

**Leelanau County Board of Commissioners
Executive Board Session – Tuesday, April 12, 2022**

Tentative Minutes

Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link: <https://www.leelanau.gov/meetingdetails.asp?MAId=2322#video>

Meeting called to order by Chairman William J. Bunek at 9:00 a.m. Today's meeting is being held at the Government Center, 8527 Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance/Moment of Silence:

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence/private prayer.

<u>Roll Call:</u>	District #1	Rick Robbins	PRESENT
	#2	Debra L. Rushton	PRESENT
	#3	William J. Bunek	PRESENT
	#4	Ty Wessell	PRESENT
	#5	Patricia Soutas-Little	PRESENT
	#6	Gwenne Allgaier	PRESENT
	#7	Melinda C. Lautner	ABSENT (prior notice)

Approval of Agenda / Late Additions or Deletions:

Chairman Bunek commented on the Agenda and that there is one late addition and he has placed it on the Agenda as Item #5c for discussion regarding the Michigan Auto Insurance Reform Act and it is discussion only at this time on the Resolution.

MOTION BY SOUTAS-LITTLE TO APPROVE THE AGENDA AS PRESENTED. SECONDED BY RUSHTON.

Discussion – none.

AYES – 6 (Soutas-Little, Wessell, Allgaier, Bunek, Robbins, Rushton)

NO – 0

ABSENT – 1 (Lautner)

MOTION PASSES.

Public Comment:

The following individual(s) spoke in person:

Jay Johnson, Lois Bahle, Charles Knapp, Maureen Fletcher, John Popa, Ann Avery, Dana Getzinger, Bill Wiesner, John Fletcher, and John Hunter.

Email comments can be found at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2322#handouts>

Commissioner Comment:

- Commissioner Allgaier commented that in the past, the Commissioners did not have Commissioner Comment following Public Comment. The practice is to listen and not engage and she does not know if it is good or bad. Allgaier commented that she is so impressed with the integrity and hard work of the Clerk's office and they run a clean election. She has worked elections and those people are honest, totally non-partisan and she is so impressed. Allgaier offered comments on her observations of elections and she totally supports our election workers. The Clerk does an exemplary job and Allgaier has attended her training.

- Commissioner Soutas-Little thanked Ann Avery for her comments and her time she spent in bringing the no-fault issue forward as it is on the agenda.
- Chairman Bunek commented that it is unfortunate that people have come and try to make this political and do political comments. He continued that “we” are actually just trying to run County business here and he would appreciate it if people would stop doing that.
- Commissioner Allgaier asked Chairman Bunek if he is asking to censor what the public can say. Are you asking them to not speak? Chairman Bunek said, no. Allgaier thanked him for the clarification.
- Chairman Bunek continued that this is not a political meeting, this is a Commissioners’ meeting to do County business and he doesn’t think that it should be turned into a political rally and he is sorry she (Allgaier) doesn’t understand that, but please think about that. Bunek is sorry that Commissioner Allgaier does not understand.
- Commissioner Rushton thanked Chairman Bunek for moving on.

Communications, Proclamations, Presentations —
Administrator Update:

Administrator Chet Janik gave his monthly update to Commissioners.

- Update on the lakes. John Popa was present and introduced Annalise Povolo the new Director of Administration and Programs for the Lake Leelanau Lake Association. Povolo offered brief comments on programs and responded to questions.
- Janik said his biggest focus, since the first of the year, is implementing the two new positions. He introduced the new HR Director Darcy Weaver. Janik also suggested that people stop by to see the new office space for the accounting staff and the newly renovated space that was formerly Conference Room #1. Janik noted that Account Clerk Sara Lautner will be returning from FMLA next week and Janik thanked Cathy Hartesvelt for stepping in and helping fill the need. Finance Director Jennifer Zywicki has resigned and Janik thanked her for her service, and he would like to discuss an Interim Finance Director as he does have a local person in mind for the position. Janik gave a brief update of the Substance Abuse Prevention Coalition.

