

**CENTERVILLE TOWNSHIP
5001 S. FRENCH RD.
CEDAR, MICHIGAN 49621**

SUPERVISOR
JAMES SCHWANTES
PHONE: 920-5204
Email: centervillesupervisor@gmail.com
TRUSTEE
DANIEL HUBBELL
PHONE: 228-6390
Email: dan@hubbellfarm.com

CLERK
ELIZABETH CHILES
PHONE: 620-2130
Email: clerk.centerville@gmail.com
TRUSTEE
RONALD SCHAUB
PHONE: 256-7127
Email: schaubron@yahoo.com

TREASURER
KATRINA PLEVA
PHONE: 228-5649 FAX: 228-6818
Email: dalekatrina@centurytel.net
ZONING ADMIN:
TIM CYPHER
CELL: 360-2557 FAX 256-7774
Email: tim@allpermits.com

AGENDA

Wednesday November 10, 2021 7:00PM
Monthly Township Board Meeting
Centerville Township Hall
Public may participate via Zoom

1. Call to Order/Pledge of Allegiance
2. Review Agenda/Additions/Public Comment/Approve Agenda
3. Previous Meeting Minutes
 1. October 13, 2021 Regular Meeting
4. Township Financial Update
 1. Treasurer's Report
 2. Reconciliation
 3. ARPA Funds
5. Invoices - Review and authorize payment
6. Clerk Report
7. Correspondence/ Communication
8. Board of Review
 1. Next meeting: December 14, 2021 at 1PM at the township hall
9. Zoning Administrator's Report
 1. Lake Shore Drive
10. Planning Commission:
 1. Board member report
 2. Next regular meeting: Monday, December 6, 2021 at 6:30PM
11. Cedar Area Fire and Rescue Board
 1. Board member report
 2. Next regular meeting: Tuesday, November 18, 2021 at 7:00PM
12. Board – Unfinished Business
 1. Chalet Roads
13. Board – New business
 1. Hall Maintenance
14. County Commissioner Report
15. Upcoming Township Meetings:
 1. Next regular Board of Trustees Meeting: Wednesday, December 8, 2021 at 7:00PM
16. Public Comment
17. Motion to Adjourn

James Schwantes is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting, November 10, 2021 7PM
Time: Nov 10, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82770003513?pwd=TUxwYnhqNHFxOURzSTBCbFZJbzYwUT09>

Meeting ID: 827 7000 3513

Passcode: 920752

One tap mobile

+13017158592,,82770003513#,,,,*920752# US (Washington DC)

+13126266799,,82770003513#,,,,*920752# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 827 7000 3513

Passcode: 920752

Find your local number: <https://us02web.zoom.us/j/82770003513?pwd=TUxwYnhqNHFxOURzSTBCbFZJbzYwUT09>

CENTERVILLE TWP TREASURER'S REPORT
As of October 31, 2021

Account Balances:

Chase Tax Fund Cking #9301
 Chase HI Yield Savings #5793
 Chase Business Savings #6868
 Chase Commercial Cking #2769
TOTAL:

\$3,188.40
 \$96,679.85
 \$5,041.09
 \$141,838.57
\$246,747.91

<u>Receipts</u>	<u>Amount</u>	<u>From</u>	<u>Description</u>
#3105	\$265.00	Tim Cypher, ZA	Two Land Use Permits
#3106	VOID	VOID	VOID
#3107	\$1,712.50	K Pleva, Treasurer on behalf of SOM	State Education Tax for GL School- 685 parcels at \$2.50/parcel
#3108	\$466.67	K Pleva, Treasurer	Admin Fee
#3109	\$4.01	Chase Bank	Interest



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MONTHLY RECONCILIATION REPORT

Wednesday November 10, 2021 7:00PM

Monthly Township Board Meeting

Centerville Township Hall

This is to certify that the Centerville Township Board at its regular Board meeting conducted a reconciliation review for the month of October of 2021. This review uses the monthly bank reconciliation as its guide to review the sample transactions. Prior to this meeting the Supervisor requested documentation on one deposit to and two expenditures from the General Fund for review.

Supervisor's comments: The expenditures, one for travel and supplies, the other for printing and notices, reviewed were appropriate and properly documented, including correction to a mileage request. The deposits were documented and correspond to bank record. No issues of concern were identified.

