

**CENTERVILLE TOWNSHIP
5001 S FRENCH RD
CEDAR, MICHIGAN 49621**

SUPERVISOR

JAMES SCHWANTES

PHONE: 920-5204

Email: centerville-supervisor@gmail.com

TRUSTEE

DANIEL HUBBELL

PHONE: 228-6390

Email: dan@hubbellfarm.com

CLERK

ELIZABETH CHILES

PHONE: 620-2130

Email: clerk.centerville@gmail.com

TRUSTEE

RONALD SCHAUB

PHONE: 256-7127

Email: schaubron@yahoo.com

TREASURER

KATRINA PLEVA

PHONE: 825-1188

Email: centerville-twp-treasurer@gmail.com

ZONING ADMIN:

TIM CYPHER

CELL: 360-2557 FAX 256-7774

Email: tim@allpermits.com

AGENDA

Wednesday September 14, 2022 7:00 PM

Monthly Township Board Meeting

Centerville Township Hall - Public may participate via Zoom

1. Call to Order/Pledge of Allegiance
2. Review Agenda/Additions/Public Comment/Approve Agenda
3. Special item: Leelanau County Road Commission Presentation
4. Previous Meeting Minutes
 1. August 9, 2022 Regular Meeting Minutes
5. Township Financial Update
 1. Treasurer's Report
 2. Reconciliation for August 2022
6. Invoices - Review and authorize payment
7. Clerk Report
8. Correspondence/ Communication
9. Board of Review
10. Zoning Administrator's Report
 1. Lake Shore Drive
11. Planning Commission:
 1. Board member report
 2. Special Meeting Re: Leelanau Pines at Leland School Performing Arts Center: Wednesday, September 21 at 6:30 PM
 3. Next regular meeting: Monday, October 3, 2022 at 6:30PM
12. Cedar Area Fire and Rescue Board
 1. Board member report
 2. Next regular meeting: Thursday, September 1, 2022 at 2:00PM
13. Board – Unfinished Business
 1. Remodel of upper hall
14. Board – New business
 1. Road priorities for 2022-23
 2. Expiring appointments
15. County Commissioner Report
16. Upcoming Township Meetings:
 1. Next regular Board of Trustees Meeting: Wednesday, October 12, 2022 at 7:00PM
17. Public Comment
18. Motion to Adjourn

Centerville Roads PASER Record 2022										
2022 Township List of 5 highlighted	Date Visited	2022 Rating	Priority Score	Rating (21)	Priority Score (21)	Comments	Year of construction	Last year resurfaced	Township Cost	yrs paid
Amore (Lakeshore to Popp)	08/08/22	3	10	3	10	2 mi from 643 a 3-2, rest to Popp a 3.5				
Bodus (Townline to Good Harbor)	08/08/22	7	3	7	3	noted as 8-7		2018 - seal coat	\$0.00	
Bodus (Good Harbor to Schomberg)	08/08/22	7	3	7	3	noted as 8-7				
Bodus (Schomberg to French)	08/08/22	7	3	7	3			2001	\$55,500.00	2001
Cedarview	08/08/22	5	3	6	2	2018 repairs are deteriorating				
Elitzen Road	08/08/22	8	0	8	0					
Gatzke (Townline to Good Harbor)	08/08/22	7	2	7	2					
Gatzke (Good Harbor to Schomberg)	08/08/22	8	0	7	2					
Gauthier	08/08/22	8	0	8	0			2020- wedge, seal coat	\$0.00	
Honke (Lakeshore to Lake)	08/08/22	6	2	6	2			2012	\$17,000.00	2012-13
Kabat (French to Gallia)	08/08/22	8	0	8	0	noted as 8-7		2020- wedge, chip seal coat	\$0.00	
Kabat (Galla to Lakeshore)	08/08/22	8	0	8	0	new culvert in 2018		2020- wedge, chip seal	\$0.00	
Overby (Schomberg to gravel)	08/08/22	8	0	8	0			2020- wedge, chip seal	\$0.00	
Overby (M22 to gravel)	08/08/22	4	4	4	4	goes from 6 to 4 from M22, noted as 4-3				
Popp (Amore to Lavassar)	08/08/22	8	0	8	0			2020- wedge, chip seal	\$0.00	
Rice	08/08/22	5	3	5	3	noted as 5-4				
Rosinski (French to township line)	08/08/22	8	0	8	0	noted as 8-7		2018 - seal coat	\$0.00	
Schomberg (Overby to Gauthier)	08/08/22	8	0	8	0			2020- wedge, chip seal	\$0.00	
Schomberg (Gauthier to Honke)	08/08/22	8	0	8	0			2020- wedge, chip seal	\$0.00	
Schomberg (Honke to Bodus)	08/08/22	7	1	7	1	noted as 7-6	1996 ?	2018 - seal coat	\$18,310.45	2018
Schomberg (Bodus to Fabiszak)	08/08/22	7	1	8	0	noted as 7-6		2018 - seal coat	\$8,924.67	2018
Schomberg (Fabiszak to Popa Valley)	08/08/22	7	1	8	0			2020- wedge, chip seal	\$0.00	
Schomberg (Popa Valley to Gatzke)	08/08/22	8	0	8	0		2008-10 (hill)	2008 (north of hill)	\$167,900.00	2008-11
Townline (Gatzke to Bodus)	08/08/22	8	0	8	0		2010	2021 Seal coat	\$0.00	
Townline (Bodus to Elitzen)	08/08/22	8	0	8	0			2020- HIMA overlay	\$0.00	
Townline (Elitzen to M-22)	08/08/22	8	0	8	0			2020- HIMA overlay	\$0.00	
Zelts (Schomberg to gravel)	08/08/22	5	3	5	3			2020- HIMA overlay	\$0.00	
Manor Green	08/08/22	6	2	5	3	noted as 6-5				
Ski View	08/08/22	5	3	6	2	noted as 7-6 in 2020				
Sugar Leaf Chalets Roads	08/08/22	9	0	3	5			2022 -1½" overlay	\$243,985.00	
2.7 miles CR 645 (French) & CR 620 (Honke)								2004	\$60,000.00	2004-5
Total township outlays 2001 through 2019									\$406,720.12	
Priority Rating: Score points less than PASER 8 X Use Factor								Primary Road Notes		
Use Factor: Township thru-road (3), Connector (2), No Outlet (1), Gravel (0)								French (645) sealcoated		2018
Example: Amore: PASER points 4(8-4) X 2 (Connector) = 8 (Priority Score)								Good Harbor (651) sealcoated		2018
								Honke (620) sealcoated French to Good Harbor (651)		2019 & 2020