Northern Michigan Regional Entity (NMRE) Agency Update:

Sara Sircely, Managing Director of SUD (Substance Use Disorder) Services was present and gave an update to Commissioners. Sircely responded to questions from Commissioners. The presentation can be found on pages 2-12 at the following link:

https://www.leelanau.gov/downloads/04122022_executive_board_pkt_opt.pdf

Leelanau County Housing Statistics, Commissioner Robbins:

Administrator Janik commented that he, Commissioners Wessell, and Robbins were at a meeting last month and thought that the information may be informative for Commissioners to see regarding Housing Statistics.

Jonathan Oltersdorf from Oltersdorf Realty LLC was present before Commissioners and presented a 2021 Leelanau County Real Estate Sales Statistics to Commissioners. Oltersdorf responded to questions from Commissioners. The presentation can be found at the following link:

https://www.leelanau.gov/downloads/presentation_oltersdorf_housing_update_04122022.pdf

Break called for by Chairman Bunek at 10:35 a.m.

Chairman Bunek called the meeting back to order at 10:47 a.m.

Early Childhood Millage Update:

Michelle Klein, Director of Personal Health of Benzie-Leelanau District Health Department, and Sherwood (Woody) Smith, Evaluation Consultant from Avenue ISR were present regarding the Early Childhood Millage for Parenting Communities update, Quarter 1 update, and Smith addressed the Evaluation 2021. Klein and Smith responded to questions from Commissioners. The presentation can be found on pages 39-52 at the following link:

https://www.leelanau.gov/downloads/04122022_executive_board_pkt_opt.pdf

Register of Deeds Department Update:

Jennifer Grant, Register of Deeds, was present to give a Departmental update. Grant responded to questions from Commissioners and her PowerPoint can be found on pages 53-66 at the following link:

https://www.leelanau.gov/downloads/04122022_executive_board_pkt_opt.pdf

Action Items —

Leelanau County Road Commission – Approval of Ballot Language Proposal:

Administrator Janik commented that there is no one present. This is a standing request every two years. Janik believed that the Clerk had been working with the Road Commission. Questions from Commissioners. Usually there is someone from the Road Commission present.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE ITEM FORWARD TO NEXT WEEK (LEELANAU COUNTY ROAD COMMISSION MILLAGE). SECONDED BY RUSHTON.

Discussion – none.

AYES – 6 (Wessell, Allgaier, Bunek, Robbins, Rushton, Soutas-Little)

NO – 0

ABSENT – 1 (Lautner)

RECOMMENDATION PASSES.

County Clerk Michelle Crocker re-entered the meeting and indicated that she had no discussion with the Road Commission regarding an appearance today.

Request for Letter of Support (Potential Research Facility), Discovery Center, under separate cover:

Matt McDonough, CEO of Discovery Center & Pier was present regarding the request for a Letter of Support of a Fresh Water Research Center in Elmwood Township. He indicated that he provided a draft letter to the Administrator as well as additional information which can be found at the following link: https://www.leelanau.gov/downloads/los_discovery_pier_04122022.pdf

McDonough is requesting Leelanau County support the same letter that Elmwood Township supported/adopted last night. McDonough explained the details and responded to questions by Commissioners.

MOTION BY WESSELL TO SET ASIDE THE RULES AND SUPPORT THE REQUEST. SECONDED BY ROBBINS AND SOUTAS-LITTLE.

Chairman Bunek does not believe that they can do that, even with a motion as this is a committee meeting.

Administrator Janik would say that a draft letter could be sent with a follow-up next week after the Regular Session.

Motion and support withdrawn.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO SUPPORT THE LETTER AS WRITTEN. SECONDED BY ROBBINS.

Discussion – none.

AYES – 6 (Wessell, Allgaier, Bunek, Robbins, Rushton, Soutas-Little)

NO – 0

ABSENT – 1 (Lautner)

RECOMMENDATION PASSES.

Discussion after the recommendation. Chairman Bunek indicated that it will be presented next Tuesday for formal consideration and he cannot guarantee what will happen. Administrator Janik said he will get with McDonough and they could send a draft letter.