Reviewed by the board & signed by

Supervisor _____ Date: _____

(This report will be kept monthly for the Supervisor to present at the audit)

CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check# October 2021

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	10/13/2021	5456	LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE	adv # 406 Aug meeting synopsis Sept meeting synopsis Chalet Area envelope/letter printing	015 - CHASE CHECKING GEN FUND 2769 101-900 - Printing & Publishing 101-900 - Printing & Publishing 101-900 - Printing & Publishing	56.85 64.35 110.85	232.05
Check	10/13/2021	5457	KATRINA PLEVA KATRINA PLEVA KATRINA PLEVA	mileage: envelopes 2 trips to county bldg; one trip to Chase envelopes	015 - CHASE CHECKING GEN FUND 2769 253-860 - Travel 253-726 - Office Supplies/Software	232.05 96.80 17.47	114.27
Paycheck	10/10/2021	5458	MILLIRON (DEPUTY TREAS), TESHA MILLIRON (DEPUTY TREAS), TESHA		015 - CHASE CHECKING GEN FUND 2769 253-703 - Part Time Wages	114.27	23.09
Check	10/13/2021	5459	FRED PEPLINSKI FRED PEPLINSKI	one hour work; \$8 light bulb one hour work and \$8 bulb	015 - CHASE CHECKING GEN FUND 2769 265-930 - Repairs & Maintenance	25.00 33.00	23.09 33.00
Check	10/13/2021	5460	TIME WARNER CABLE		015 - CHASE CHECKING GEN FUND 2769	33.00	33.00
Check	10/13/2021	5461	CHERRYLAND ELECTRIC CO-OP CHERRYLAND ELECTRIC CO-OP	6311010 8-13-21 through 9-13-21	015 - CHASE CHECKING GEN FUND 2769 265-920 - Utilities-Electric	0.00 33.63	137.98 137.98 33.63
Check	10/13/2021	5462	CONSUMERS ENERGY CONSUMERS ENERGY	1000 0031 1496 month of September	015 - CHASE CHECKING GEN FUND 2769 448-920 - Utilities-Electric	33.63 75.82	33.63 75.82
Check	10/13/2021	5463	WILLIAMS AND BAY PORTABLE RESTROO... WILLIAMS AND BAY PORTABLE RESTROO...	inv # 149327 and 150774 August and September 2021	015 - CHASE CHECKING GEN FUND 2769 751-801 - Contracted Services	75.82 204.55	75.82 204.55
Check	10/13/2021	5464	GABRIDGE & COMPANY, PCL GABRIDGE & COMPANY, PCL	7335904 F-66 Report	015 - CHASE CHECKING GEN FUND 2769 215-802 - Contracted Services	204.55 1,200.00	204.55 1,200.00
Check	10/13/2021	5465	CEDAR AREA FIRE & RESCUE CEDAR AREA FIRE & RESCUE CEDAR AREA FIRE & RESCUE	3rd qrt 2021 operations assessment and capital improvement asses... 3rd qrt 2021 operations assessment 3rd qrt 2021 capital improvement assessment	015 - CHASE CHECKING GEN FUND 2769 336-801 - Administrative Fee 336-801 - Administrative Fee	1,200.00 53,284.35 5,021.07	1,200.00 56,305.42
TOTAL						66,601.16	66,601.16

Request for Reimbursement for Official Expenditures:

Travel/Merchandise/Services/Training

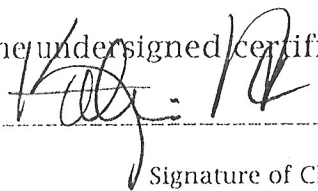
From twp line to destination ✓

Date	(From-To) Purpose	Mileage
4/20/21	Twp hall to City Bldg. - drop off 2020 settlement	17 10.4
6/20/21	Twp hall to City Bldg. - pick-up 2021 tax roll	17 10.4
8/17/21	Twp hall to Chase bank to	
9/10/21	deliver cash deposits for taxes	76

Total Mileage: ~~140~~ 96.8

Date	Explain Purchases/ Services	Charges	Receipt Attached
9/10/21	envelopes	17.47	yes

The undersigned certifies this voucher is correct:


