

**CENTERVILLE TOWNSHIP
5001 S. FRENCH RD.
CEDAR, MICHIGAN 49621**

SUPERVISOR
JAMES SCHWANTES
PHONE: 920-5204
Email: centerville-supervisor@gmail.com
TRUSTEE
DANIEL HUBBELL
PHONE: 228-6390
Email: dan@hubbellfarm.com

CLERK
ELIZABETH CHILES
PHONE: 620-2130
Email: clerk.centerville@gmail.com
TRUSTEE
RONALD SCHAUB
PHONE: 256-7127
Email: schaubron@yahoo.com

TREASURER
KATRINA PLEVA
PHONE: 228-5649 FAX: 228-6818
Email: dalekatrina@centurytel.net
ZONING ADMIN:
TIM CYPHER
CELL: 360-2557 FAX 256-7774
Email: tim@allpermits.com

AGENDA

Wednesday September 8, 2021 7:00PM

Monthly Township Board Meeting

Centerville Township Hall

Public may participate via Zoom

1. Call to Order/Pledge of Allegiance
2. Review Agenda/Additions/Public Comment/Approve Agenda
3. Previous Meeting Minutes
 1. August 11, 2021 Regular Meeting
4. Township Financial Update
 1. Treasurer's Report
 2. Reconciliation Report
 3. ARPA Funds
 1. Status of receipt of funds
5. Invoices - Review and authorize payment
6. Clerk Report
7. Correspondence/ Communication
8. Board of Review
9. Zoning Administrator's Report
 1. Lake Shore Drive
10. Planning Commission:
 1. Board member report
 2. Next regular meeting: Monday, October 4, 2021 at 6:30PM
 3. Zoning Board of Appeals
11. Cedar Area Fire and Rescue Board
 1. Board member report.
 2. CAFR 2022 & 2023 Budgets
 3. Next regular meeting: Tuesday, September 16, 2021 at 7:00PM
12. Board – Unfinished Business
 1. Chalet Roads
 2. Annual road review
 3. Boat ramp
 4. Board work taxonomy
 5. Continuing Education Policy
13. Board – New business
14. County Commissioner Report
15. Upcoming Township Meetings:
 1. Next regular Board of Trustees Meeting: October 13, 2021
16. Public Comment
17. Motion to Adjourn

CENTERVILLE TWP TREASURER'S REPORT
As of August 31, 2021

Account Balances:

Chase Tax Fund Cking #9301	\$3,189.41
Chase HI Yield Savings #5793	\$96,672.10
Chase Business Savings #6868	\$5,040.68
Chase Commercial Cking #2769	\$177,966.02
TOTAL:	<u>\$282,868.21</u>

<u>Receipts</u>	<u>Amount</u>	<u>From</u>	<u>Description</u>
#3092	\$666.78	Leelanau County	PILT for NPS acreage-465 acres
#3093	\$3,639.45	K Pleva, Treasurer	Admin Fee
#3094	\$765.00	Tim Cypher, ZA	Six Land Use Permits
#3095	\$780.90	K Pleva, Treasurer	Admin Fee
#3096	\$4.42	Chase Bank	Interest

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MONTHLY RECONCILIATION REPORT

Wednesday September 8, 2021 7:00PM

Monthly Township Board Meeting
Centerville Township Hall

This is to certify that the Centerville Township Board at its regular Board meeting conducted a reconciliation review for the month of August 2021. This review uses the monthly bank reconciliation as its guide to review the sample transactions. Prior to this meeting the Supervisor requested documentation on two deposits to and two expenditures from the General Fund for review.

Supervisor's comments: The expenditures reviewed were appropriate and properly documented. The deposits were documented and correspond to the bank record. No issues of concern were identified.

Reviewed by the board & signed by

Supervisor _____ Date: _____

(This report will be kept monthly for the Supervisor to present at the audit)



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218 - 2051

July 31, 2021 through August 31, 2021
 Account Number: 000000771382769

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: 1-877-425-8100
 Deaf and Hard of Hearing: 1-800-242-7383
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679

00022896 DRE 021 210 24621 NNNNNNNNNN 1 000000000 D2 0000

CENTERVILLE TOWNSHIP
 GENERAL FUND ACCOUNT
 5001 S FRENCH RD
 CEDAR MI 49621



CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$181,493.98
Deposits and Additions	2	5,852.13
Checks Paid	17	-3,000.49
Electronic Withdrawals	11	-6,490.56
Fees	1	-25.00
Ending Balance	31	\$177,830.06

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION		AMOUNT
08/09	Remote Online Deposit	2	\$4,306.23
08/17	Remote Online Deposit	2	1,545.90
Total Deposits and Additions			\$5,852.13

