

**CENTERVILLE TOWNSHIP
5001 S. FRENCH RD.
CEDAR, MICHIGAN 49621**

SUPERVISOR
JAMES SCHWANTES
PHONE: 920-5204
Email: centervillesupervisor@gmail.com
TRUSTEE
DANIEL HUBBELL
PHONE: 228-6390
Email: dan@hubbellfarm.com

CLERK
ELIZABETH CHILES
PHONE: 620-2130
Email: clerk.centerville@gmail.com
TRUSTEE
RONALD SCHAUB
PHONE: 256-7127
Email: schaubron@yahoo.com

TREASURER
KATRINA PLEVA
PHONE: 228-5649 FAX: 228-6818
Email: dalekatrina@centurytel.net
ZONING ADMIN:
TIM CYPHER
CELL: 360-2557 FAX 256-7774
Email: tim@allpermits.com

AGENDA

Wednesday February 3, 2021 7:00PM
Monthly Township Board Meeting
Meeting will be on Zoom only, not in person

1. Call to Order/Pledge of Allegiance
2. Review Agenda/Additions/Public Comment/Approve Agenda
3. Previous Meeting Minutes January 13, 2021
4. Invoices - Review and authorize payment
5. Township Financial Update
 1. Treasurer's Report
 2. Reconciliation Report
 3. Leland Tax Collection
6. Clerk Report
7. Correspondence/ Communication
8. Board of Review
 1. Consider Poverty Exemption Extension Resolution
 2. BOR member training completed on 2/2/21
9. Zoning Administrator's Report
10. Planning Commission:
 1. Board member report
 2. Next regular meeting: Monday, March 21, 2021 at 7:00PM
11. Cedar Area Fire and Rescue Board
 1. Board member report
 2. Next regular meeting: Thursday, February 18, 2021 at 7:00PM
12. Board – Unfinished Business
 1. Draft budget for 2021-2022
 2. Salary Resolutions
13. Board – New business
 1. Schedule annual meeting
 2. Tentative FY21-22 meeting calendar
14. County Commissioner Report
15. Next Board Meeting: Wednesday, March 10, 2021 at 7:00.
16. Public Comment
17. Motion to Adjourn

CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check#

Dec 10 through Jan 13

Type	Date	Num	Name	Memo	Account	Debit	Credit
Paycheck	02/03/2021	ACH	Ray (Deputy Clerk), Patricia G Ray (Deputy Clerk), Patricia G Ray (Deputy Clerk), Patricia G		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time 215-703 - Part Time Wages	0.00 380.00	324.78
Paycheck	02/03/2021	ACH	CHILES, BETH CHILES, BETH		015 - CHASE CHECKING GEN FUND 2769 215-701 - Wages	380.00 1,316.67	324.78 1,150.34
Paycheck	02/03/2021	ACH	HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages 721-701 - Part Time Wages	1,316.67 100.00 0.00	1,150.34 92.35
Paycheck	02/03/2021	ACH	KROMBEEN (ASSESSOR), JULIE KROMBEEN (ASSESSOR), JULIE		015 - CHASE CHECKING GEN FUND 2769 257-701 - Wages	100.00 1,233.33	92.35 1,086.56
Paycheck	02/03/2021	ACH	PLEVA (TREASURER), KATRINA PLEVA (TREASURER), KATRINA		015 - CHASE CHECKING GEN FUND 2769 253-701 - Wages & School Col.	1,233.33 1,316.67	1,086.56 1,159.98
Paycheck	02/03/2021	ACH	SCHAUB (TRUSTEE), RONALD J SCHAUB (TRUSTEE), RONALD J		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages	1,316.67 100.00	1,159.98 92.35
Paycheck	02/03/2021	ACH	SCHWANTES (SUPERVISOR), JAMES SCHWANTES (SUPERVISOR), JAMES		015 - CHASE CHECKING GEN FUND 2769 171-701 - Adm Wages	100.00 850.00	92.35 748.85
Check	02/03/2021	ACH	CYPHER GROUP, INC CYPHER GROUP, INC	January January	015 - CHASE CHECKING GEN FUND 2769 723-701 - Contracted Services	1,000.00	1,000.00
Check	02/03/2021	ACH	Belh Chiles 1 Belh Chiles 1 Belh Chiles 1	reimbursement roll of stamps, 2 packs copy paper, 1099 process/mail reimbursement	015 - CHASE CHECKING GEN FUND 2769 215-726 - Office Supplies/Swfire 262-726 - Office Supplies	1,000.00 97.30 0.00	1,000.00 97.30
Check	02/03/2021	ACH	JAMES SCHWANTES JAMES SCHWANTES JAMES SCHWANTES	reimbursement monthly Zoom bill 5 registration fees for training	015 - CHASE CHECKING GEN FUND 2769 101-955 - Miscellaneous 247-960 - Education & Training	97.30 15.89 50.00	97.30 65.89
Liability Check	01/16/2021	5334	STATE OF MICHIGAN	38-2297948	015 - CHASE CHECKING GEN FUND 2769	65.89	65.89
Check	01/29/2021	5335	Election Source	Inv/ 20-55912 Duo Voting Booth, clip on light, "Line Starts Her" sign	015 - CHASE CHECKING GEN FUND 2769 262-726 - Office Supplies	0.00 259.72	657.36 259.72
Paycheck	02/03/2021	5336	MILLIRON (DEPUTY TREAS), TESHA MILLIRON (DEPUTY TREAS), TESHA		015 - CHASE CHECKING GEN FUND 2769 263-703 - Part Time Wages	259.72 130.00	259.72 120.05