Sheriff's Office – Approval of Port Security Grant Application:

Mike Borkovich, Sheriff, was present and noted that the Port Security Grant Applications has not yet been announced and there is not enough time to bring it forward at a later date. Borkovich explained his request that the Feds pay 75% and the County would pay 25%. He discussed fundraising if he doesn't get the grant. Borkovich commented on the inadequate size of the current boat and it is not safe to send out Marine Deputies.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE SHERIFF'S OFFICE ~~2019~~ 2022 PORT SECURITY GRANT APPLICATION. COUNTY PORTION OF FUNDS TO COME FROM DIRECTION PROVIDED BY THE LEELANAU COUNTY BOARD OF COMMISSIONERS.

Discussion/comments continued. Commissioner Robbins asked the Sheriff for Plan B and Borkovich said that it would be to go for private sources that would fund 2/3rds with the County matching with 1/3rd and then it would be to ask for the full amount from the County. Robbins said that last year funds were allocated and he walked out of the room with the assurance that the Sheriff would raise the funds. Borkovich responded as to why he didn't raise the funds.

Chairman Bunek commented that he will not support this as he believes it is too big of a boat, the costs to run it, and it is just too excessive. Money has been allocated and there should be something available for the funds allocated and with his other funding sources. Commissioner Allgaier asked about a used boat and Borkovich responded to both Bunek and Allgaier. Commissioner Robbins suggested that the Sheriff should be doing both right now and Borkovich continued with comments. Commissioner Robbins told the sheriff it is time to stop talking on this and start walking and do both. Discussion ensued.

Sheriff Borkovich said that he made an error on the information and he inserted the wrong year. Commissioner Rushton requested that the Clerk make the correction to 2022, from 2019.

SECONDED BY SOUTAS-LITTLE.

AYES – 5 (Wessell, Allgaier, Robbins, Rushton, Soutas-Little)

NO – 1 (Bunek)

ABSENT – 1 (Lautner)

RECOMMENDATION PASSES.

Facilities Report Goals Update:

Administrator Janik commented on the Facilities Report Goals, which can be found on pages 73-74 at the following link:

https://www.leelanau.gov/downloads/04122022_executive_board_pkt_opt.pdf

Janik invited Maintenance Director Jerry Culman, D & W Mechanical Gary O'Connor, and Maintenance Employee Scott Bradley. The three individuals present offered comments and responded to questions from Commissioners:

The priorities identified by staff that need to be addressed and/or discussed during the next 12-month period (May, 2022 to April, 2023):

- Explore the process and costs associated to properly repair the masonry exterior wall located on the northwest side of the Government Center Building;
- Develop a Request for Proposals to solicit bids to repair the roof of the Leland Dam Control Room;
- Engage Commissioners in dialogue about options and financial implications related to the Government Center's HVAC renovation project;
- Explore the possibility of additional storage space for County equipment, expanding the current pole barn or adding an additional storage facility on the main campus;
- Develop a plan with associated costs to rectify the challenge of the doors rusting/corroding at the Law Enforcement Center.

Parks:

Janik indicated that these are the more immediate goals. Bradley reviewed the goals and he and Janik responded to questions.

- Replace the railings on the bridge located at the Veronica Valley Park;
- The chapel chimney at Old Settlers' Park has loose bricks and needs to be repaired;

- The bathroom vents are not functioning properly at Old Settlers' Park and need to be repaired or replaced. The pit toilets at Myles Kimmerly and Old Settlers are outdated and could be a potential safety hazard and replacement options will be explored;
- The exterior of the various buildings located in the three parks need to be painted;
- Continue to explore the costs and options associated with updating the playground equipment at Myles Kimmerly Park.

Parks & Recreation Commission Recommendations – Veronica Valley Parking Lot Entrance Bid: Steve Christensen, Drain Commissioner and Parks & Recreation Chairman was present before the Commissioners. Christensen explained the curb and gutter. It is not mandatory; it is not required by law. It is the most secure thing to do based on those that are entering the parks – curb and gutter is very distinct and it does carry the water where it needs to go. It is easy to maintain it. They did go out for bids and received two. The Parks & Recreation Commission voted to present this one, which is less money. Christensen responded to questions.