CHECKS PAID

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
5422 ^		08/19	\$88.66
5423 ^		08/16	231.58
5424 ^		08/16	100.43
5425 ^		08/24	73.88
5426 ^	08/16	08/16	97.09
5429 * ^		08/18	227.68
5430 ^		08/24	719.00
5431 ^		08/19	392.00
5432 ^		08/17	137.98

OFFICIAL RECEIPT

**CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY**

No **3094**

DATE 8-17-21

RECEIVED FROM Tim Cypher, 2A

\$ 765.00

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bwd. Ching	#2769	
Mosier	CK#1616 LUP	100.00
Moss (Newme Corp)	#1339	75.00
"	#1356	90.00
Goodenow (Lee Const.)	#2152	100.00
Kirt	#2187	80.00
Avery (Leabo Const.)	#1236	100.00
Tennies (D&M Design)	#27103	40.00
	#1918	180.00

IN PAYMENT FOR _____

to Land Use

Permits

K Pleva

AUTHORIZED SIGNATURE

OFFICIAL RECEIPT

**CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY**

No **3095**

DATE 8-17-21

RECEIVED FROM K Pleva, Treasurer

\$ 780.90

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bwd. Ching	#2769	780.90
	ck #5170	

IN PAYMENT FOR 2021 Summer

Tax Collection

Admin. fee

K Pleva

AUTHORIZED SIGNATURE

OFFICIAL RECEIPT

**CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY**

No **3096**

DATE 8-31-21

RECEIVED FROM Chase Bank

\$ 4.42

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
(100) CHING Savings	#5993	4.20
"	#6505	0.22

IN PAYMENT FOR _____

Interest

K Pleva

CHASE for BUSINESS

Printed from Chase for Business.



Chase QuickDeposit receipt

Date	Aug 9, 2021
Account number ending in	PLAT BUS CHECKING (...2769)
Deposit amount	\$4,306.23
Available balance ¹	\$181,468.98
Current balance ²	\$185,775.21

Please print this receipt for your records. You won't be able to come back to this receipt once you leave this screen.

Thank you.

JPMorgan Chase Bank, N.A.

1-877-226-0071 (For government entities and not-for-profit organizations, call 1-855-893-2223). Member FDIC, Equal Housing Lender.

¹ Your "available balance" is the amount of the account's "current balance" that is available for immediate use. Certain pending transactions, such as check deposits, may not be included in the "available balance."

² Your "current balance" is the previous business day's ending balance, plus or minus any transaction known to the bank made during the current day.

CHASE *for* BUSINESS

Printed from Chase for Business



Chase QuickDeposit receipt

Date	Aug 17, 2021
Account number ending in	PLAT BUS CHECKING (...2769)
Deposit amount	\$1,545.90
Available balance ¹	\$178,658.30
Current balance ²	\$180,204.20

Please print this receipt for your records. You won't be able to come back to this receipt once you leave this screen.

Thank you.

JPMorgan Chase Bank, N.A.

1-877-226-0071 (For government entities and not-for-profit organizations, call 1-855-893-2223). Member FDIC, Equal Housing Lender.

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² Your "current balance" is the previous business day's ending balance, plus or minus any transaction known to the bank made during the current day.