CENTERVILLE TOWNSHIP MONTHLY BOARD MEETING

Wednesday August 10, 2022 7:00PM

**Centerville Township Hall; public participation via Zoom
MINUTES**

PRESENT: James Schwantes, Elizabeth Chiles, Dan Hubbell, Katrina Pleva, Ron Schaub

GUESTS: County Commissioner Patricia Soutas-Little, and 2 members of the public

1. Call to Order/Pledge of Allegiance: Supervisor Schwantes called the meeting to order at 7:00 PM

2. Review Agenda/Additions /Public Comment /Approve Agenda

1. Public comment:

- Observation was made that several other townships have not supported the AIS initiative. The Supervisor was asked whether there were any Supervisor-level meetings where the importance of AIS work, with regard to health of our inland lakes, could be presented. Supervisor did not feel that that would be a productive venue and suggested that AIS work with the townships to better understand the reluctance to support.
- Question was raised as to whether the Supervisor had seen state of Popp Rd. property. He indicated that he had and encouraged the citizen to continue to work to contact Tim Cypher about the citizen's concerns. Supervisor will also contact Cypher to contact citizen.

2. Agenda amendments: none

MOTION: Schaub moved to approve agenda as submitted; seconded by Pleva. Motion carried.

Yeas: 5 Nays: 0

3. Previous Meeting Minutes

1. July 13, 2022 Regular Meeting Minutes corrections:

- **Correct spelling of Amore Rd in section 13.2**
- **Correct time for next CAFR meeting to August 4, 2022 at 2:00 PM**

MOTION: Chiles moved to accept **July 13, 2022 minutes** as corrected; seconded by Schaub. Motion carried. Yeas: 5 Nays: 0

4. Township Financial Update

1. Treasurer's Report—Treasurer noted that we had received second Recovery Fund payment. The fund transfer shown was due to the opening of a new account, due to previous fraudulent activity. Summer property tax collections are proceeding smoothly.

MOTION: Schwantes moved to accept the Treasurer's report as presented; seconded by Schaub. Motion carried. Yeas: 5 Nays: 0

2. Budget Review for 1st Quarter—Budget was received and reviewed.

3. Reconciliation for July 2022-- Reconciliation reports for July was reviewed by the Board; report was signed by Supervisor Schwantes on August 10, 2022.

5. Invoices—Board reviewed and authorized payment of invoices received.

MOTION: Schwantes moved to accept invoices and pay as presented; seconded by Pleva. Motion carried. Yeas: 5 Nays: 0

6. Clerk Report: Clerk expressed gratitude for a smooth election and to all of the election workers, both new and experienced from both parties, that assisted in both the public precinct and the Absentee Ballot Counting Board. She also noted that she had received a FOIA request concerning election results. She asked the BOT for approval to have our attorney review the request before responding, as suggested by the Bureau of Elections. The BOT approved her request.