Administrator Janik expressed the concerns of Commissioner Lautner. Commissioner Robbins commented on the rate being charged and the photos tell the full story. Commissioner Soutas-Little had questions and Commissioner Rushton asked for alternative measures, might it be a residential area and would it be cheaper. Discussion about asphalt. Discussion ensued on the scope of project, curb and gutter, fix the problem to control the water and other related topic.

MOTION BY ROBBINS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE ENTERING INTO AN AGREEMENT WITH POPP EXCAVATING, INC., TO CONSTRUCT A COMMERCIAL DRIVE ENTRANCE INTO VERONICA VALLEY PARK, AT A COST NOT TO EXCEED \$28,086.50; FUNDS TO COME FROM #101-850-756-775 (should be 970, which is Capital Outlay) -000, PENDING COUNSEL REVIEW AND APPROVAL. SECONDED BY WESSELL.

Discussion ensued on the advantage of fixing this for longevity, the Road Commission classification for curbs and gutters and Commissioner Soutas-Little explained this to fellow Commissioners.

AYES – 6 (Robbins, Rushton, Soutas-Little, Wessell, Allgaier, Bunek)

NO – 0

ABSENT – 1 (Lautner)

RECOMMENDATION PASSES.

Parks & Recreation Commission Recommendations – Approval of Invoice, Laggis' Fish Farm, Inc.:

Christiansen was present and said that this has to do with the annual fish day and it is a season long and a stocking effort and a significant number of fish need to be bought. He explained the purchase, the stock, and the State employee that uses his/her own time to do this. Increase over last year in cost is \$73.50.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS THAT THE BOARD OF COMMISSIONERS WAIVE ITS POLICY ON BID REQUIREMENTS AND APPROVE THE PURCHASE OF FISH FROM LAGGIS' FISH FARMS OF GOBLES, MICHIGAN, FOR THE VERONICA VALLEY PONDS IN AN AMOUNT NOT TO EXCEED \$4,366.00; FUNDS TO COME FROM #101-850-756-727-000. SECONDED BY ALLGAIER & ROBBINS.

Discussion – none.

AYES – 6 (Wessell, Allgaier, Bunek, Robbins, Rushton, Soutas-Little)
NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Late Addition: Potential Resolution/discussion regarding the Michigan Auto Insurance Reform Act:

MOTION BY ALLGAIER TO RECOMMEND THAT THE RESOLUTION BE MOVED FORWARD TO NEXT WEEK. SECONDED BY WESSELL.

Discussion that Commissioners will have time to review the information over the next week.

AYES – 6 (Allgaier, Bunek, Robbins, Rushton, Soutas-Little, Wessell)
NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Maintenance Tractor Proposal:

Maintenance Director Jerry Culman and Maintenance Worker Scott Bradley were present before Commissioners. Chairman Bunek stated he is surprised that Pat Herman didn't submit a bid. Culman explained the request and the equipment they tested. They believe this proposal is a good fit for Parks & Recreation. Culman said that they did not check with John Deere. Brief comments ensued.

MOTION BY SOUTAS-LITTLE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE PURCHASE OF A 2022 KUBOTA M4D-071HDC 12 WITH QUOTED ATTACHMENTS FROM GINOP SALES AND SERVICE OF WILLIAMSBURG, MICHIGAN, AT A PRICE NOT TO EXCEED \$37,689.62, WHICH ALSO INCLUDES TRADING IN THE 2008 MASSEY FERGUSON; FUNDS TO BE #101-850-756-970-000 WITH A TRANSFER FROM CONTINGENCY OR FUND BALANCE. SECONDED BY ALLGAIER/WESSELL.

Discussion – none.

AYES – 6 (Soutas-Little, Wessell, Allgaier, Bunek, Robbins, Rushton)
NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Chairman Bunek called a break at 12:45 p.m.

Meeting back to order at 12:59 p.m.

