

Leelanau County Parks and Recreation Commission
Parks and Recreation Plan Committee Meeting Minutes
February 5, 2024 | 2:00 p.m.
Leelanau County Government Center – Commissioners Meeting Room
8527 E. Government Center Dr. Suttons Bay MI 49682

CALL TO ORDER: 2:08 p.m.

ROLL CALL:

- Keith Beduhn
- Don Frerichs
- Charles Godbout – Chair
- Kama Ross

STAFF PRESENT:

- Lori Eubanks, Recording Secretary

APPROVAL OF AGENDA: (Inadvertently skipped)

PUBLIC COMMENTS: None.

STAFF COMMENTS: None.

DISCUSSION/ACTION ITEMS:

1. Steps/Timeline for Updating the Community Parks and Recreation Plan

Godbout explained the timeline working backwards from December 10, 2024 - Acceptance/Approval by the County Board of Commissioners to today's meeting. There was discussion regarding if each park should have their own meeting for public input. The decision was to leave it up to the individual park committees as to whether they hold a separate public hearing. Godbout invited the group to review the timeline and email their comments if they saw something that needed to be changed.

2. Resources to Complete the Plan

Godbout said that with limited resources available in the Planning Department to assist with the 2025-2029 Parks and Recreation Plan, he would like to recommend at the upcoming Parks and Recreation Commission meeting (February 7, 2024) a sole-source contract with Gosling Czubac Engineering for the creation of the 2025-2029 plan in a non-proprietary, editable format.

Motion by Godbout to recommend to the Parks and Recreation Commission to ask the Board of Commissioners to waive its bid policy and allow a sole-source contract with Gosling Czubac Engineering for the creation of a non-proprietary, editable 2025-2029 Park Plan for an estimated cost of \$15,000. Seconded by Ross.

Ayes: 4 (Beduhn, Frerichs, Godbout, Ross)

Opposed: 0

Motion carries.

3. Assignment of "Action Steps" to Committee Members

Godbout asked the group for ideas on how to move forward on the plan project. In particular, the action steps the committees should take in preparation for the creation of the plan. Discussion ensued about how to obtain a plan that is not the property of the contractor. Godbout advised that each committee member should be focusing on their own committee's plan in order to have additions reflected in the Parks and Recreation 2025-2029 Plan.

4. Other Business

The group decided that the next meeting should be tentatively scheduled for April 1, 2024 at 2:00 p.m.

PUBLIC COMMENT: None.

STAFF COMMENTS: None.

ADJOURNMENT:

With no further business to come before the Committee, Chair Godbout called for a motion to adjourn.

Motion by Beduhn to adjourn, Seconded by Ross. The meeting adjourned at 2:44 p.m.

Respectfully submitted:

Lori Eubanks, Recording Secretary

DRAFT