7. Correspondence/ Communications

1. Supervisor received a request from Brendan Mullane of the Road Commission to be on the

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Email: dan@hubbellfarm.com

CLERK
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PHONE: 620-2130
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TRUSTEE
RONALD SCHAUB
PHONE: 256-7127
Email: schaubron@yahoo.com

TREASURER
KATRINA PLEVA
PHONE: 825-1188
Email: dalekatrina@centurytel.net

ZONING ADMIN:
TIM CYPHER
CELL: 360-2557 FAX 256-7774
Email: tim@allpermits.com

MONTHLY RECONCILIATION REPORT

Wednesday September 14, 2022 7:00PM

Monthly Township Board Meeting

Centerville Township Hall

This is to certify that the Centerville Township Board at its regular Board meeting conducted a reconciliation review for the month of August of 2022. This review uses the monthly bank reconciliation as its guide to review the sample transactions. Prior to this meeting the Supervisor requested documentation on three (3) deposits to and two (2) expenditures from the General Fund for review.

Supervisor's comments: The expenditures reviewed were appropriate and properly documented. The deposits were documented and correspond to the bank record. No issues of concern were identified.

Reviewed by the board & signed by

Supervisor _____ Date: _____

(This report will be kept monthly for the Supervisor to present at the audit)

Jim



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

July 30, 2022 through August 31, 2022
Account Number: **000000861281613**

00032060 DRE 021 210 24622 NNNNNNNNNN 1 00000000 D2 0000
CENTERVILLE TOWNSHIP
GENERAL FUND ACCOUNT
5001 S FRENCH RD
CEDAR MI 49621

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
Service Center: **1-877-425-8100**
Deaf and Hard of Hearing: 1-800-242-7383
Para Espanol: 1-888-622-4273
International Calls: 1-713-262-1679



CHECKING SUMMARY Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$257,753.44
Deposits and Additions	3	11,442.58
Checks Paid	25	-5,417.72
Electronic Withdrawals	9	-7,867.18
Fees	1	-25.00
Ending Balance	38	\$255,886.12

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
08/18	Remote Online Deposit 2	\$2,753.10
08/31	Remote Online Deposit 2	4,526.73
08/31	Online Transfer From Sav ...6868 Transaction#: 15177289272	4,162.75
Total Deposits and Additions		\$11,442.58

CHECKS PAID

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
8047 ^		08/01	\$7.18
8065 * ^		08/17	770.00
8066 ^		08/16	81.77
8067 ^		08/15	107.10
8068 ^		08/18	1,500.00
8069 ^		08/17	68.53
8070 ^		08/17	137.98
8071 ^		08/17	66.90

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3163**

DATE 8.19.22

RECEIVED FROM Jamie Damm

\$ 33.00

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bus. Ching	#1013	33.00
	ck #1013	

IN PAYMENT FOR table/chair rental
K. Kleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3164**

DATE 8.19.22

RECEIVED FROM City of Leelanau

\$ 689.06

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bus. Ching	#1613	689.06
	ck #16104	

IN PAYMENT FOR 2022
P/LT Disbursement
10: National
Park Acreage in
Centerville
K. Kleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3165**

DATE 8-31-22

RECEIVED FROM K. Kleva, Treas.

\$ 2684.23

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bus. Ching	#1013	
	ck # 5307	1150.35
	# 5311	1533.88

IN PAYMENT FOR 2022 Summer
Tax Collection
Admin fee
K. Kleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

**CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY**

No **3161**

DATE 8-10-22

RECEIVED FROM Tim Cypher, 2A

\$ 830.00

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bus. Ching	#1613	
Rosinski	ck #220	40.00
Nachazel	#3942	40.00
Northgate Keelanku Ymes	#1046	750.00

IN PAYMENT FOR 3 Land Use Permits

K Hleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

**CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY**

No **3162**

DATE 8-18-22

RECEIVED FROM K Hleva, Treas.