CENTERVILLE TOWNSHIP
Monthly Check Journal with Totals Sorted by Check#

July 14 thru Aug 11 2021

Type	Date	Num	Name	Memo	Account	Debit	Credit
Paycheck	08/11/2021		CHILES, BETH CHILES, BETH		015 - CHASE CHECKING GEN FUND... 215-701 - Wages	1,383.33	1,184.71
						1,383.33	1,184.71
Paycheck	08/11/2021		HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL		015 - CHASE CHECKING GEN FUND... 101-701 - Adm Wages 721-701 - Part Time Wages	100.00 0.00	92.35
						100.00	92.35
Paycheck	08/11/2021		RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G		015 - CHASE CHECKING GEN FUND... 262-701 - Wages-Part time 215-703 - Part Time Wages	0.00 100.00	78.10
						100.00	78.10
Paycheck	08/11/2021		KROMBEEN (ASSESSOR), JULIE KROMBEEN (ASSESSOR), JULIE		015 - CHASE CHECKING GEN FUND... 257-701 - Wages	1,233.33	1,086.56
						1,233.33	1,086.56
Paycheck	08/11/2021		PLEVA (TREASURER), KATRINA PLEVA (TREASURER), KATRINA		015 - CHASE CHECKING GEN FUND... 253-701 - Wages & School Col.	1,383.33	1,218.71
						1,383.33	1,218.71
Paycheck	08/11/2021		SCHAUB (TRUSTEE), RONALD J SCHAUB (TRUSTEE), RONALD J		015 - CHASE CHECKING GEN FUND... 101-701 - Adm Wages	100.00	92.35
						100.00	92.35
Paycheck	08/11/2021		SCHWANTES (SUPERVISOR), JAMES SCHWANTES (SUPERVISOR), JAMES		015 - CHASE CHECKING GEN FUND... 171-701 - Adm Wages	891.67	785.56
						891.67	785.56
Paycheck	08/11/2021		RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G		015 - CHASE CHECKING GEN FUND... 262-701 - Wages-Part time 215-703 - Part Time Wages	105.13 0.00	82.62
						105.13	82.62
Check	08/04/2021	eft	CHASE BANK CHASE BANK	Service Charges for Month of July Service Charges for Month of July	015 - CHASE CHECKING GEN FUND... 101-955 - Miscellaneous	25.00	25.00
						25.00	25.00
Check	08/11/2021	EFT	United States Treasury		015 - CHASE CHECKING GEN FUND...	0.00	869.60
						0.00	869.60
Paycheck	08/11/2021	5423	DONALDSON (ELECTIONS), LAURIE M DONALDSON (ELECTIONS), LAURIE M		015 - CHASE CHECKING GEN FUND... 262-701 - Wages-Part time	250.75	231.58
						250.75	231.58
Paycheck	08/11/2021	5424	Kuhn, Debra Kuhn, Debra		015 - CHASE CHECKING GEN FUND... 262-701 - Wages-Part time	108.75	100.43
						108.75	100.43
Paycheck	08/11/2021	5425	MILLIRON (DEPUTY TREAS), TESHA MILLIRON (DEPUTY TREAS), TESHA		015 - CHASE CHECKING GEN FUND... 253-703 - Part Time Wages	80.00	73.88
						80.00	73.88
Paycheck	08/11/2021	5426	Novak, Carol Novak, Carol		015 - CHASE CHECKING GEN FUND... 262-701 - Wages-Part time	105.13	97.09
						105.13	97.09
Paycheck	08/11/2021	5427	PLEVA, LAURYN PLEVA, LAURYN		015 - CHASE CHECKING GEN FUND... 262-701 - Wages-Part time	20.00	18.47
						20.00	18.47
Paycheck	08/11/2021	5428	Rose, Janet E Rose, Janet E		015 - CHASE CHECKING GEN FUND... 262-701 - Wages-Part time	108.75	95.82
						108.75	95.82
Paycheck	08/11/2021	5429	Yoder, Grace Yoder, Grace Yoder, Grace		015 - CHASE CHECKING GEN FUND... 262-701 - Wages-Part time 101-955 - Miscellaneous	232.00 13.44	227.68
						245.44	227.68
Check	08/11/2021	5430	LEELANAU COUNTY EQUALIZATION D... LEELANAU COUNTY EQUALIZATION D...	Database Maintenance Annual Database Maintenance	015 - CHASE CHECKING GEN FUND... 253-802 - Contracted Services	719.00	719.00
						719.00	719.00
Check	08/11/2021	5431	OLSON, BZDOK & HOWARD, P.C. OLSON, BZDOK & HOWARD, P.C.	client 5382-00M statement 80 Rogers issue discussion;preparation of admin warrant and aff...	015 - CHASE CHECKING GEN FUND... 101-801 - Legal Fees	392.00	392.00
						392.00	392.00
Check	08/11/2021	5432	TIME WARNER CABLE	acct 086220701	015 - CHASE CHECKING GEN FUND...	0.00	137.98
						0.00	137.98
Check	08/11/2021	5433	Joe Mosher Joe Mosher	reimbursement for MSU online class reimbursement for MSU class on Local Farm Economics Ma...	015 - CHASE CHECKING GEN FUND... 721-960 - Education & Training	25.00	25.00
						25.00	25.00
Check	08/11/2021	5434	LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE	Adv # 406 synopsis for June meeting PAT for August election	015 - CHASE CHECKING GEN FUND... 101-900 - Printing & Publishing 262-900 - Printing & Publishing	64.35 64.35	128.70
						128.70	128.70
Check	08/11/2021	5435	BRIAN BOOTH BRIAN BOOTH BRIAN BOOTH	July lawn maint park lawn maintenance lawn maintenance	015 - CHASE CHECKING GEN FUND... 751-801 - Contracted Services 265-930 - Repairs & Maintenance	175.00 200.00	375.00
						375.00	375.00

Leelanau County Equalization Department
8527 E Government Center Dr STE 102
Suttons Bay MI 49682

