

Leelanau County Parks and Recreation Commission
Old Settlers Parks Committee Meeting Minutes

February 5, 2024 | 1:00 p.m.

Leelanau County Government Center – Commissioners Meeting Room
8527 E. Government Center Dr. Suttons Bay MI 49682

CALL TO ORDER: 1:12 p.m.

ROLL CALL:

- Steve Christensen
- Charles Godbout
- Melinda Lautner
- Casey Noonan (Absent – Prior Notice)

STAFF PRESENT:

- W. Scott Bradley, Maintenance Worker
- Lori Eubanks, Recording Secretary

APPROVAL OF AGENDA:

Motion by Lautner to approve the agenda, as presented. Seconded by Christensen.

Ayes: 3 (Christensen; Godbout; Lautner)

No: 0 Absent: 1 (Noonan)

Motion passed.

PUBLIC COMMENTS: None.

STAFF COMMENTS: None.

APPROVAL OF NOVEMBER 1, 2023 MEETING MINUTES

Motion by Lautner to approve the minutes, as submitted. Seconded by Christensen.

Ayes: 3 (Christensen; Godbout; Lautner)

No: 0 Absent: 1 (Noonan)

Motion passed.

DISCUSSION/ACTION ITEMS

1. Committee Organization

Motion by Christensen to nominate Godbout as Chair of the Old Settlers Park Committee. Seconded by Lautner.

Ayes: 3 (Christensen; Godbout; Lautner)

No: 0 Absent: 1 (Noonan)

Motion passed.

2. Proposals for Old Settlers Gazebo Refurbishment

No responses to the Request for Proposal (RFP) were received.

The group decided not to go out for bid again, but rather, to seek out local options for contractors.

Motion by Lautner to move this item forward to the Parks and Recreation Commission for recommendation on how to proceed. Seconded by Christensen.

Ayes: 3 (Christensen; Godbout; Lautner)

No: 0 Absent: 1 (Noonan)

Motion passed.

3. Risk Assessment Report Items

As recommended in the August 4, 2023, Michigan Municipal Risk Management Authority (MMRMA), surface material under the playground equipment needed augmenting. Godbout researched options and provided estimates as follows (hand-out attached):

- Playground Boss: \$187,776 | Poured in Place Rubber Surface
- Rubbermulch.com: \$22,142.28 | Rubber Mulch Surface Material
- Deerings Tree Service: \$3,803.45 | Engineered Wood Fiber

Motion by Godbout to recommend to the Parks and Recreation Commission to augment the existing engineered wood fiber ground cover by procuring the product from Deerings Tree Service at a cost not to exceed \$4,500. Seconded by Lautner.

Ayes: 3 (Christensen; Godbout; Lautner)
No: 0 Absent: 1 (Noonan)

Motion passed.

Also recommended in MMRMA's risk assessment was to turn responsibility for renting the chapel over to the County and to require from renters, a rental form, release of liability waiver, and proof of insurance, where appropriate. By consensus, group decided to get guidance from corporate counsel on the matter and to bring the discussion to the upcoming Parks and Recreation Commission meeting on Wednesday, February 7, 2024.

4. Additional Portable Toilets

Motion by Christensen to recommend to the Parks and Recreation Commission that we move forward with pouring a concrete slab on the northeast side of the park opposite from the pit toilets to accommodate one standard and one Universal Access (UA) portable toilet for a cost not to exceed \$3,000. Seconded by Lautner.

Discussion: Christensen discussed the dimensions and materials that could be used to build a ramp to the concrete pad that would accommodate wheelchairs.

Ayes: 3 (Christensen; Godbout; Lautner)
No: 0 Absent: 1 (Noonan)

Motion passed.

5. 2024 Goals

- Refurbishment of the gazebo.
- Installation of portable toilets for the summer/fall season.
- Purchase and installation of a spring rider. (Money donated by family in memory of Nancy Lanham.)

6. 2025-2029 Park Plan for Old Settlers Park

- Godbout suggested adding to the 2025-2029 Park Plan for Old Settler Park the installation of a new staircase on the bluff that comes up from the beach.
- Lautner mentioned installation of a rock barrier around the playground area. (Bradley said this would be done in the spring.)

7. Old Settlers Park Meeting Schedule

To assist the Planning Department plan for future meetings, Godbout proposed scheduling quarterly committee meetings for Old Settlers Park. Christensen suggested broaching the topic at the upcoming Parks and Recreation meeting.

PUBLIC COMMENT: None.

STAFF COMMENTS: None.

MEMBER COMMENTS: None.

ADJOURNMENT:

With no further business to come before the Committee, the meeting adjourned to the call of Chair Godbout at 1:50 p.m.

Respectfully submitted:

Lori Eubanks, Recording Secretary