\$ 1207.04

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bus Ching	#1613	1207.04
	ck #5303	

IN PAYMENT FOR 2022 Summer Tax Collection Admin fee

K Hleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3166**

DATE 8.31.22

RECEIVED FROM Heland Public School \$ 1942.50

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Dwd. Ching	#1613	1942.50
	Ch #796718	

IN PAYMENT FOR Collection of SET for State of MI
737 parcels @ \$2.50 per parcel
K Hleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3167**

DATE 8.31.22

RECEIVED FROM Transfer of Funds from ARPA funds to Ching \$ 4162.75

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Transfer from	# 86868 1613	to cover
	Ch #9095	to sound environments

IN PAYMENT FOR sound equip. for meeting room
K Hleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3168**

DATE 8.31.22

RECEIVED FROM Chase Bank \$ 10.46

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bwd. Savings	#6666	5.89
ARPA		
Bwd Savings	#5773	4.57

IN PAYMENT FOR Interest
K Hleva

AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

Chase QuickDeposit receipt

Date	Aug 18, 2022
Account number ending in	PLAT BUS CHECKING (...1613)
Deposit amount	\$2,753.10
Available balance ¹	\$245,805.74
Current balance ²	\$248,558.84

Please print this receipt for your records. You won't be able to come back to this receipt once you leave this screen.

Thank you.

JPMorgan Chase Bank, N.A.

1-877-226-0071 (For government entities and not-for-profit organizations, call 1-855-893-2223). Member FDIC, Equal Housing Lender.

¹ Your "available balance" is the amount of the account's "current balance" that is available for immediate use. Certain pending transactions, such as check deposits, may not be included in the "available balance."

² Your "current balance" is the previous business day's ending balance, plus or minus any transaction known to the bank made during the current day.



Chase QuickDeposit receipt

Date	Aug 31, 2022
Account number ending in	PLAT BUS CHECKING (...1613)
Deposit amount	\$4,526.73
Available balance ¹	\$247,196.64
Current balance ²	\$251,723.37

Please print this receipt for your records. You won't be able to come back to this receipt once you leave this screen.

Thank you.

JPMorgan Chase Bank, N.A.

1-877-226-0071 (For government entities and not-for-profit organizations, call 1-855-893-2223). Member FDIC, Equal Housing Lender.

¹ Your "available balance" is the amount of the account's "current balance" that is available for immediate use. Certain pending transactions, such as check deposits, may not be included in the "available balance."

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CHASE *for* BUSINESS

Printed from Chase for Business

Jim

- ✔ You've scheduled a transfer of \$4,162.75 to your PLAT BUS CHECKING (...1613) account.

Transfer from General Fund (...6868)	Transfer to PLAT BUS CHECKING (...1613)	Amount \$4,162.75
Transfer date Aug 31, 2022	Memo ARPA funds for sound equipment	Transaction number 15177289272

General Fund (...6868) Transfer Activity

We update your account activity with each payment on the "Send on" date.

Transfer date	Status	Transfer to	Amount
<i>X</i> Aug 31, 2022	Completed	PLAT BUS CHECKING (...1613)	\$4,162.75 <i>X</i>
May 9, 2022	Completed	PLAT BUS CHECKING (...2769)	\$2,947.00
Nov 12, 2021	Completed	BUS H YLD SAV PB FND (...5793)	\$5,041.09

The terms of the [Transfers Agreement](#) apply to these transactions.

CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check# August 2022

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	08/10/2022	ach	Party Ray 1	stamps for voter postcards all voters - state required	262-726 - Office Supplies	528.00	0.00
Check	08/10/2022	ach	Beth Chiles 1 Beth Chiles 1	reimbursement: election laptop and stamps reimbursement: election laptop and stamps	262-726 - Office Supplies 215-660 - Travel	516.16 12.17	0.00
Check	08/10/2022	ach	CYPHER GROUP, INC	July	723-701 - Contracted Services	528.33	0.00
Check	08/10/2022	ach	JAMES SCHWANTES JAMES SCHWANTES	reimbursement: mileage toller flapper, keys	171-860 - Travel 265-930 - Repairs & Maintenance	1,000.00 6.14 26.36	0.00
Paycheck	08/10/2022	ach	HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL		101-701 - Adm Wages 721-701 - Part Time Wages	125.00 170.00	0.00
Paycheck	08/10/2022	ach	KROMBEEN (ASSESSOR), JULIE		257-701 - Wages	295.00	0.00
Paycheck	08/10/2022	ach	PLEVA (TREASURER), KATRINA		253-701 - Wages & School Col.	1,275.00	0.00
Paycheck	08/10/2022	ach	SCHAUB (TRUSTEE), RONALD J		101-701 - Adm Wages	1,383.33	0.00
Paycheck	08/10/2022	ach	SCHWANTES (SUPERVISOR), JAMES		171-701 - Adm Wages	125.00	0.00
Paycheck	08/10/2022	ach	RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G		262-701 - Wages-Part time 215-703 - Part Time Wages	891.67 112.50 114.00	0.00
Paycheck	08/10/2022	ach	CHILES, BETH		215-701 - Wages	226.50	0.00
Liability Check	07/21/2022	eft	United States Treasury	VOID: 38-2297948	015 - CHASE CHECKING GEN FUND 2769	1,383.33	0.00
Liability Check	07/21/2022	eft	United States Treasury	VOID: 38-2297948	015 - CHASE CHECKING GEN FUND 2769	0.00	0.00
Liability Check	07/21/2022	eft	United States Treasury	VOID: 38-2297948	015 - CHASE CHECKING GEN FUND 2769	0.00	0.00
Check	08/10/2022	8063	BRIAN BOOTH	Payment for May, June, July - lawn care	265-930 - Repairs & Maintenance	1,350.00	0.00
Check	08/10/2022	8064	SHANNON ROLTZAHN	May, June and upstairs for August election	265-760 - Janitorial Services	1,350.00	0.00
Check	08/10/2022	8065	OLSON, BZDOK & HOWARD, P.C.	July	101-801 - Legal Fees	200.00	0.00
Credit Column shows NET CHECK TOTALS						770.00	0.00

