15,112	16,000	16,000	12,422	0	16,000	16,000	
741.000 MOTOR FUELS	256	200	200	557	0	600	600	
775.000 REPAIR & MAINTENANCE	6,319	3,000	3,000	18,714	0	15,000	15,000	
776.000 JANITORIAL SERVICE	1,875	1,800	1,800	1,831	0	2,000	2,000	
776.100 FISH BYPRODUCT REMOVAL	800	0	0	0	0			
801.000 PROFESSIONAL SERVICES - LEGAL	13,425	8,000	8,000	153	0	1,000	1,000	
802.000 ENGINEERING SERVICES	54,461	10,000	10,000	40,946	0	10,000	10,000	
804.000 PLANNING SERVICES	0	0	0	7,951	0			
805.000 AUDIT FEES	3,415	3,500	3,500	3,260	0	3,500	3,500	
806.000 CONTRACTUAL FEES & SERVICES	0	0	0	0	0			
810.000 CONTRACT SECURITY	0	0	0	0	0			
820.000 ADMINISTRATION FEE	30,000	30,000	30,000	0	0	30,000	30,000	
850.000 TELEPHONES	6,641	6,900	6,900	6,074	0	2,600	2,600	
851.000 TECHNOLOGY	0	0	0	0	0	3,600	3,600	
860.000 TRANSPORTATION	338	350	350	431	0	500	500	
900.000 PRINTING & PUBLISHING	1,901	2,500	2,500	1,806	0	2,000	2,000	
910.000 INSURANCE & BONDS	-43	2,300	2,300	1,884	0	2,000	2,000	
920.000 UTILITIES - ELECTRIC	24,402	24,000	24,000	26,897	0	30,000	30,000	
922.000 UTILITIES - GAS	538	550	550	655	0	700	700	
924.000 UTILITIES - SEWER USE	1,955	1,800	1,800	1,610	0	1,940	1,940	
926.000 UTILITIES-WATER	11,460	10,000	10,000	9,183	0	10,000	10,000	
930.000 REPAIR & MAINTENANCE	9,266	10,000	10,000	5,009	0	15,000	15,000	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	0	500	500	0	0	500	500	
964.000 REFUNDS	0	0	0	0	0			
968.000 DEPRECIATION	233,262	185,000	185,000	0	0	185,000	185,000	
972.000 CAPITAL IMPROVEMENTS	0	0	0	0	0			
974.000 LAND IMPROVEMENTS	0	0	0	0	0			
975.000 BUILDINGS, ADDITIONS & IMPROVEM	0	310,000	310,000	7,990	0	311,690	311,690	
977.000 EQUIPMENT	-711	1,000	1,000	16,226	0	2,000	2,000	
993.100 PRINCIPAL PAYMENT ON CONTRACT	0	0	0	0	0			

Month: 12/31/2022	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund Type:								
Fund: 594 - MARINA FUND								
Expenditures								
Dept: 000.000								
994.100 SAD WATERMAIN	0	0	0	0	0			
995.000 INTEREST ON LOANS	0	0	0	0	0			
999.100 OPERATING TRANSFER OUT	15,000	15,000	15,000	0	0	15,000	15,000	
Dept: 000.000	600,339	875,960	875,960	380,437	0	930,170	930,170	0
Dept: 751.000 PARKS								
703.000 WAGES	23,548	26,800	26,800	27,537	0	29,000	29,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	1,874	2,100	2,100	2,107	0	2,245	2,245	
740.000 OPERATING SUPPLIES	1,758	2,000	2,000	2,300	0	2,500	2,500	
741.000 MOTOR FUELS	972	700	700	1,303	0	1,200	1,200	
775.000 REPAIR & MAINTENANCE	3,456	2,000	2,000	3,961	0	4,000	4,000	
802.000 ENGINEERING SERVICES	761	0	0	1,499	0	1,000	1,000	
804.000 PLANNING SERVICES	0	0	0	0	0			
920.000 UTILITIES - ELECTRIC	777	700	700	680	0	800	800	
924.000 UTILITIES - SEWER USE	1,520	1,740	1,740	258	0	285	285	
926.000 UTILITIES-WATER	3,582	4,000	4,000	8,919	0	9,000	9,000	
930.000 REPAIR & MAINTENANCE	2,935	3,000	3,000	23,440	0	3,000	3,000	
931.000 EQUIP. REPAIR & MAINTENANCE	0	0	0	0	0			
975.000 BUILDINGS, ADDITIONS & IMPROVEM	0	0	0	0	0			
977.000 EQUIPMENT	1,312	1,000	1,000	10,579	0	1,000	1,000	
PARKS	42,495	44,040	44,040	82,583	0	54,030	54,030	0
Total Expenditures	642,834	920,000	920,000	463,020	0	984,200	984,200	0
	544,642	-50,153	-247,353	274,326	0	10,000	10,000	0
Grand Total:	544,642	-50,153	-247,353	274,326	0	10,000	10,000	0

