

EXECUTIVE DOCUMENT SUMMARY

Department: <u>Maintenance</u> Contact Person: <u>Gerald Culman II</u> Telephone No.: <u>231-256-8160</u>	<p style="text-align: center;">Submittal Dates</p> <input type="checkbox"/> Executive Board: _____ <input checked="" type="checkbox"/> Regular Session: <u>07/21/2020</u>
<p style="text-align: center;">Source Selection Method</p> <input checked="" type="checkbox"/> Quotation <input type="checkbox"/> Other: _____ Account Number (Funds to come from): <u>631.000.000.801.001</u>	<p>VENDOR: <u>Advanced Bldg Control Systems</u></p> Address/ <u>5141 Silver Cove Dr.</u> <u>Traverse City, MI 49685</u> Phone: <u>231-941-2285</u>

Budgeted Amount: <u>\$ 40,984.00</u>	Contracted Amount: <u>\$ 13,041.00</u>
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Document Description	
<input checked="" type="checkbox"/> Service	<input type="checkbox"/> Other _____

Request to Waive Board Policy on Bid Requirements

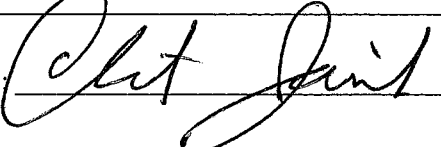
Advanced Building Control Systems, Inc., worked with Apollo Engineering in developing and constructing the computer controls for the Law Enforcement Center's new HVAC system.

Due to the proprietary nature of the control system, Mark Perry, owner of ABCS, Inc., was approached in 2018 to provide a quote for technical support and maintenance of the control/computer system (see attached). Perry was able to pinpoint areas where there is a problem to aid in expediting service to the affected area. The Board subsequently approved a contract on July 18, 2018, during its Regular Board session.

Although the current contract, which expires on July 18, 2020, has an extension clause, ABCS is proposing some minor changes; Mr. Perry has agreed to a 3-year contract with the same annual costs of \$4,347.00 for each year.

Corporate Counsel has reviewed and made revisions to the existing contract.

Suggested Recommendation: Motion to recommend to the Board of Commissioners to approve a three (3)-year agreement with Advanced Building Control Systems, Inc., for maintenance of the temperature control system in the Law Enforcement Center, in the amount of \$4,347.00 per year, at a total cost of \$13,041.00; funds to come from #631.000.000.801.001.

Department Head Approval:  Date: 07/20/2020