OLSON BZDOK & HOWARD, P.C.
420 East Front Street
Traverse City, MI 49686
(231) 946-0044
www.envlaw.com

CENTERVILLE TOWNSHIP
 5001 S. French Road
 Cedar MI 49621

ATTN: Beth Chiles, Clerk

Page
 August 03, 21
 CLIENT FILE NO: 5382-0
 STATEMENT NO:

General Matters
 CONFIDENTIAL -
 ATTORNEY CLIENT COMMUNICATION

			HOURS	
07/13/2022	LBR	Email to engineer.	0.10	14
07/14/2022	LBR	Email regarding schedule; email to opposing counsel regarding site visit.	0.20	28
07/16/2022	LBR	Multiple emails regarding site visit logistics.	0.50	70
07/18/2022	LBR	Email to CMB regarding case strategy.	0.30	42
07/19/2022	LBR	Prepare for and participate in call with mediator; follow-up email regarding schedule.	0.70	98
07/20/2022	LBR	Email to opposing counsel regarding site visit.	0.10	14
07/21/2022	LBR	Travel to and participate in site visit.	2.50	350
07/22/2022	LBR	Email to client and expert regarding next steps; review discovery stipulation; email to opposing counsel.	0.80	112
07/28/2022	LBR	Discuss case strategy with CMB; email to opposing counsel.	0.30	42
		TOTAL HOURS CHARGED AND FEES	5:50	770
		TOTAL CURRENT FEES AND EXPENSES		770
		PREVIOUS BALANCE		\$2,834
07/18/2022		Payment - Thank you		-2,834
		BALANCE DUE		<u>\$770</u>

Payable by check to Olson, Bzdok & Howard (EIN 38-2843057)
 Past due statements are subject to monthly finance charges



Centerville Township

Request for Reimbursement for Official Expenditures

Travel/Merchandise/Services/Training

Date	(From-To) Purpose	Mileage
7/18	County clerk office for election class	10.4
8/2	County Clerk - deliver election materials	10.4
		} 20.8
		12.17

Date	Explain Purchases/ Services	Charges	Receipt Attached
7-15-22	laptop - elections	468-	✓
7-18	USPO - stamps - elec 2 packages Point Bradley	21.60	✓
7-27	USPO - elections and office	44.56	✓
		534.16	

The undersigned certifies this voucher is correct:

[Signature]

Signature of Claimant

Clerk's Action: ✓

[Signature]

Date: 8/6/22

8/6/22

Email: clerk.centerville@gmail.com



CEDAR
2989 E BELLINGER RD
CEDAR, MI 49621-9648
(800)275-8777

07/27/2022 02:17 PM

Product	Qty	Unit Price	Price
Garden Corsage <i>Office</i>	14	\$0.84	\$11.76
Barns <i>post card</i>	20	\$0.44	\$8.80
(Forever) Tulips	40	\$0.60	\$24.00
<i>Office</i>			
Grand Total:			\$44.56

Credit Card Remitted \$44.56
Card Name: VISA
Account #: XXXXXXXXXX6724
Approval #: 22813C
Transaction #: 980
AID: A000000031010 Chip
AL: VISA CREDIT
PIN: Not Required

Every household in the U.S. is now eligible to receive a third set of 8 free test kits.
Go to www.covidtests.gov

Preview your Mail
Track your Packages
Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device;



or call 1-800-410-7420.