CHARTER TOWNSHIP OF ELMWOOD  
RESOLUTION 15 OF 2022

**RESOLUTION ESTABLISHING SALARY OF THE TOWNSHIP SUPERVISOR**

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall, 10090 E. Lincoln Rd., in the Township of Elmwood, County of Leelanau, Michigan, on the 12<sup>th</sup> day of December, 2022 there were

PRESENT:

EXCUSED:

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Recitals

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the increase in the cost of living since township board members' salaries were adjusted in 2021,

NOW THEREFORE BE IT RESOLVED that as of January 1, 2023, the annual salary of the office of Supervisor shall be as follows:

**Supervisor's Salary: \$53,020.00 annually**

Upon a roll call vote the following voted:

YES:

NO:

**RESOLUTION DECLARED ADOPTED  
CHARTER TOWNSHIP OF ELMWOOD**

\_\_\_\_\_  
Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on Dec.12, 2022, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: Dec. 13, 2022

\_\_\_\_\_  
Connie Preston, Clerk



CHARTER TOWNSHIP OF ELMWOOD  
RESOLUTION 16 OF 2022

**RESOLUTION ESTABLISHING SALARY OF THE TOWNSHIP CLERK**

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall, 10090 E. Lincoln Rd., in the Township of Elmwood, County of Leelanau, Michigan, on the 12th day of December, 2022 there were

PRESENT:

EXCUSED:

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Recitals

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of the increase in the cost of living since township board members' salaries were adjusted in 2021,

NOW THEREFORE BE IT RESOLVED that as of January 1, 2023, the annual salary of the office of Clerk shall be as follows:

**Clerk's Salary: \$53,0200.00 annually**

Upon a roll call vote the following voted:

YES:

NO:

**RESOLUTION DECLARED ADOPTED  
CHARTER TOWNSHIP OF ELMWOOD**

\_\_\_\_\_  
Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on Dec. 12, 2022, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: Dec. 13, 2022

\_\_\_\_\_  
Connie Preston, Clerk

CHARTER TOWNSHIP OF ELMWOOD  
RESOLUTION 17 OF 2022

**RESOLUTION ESTABLISHING SALARY OF THE TOWNSHIP TREASURER**

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall, 10090 E. Lincoln Rd., in the Township of Elmwood, County of Leelanau, Michigan, on the 12th day of December, 2022 there were

PRESENT:

EXCUSED:

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Recitals

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase in the cost of living since township board members' salaries were adjusted in 2021,

NOW THEREFORE BE IT RESOLVED that as of January 1, 2023, the annual salary of the office of Treasurer shall be as follows:

**Treasurer's Salary: \$53,0200.00 annually**

Upon a roll call vote the following voted:

YES:

NO:

**RESOLUTION DECLARED ADOPTED  
CHARTER TOWNSHIP OF ELMWOOD**

\_\_\_\_\_  
Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on Dec. 12, 2022, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: Dec. 13, 2022