Centerville Township Clerk
Beth Chiles
5001 S French Rd
Cedar MI 49621

Invoice For 2021 Summer Tax Bills

DATE: 7/12/2021

Description	Account Amount
Maintenance of Township Database 1438 parcels @ 0.50	719.00
Please remit to above address	\$719.00

(45010) Glen Schools bill count: 685
(45020) Leland Schools bill count: 743

CC: Township Supervisor
Township Treasurer
Township Clerk

101-253-802

OLSON BZDOK & HOWARD, P.C.
420 East Front Street
Traverse City, MI 49686
(231) 946-0044
www.enylaw.com

ERVILLE TOWNSHIP
 i. French Road
 MI 49621

Beth Chiles, Clerk

Page: 1
 August 06, 2021
 CLIENT FILE NO: 5382-00M
 STATEMENT NO: 80

if Matters:
 DENTIAL -
 RNEY CLIENT COMMUNICATION

	HOURS	
LBR Call with T. Cypher regarding Rogers mushroom issue; research and call to 86th District Court and Leelanau County Sheriff regarding administrative warrant; email to J. Schwantes regarding Chalet special assessment district.	1.20	168.00
LBR Prepare administrative warrant and affidavit; email to clients regarding same.	1.60	224.00
TOTAL HOURS CHARGED AND FEES	2.80	392.00
TOTAL CURRENT FEES AND EXPENSES		392.00
PREVIOUS BALANCE		\$686.00
 Payment - Thank you		 -686.00
 BALANCE DUE		 \$392.00

Payable by check to Olson, Bzdok & Howard (EIN 38-2843057)
 Past due statements are subject to monthly finance charges.

CENTERVILLE TOWNSHIP
Monthly Check Journal with Totals Sorted by Check#
 Aug 12 through Sept 8 2021

Type	Date	Num	Name	Memo	Account	Debit	Credit
Paycheck	09/08/2021	ACH	CHILES, BETH CHILES, BETH		015 - CHASE CHECKING GEN FUND 2769 215-701 - Wages	1,383.33	1,184.71
Paycheck	09/08/2021	ACH	HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages 721-701 - Part Time Wages	1,383.33 100.00 80.00	1,184.71 166.23
Paycheck	09/08/2021	ACH	RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G		015 - CHASE CHECKING GEN FUND 2769 215-703 - Part Time Wages	50.00	34.04
Paycheck	09/08/2021	ACH	KROMBEEN (ASSESSOR), JULIE KROMBEEN (ASSESSOR), JULIE		015 - CHASE CHECKING GEN FUND 2769 267-701 - Wages	1,233.32	1,086.56
Paycheck	09/08/2021	ACH	PLEVA (TREASURER), KATRINA PLEVA (TREASURER), KATRINA		015 - CHASE CHECKING GEN FUND 2769 253-701 - Wages & School Col.	1,383.33	1,218.71
Paycheck	09/08/2021	ACH	SCHAUB (TRUSTEE), RONALD J SCHAUB (TRUSTEE), RONALD J		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages	100.00	92.35
Paycheck	09/08/2021	ACH	SCHWANTES (SUPERVISOR), JAMES SCHWANTES (SUPERVISOR), JAMES		015 - CHASE CHECKING GEN FUND 2769 171-701 - Adm Wages	891.67	785.55
Check	09/08/2021	ACH	CYPHER GROUP, INC CYPHER GROUP, INC	August 2021 August 2021	015 - CHASE CHECKING GEN FUND 2769 723-701 - Contracted Services	1,000.00	1,000.00
Check	09/08/2021	ACH	JAMES SCHWANTES JAMES SCHWANTES JAMES SCHWANTES	Reimbursement Sept 2021 stamps for Chalat Area letter mailing mileage for Chalat letter mailing	015 - CHASE CHECKING GEN FUND 2769 171-726 - Office Supplies 171-850 - Travel	91.20 5.60	86.80
Check	09/08/2021	ACH	Beth Chiles 1 Beth Chiles 1 Beth Chiles 1 Beth Chiles 1	stamps and round trip to Clerk's office stamps for check mailing stamps for voter post cards to Clerk's office per her request	015 - CHASE CHECKING GEN FUND 2769 215-726 - Office Supplies/Schwarte 262-726 - Office Supplies 215-860 - Travel	55.00 21.80 5.82	82.42
Paycheck	09/08/2021	ACH	BORTON, DAVE BORTON, DAVE		015 - CHASE CHECKING GEN FUND 2769 722-701 - Part Time Wages	55.00	50.79
Paycheck	09/08/2021	ACH	DAMM (PC MEMBER), JAMIE DAMM (PC MEMBER), JAMIE DAMM (PC MEMBER), JAMIE		015 - CHASE CHECKING GEN FUND 2769 722-701 - Part Time Wages 721-701 - Part Time Wages	45.00 80.00	115.44
Paycheck	09/08/2021	ACH	JOHNSON (PC Chair), TIMOTHY P JOHNSON (PC Chair), TIMOTHY P		015 - CHASE CHECKING GEN FUND 2769 721-701 - Part Time Wages	95.00	87.73

