EXECUTIVE DOCUMENT SUMMARY

Department: Administration Contact Person: Chet Janik Telephone No.: 231-256-8100	**Submittal Dates** ☑ Regular Session 02/16/2021
Source Selection Method ☒ Quotation ☐ Other: _____ *Account Number (Funds to come from):* 470.801.000	**VENDOR:** Leabo Construction Address/ Phone: _____

Budgeted Amount: $ 27,000.00 Contracted Amount: $ 5,000.00

Document Description

☒ Maintenance ☐ Other _____

☒ **Request to Waive Board Policy on Bid Requirements**

As discussed during the County Board's Executive Board session last Tuesday, Leabo Construction has forwarded a proposal (see attached) to investigate the cause of deterioration within the fascia on the southwest corner of the building entrance.

Counsel is working to draft a contract, which will include the attached scope of services.

Suggested Recommendation: I move that the Board of Commissioners approve an agreement between Leelanau County and Leabo Construction to explore and potentially replace deteriorated materials within the fascia on the front of the Government Center entrance, at a cost not to exceed $5,000.00, pending counsel review and approval; funds to come from Fund #470.801.000.

Department Head Approval: _____ Date: 02/16/2021

PETER J. LEABO
LEABO CONSTRUCTION
P.O. BOX 729
SUTTONS BAY, MICHIGAN 49682
Phone: (231) 218-7539 Fax (231) 271-4438

Proposal
December 15, 2020

Submitted To: Jerry Culman
Chet Janik
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Job Address: 8227 E Government Ctr Dr
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Project Description: 2021 Projecr – Phase I Replace existing deterioration at fascia

Description of Services Proposed:

- Open fascia as to reinstall existing materials
- Assess deterioration of materials
- Replace needed materials
- Consultation with Maintenance Dept
- Inspection of areas
- Labor and Misc material

TOTAL PROPOSED – PHASE I **$ 5,000.00**

We appreciate the opportunity to be of Service!