UFN: 251650-0612
Receipt #: 840-54930521-1-2494790-1
Clerk: 02



LAKE LEELANAU
115 N SAINT JOSEPH ST
LAKE LEELANAU, MI 49653-8428
(800)275-8777

07/18/2022 03:58 PM

Product	Qty	Unit Price	Price
Corsage <i>ballots</i>	20	\$0.84	\$16.80
First-Class Mail®	1		\$2.40
Large Envelope			
Lansing, MI 48917			
Weight: 0 lb 5.70 oz.			
Estimated Delivery Date			
Fri 07/22/2022			

First-Class Mail® 1 \$2.40
Large Envelope
Opelika, AL 36801
Weight: 0 lb 5.70 oz
Estimated Delivery Date
Fri 07/22/2022

Grand Total: \$21.60

Debit Card Remitted \$21.60

Card Name: MasterCard
Account #: XXXXXXXXXX4791
Approval #
Transaction #: 889
Receipt #: 008097
Debit Card Purchase: \$21.60
AID: A000000042203 Chip
AL: Mastercard Debit
PIN: Verified US Debit

Every household in the U.S. is now eligible to receive a third set of 8 free test kits.
Go to www.covidtests.gov

Preview your Mail
Track your Packages
Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 255160-0631
Receipt #: 840-54930521-1-2494790-1

COMPUTER SERVICES

Service Invoice

MAD MIKE'S
 118 MAINSON AVE #B
 TRAVERSE CITY, MI 49686
 2314215623

6

231.421.5623

Date	Invoice #
7/14/2022	60210

Cashier: MANAGER
 15-Jul-2022 12:41:18P

www.madnikes.com

Transaction 005356
 1 Non Tax Sale \$468.00

 Total \$468.00
 CREDIT CARD SALE \$468.00
 VISA 6724

*Credit Cards will be Charged
 a 4% Convenience Fee, No
 Charge for Cash or Check,
 Some Debits are also
 charged the fee*

Retain this copy for statement
 validation

15-Jul-2022 12:41:27P
 \$468.00 | Method: EMV
 VISA CREDIT
 XXXXXXXXXXXX6724
 ELIZABETH CHILES
 Reference ID: 219600525819
 Auth ID: 95334C
 MID: *****9609
 AID: A0000000031010
 SIGNATURE VERIFIED

There is a 4% Cash Discount
 Charge on All Credit Card
 Transactions

Order: 37733WV6K9MHY
 Payment 1X9GTPRXKK87A

Clover Privacy Policy
<https://clover.com/privacy>

Tech Name		Terms	Location	Due Date	
Mike			D1	7/14/2022	
Description	Qty	PG Model	Serial #	Rate	Amount
. 8GB Ram, 250GB SSD HDD, Windows 10 Pro, 1Ad Mike's Warranty				450.00	450.00
				0.00	
				6.00%	0.00

Total Due \$450.00

Called on Date: _____ Message _____ Talked To: _____

2nd Call after 30 Days: Message _____ Talked To: _____

3rd Call after 60 Days: Message _____ Talked To: _____

4th Call after 90 Days: Message _____ Talked To: _____

Notes: _____

CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check# September 2022

Type	Date	Num	Name	Memo	Account	Debit	Credit
Paycheck	09/14/2022	ACH	BOOMER (REC SECRETARY), DANA BOOMER (REC SECRETARY), DANA BOOMER (REC SECRETARY), DANA		014 - CHASE CHECKING #1613 721-701 - Part Time Wages 101-955 - Miscellaneous	50.00 20.48	66.66
Paycheck	09/14/2022	ACH	HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL		014 - CHASE CHECKING #1613 101-701 - Adm Wages 721-701 - Part Time Wages	70.48 125.00 0.00	66.66 115.44
Paycheck	09/14/2022	ACH	RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G		014 - CHASE CHECKING #1613 262-701 - Wages-Part time 215-703 - Part Time Wages	125.00 247.50 63.00	115.44 263.65
Paycheck	09/14/2022	ACH	CHILES, BETH CHILES, BETH		014 - CHASE CHECKING #1613 215-701 - Wages	310.50 1,383.33	263.65 1,188.72
Paycheck	09/14/2022	ACH	KROMBEEN (ASSESSOR), JULIE KROMBEEN (ASSESSOR), JULIE		014 - CHASE CHECKING #1613 257-701 - Wages	1,383.33 1,275.00	1,188.72 1,123.27
Paycheck	09/14/2022	ACH	PLEVA (TREASURER), KATRINA PLEVA (TREASURER), KATRINA		014 - CHASE CHECKING #1613 253-701 - Wages & School Cdl.	1,275.00 1,383.33	1,123.27 1,218.72
Paycheck	09/14/2022	ACH	SCHAUB (TRUSTEE), RONALD J SCHAUB (TRUSTEE), RONALD J		014 - CHASE CHECKING #1613 101-701 - Adm Wages	1,383.33 125.00	1,218.72 115.44
Paycheck	09/14/2022	ACH	SCHWANTES (SUPERVISOR), JAMES SCHWANTES (SUPERVISOR), JAMES		014 - CHASE CHECKING #1613 171-701 - Adm Wages	891.67 891.67	785.55 785.55
Check	09/14/2022	ACH	CYPHER GROUP, INC CYPHER GROUP, INC	August 2022 August 2022	014 - CHASE CHECKING #1613 723-701 - Contracted Services	891.67 1,000.00	785.55 1,000.00
Liability Check	08/12/2022	EFT	United States Treasury		014 - CHASE CHECKING #1613	1,000.00	1,000.00
Liability Check	08/19/2022	EFT	STATE OF MICHIGAN		014 - CHASE CHECKING #1613	0.00	862.50
Liability Check	09/14/2022	EFT	United States Treasury		014 - CHASE CHECKING #1613	0.00	862.50
Check	08/23/2022	8082	Team Bob's Team Bob's	Inv 2121617 trip charge and diagnostic hall toilet	014 - CHASE CHECKING #1613 266-930 - Repairs & Maintenance	0.00 125.00	1,322.58 125.00
Check	08/23/2022	8083	STAPLES STAPLES	DE1097186 envelopes for ballot request letter mailing; manila envelopes	014 - CHASE CHECKING #1613 262-726 - Office Supplies	125.00 154.30	125.00 154.30