Credit Column shows NET CHECK TOTALS

CENTERVILLE TOWNSHIP
 Monthly Check Journal with Totals Sorted by Check#
 Aug 12 through Sept 8 2021

Type	Date	Num	Name	Memo	Account	Debit	Credit
Paycheck	09/08/2021	5444	KELLOGG, LINDY KELLOGG, LINDY		015 - CHASE CHECKING GEN FUND 2769 721-701 - Part Time Wages	80.00 80.00	73.89 73.88
Paycheck	09/08/2021	5445	SMITH, JEFFREY SMITH, JEFFREY		015 - CHASE CHECKING GEN FUND 2769 722-701 - Part Time Wages	45.00	41.55
Paycheck	09/08/2021	5446	Mosher, Joseph D Mosher, Joseph D		015 - CHASE CHECKING GEN FUND 2769 721-701 - Part Time Wages	80.00	70.48
Check	09/08/2021	5447	CHERRYLAND ELECTRIC CO-OP CHERRYLAND ELECTRIC CO-OP	6311010 7-13 through 8-13 2021	015 - CHASE CHECKING GEN FUND 2769 285-920 - Utilities-Electric	35.55 35.55	35.55
Check	09/08/2021	5448	CONSUMERS ENERGY CONSUMERS ENERGY	1000 0031 1496 Aug 2021	015 - CHASE CHECKING GEN FUND 2769 448-920 - Utilities-Electric	75.58 75.58	75.58
Check	09/08/2021	5449	Team Bob's Team Bob's	Inv 2102475 septic maintenance	015 - CHASE CHECKING GEN FUND 2769 285-930 - Repairs & Maintenance	115.00 115.00	115.00
Check	09/08/2021	5450	BRIAN BOOTH BRIAN BOOTH BRIAN BOOTH	August lawn care Park lawn mowing hwp hall mowing	015 - CHASE CHECKING GEN FUND 2769 751-930 - Repairs & Maintenance 285-930 - Repairs & Maintenance	175.00 200.00	375.00
Check	09/08/2021	5451	LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE	# 406 August 2021 synopsis printing	015 - CHASE CHECKING GEN FUND 2769 101-900 - Printing & Publishing	64.35 64.35	64.35
TOTAL						7,336.36	6,842.73

CENTERVILLE TOWNSHIP Z A'S MONTHLY SUMMARY

PERIOD: AUGUST 2021

DATE	PERMIT #	NAME	USE	REC. #	CK.#	AMOUNT
002-029-009-00	8/16/2021 LUP 21-24 6982 S. SCHOMBERG RD.	HOLY ROSARY OPEN PAVILION	LAND USE	202124 1,200 S.F.	15054	\$ 150.00
002-014-033-19	8/18/2021 LUP 21-25 4995 S. SKYLINE DR.	BROOKS NEW DWELLING W/PORCH	LAND USE	202125 532 S.F.	3556	\$ 100.00
002-029-007-00	8/19/2021 LUP 21-26 3427 E. GATZKE RD.	MADIGAN 2 SOLAR ARRAYS	LAND USE	202126 4,180 S.F.	2200	\$ 40.00
002-003-009-00	8/30/2021 LUP 21-27 5115 E. AMORE RD.	TREERIDGE NEW AG BUILDING / STORAGE	LAND USE	202127 3,564 S.F.	1539	\$ 100.00
002-023-005-00	8/31/2021 LUP 21-28 5055 S. CAMELOT DRIVE	DENAMUR NEW DWELLING ATT.GARAGE DECKS	LAND USE	202128 2,205 S.F.	5153	\$ 165.00
002-026-027-00	8/31/2021 LUP 21-29 6791 S. GLAZIER BEACH	MOSHER DWELLING ADDITIONS - BEDROOMS/FAMILY RM	LAND USE	202129 816 S.F.	5176	\$ 90.00
002-032-004-01	8/31/2021 LDA 21-03 GATZKE ROAD	MILLER LAND DIVISION CREATING ONE NEW PARCEL	LAND DIV.	LDA2103	7704	\$ 150.00