Senior Services Office Furnishings Recommendation:

April Missias, Senior Services Director, was present along with Finance Director Jennifer Zywicki. Missias said that the quote she received for office furnishings is going to change as of the 14th of this month and the vendor could not give her what the increase would be. Janik offered to contact the vendor. Missias responded to questions regarding the purchase.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE PURCHASE OF OFFICE FURNISHINGS FROM CUSTER, INC., OF TRAVERSE CITY AND GRAND RAPIDS, FOR REFURBISHING OF THE LEELANAU COUNTY SENIOR SERVICES' OFFICE IN THE AMOUNT OF \$5,036.34. FUNDS TO COME FROM #470-000.000-970.000. SECONDED BY ALLGAIER.

Discussion – Finance Director Zywicki explained that this is a Capital Projects Building Fund expense as it is over \$5,000.00.

AYES – 6 (Wessell, Allgaier, Bunek, Robbins, Rushton, Soutas-Little)
NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Emergency Management – Cherry Capital Connection Easement Lease Agreement Update:
Matt Ansorge, Emergency Management / 911 Director, was present regarding the lease agreement update. No paperwork provided and a verbal presentation continued. Administrator Janik asked that perhaps Ansorge could just continue to pursue dialog. Commissioner Soutas-Little would request what is the purpose of what they are doing, the costs, gains, losses and that could lead to part of the negotiations that are being had. Chairman Bunek asked if there was any opposition to this and his continuing to move forward. No opposition voiced.

Emergency Management – Midway Electronics Tower Construction Agreement:
Ansorge explained that they are down to one item and responded to questions from Commissioners.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE MIDWAY ELECTRONICS TOWER CONSTRUCTION AGREEMENT FORWARD TO NEXT WEEK’S MEETING. SECONDED BY SOUTAS-LITTLE.
Discussion – Clerk asked if next week the dollar amounts and where the funds are coming from could be stated for inclusion.

AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Robbins)
NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Staffing Requests – 13th Judicial Circuit/Family Court, Court Administrator Overlap:
Probate Court and Family Division Judge, Honorable Marian Kromkowski was present before Commissioners. Kromkowski explained the request regarding the replacement for Family Court Administrator Joe Povolo who is retiring and his last day will be June 17, 2022. They have found his replacement and they would like to have an overlap/training period for the new individual. Discussion on the funds available in the budget.

MOTION BY SOUTAS-LITTLE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE FAMILY COURT REQUEST FOR SEVEN (7) WEEKS OF PART-TIME *THREE-DAYS PER WEEK* OVERLAP/TRAINING FOR THE NEW FAMILY COURT ADMINISTRATOR. SECONDED BY ROBBINS.
Discussion – Commissioner Rushton requested that she would be more comfortable if three-days per week was added to the recommendation. The motion maker and seconded agreed to the change.

AYES – 6 (Soutas-Little, Wessell, Allgaier, Bunek, Robbins, Rushton)
NO – 0 ABSENT- 1 (Lautner) RECOMMENDATION PASSES.

Staffing Requests – Probate Court, Deputy Probate Register Position:
Judge Kromkowski commented on a new Deputy Probate Register that has been hired and will be starting at the same rate of pay as the prior deputy that just left. The Judge explained the request, the additional hours, and what is involved for training for the new individual. Brief comments on budget, revenues generated/collected, and how this will be funded and the rationale for the request.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW UP TO 203 HOURS OF ALREADY BUDGETED 2022

FUNDS TO BE USED TO SUPPLEMENT THE DEPUTY PROBATE REGISTER’S 28 HOURS A WEEK SCHEDULE UNTIL THE END OF 2022. SECONDED BY ALLGAIER.

Discussion – Clerk responded to questions from Commissioners on benefits.

AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Robbins)

NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Two Percent Allocation Agreements – 13th Circuit Court, Family Division, Child & Family Services/Safe Haven:

Administrator Janik explained that the request for the funding was approved by the Grand Traverse Band. Kromkowski responded to questions from Commissioners regarding the function of Safe Haven.

MOTION BY SOUTAS-LITTLE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE AGREEMENT BETWEEN LEELANAU COUNTY AND CHILD & FAMILY SERVICES, INC., OF TRAVERSE CITY; FUNDS TO COME FROM #261-000.000-965.221. SECONDED BY RUSHTON.

Discussion – none.