\_\_\_\_\_  
Connie Preston, Clerk

CHARTER TOWNSHIP OF ELMWOOD  
RESOLUTION 18 OF 2022

**RESOLUTION ESTABLISHING COMPENSATION OF THE TOWNSHIP TRUSTEES**

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall, 10090 E. Lincoln Rd., in the Township of Elmwood, County of Leelanau, Michigan, on the 12th day of December, 2022 there were

PRESENT:

EXCUSED:

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Recitals

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the increase in the cost of living since township board members' salaries were adjusted in 2021,

NOW THEREFORE BE IT RESOLVED that as of January 1, 2023, the annual salary of the office of Trustee shall be as follows:

**Trustee Salary: \$3775.00 annually and \$100.00 per special meeting**

Upon a roll call vote the following voted:

YES:

NO:

**RESOLUTION DECLARED ADOPTED  
CHARTER TOWNSHIP OF ELMWOOD**

\_\_\_\_\_  
Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on Dec. 12, 2022, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: Dec. 13, 2022

\_\_\_\_\_  
Connie Preston, Clerk

To: Elmwood Township Board

From: Sarah Clarren, Planner/Zoning Administrator

Date: December 5, 2022

RE: Capital Improvement Plan (CIP)

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The Michigan Planning Enabling Act requires the Planning Commission to draft a Capital Improvement Plan (CIP) for the Township Board. Included in the CIP are any projects, structures, equipment, or expenditures that are over \$10,000 and will last for more than a year. Below is the process for approval.

1. Department Heads submit projects for the next 6-7 years
2. List of Projects is compiled
3. Planning Commission reviews the projects and determines compliance with the Master Plan or other appropriate plan. The Planning Commission may call upon officials to explain project(s) as needed
4. Planning Commission hold Public Hearing on draft CIP (November 15, 2022)
5. Planning Commission makes recommendation to the Township Board (November 15, 2022)
6. **WE ARE HERE** – Township Board reviews and adopts. Township Board may make changes as necessary

IF you approve of the draft plan, please use recommended motion:

**Motion to approve and adopt the Charter Township of Elmwood Capital Improvement Plan 2023-2029.**

# Charter Township Of Elmwood

## Capital Improvement Plan

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### 2023-2029

Public Hearing: November 15, 2022

Adopted by Township Board: PENDING

The Michigan Planning Enabling Act, Public Act 33 of 2008, requires that any township that owns or operates a water supply or sewage disposal system, prepare and update a capital improvement program each year. Even when not required, it is good practice for townships to have a capital improvement program to help foresee upcoming projects and assist in budgeting. This is an update to the Capital Improvement Plan that the township undertook in an effort to comply with the requirements of the Michigan Planning Enabling Act.

This plan is a working document. It is required to be reviewed every year and updated to add the next year to make it a 6 year plan. Projects that are included in the plan are not guaranteed to be completed or to receive financial allocation by the Township Board but more of a guide during the budgeting process to help see a more complete view of upcoming major projects. The Planning Commission does not endorse the projects or figures supplied. They are only approving a document that puts all the projects in one location for easy reference.

The Capital Improvement Plan contains projects/construction/equipment with a purchase price greater than \$10,000 that last for longer than a year. These items include purchase of property and vehicles, new buildings/structures, constructions of utilities and roads, and dredging as examples. This also included major repairs to existing structures, properties, and vehicles such as roofs and parking lots. Minor maintenance and projects that are estimated to cost less than \$10,000 were not included. Plans and studies are also not included in this Capital Improvement Plan.

Department heads were asked about projects that they anticipate will need to be completed in the next 6 years as well as projects that will need to be done in future years so that they are not forgotten when the plan is updated in future years. Those forms led to this document that includes future projects, anticipated dates of completion, and estimated costs. Also included in this document is a list of existing facilities, where they are located, when they were constructed and any other helpful information. This ensures that when updating the plan in the future, certain properties and buildings are not looked over.

Upon completion of the draft, the Planning Commission held a public hearing on 11/15/2022 to obtain additional public comment. Following the public hearing the Planning Commission made a recommendation on the plan and forwarded the completed plan to the Township Board for review and adoption.