002-011-024-00 8/31/2021 MCI FINE 1901 **ROGERS** VIOLATION MCLVIO1901 **DELINQUENT 14 MONTHS**
 3780 S. LAKESHORE DR MCL VIOLATION FEE - MONTHLY UNTIL COMPLIANCE DETERMINED
**CONSTRUCTION CODE OFFICE MET WITH OWNER STATING MUST COMPLY WITH TOWNSHIP
 TOWNSHIP OBTAINED AN ADMINISTRATIVE SEARCH WARRANT - COMPLETED W/SUPERVISOR & 2 SHERIFFS
 THREE YEARS OF EFFORTS BY THE TOWNSHIP AND THE OWNER REFUSES TO COMPLY TO FINISH**
****SITE INSPECTION VERIFIED STILL NON-COMPLIANT - EVEN WORSE - PHOTOS TAKEN SENT TO BOARD****

TOTAL \$ 765.00

SIGNED: TIMOTHY A. CYPHER

9/6/2021

TIMOTHY A. CYPHER
 CENTERVILLE TOWNSHIP ZONING ADMINISTRATOR
 231-360-2557

Centerville Township
Zoning Administrator's
AUGUST 2021 Report

9/6/2021

To: Centerville Township Board & Planning Commission

From: *Timothy A. Cypher*

Land Use Permits Issued:	6	YEAR TO DATE	29
Signs / Renewal	0		
Single Family Residences (SFR)	2		
Additions to SFR	1		
Garages / Sheds	0		
Decks & Porches / Misc.	0		
Accessory Buildings	0		
Commercial Construction	1		
Stairs & Landings	0		
Agriculture related construction	1		
Demolitions / Change of Use	0		
Home Occupations	0		
Solar Array	1		
Z.B.A. proceedings	1	ANNUAL MTG. 8/18	0 INQUIRY
Special Land Use Permits	0		0 INQUIRY
Land Division/Property Line Adj.	1		1 INQUIRY
Private Roads / Driveways	0		0 INQUIRY
Zoning / Site Plan Reviews	0		1 INQUIRY
Construction Site Inspections	9		
Violations/Investigations	1	REVOKED AG EXEMPTION & LUP APPROVALS SEE NOTE ON MONTHLY SUMMARY. - ROGERS	

I also supplied information via 37 phone consultations & 22 via internet to Township residents&others

CALLS - 17 ZONING QUESTIONS

Please feel free to contact me with any questions. 5 LAND DIVISIONS/PLA
tim@allpermits.com Phone 231-360-2557 0 PRIVATE ROAD
 0 SITE PLAN REVIEW
 6 ZBA QUESTIONS
 9 VIOLATIONS

Revenues					
ACCOUNT		APPROVED	APPROVED		
NUMBER	Description	2020/2021	2021/2022	2022/23	2023/24
600.001	Centerville Township	\$201,845.13	\$213,137.38	\$234,351.12	\$270,978.79
600.002	Cleveland Township	\$201,845.13	\$213,137.38	\$234,351.12	\$270,978.79
600.003	Kasson Township	\$201,845.13	\$213,137.38	\$234,351.12	\$270,978.79
600.004	Solon Township	\$201,845.13	\$213,137.38	\$234,351.12	\$270,978.79
	Township Contributions	\$807,380.50	\$852,549.53	\$937,404.48	\$1,083,915.16
600.009	Ambulance Runs	\$90,000.00	\$90,000.00	\$100,000.00	\$110,000.00
600.100	Cost Recovery - Non-Medical	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
	Ambulance/Fire Runs	\$96,000.00	\$96,000.00	\$106,000.00	\$116,000.00
600.010	Donations	\$0.00	\$0.00		
600.011	Grant Fund	\$0.00	\$0.00		
665.000	Equipment Transfer	\$0.00	\$0.00		
666.000	Misc Refunds	\$0.00	\$0.00		
	Total Other	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL REVENUES	\$903,380.50	\$948,549.53	\$1,043,404.48	\$1,199,915.16
Capital					
Contributions					
	Centerville Township	\$19,127.90	\$20,084.30	\$22,092.72	\$23,197.36
	Cleveland Township	\$21,646.90	\$20,084.30	\$22,092.73	\$23,197.37
	Kasson Township	\$21,646.90	\$20,084.30	\$22,092.73	\$23,197.37
	Solon Township	\$19,127.90	\$20,084.30	\$22,092.72	\$23,197.36
	TOTAL CAPITAL INCOME	\$81,549.60	\$80,337.19	\$88,370.91	\$92,789.45