Ayes – 6 (Soutas-Little, Wessell, Allgaier, Bunek, Robbins, Rushton)

NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Solid Waste Council – Bay Area Recycling for Charities (BARC) Agreement, Mattress Recycling:

Trudy J. Galla, Planning and Community Development Director, was present and indicated that she has two items and has worked with BARC and they have worked out the details and costs. The agreement is currently with Legal and she would like to have this moved forward to next week. Galla indicated that she would forward the agreement to Commissioners as soon as it is available.

MOTION BY WESSELL TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO PLACE THE AGREEMENT FOR MATTRESS RECYCLING ON THE BOARD OF COMMISSIONERS 04/19/2022 REGULAR BOARD MEETING FOR CONSIDERATION AND ACTION. SECONDED BY RUSHTON.

Discussion – none.

AYES – 6 (Wessell, Allgaier, Bunek, Robbins, Rushton, Soutas-Little)

NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Solid Waste Council – Acceptance of EGLE (Environment, Great Lakes, and Energy) Tire Recycling Grant:

Galla indicated that this will be the fourth year that funds have been received for the Tire Recycling Grant.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE SCRAP TIRE CLEANUP GRANT AGREEMENT BETWEEN LEELANAU COUNTY AND THE MI DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE). SECONDED BY RUSHTON.

Discussion – none.

AYES – 6 (Allgaier, Bunek, Robbins, Rushton, Soutas-Little, Wessell)

NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Two Percent Allocation Agreements – Senior Services, Leelanau Christian Neighbors (LCN):
Missias was present regarding the two percent allocation agreements between Leelanau County and Leelanau Christian Neighbors to be used for the food pantry in the amount of \$20,000.00.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE AGREEMENT BETWEEN LEELANAU COUNTY AND LEELANAU CHRISTIAN NEIGHBORS FOR THE NEIGHBORHOOD ASSISTANCE MINISTRY; FUNDS TO COME FROM #281-000.000-965.222. SECONDED BY WESSELL.

Discussion – Commissioner Rushton questioned if this money is allocated all at once and Missias said it has been all at once and that she (Missias) speaks with Mary Stanton from LCN on a weekly basis on how it is going. Once the funds have been used, she gets a report. Missias continued to answer questions and explained the food distribution for Food Rescue.

AYES – 6 (Allgaier, Bunek, Robbins, Rushton, Soutas-Little, Wessell)
NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Administration – Medical Examiner Services – Approval of Deputy Medical Examiners List:
Administrator Janik commented on the Medical Examiner and the Deputy Medical Examiners and they need to be approved by the County. There is a list from Dr. DeJong on who the deputies are and simply endorse the list. There is no change in the contract.

MOTION BY SOUTAS-LITTLE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVAL OF THE LETTER DATED MARCH 8, 2022, FROM MEDICAL EXAMINER JOYCE L. deJONG, D.O. LISTING THE DEPUTY MEDICAL EXAMINERS THAT HAVE JOINED THEIR FACULTY THIS YEAR:

Current: Joseph Prahlow, MD; Armanda Fisher-Hubbard, MD; Elizabeth Douglas, MD – submitted resignation; last day with us is 6/3/2022;

Beginning in May 2022: Jared Brooks, MD; Patrick Hansma, DO

Beginning in July 2022: Edmund Donoghue, MD

Beginning in August 2022: Anna Tart, MD

SECONDED BY WESSELL.

Discussion – none.

AYES – 6 (Wessell, Allgaier, Bunek, Robbins, Rushton, Soutas-Little)
NO - 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Administration – FY 2022 Board Goals:

Administrator Janik thought it was a quarter of the way through the year and asked Commissioners if due to time they want to discuss this now or wait until next week.

Goals #1 – Personnel

- Successfully conduct the search for a new Administrator
- Potential reorganization of the Leland Dam Authority and Board of Public Works
- Explore the possibility of creating a Facilities Management Director position

Goal #2

- Consider options for the use of jail facility space currently not utilized
- Explore options for office space for the Benzie-Leelanau Health Department

Administration – Finance/Audit Committee Update:

Janik noted that the Finance Audit Committee has met and focusing on the non-union pay scale and it has been interesting. Part of it is you asked for a budget update prior to ARPA.