## **Existing Facilities**

### **Lincoln Road Campus**

#### *Township Hall*

Located at 10090 E Lincoln Rd, the Township Hall was constructed in 1986. Contains offices and hall for meetings and available for rent.

#### *Fire Hall*

Located next to the Township Hall but not connected, was constructed in 2002. Contains offices, kitchen, meeting room, and apparatus bay.

#### *Upper Pavilion*

Located near the Township Hall and shares parking with the Hall. Picnic pavilions that contains restrooms. Available to rent to the public.

#### *Lower Pavilion*

Located near the corner of Cherry Bend and Avondale. Contains restrooms.

#### *Soccer Fields*

Located behind the Township Hall. Turf was re-done in 2015 and contains an irrigation system. Currently there is a contract with North Star Soccer to maintain and schedule the soccer fields.

#### *Baseball Fields*

Located near Cherry Bend Rd. Maintained by the Township and used by Little League. Available to the public for use when not in use by Little League.

#### *Playground*

Located near the corner of Cherry Bend and Avondale. Playground equipment has been installed throughout time.

#### *Tennis Court*

Located next to Avondale Ln. Surface sealed in Spring of 2016.

### **Cherry Bend Campus**

#### *Old Fire Hall*

Located at 10750 E Cherry Bend Rd. Constructed in 1945. Contain garage bay and meeting room. Currently used for storage, elections, and maintenance equipment. Parking area contains recycling bins for use by County residents. Parking area constructed in 2014.

### **Greilickville Campus**

#### *Harbormaster Building*

Located at the Marina, the harbormaster building was constructed in 2020 and contains the public office and bathrooms for the marina. Also includes storage garage for marina equipment. Old harbormaster building still exists on site and is anticipated to be removed during phase 3 of the marina redevelopment.

*Old Marina Public Bathroom*

Located next to the harbormaster building and scheduled for demolition during phase 3 of the marina redevelopment. This building is obsolete with the construction of the new harbormaster building.

*Picnic Pavilion*

Located next to the old marina public bathroom. Contains tables and grills. The roof for this structure was from an old pavilion at the Greilickville Harbor Park. This structure is scheduled to be replaced during phase 3 construction of the marina redevelopment.

*Boater's Bathroom*

Located next to the old marina public bathroom and for use by marina users. Includes showers and restrooms for men and women. This building is scheduled to be demolished and replaced during phase 3 of the marina redevelopment.

*Large Pavilion*

The large pavilion is located in the Greilickville Harbor Park, near the parking lot. It contains restrooms and a picnic pavilion. The pavilion is available to rent.

*Small Pavilion*

The small pavilion is located in the Greilickville Harbor Park. It contains restrooms and a picnic pavilion. This pavilion is available on a first come, first serve basis.

**Brewery Creek**

Brewery Creek is a condo development on M22 across from the Greilickville Harbor Park and Marina that the Township purchased in 2012. A majority of the property has been used for overflow marina and park parking. The Township worked with the owners to dissolve the condominium and is currently working on developing overflow marina trailer parking.

**Greilickville Water**

The Greilickville water system runs along M22 from the City/Township line North to Cherry Bend Road. The water system also runs down Carter Rd and Grandview Rd to the TART trail.

**Timberlee Water**

The Timberlee water system started as a private system in the 1970s and was turned over to the Township in 1989.

**Greilickville Sewer**



The Greilickville sewer system is located along M22 from the City/Township line running North to Crain Hill Rd. It also includes some subdivisions off of M22. The sewer system runs West down Carter Rd, Grandview Rd, and Cherry Bend Rd.

**Cedar Lake Dam**

The Cedar Lake Dam is located between Cedar Lake and West Grand Traverse Bay. The dam is owned by the Township and controls the depth of Cedar Lake.

**DeYoung Natural Area**

The DeYoung Natural Area was purchased by the Township in 2010 in cooperation with the Leelanau Conservancy. The Natural Area is currently managed by the Leelanau Conservancy.