 Signature of Claimant

\$ 114.27

Clerk's Action: approved Date: 10/10/21

Email: clerk.centerville@gmail.com

Mail: Centerville Twn Clerk

5001 S French Rd., Cedar, MI 49621

Date	Ref No.	Transaction	Details	Debit	Credit
Balance Forward:				\$64.35	
9/2/2021	5971	Invoice		\$56.85	
		Order No. 2280 Legal: Legals: 8/11/21 meeting synopsis		\$56.85	
		Ads: 1 9/2/2021 206 Words			
		Leelanau Enterprise			
		Ad Text: Centerville Township			
9/13/2021	6122	Check 5451	August Statement		\$64.35
9/30/2021	6424	Invoice	Synopsis 9/8/21 meeting	\$64.35	
		Order No. 2561 Legal: Legals: Synopsis 9/8/21 meeting		\$64.35	
		Ads: 1 9/30/2021 168 Words			
		Leelanau Enterprise			
		Ad Text: Centerville Township			
9/30/2021	6741	Invoice	Envelopes, letters	\$110.00	
		Order No. 1609-21 Non-Taxable Work: Envelopes, letters	\$110.00		
		Ads: 2 9/1/2021			
		Enterprise Printing			
9/30/2021	6915	Interest	Interest	\$0.85	

CENTERVILLE TOWNSHIP-BETH CHILES

Advertiser No: 406
0

AGING				
Current	1 - 30	31 - 60	61 - 90	91+
\$175.20	\$56.85	\$0.00	\$0.00	\$0.00

Balance Forward: \$64.35
Debits: \$232.05
Credits: \$64.35

Amount Due: \$232.05

Please make checks payable to: Leelanau Enterprise
A fee of 1.5% will be imposed on all balances past due.

Thank you for Advertising with our paper! We are glad you have entrusted us to assist you with marketing your business.



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218 - 2051

October 01, 2021 through October 29, 2021

Account Number: **000000771382769**

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
 Service Center: **1-877-425-8100**
 Deaf and Hard of Hearing: **1-800-242-7383**
 Para Espanol: **1-888-622-4273**
 International Calls: **1-713-262-1679**

00024060 DRE 021 210 30721 NNNNNNNNNNN 1 000000000 D2 0000

CENTERVILLE TOWNSHIP
 GENERAL FUND ACCOUNT
 5001 S FRENCH RD
 CEDAR MI 49621



CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$207,378.40
Deposits and Additions	1	2,444.17
Checks Paid	11	-60,754.45
Electronic Withdrawals	10	-6,644.53
Fees	1	-25.00
Ending Balance	23	\$142,398.59

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
10/20	Remote Online Deposit 2	\$2,444.17 ✓
Total Deposits and Additions		\$2,444.17

CHASE *for* **BUSINESS**
Printed from Chase for Business

Chase QuickDeposit receipt

Date	Oct 20, 2021
Account number ending in	PLAT BUS CHECKING (...2769)
Deposit amount	\$2,444.17
Available balance ¹	\$140,696.28
Current balance ²	\$143,140.45

Please print this receipt for your records. You won't be able to come back to this receipt once you leave this screen.

Thank you.

JPMorgan Chase Bank, N.A.

1-877-226-0071 (For government entities and not-for-profit organizations, call 1-855-893-2223). Member FDIC, Equal Housing Lender.

¹. Your "available balance" is the amount of the account's "current balance" that is available for immediate use. Certain pending transactions, such as check deposits, may not be included in the "available balance."

². Your "current balance" is the previous business day's ending balance, plus or minus any transaction known to the bank made during the current day.

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

**CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY**

No **3105**

DATE 10.20.21

RECEIVED FROM Tim Cypher, 2A \$ 265.00

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
B.W. King	# 2709	
Raimi (B. Mot) (Hdwl) ck #	2792	165.00
Tomczak	# 5168	100.00

IN PAYMENT FOR _____

Land Use Permits

K. Pleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

**CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY**

No **3109**

DATE 10.29.21

RECEIVED FROM Chase Bank \$ 4.01

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
B.W. Savings	# 5793	3.81
"	# 6868	0.20

IN PAYMENT FOR _____

Interest

K. Pleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3106**

DATE 10.30.21

RECEIVED FROM K. Pleva, Treasurer

\$ 8179.17

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
PWD Ching	#2709	
ck # 5206		1712.50
# 5213		466.67

IN PAYMENT FOR 2021 Summer Tax Collection Admin. fee

K. Pleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3107**

DATE 10.30.21

RECEIVED FROM K. Pleva, Treasurer for State of MI

\$ 1712.50

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
PWD Ching	#2709	1712.50
ck # 5206		