Finance Director Jen Zywicki and County Treasurer John Gallagher were present. Zywicki explained the General Fund 2017 to 2022. The history can be found at the following link: <https://www.leelanau.gov/meetingdetails.asp?MAId=2322#handouts>

Comments and questions from Commissioners. Gallagher wanted to increase the funding of Budget Stabilization. Discussion on adjustment of revenues which still leaves you with \$1.1 million fund balance.

Commissioners agree to continue the meeting past 2:00 p.m.

Gallagher addressed the Reserves Policy. It is our internal measure at 15% — the policy, where as the Ordinance says it will not exceed 15% — either change the policy to “not to exceed” and slightly under funded. The Budget Stabilization Fund utilized if there is a disaster

Funds reviewed by Gallagher.

Review of Financials:

No questions.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

Commissioner Wessell noted that all received an email from the CMH Board. We still are having major problems with filling the CEO position. There is poor attendance, but Leelanau County representatives are showing up. There was a motion to rescind the CEO offer letter endorsement – agree to find someone that everyone supports.

Public Comment:

None.

Commissioner Comments:

- Commissioner Wessell commented on Public Comment. He sometimes hears things that he doesn't like, but he will not be on record as discouraging comment.
- Commissioner Allgaier said that it cannot appear to look like Commissioners are censoring. We need to encourage all to speak. We may not like it, but we need to encourage.
- Commissioner Bunek commented that it is not about liking or not liking. You are here to talk about political, but to try and make the meetings political and that is where he disagrees. Regardless of who it is, it is disrespectful to the full Board, when you get 2, 3, 4 and that is why it was introduced the Public Comment be only for agenda items. Bunek said he is not saying that they cannot speak, it is disrespectful to the time when they want to make a political rally.

- Commissioner Soutas-Little understands and knows how it can be uncomfortable. It was government business. It is hard to draw where the line should be.
- Commissioner Rushton commented that at the Organizational meeting she suggested only address the agenda items at the first one and it would still afford the public to speak.
- Commissioner Allgaier commented that everyone has their own opinion. She is very glad that we allow the citizens to speak and referenced how many could sit here for the whole meeting.

Approval of Financials —

Amendments & Transfers:

Chairman Bunek said some concern has been brought up and that the transfers have been controversial and Administrator Janik said it could be very rational; however, he wants to check with outside sources and work with Finance Director Zywicki. When the BOC approved its 2022 budget it placed the two new positions under the Board of Commissioners.

MOTION BY RUSHTON TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE THE BUDGET AMENDMENTS AND FUND TRANSFERS (FY 2022 AMENDMENT #22-003; FY 2022 AMENDMENT #22-004; FY 2022 FUND TRANSFER #22-002) FORWARD TO NEXT WEEK. SECONDED BY ROBBINS.

Discussion.

AYES – 6 (Rushton, Soutas-Little, Wessell, Allgaier, Bunek, Robbins)
NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Claims and Accounts:

MOTION BY WESSELL TO RECOMMEND TO THE BOARD OF COMMISSIONERS TO APPROVE CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$598,407.03 (should have been \$160,013.18). SECONDED BY ALLGAIER.

Discussion – none.

AYES – 6 (Wessell, Allgaier, Bunek, Robbins, Rushton, Soutas-Little)
NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Post Audit Claims and Accounts:

MOTION BY WESSELL TO RECOMMEND TO THE BOARD OF COMMISSIONERS TO MOVE POST AUDIT CLAIMS AND ACCOUNTS FORWARD TO NEXT WEEK. SECONDED BY ROBBINS.

Discussion – as to when they were sent out. County Clerk responded that she received her copy last Friday.

AYES – 6 (Wessell, Allgaier, Bunek, Robbins, Rushton, Soutas-Little)
NO – 0 ABSENT – 1 (Lautner) RECOMMENDATION PASSES.

Adjournment:

Meeting adjourned at 2:25 p.m. by Chairman Bunek.

William J. Bunek, Chairman
Leelanau County Board of Commissioners

Michelle L. Crocker, Leelanau County Clerk
Clerk, Leelanau County Board of Commissioners