DRAFT

**Future Projects**

**Anticipated to be completed in 2023**

<i>Project Name and brief description</i>	<i>Estimated Cost</i>	<i>Contributing Fund</i>	<i>In Approved Plan</i>	<i>Status</i>
Marina Boat. Needed for marina operations. Existing boat is in mediocre condition; replacement necessary.	\$15,000	Marina	No	
Dump UTV. For marina operations. This is new equipment.	\$10,000 - \$12,000	Marina	No	
Tanker 1 (121). Replacement of existing truck that has become obsolete and is older than recommended by NFPA. Included in Fire and EMS Assessment. Vehicle pricing has gone up significantly and long manufacturing times are delaying deliveries.	\$500,000	Fire	Consultant Report	Next apparatus to be replaced.
Ambulance (192). Add second ambulance to fleet. Ambulance would serve as back up and be rotated into the fleet.	\$450,000	Fire	No	Dealers have been engaged with pricing, availability, and delivery times being considered.
Lincoln Park Security. Security cameras/system for Township Hall, Fire Hall, and Cherry Bend Park.	\$112,000	Grounds	No	
Cherry Bend Playground Improvements. More accessible equipment installations	\$15,000	Grounds	No (will be in Parks Plan)	

**Anticipated to be completed in 2024**

<i>Project Name &amp; Description</i>	<i>Estimated Cost</i>	<i>Contributing Fund</i>	<i>In Approved Plan</i>	<i>Status</i>
A-Dock Launch Replacement. Dock will be 95' to match other two docks.	\$42,000	Marina		

xxxx Township Board Meeting

<u>B-Dock Rebuild Launch.</u> Existing dock is built on a coffer dam and will need replacement.	\$10,000	Marina			
<u>Marina Security System.</u> Currently insufficient security onsite. As the area becomes more populated, it is necessary to have an appropriate system in place.	\$16,500 - \$20,000	Marina			
<u>Marina Phase 3.</u> Phase 3a: Removal of 3 existing buildings, vertical extension of existing seawall, additional seawall construction. Phase 3b: Boater's Bath Facility. Phase 3c: parking, landscaping, and amenities (street features, patios).	\$4,000,000- \$5,000,000	Marina / Waterways Grants	Marina Master Plan and Parks and Recreation Plan	Phases 3a & 3b received funding from Waterways. Grant for phase 3c will be submitted in 2023.	
<u>Marina Storage Garage.</u> Removal of existing storage garage is funded as part of Marina Phase 3, but will need a place to store equipment.	\$12,000 - \$20,000	Marina			
<u>Engine 2 (112).</u> Replacement of existing truck that has become obsolete and is older than recommended by NFPA. Included in Fire and EMS Assessment.	\$500,000	Fire	Consultant Report		
<u>Fire Station Carpet/Flooring.</u> Replacement all carpet in station. Repair/replace tile flooring.	\$15,000	Fire	No		
<u>Timberlee Ground/Elevated Storage</u>	\$1,800,000	Timberlee Water	Timberlee Reliability System		
<u>Brewery Creek Parking Lot Improvements.</u> Since the condominium was dissolved and the Township became the owner, the Board has been discussing improvements. Due to high cost of paving, the design is pending.	Pending	Marina			

Anticipated to be completed in 2025

<u>Project Name &amp; Description</u>	<u>Estimated Cost</u>	<u>Contributing Fund</u>	<u>In Approved Plan</u>	<u>Status</u>
<u>C-Dock Addition.</u> Conceptual idea that has been discussed before. Proposal would include extending	\$500,000	Marina		

<p>dock by 10-15' which would allow for more slips and therefore additional revenue to help cover anticipated costs.</p>				
<p>SCBA. Replacement of existing SCBA equipment that has become obsolete or no longer meets MIOSHA standards</p>	<p>\$650,000. Note: Costs may vary based on what equipment needs to be replace. At a minimum, air bottles will need replacement (\$30,000 est.)</p>	<p>Fire</p>	<p>Consultant Report</p>	
<p>Ambulance (191). Replacement of existing ambulance. Cost may include power lift and power cot.</p>	<p>\$450,000</p>	<p>Fire</p>		
<p>Cherry Bend Sidewalks: Sidewalks from M22 to Cherry Bend Park. Preliminary cost estimates include 3 pricing options. Township has not yet determined which option to move forward with.</p>	<p>\$445,000 - \$2,089,000</p>	<p>TTCI</p>	<p>Parks and Recreation Plan</p>	