IN PAYMENT FOR 2021 SOM SET Collection for ML School 1685 parcels @ 2.50 parcel

K. Pleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3108**

DATE 10.30.21

RECEIVED FROM K. Pleva, Treasurer

\$ 466.67

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
PWD Ching	#2709	466.67
ck # 5210		

IN PAYMENT FOR 2021 Summer Tax Collection 521-24

K. Pleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

CENTERVILLE TOWNSHIP
Monthly Check Journal with Totals Sorted by Check#
 November 2021

Type	Date	Num	Name	Memo	Account	Debit	Credit
Paycheck	11/10/2021	ach	HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages 721-701 - Part Time Wages	100.00 0.00	92.35
Paycheck	11/10/2021	ach	RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G		015 - CHASE CHECKING GEN FUND 2769 215-703 - Part Time Wages	100.00 125.00	92.35 100.13
Paycheck	11/10/2021	ach	CHILES, BETH CHILES, BETH		015 - CHASE CHECKING GEN FUND 2769 215-701 - Wages	125.00 1,383.33	100.13 1,184.72
Paycheck	11/10/2021	ach	KROMBEEN (ASSESSOR), JULIE KROMBEEN (ASSESSOR), JULIE		015 - CHASE CHECKING GEN FUND 2769 257-701 - Wages	1,383.33 1,233.33	1,184.72 1,086.55
Paycheck	11/10/2021	ach	PLEVA (TREASURER), KATRINA PLEVA (TREASURER), KATRINA		015 - CHASE CHECKING GEN FUND 2769 253-701 - Wages & School Col.	1,383.33 1,383.33	1,218.72 1,218.72
Paycheck	11/10/2021	ach	SCHAUB (TRUSTEE), RONALD J SCHAUB (TRUSTEE), RONALD J		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages	1,383.33 100.00	1,218.72 92.35
Paycheck	11/10/2021	ach	SCHWANTES (SUPERVISOR), JAMES SCHWANTES (SUPERVISOR), JAMES		015 - CHASE CHECKING GEN FUND 2769 171-701 - Adm Wages	100.00 891.67	92.35 785.57
Check	11/10/2021	ach	CYPHER GROUP, INC CYPHER GROUP, INC	October October 2021	015 - CHASE CHECKING GEN FUND 2769 723-701 - Contracted Services	891.67 1,000.00	785.57 1,000.00
Check	11/10/2021	ach	JAMES SCHWANTES JAMES SCHWANTES JAMES SCHWANTES	reimbursements and mileage mileage for fire extinguisher hall supplies MTA SAD book	015 - CHASE CHECKING GEN FUND 2769 171-860 - Travel 265-740 - Operating Supplies 101-726 - Office Supplies	4.48 37.16 43.50	85.14
Check	11/10/2021	ach	Beth Chiles 1 Beth Chiles 1	mileage to/from Empire Twp hall mileage to/from Empire Twp hall	015 - CHASE CHECKING GEN FUND 2769 215-860 - Travel	85.14 22.40	85.14 22.40
Paycheck	10/25/2021	ACH	BOOMER (REC SECRETARY), DANA BOOMER (REC SECRETARY), DANA		015 - CHASE CHECKING GEN FUND 2769 721-701 - Part Time Wages	22.40 130.00	22.40 120.06
Check	11/10/2021	EFT	United States Treasury	4th Qrt 2nd Payment	015 - CHASE CHECKING GEN FUND 2769	130.00	120.06
Check	10/25/2021	5466	BRIAN BOOTH BRIAN BOOTH BRIAN BOOTH	September lawn care lawn care - Sept lawn care- Sept	015 - CHASE CHECKING GEN FUND 2769 265-930 - Repairs & Maintenance 751-930 - Repairs & Maintenance	0.00 200.00 175.00	848.16 375.00
						375.00	375.00