Credit Column shows NET CHECK TOTALS

CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check# September 2022

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	08/24/2022	8094	NORTHWEST LOCK, INC NORTHWEST LOCK, INC	Inv 118702 New door latch for hall door	014 - CHASE CHECKING #1613 265-930 - Repairs & Maintenance	265.00	265.00
Check	08/24/2022	8095	Sound Environments	Inv 11855	014 - CHASE CHECKING #1613	265.00	265.00
Check	08/25/2022	8096	SHANNON ROUZZAHN SHANNON ROUZZAHN	May, June, August May, June, August	014 - CHASE CHECKING #1613 265-760 - Janitorial Services	0.00	4,182.75
Paycheck	09/14/2022	8097	BORTON, DAVE BORTON, DAVE		014 - CHASE CHECKING #1613 262-701 - Wages-Part time	200.00	200.00
Paycheck	09/14/2022	8098	FRAZEE, JANIS FRAZEE, JANIS	elec. work, elec classes, mileage elec. work, elec classes, mileage	014 - CHASE CHECKING #1613 262-701 - Wages-Part time 101-955 - Miscellaneous	15.00	33.93
Paycheck	09/14/2022	8099	MILLIRON (DEPUTY TREAS), TESHA MILLIRON (DEPUTY TREAS), TESHA		014 - CHASE CHECKING #1613 253-703 - Part Time Wages	137.87	218.76
Paycheck	09/14/2022	8100	Yoder, Darcas A		014 - CHASE CHECKING #1613	60.00	55.42
Paycheck	09/14/2022	8101	YODER, Elizabeth J YODER, Elizabeth J YODER, Elizabeth J		014 - CHASE CHECKING #1613 262-701 - Wages-Part time 101-955 - Miscellaneous	0.00	59.46
Paycheck	09/14/2022	8102	Yoder, Elva Yoder, Elva Yoder, Elva	Receiving Board and mileage Receiving Board and mileage Receiving Board and mileage	014 - CHASE CHECKING #1613 262-701 - Wages-Part time 101-955 - Miscellaneous	136.38	181.56
Check	09/14/2022	8103	FRED PEPLINSKI FRED PEPLINSKI	fix rubber on dock and fix sign at park	014 - CHASE CHECKING #1613 751-930 - Repairs & Maintenance	59.46	57.67
Check	09/14/2022	8104	Election Source	Inv # 22-4195 test decks, tabulator coding	014 - CHASE CHECKING #1613 262-802 - Contractual Fees	25.00	25.00
Check	09/14/2022	8105	BRIAN BOOTH BRIAN BOOTH BRIAN BOOTH	Payment 4 August lawn maint. - park August lawn maint. - hall	014 - CHASE CHECKING #1613 751-930 - Repairs & Maintenance 265-930 - Repairs & Maintenance	533.00	533.00
Check	09/14/2022	8106	STAPLES STAPLES STAPLES	cust. DET 1869187 ; Inv. 8067195974 office supplies envelopes for ballot request letters	014 - CHASE CHECKING #1613 215-726 - Office Supplies/Software 262-726 - Office Supplies	450.00	450.00