**Anticipated to be completed in 2026**

<b>Project Name &amp; Description</b>	<b>Estimated Cost</b>	<b>Contributing Fund</b>	<b>In Approved Plan</b>	<b>Status</b>
<p>A-Dock Replacement. Per Harbormaster Moon, this dock has outlived its expectancy life by 3 years. The dock <i>could</i> last another few years, or it could significantly degrade over a bad winter</p>	<p>\$1,250,000 - \$1,500,000</p>	<p>Marina</p>		

**Anticipated to be completed in 2027**

<b>Project Name &amp; Description</b>	<b>Estimated Cost</b>	<b>Contributing Fund</b>	<b>In Approved Plan</b>	<b>Status</b>

Anticipated to be completed in 2028

<i>Project Name &amp; Description</i>	<i>Estimated Cost</i>	<i>Contributing Fund</i>	<i>In Approved Plan</i>	<i>Status</i>

Anticipated to be completed in 2029

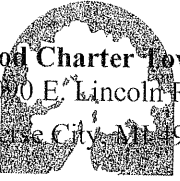
<i>Project Name &amp; Description</i>	<i>Estimated Cost</i>	<i>Contributing Fund</i>	<i>In Approved Plan</i>	<i>Status</i>

Anticipated to be in future plan

<i>Project Name &amp; Description</i>	<i>Estimated Cost</i>	<i>Contributing Fund</i>	<i>In Approved Plan</i>	<i>Status</i>
Station/Quarter Improvements	\$10,000-50,000	Fire	Consultant Report	
Timberlee Water Main Extension	\$450,000	Timberlee Water	Reliability Study	
Greilickville Water Main Extension	\$2,800,000	Greilickville Water	Reliability Study	



Planning/ Zoning Department  
[planner@elmwoodtownship.net](mailto:planner@elmwoodtownship.net)

**Elmwood Charter Township**  
10070 E Lincoln Rd.  
Traverse City, MI 49684

Contact Information  
Ph: (231) 946-0921  
Fax: (231) 946-9320

To: Elmwood Township Board

From: Sarah Clarren, Planner/Zoning Administrator

Date: December 5, 2022

RE: MI Spark Grant Application / Resolution

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On behalf of the Township, I would like to pursue a MI Sparks Grant Application for Phase 3b of Elmwood's Marina Project. Note that the Township has already obtained a \$600,000 grant for the project. This grant could allow the Township to leverage existing and received funds.

A requirement of the MI Sparks Grant Application is to have a resolution from the Board. Therefore, enclosed is a proposed resolution.

**CHARTER TOWNSHIP OF ELMWOOD**  
**RESOLUTION # 19 OF 2022**  
**RESOLUTION OF AUTHORIZATION – LOCAL UNIT OF GOVERNMENT MATCH**  
**FOR MICHIGAN SPARK GRANT APPLICATION**

At a regular meeting of the Township Board of the Charter Township of Elmwood held in the Township Hall located at 10090 E Lincoln Road, Traverse City, Michigan on December 12, 2022 there were

Present:

Absent:

The following resolution was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_

WHEREAS, the Township Board of Elmwood supports the submission of an application titled, “**Elmwood Township Marina, Phase 3b**” to the Spark grant program for **Phase 3b, Boater’s Bath** at Elmwood Township Marina; and,

WHEREAS, Elmwood Township is hereby making a financial commitment to the project in the amount of \$1,000,000 matching funds, in cash and/or force account; and,

WHEREAS, Elmwood Township has received a \$600,000 Waterways grant from the Michigan Department of Natural Resources for the project; and,

NOW THEREFORE, BE IT RESOLVED that the Township Board of Elmwood hereby authorizes submission of a Michigan Spark Application for up to \$1,000,000, and further resolves to make available its financial obligation the remaining amount of \$1,000,000 (38.5%) of a total \$2,600,000 project cost, during the 2023-2024 fiscal year.