**CENTERVILLE TOWNSHIP
Monthly Check Journal with Totals Sorted by Check#
November 2021**

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	11/01/2021	5467	KCI KCI	Centerville Twp, Leelanau Crty tax bills	015 - CHASE CHECKING GEN FUND 2769 253-902 - Contracted Services	530.00	530.00
Check	11/10/2021	5468	TIME WARNER CABLE	086220701110121	015 - CHASE CHECKING GEN FUND 2769	530.00	530.00
Check	11/10/2021	5469	CHERRYLAND ELECTRIC CO-OP CHERRYLAND ELECTRIC CO-OP	6311010 9-13-21 thru10-13-21	015 - CHASE CHECKING GEN FUND 2769 265-920 - Utilities-Electric	0.00	137.09
Check	11/10/2021	5470	CONSUMERS ENERGY CONSUMERS ENERGY	1000 0031 1496 october 2021	015 - CHASE CHECKING GEN FUND 2769 265-760 - Janitorial Services	34.06	34.06
Check	11/10/2021	5471	SHANNON ROUTZAHN SHANNON ROUTZAHN	July, August, September, October 2021 hall cleaning	015 - CHASE CHECKING GEN FUND 2769 265-760 - Janitorial Services	76.18	76.18
Check	11/10/2021	5472	LASER PRINTER TECH LASER PRINTER TECH LASER PRINTER TECH	inv # 216732 fix printer - would not send email fix printer - would not send email	015 - CHASE CHECKING GEN FUND 2769 215-726 - Office Supplies/Software 253-726 - Office Supplies/Software	200.00	200.00
Check	11/10/2021	5473	OLSON, BZDOK & HOWARD, P.C. OLSON, BZDOK & HOWARD, P.C.	statement 83 October consultations; Rogers matter and SAD set up	015 - CHASE CHECKING GEN FUND 2769 101-801 - Legal Fees	45.00	45.00
Check	11/10/2021	5474	SLEEPING BEAR COMPUTER CARE SLEEPING BEAR COMPUTER CARE	918189 ESET license renewal for one year, QB tune up, trip charge	015 - CHASE CHECKING GEN FUND 2769 253-930 - Computer Services	630.00	630.00
Check	11/10/2021	5475	BRIAN BOOTH BRIAN BOOTH BRIAN BOOTH	October lawn care October lawn care October lawn care	015 - CHASE CHECKING GEN FUND 2769 265-930 - Repairs & Maintenance 751-930 - Repairs & Maintenance	34.68	69.37
Check	11/10/2021	5476	KATRINA PLEVA KATRINA PLEVA	reimbursement MTA/virtual development retreat	015 - CHASE CHECKING GEN FUND 2769 253-960 - Education & Training	375.00	375.00
TOTAL						9,044.12	9,397.85

Centerville Township
Zoning Administrator's
OCTOBER 2021 Report

11/1/2021

To: Centerville Township Board & Planning Commission

From: *Timothy A. Cypher*

Land Use Permits Issued:	4	YEAR TO DATE	34
Signs / Renewal	0		
Single Family Residences (SFR)	0		
Additions to SFR	0		
Garages / Sheds	3		
Decks & Porches / Misc.	0		
Accessory Buildings	0		
Commercial Construction	0		
Stairs & Landings	0		
Agriculture related construction	0		
Demolitions / Change of Use	0		
Home Occupations	0		
Solar Array	0		
Z.B.A. proceedings	0	0 INQUIRY	
Special Land Use Permits	0	0 INQUIRY	
Land Division/Property Line Adj.	0	1 INQUIRY	
Private Roads / Driveways	1	0 INQUIRY	
Zoning / Site Plan Reviews	0	1 INQUIRY	
Construction Site Inspections	5		
Violations/Investigations	1		

REVOKED AG EXEMPTION & LUP APPROVALS
SEE NOTE ON MONTHLY SUMMARY. - ROGERS

I also supplied information via 21 phone consultations & 14 via internet to Township residents&others

CALLS - 15 ZONING QUESTIONS
Please feel free to contact me with any questions. 2 LAND DIVISIONS/PLA
tim@allpermits.com Phone 231-360-2557 0 PRIVATE ROAD
0 SITE PLAN REVIEW
0 ZBA QUESTIONS
4 VIOLATIONS

CENTERVILLE TOWNSHIP Z A'S MONTHLY SUMMARY

PERIOD: OCTOBER 2021

DATE	PERMIT #	NAME	USE	REC. #	CK.#	AMOUNT
9/25/2021	LUP 21-31	PEPLINSKI	LAND USE	202131	5121	\$ 50.00
002-014-021-30	4682 S. SHARNOWSKI RD.	DETACHED GARAGE		576 S.F.		
10/14/2021	LUP 21-32	STACHNIK	LAND USE	202132	931351	\$ 50.00
002-029-006-52	6692 S. SCHOMBERG RD.	ACCESSORY BUILDING		1,200 S.F.		
10/15/2021	LUP 21-33	ALBIN	LAND USE	202133	9999	\$ 40.00
002-011-011-05	3839 S. LAKE SHORE DR.	GRAVEL DRIVEWAY		2,400 S.F.		
10/31/2021	LUP 21-34	MILLER	LAND USE	202134	1127	\$ 40.00
002-029-008-52	6890 S. SCHOMBERG RD.	STORAGE SHED		192 S.F.		