Expenditures					3 EMT/3 Med	6 Med/3 EMT
ACCOUNT		APPROVED - AMENDED	APPROVED		OPTION 2	
NUMBER	Description	2020/2021	2021/2022		2022/23	2023/24
702.000	On Duty	\$240,500.00	\$257,500.00		\$285,000.00	\$450,000.00
702.001	On Duty Overtime	\$60,000.00	\$63,000.00		\$65,000.00	\$95,000.00
702.005	Parttime	\$20,000.00	\$37,000.00		\$65,000.00	\$25,000.00
702.011	Disability	\$15,000.00				
702.002	COVID Ambulance Pay	\$5,000.00				
702.006	Vacation/Personal	\$22,000.00	\$23,100.00		\$25,000.00	\$35,000.00
704.000	IRA - Board Cont	\$51,720.00	\$24,906.00		\$60,000.00	\$80,000.00
715.000	FICA/Medicare	\$15,000.00	\$42,000.00		\$30,000.00	\$15,000.00
716.000	Health Insurance	\$65,000.00	\$65,000.00		\$70,000.00	\$98,000.00
716.003	Life/Long Term Dis Insurance	\$5,000.00	\$3,150.00		\$5,000.00	\$7,500.00
703.009	Stipends	\$5,250.00	\$750.00		\$3,000.00	\$4,500.00
702.007	Holiday	\$4,500.00	\$4,500.00		\$5,000.00	\$7,500.00
703.010	Bereavement	\$2,000.00				
702.008	Longevity	\$3,000.00	\$5,000.00		\$3,000.00	\$4,000.00
702.000	Fire Chief	\$77,250.00	\$80,000.00		\$77,250.00	\$80,000.00
703.000	Asst Chief/EMS Coordinator	\$20,000.00	\$20,000.00		\$15,000.00	\$15,000.00
703.004	Bookkeeper/Admin	\$20,000.00	\$20,000.00		\$20,000.00	\$20,000.00
703.007	Board Payroll/Mileage	\$15,000.00	\$15,000.00		\$15,000.00	\$15,000.00
703.008	Mileage	\$1,000.00	\$2,000.00			
	Total Payroll C/C	\$647,220.00	\$662,906.00		\$743,250.00	\$951,500.00
745.000	Personnel Uniforms	\$7,460.00	\$4,158.00		\$8,500.00	\$8,000.00
742.000	Physical Exams	\$3,000.00	\$7,000.00		\$5,000.00	\$5,000.00
956.000	Firefighter Training	\$12,000.00	\$12,000.00		\$30,000.00	\$20,000.00
745.000	Turnout Gear	\$9,400.00	\$4,620.00		\$7,000.00	\$7,000.00
910.001	Workers Comp	\$27,000.00	\$50,000.00		\$35,000.00	\$35,000.00
	Total Personnel C/C	\$58,860.00	\$77,778.00		\$85,500.00	\$75,000.00
801.000	Billing Services - Accumed	\$6,250.00	\$5,000.00		\$7,000.00	\$7,000.00
801.001	ALS Intercept Payout	\$21,000.00	\$16,000.00		\$15,000.00	\$0.00
956.000	Licenses - Ambulance	\$1,150.00	\$150.00		\$1,600.00	\$1,600.00
760.000	Medical Supplies O/2	\$8,200.00	\$8,085.00		\$20,000.00	\$10,000.00
	Total EMS C/C	\$36,600.00	\$29,235.00		\$43,600.00	\$18,600.00
932.000	Radio Repair & Maint	\$8,000.00	\$6,000.00		\$7,000.00	\$7,000.00
932.001	Air Compressor Maint	\$1,000.00	\$3,000.00		\$2,000.00	\$2,000.00
932.002	Small Tools & Repair	\$1,900.00	\$1,155.00		\$1,200.00	\$1,200.00
934.003	Ladder/Hose Testing	\$3,100.00	\$1,155.00		\$3,000.00	\$3,000.00
742.001	Firefighter Equip	\$10,600.00	\$8,000.00		\$9,000.00	\$9,000.00
742.002	Fire Ext Maint	\$700.00	\$800.00		\$1,000.00	\$1,000.00
742.003	SCBA Repair/Maintenance	\$300.00	\$3,500.00		\$3,000.00	\$3,000.00
742.004	Extraction Tool Rep.	\$1,100.00	\$1,155.00		\$1,200.00	\$1,500.00