Upon a roll call vote, the following voted:

AYE:

NAY:

ABSENT:

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Elmwood Charter Township Board of said municipality at its regular meeting held on \_\_\_\_\_ relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Connie Preston, Clerk



To: Elmwood Township Board

From: Sarah Clarren, Planner/Zoning Administrator

Date: December 5, 2022

RE: Grant Applications

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As the Board may know, some grants have a relatively short timeframe from when they are announced to when applications are due. Ultimately, it is the Board who accepts grants, but there has been some internal discussion on if staff must seek permission to apply for grants prior to submitting an application. That said, there are multiple plans that have been adopted by the Township Board that contain identified projects.

In order to streamline Township efforts, staff would appreciate having the authority to seek out grant funding and submit grant applications for projects included in plans approved by the Township Board. In order to be all encompassing, the Board may also consider granting Staff the ability to seek funding for projects as discussed with the Township Supervisor.

Suggested Motion 1:

Motion to allow Township employees to pursue grant applications for projects including, but not limited to projects identified within plans adopted by the Township Board.

OR

Suggested Motion 2:

Motion to allow Township employees to pursue grant applications for projects identified within plans adopted by the Township Board.

TO: Elmwood Township Board  
FROM: Clerk Connie Preston  
SUBJECT: Greilickville Water SAD  
DATE: December 5, 2022

In September, the Township Board agreed to transfer the funds to pay off the SAD bond. That has now been done. While the bank balance has \$13,177.00 in the SAD fund, the general ledger shows a negative balance caused by the February 2022 regular payment. That should have been included in the earlier budget amendment but I forgot to include that with the September amendment. The budget needs to increase general fund operating transfers out by \$64,300.00 and show a transfer in to the Greilickville SAD fund of the same. The cash balance of the general fund will not change. When the bill was paid in February, the general fund clearing fund for the checking account already reflects that money being deducted. The general fund balance will remain at its current balance of 1,410,496.39 (including the \$474,790.83 in ARPA Funds). Alternatively, the Board could choose to make that transfer from the Greilickville water operating fund where we will ultimately look to reimburse the general fund for paying those bonds. The current cash balance of the Greilickville water operating fund is \$164,228.63. The average expenditures for the last six years is \$45,900.00. The GT County DPW is still working on the rate analysis for our sewer and water funds. These rates should reflect an annual payment back to the general fund.

CHARTER TOWNSHIP OF ELMWOOD  
RESOLUTION 20 OF 2022  
BUDGET AMENDMENT RESOLUTION

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall located at 10090 E. Lincoln Rd. Traverse City Michigan, on the 12<sup>th</sup> day of December, 2022 there were

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS, a budget was adopted on December 13, 2021 to govern the receipts and expenditures of various Township funds for the next fiscal year of the Township, and

WHEREAS, as a result of unanticipated cost, it is necessary to modify the aforesaid budget and NOW THEREFORE BE IT RESOLVED, that the aforesaid budget be modified as follows:

Increase the following line items:

101-101-999.2 Contributions to Other Funds Increase by \$64,300.00 to \$264,803.00

Or

592-999.1 Contributions to Other Funds Increase by \$64,300.00 to \$64,300.00

Upon a roll call vote, the following voted:

YES:

NO:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on December 12, 2022 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: December 13, 2022