Credit Column shows NET CHECK TOTALS

CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check# September 2022

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	09/14/2022	8107	CHERRYLAND ELECTRIC CO-OP CHERRYLAND ELECTRIC CO-OP	acct 6311010 July 13 - Aug 13 2022	014 - CHASE CHECKING #1613 265-920 - Utilities-Electric	36.49	36.49
Check	09/14/2022	8108	GABRIDGE & COMPANY, PCL	Inv 7339301	014 - CHASE CHECKING #1613	36.49	36.49
Check	09/14/2022	8109	CONSUMERS ENERGY CONSUMERS ENERGY	acct 1000 0031 1496 August 2022	014 - CHASE CHECKING #1613 448-920 - Utilities-Electric	0.00	1,650.00
Check	09/14/2022	8110	OLSON, BZDOK & HOWARD, P.C. OLSON, BZDOK & HOWARD, P.C.	August 2022	014 - CHASE CHECKING #1613 101-901 - Legal Fees	68.60	68.60
Check	09/14/2022	8111	LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE	Adv # 406 print July and Aug meeting synopsis and printing of same print Northgate public hearing notice	014 - CHASE CHECKING #1613 101-900 - Printing & Publishing 721-900 - Printing & Publishing	994.00	994.00
TOTAL						10,180.22	18,390.31

Centerville Township
Zoning Administrator's
AUGUST 2022 Report

9/11/2022

To: Centerville Township Board & Planning Commission

From: *Timothy A. Cypher*

Land Use Permits Issued:	0	YEAR TO DATE	17
Signs / RENEWALS	0		
Single Family Residences (SFR)	0		
Additions to SFR	0		
Garages / Sheds	0		
Decks & Porches / Misc.	0		
Accessory Buildings	0		
Commercial Construction	0		
Stairs & Landings	0		
Agriculture related construction	0		
Demolitions / Change of Use	0		
Home Occupations	0		
Solar Array	0		
Z.B.A. proceedings	0	0 INQUIRY	
Special Land Use Permits	1	LEELANAU PINES PENDING	2 INQUIRY
Land Division/Property Line Adj.	0		1 INQUIRY
Private Roads / Driveways	0		0 INQUIRY
Zoning / Site Plan Reviews	0		1 INQUIRY
Construction Site Inspections	2		
Violations/Investigations	1	REVOKED AG EXEMPTION & LUP APPROVALS SEE NOTE ON MONTHLY SUMMARY. - ROGERS	
		ONE INVESTIGATION ON BURNED OUT DWELLING IN SKI VIEW SUB. TURNED OVER TO COUNTY BUILDING SAFETY DEPT. - PENDING	

I also supplied information via 37 phone consultations and 28 via internet to Township residents&others
I attended the Planning Commission special meeting Public Hearing for Northgate (Leelanau Pines)

CALLS - 11 ZONING QUESTIONS

Please feel free to contact me with any questions. 4 LAND DIVISIONS/PLA
tim@allpermits.com Phone 231-360-2557 0 PRIVATE ROAD
 15 SITE PLAN REVIEW
 0 ZBA QUESTIONS
 7 VIOLATIONS

CENTERVILLE TOWNSHIP Z A'S MONTHLY SUMMARY

PERIOD: AUGUST

DATE	PERMIT #	NAME	USE	REC. #	CK.#	AMOUNT
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NO LAND USE PERMITS WERE ISSUED IN THE MONTH OF AUGUST

8/31/2022	MCI FINE 1901	ROGERS	VIOLATION	MCLVIO1901	DELINQUENT	26 MONTHS
002-011-024-00	3780 S. LAKESHORE DR	MCL VIOLATION FEE - MONTHLY UNTIL COMPLIANCE DETERMINED				
NOTE: LAWSUIT FILED ON 2/9/2022 - PENDING - NO NEW UPDATES FROM LAST MONTH						

TOTAL \$ -

SIGNED:

TIMOTHY A. CYPHER

9/11/2022

TIMOTHY A. CYPHER
CENTERVILLE TOWNSHIP ZONING ADMINISTRATOR
231-360-2557

OLSON, BZDOK & HOWARD

September 6, 2022

Centerville Township
Jim Schwantes, Supervisor
4955 S. Schomberg Road
Cedar, MI 49621

Via 1st Class Mail

RE: Rates Increase
Our File No: 5382.00

Dear Mr. Schwantes,

Our firm very much appreciates our relationship with the Township. From time to time we increase our rates. At this time, we are asking to update the rate for Centerville Township by \$10.00 per hour, which would take the Principal rate from \$150.00 to \$160.00, and the rate for other attorneys rate from \$135.00 to \$145.00. The last time there was an increase in the billing rate on your file was in 2020.

Please let us know if this increase is acceptable to the Board. If you would like to discuss the request further, please contact me. We appreciate your consideration of this request, and are grateful for the opportunity to work for you.

Sincerely,



Christopher M. Bzdok
Chris@envlaw.com