910.000	Insurance/Fleet		\$18,000.00	\$34,000.00	\$25,000.00	\$25,000.00
934.000	Vehicle Repair/Maint		\$20,000.00	\$35,000.00	\$25,000.00	\$20,000.00
748.000	Fuel (Gas/Diesel)		\$3,500.00	\$3,500.00	\$10,500.00	\$10,500.00
748.001	Fuel (Diesel)		\$9,000.00	\$10,000.00		
	Total Equip & Maintenance C/C		\$77,200.00	\$107,265.00	\$87,900.00	\$83,200.00
956.001	Computer Support/Software		\$3,500.00	\$2,500.00	\$5,500.00	\$5,500.00
726.000	Office Supplies		\$4,500.00	\$1,750.00	\$2,000.00	\$2,000.00
730.000	Postage		\$400.00	\$200.00	\$200.00	\$200.00
801.000	Audit/Legal		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
801.001	Dues & Publications		\$1,000.00	\$500.00	\$1,500.00	\$1,000.00
801.002	Payroll Processing		\$2,450.00	\$2,400.00	\$2,400.00	\$3,400.00
850.000	Cellular Telephone		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	Total Professional/Office C/C		\$17,350.00	\$12,850.00	\$17,100.00	\$17,600.00
923.000	Bldg Repair & Maint		\$22,000.00	\$15,500.00	\$16,000.00	\$16,000.00
923.001	Utilities & Heat		\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
930.000	Snow Removal		\$1,750.00	\$2,000.00	\$2,000.00	\$2,000.00
956.001	Wifi/Internet/Cable		\$3,090.00	\$2,194.50	\$3,200.00	\$3,200.00
	Total Building C/C		\$38,840.00	\$31,694.50	\$33,200.00	\$33,200.00
	Repayment of Capital Fund		\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
	Contingency		\$7,310.50	\$6,821.03	\$12,854.48	\$815.16
	Total Expenditures		\$903,380.50	\$948,549.53	\$1,043,404.48	\$1,199,915.16
	Total Budget		\$903,380.50	\$948,549.53	\$1,043,404.48	\$1,199,915.16
					10%	15%



Cedar Area Fire & Rescue
8907 Railroad Ave.
Cedar, MI 49621
(231) 228-5396

8/30/2021

Enclosed is the Cedar Area Fire and Rescue Annual Budget for your review and input. As per the four-township agreement, the Fire Board is presenting a two-year budget for 2022-2024 six months prior to the start of the new budget year. Please include this budget as an agenda item for discussion at your September 2021 township meeting. It is the Fire Board's hope that you will pass this budget prior to December 1, 2021, enabling us to continue moving forward in a positive and fiscally responsible manner.

As previously discussed with members of the four township boards at the CAFR special board meeting on January 15, 2020, the department is in the process of transitioning to Advanced Life Support (ALS) status. This process includes hiring or training Paramedic-certified employees and purchasing additional supplies and equipment in order to increase the level of emergency medical services provided to the community. To make this transition in a timely and efficient manner, the board is requesting increases of 10% in the first year of the two-year cycle, and 15% in the second year of the cycle. In the 2023-2024 year, this is an additional 10% increase over and above what is allowed by the interlocal agreement. CAFR would request that each board make a motion to allow the budget increase for 2023-2024 to exceed that allowed in the interlocal agreement by 10%.

A public hearing regarding the 2022-2024 budget took place on August 24, 2021 at 7 p.m. at the Cedar Fire Department. The Fire Board, department staff and public discussed the budget, after which it was approved unanimously by the Fire Board. The required funding for a 24/7 ALS department and a capital equipment replacement fund are key components for the department's future as well as the strength and safety of our community. We respectfully request that the Township Boards allocate the appropriate funding and approve this budget as presented.

Sincerely,

Greg Julian, Chairman
Cedar Area Fire and Rescue Board

8/10/20

Time line for Chalet Special Assessment District

December: Prepare plans and cost estimate and file with the township clerk.

January: Tentatively designate the new special assessment district.

February: Adopt a resolution setting the time and date of and provide notice of the first public hearing to establish the district.

March: Hold first public hearing. Property owners may file objections at or before the hearing. Purpose of hearing is to discuss creation of the district, the estimated costs, and for interested persons to make comments in support of or objecting to the project, and/or its costs.

April: Adopt a resolution to create the special assessment district and direct the supervisor to prepare a special assessment roll and file it with the clerk.

May: Adopt a resolution setting date of and provide notice of (at least 10 days by first class mail) second public hearing to confirm roll. Purpose of hearing is hear objections to the assessments to be levied and make corrections to the roll.

June: Hold second public hearing.

July: Confirm the Special Assessment Roll by resolution.

August: Submit Special Assessment to Equalization to get on the L 4029
Can be added in by hand when we sign and send back before September 30 per phone call with Laurie Spencer on 8/10/20

September: Sign L 4029 to put collection on the tax bill in December