\_\_\_\_\_  
Connie Preston, Clerk

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

PRELIMINARY

Date: 12/06/2022

Time: 3:53 pm

Page: 1

ELMWOOD TOWNSHIP

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
ACE HARDWARE	A020	CUST#23467	0	00/00/0000	<b>59.94</b>
				Vendor Total:	<b>59.94</b>
ART'S AUTO ELECTRIC SERVICE	A040	YARDGUARD FOR PLOW	0	00/00/0000	<b>255.00</b>
				Vendor Total:	<b>255.00</b>
CITY OF TRAVERSE CITY UTILITIE	C093	ACCT#531765-118432	0	00/00/0000	<b>21.47</b>
				Vendor Total:	<b>21.47</b>
CONSUMERS ENERGY	C040	ACCT#1000 0031 1660	0	00/00/0000	<b>463.52</b>
				Vendor Total:	<b>463.52</b>
ELECTION SOURCE	E022	ELECTION STICKERS	0	00/00/0000	<b>19.04</b>
				Vendor Total:	<b>19.04</b>
ENVIRONMENT ARCHITECTS	E083	TOWNSHIP HALL	0	00/00/0000	<b>5,036.00</b>
				Vendor Total:	<b>5,036.00</b>
HEATHER GOODEN	01021	HALL RENTAL REFUND	0	00/00/0000	<b>50.00</b>
				Vendor Total:	<b>50.00</b>
GRAND TRAVERSE COUNTY DPW	G040	ACCT#4003411	0	00/00/0000	<b>412.16</b>
				Vendor Total:	<b>412.16</b>
GRAND TRAVERSE COUNTY	G200	CUST#100040 TIMBERLEE WATER	0	00/00/0000	<b>23,320.68</b>
				Vendor Total:	<b>23,320.68</b>
HUNTINGTON NATIONAL BANK	Z003	ACCOUNT ENDING 2407	0	00/00/0000	<b>880.68</b>
				Vendor Total:	<b>880.68</b>
KCI	K016	PRINT/MAIL TAX BILLS	0	00/00/0000	<b>854.19</b>
				Vendor Total:	<b>854.19</b>
KSS ENTERPRISES	K014	CUST ACCT ELMWO110	0	00/00/0000	<b>433.55</b>
				Vendor Total:	<b>433.55</b>
LAND INFORMATION ACCESS ASS	L007	QTR FEES	0	00/00/0000	<b>7,028.19</b>
				Vendor Total:	<b>7,028.19</b>
LEELANAU ENTERPRISE & TRIBUN	L020	ADVERTISER NUMBER 676	0	00/00/0000	<b>366.40</b>
				Vendor Total:	<b>366.40</b>
NETLINK	M185	TECH SUPPORT	0	00/00/0000	<b>240.00</b>
				Vendor Total:	<b>240.00</b>
JEFF SHAW	S064	Election Work	0	00/00/0000	<b>665.04</b>
				Vendor Total:	<b>665.04</b>
SOS ANALYTICAL	S058	WATER TESTING	0	00/00/0000	<b>50.00</b>
				Vendor Total:	<b>50.00</b>
STEVEN H. SCHWARTZ & ASSOC F	S076	ACCT#89-000 CONTRACT STATUS	0	00/00/0000	<b>127.50</b>
				Vendor Total:	<b>127.50</b>
TYLER TECHNOLOGIES, INC.	T182	ANNUAL FEES	0	00/00/0000	<b>3,243.37</b>
				Vendor Total:	<b>3,243.37</b>
VERIZON WIRELESS	V014	ACCT#682962913-00001	0	00/00/0000	<b>91.33</b>
				Vendor Total:	<b>91.33</b>
WADE TRIM	W107	TC WHISKEY SEWER REVIEW	0	00/00/0000	<b>1,628.73</b>
				Vendor Total:	<b>1,628.73</b>
WILLIAMS & BAY PORTABLE REST	W009	CUST#004902-000002 FISH STATI	0	00/00/0000	<b>260.63</b>
				Vendor Total:	<b>260.63</b>

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

PRELIMINARY

Date: 12/06/2022

Time: 3:53 pm

Page: 2

ELMWOOD TOWNSHIP

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Grand Total:	<b>45,507.42</b>
				Less Credit Memos:	<b>0.00</b>
				Net Total:	<b>45,507.42</b>
				Less Hand Check Total:	<b>0.00</b>
				Outstanding Invoice Total :	<b>45,507.42</b>

Total Invoices: 29