10/31/2021	MCI FINE 1901	ROGERS	VIOLATION	MCLVIO1901	DELINQUENT	16 MONTHS
002-011-024-00	3780 S. LAKESHORE DR	TOWNSHIP BOARD MAKES DETERMINATION AT OCTOBER MEETING				

TOTAL \$ 180.00

SIGNED:

TIMOTHY A. CYPHER

11/1/2021

TIMOTHY A. CYPHER
 CENTERVILLE TOWNSHIP ZONING ADMINISTRATOR
 231-360-2557

Centerville Township Resolution # 2021- ____

Whereas at the August 11, 2021 regularly scheduled meeting of the Board of Trustees, the Board unanimously passed a motion requesting that the Leelanau County Road Commission obtain construction bids for repaving the streets in the Sugar Loaf Chalets area, specifically the entire length of Sugar Maple Drive from Eitzen Road to Townline Road and the various streets connecting to it;

Whereas at the same August 11, 2021 regularly scheduled meeting of the Board of Trustees, the Board unanimously passed a motion declaring the Board's intention to set up a Special Assessment District for the purpose of levying an assessment of twenty-five percent (25%) of the costs of the above-described Sugar Loaf Chalet Road Project, providing that the current preliminary estimate for that assessment is \$122,000, and indicating that the assessment will be redetermined as the Leelanau County Road Commission receives bids for the project and final plans are determined;

Whereas the Township Board has caused to be prepared plans describing the improvement, its location, and its estimated cost and filed the same with the Township Clerk, who has made the plans and estimate available for public examination;

Whereas the Township Board has provided advance notice to all property owners within the proposed Special Assessment District informing them that the Board has decided to move forward with repairing the Sugar Loaf Chalet streets, describing the proposed budget and potential cost per parcel, informing the property owners where they can access the preliminary estimate and work plan, and inviting comments;

Whereas the Board of Trustees is aware that if it desires to proceed with the improvement, it shall tentatively declare by resolution its intention to make the improvement and tentatively designate the special assessment district against which the cost of the improvement or a designated part of the improvement is to be assessed, and that it shall set a time and place for a public hearing to meet and hear any objections to the special assessment district;

Now, therefore, be it resolved that the Centerville Township Board of Trustees tentatively declares its intention to make the improvements to the Sugar Loaf Chalets area roads by repaving them;

And be it also resolved that the Centerville Township Board of Trustees tentatively designates the special assessment district against which of twenty-five percent (25%) of the costs of the improvements are to be assessed as the following:

All properties fronting on Sugar Maple Drive from Eitzen Road to Townline Road and the various streets connecting to it, including E Cherry Lane, S Hemlock Road, E Birch Court, E Ash Place, S Beech Court, S Linden Court, E Red Oak Court, and Horn Beam Court.

And be it also resolved that the Centerville Township Board of Trustees shall meet in the Centerville Township Hall at [DATE AND TIME] to hear and consider any objections to the Special Assessment District and the Cost Estimates.

Notice of the hearing shall be given by publishing it twice before the hearing in the Leelanau Enterprise, a newspaper circulated in the Township, and by first-class mail to each record owner of or party in interest in, property to be assessed whose name appears upon the last Township tax assessment records, addressed to the record owner or party in interest at the address shown on the tax records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes that was reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or the addresses of the owners or parties listed on that roll. If a record owner's name does not appear on the Township tax assessment records, then notice shall be given by first-class mail addressed to the record owner at the address shown by the records of the county register of deeds.

Notice by mail and the first publication of the notice in the Leelanau Enterprise shall be at least 10 days before the date of the hearing.

The notice shall state that the plans and estimates are on file with the Township clerk for public examination and shall contain a description of the proposed special assessment district; shall state that appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal and shall describe the manner in which an appearance and protest shall be made; and shall state that periodic redeterminations of cost without a change in the special assessment district may be made without further notice to record owners or parties in interest in the property.

The foregoing resolution offered by Township Board member _____ and supported by Township Board member _____.

Upon roll call vote, the following voted:

The Township Clerk declared the resolution carried Ayes= __, No= __.

Beth Chiles, Clerk
Centerville Township