Credit Column shows NET CHECK TOTALS

CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check#

Dec 10 through Jan 13

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	02/03/2021	5337	LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE	Inv 324698 synopsis of Jan. 13 meeting	015 - CHASE CHECKING GEN FUND 2769 101-900 - Printing & Publishing	53.70	53.70
Check	02/03/2021	5338	CHERRYLAND ELECTRIC CO-OP CHERRYLAND ELECTRIC CO-OP	acct 6311010 January 2021	015 - CHASE CHECKING GEN FUND 2769 265-920 - Utilities-Electric	53.70	53.70
Check	02/03/2021	5339	STAPLES STAPLES	8060938356 date stamp and ink; mousepad	015 - CHASE CHECKING GEN FUND 2769 262-726 - Office Supplies	46.71	46.71
Check	02/03/2021	5340	SHANNON ROUTZAHN SHANNON ROUTZAHN		015 - CHASE CHECKING GEN FUND 2769 265-760 - Janitorial Services	42.28	42.28
Check	02/03/2021	5341	LEELANAU COUNTY TREASURER	Prior Year Tax Adjustments Centerville	015 - CHASE CHECKING GEN FUND 2769	50.00	50.00
Check	02/03/2021	5342	KCI KCI	Postage for assessments postage for assessments	015 - CHASE CHECKING GEN FUND 2769 257-802 - Contracted Services	0.00	12.27
Check	02/03/2021	5343	KCI KCI	VOID: VOID:	015 - CHASE CHECKING GEN FUND 2769 257-802 - Contracted Services	544.60	544.60
Check	02/03/2021	5344	KCI KCI	VOID: VOID:	015 - CHASE CHECKING GEN FUND 2769 171-955 - Miscellaneous	0.00	0.00
TOTAL						<u>7,586.87</u>	<u>7,605.09</u>

CENTERVILLE TWP TREASURER'S REPORT

As of January 31, 2021

Account Balances:

Chase Tax Fund Cking #9301
 Chase HI Yield Savings #5793
 Chase Business Savings #6868
 Chase Commercial Cking #2769
TOTAL:

\$539.78* SEE BELOW
 \$96,643.98
 \$5,039.20
 \$187,559.87
\$258,709.34

<u>Receipts</u>	<u>Amount</u>	<u>From</u>	<u>Description</u>
#3053	\$50.00	Tim Cypher, ZA	Land Use Permit-Tenbrink
#3054	\$7.82	Leelanau County	2020 Comm'l Forest Dist.-Twp-\$1.89 Fire/Ambul-\$5.93
#3055	\$290.00	Tim Cypher, ZA	Two Land Use Permits; One Land Div.
#3056	\$21,409.00	State of MI	Sales Tax Revenue-Sept/Oct 2020
#3057	\$67,354.85	K Pleva, Treasurer	Admin Fee-\$2,266.01; Twp-\$15751.36 Fire/Ambul-\$49,337.48
#3058	\$8,580.35	K Pleva, Treasurer	Admin Fee-\$382.08; Twp-\$1,983.95 Fire/Ambul-\$6,214.32
#3059	\$4.01	Chase Bank	Interest

*Balance in account as of 1/31/21 \$54,008.24
 Less payout to be done: \$53,468.46

Remainder are township funds 539.78**

**PRE refunds of \$2,647.52-Twp will be reimbursed at Settlement time

**CENTERVILLE TOWNSHIP
(LEELANAU COUNTY)
CEDAR, MICHIGAN 49621
Township Board Resolution to
Adopt Poverty Exemption Income Guidelines and Asset Test
to Comply with Michigan Public Act 253 of 2020
Resolution # 2021 -
Adopted February 3, 2021**

WHEREAS, the homestead of persons who, in the judgment of the supervisor and the Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the township board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Centerville Township, Leelanau County, adopts the following guidelines for the supervisor and the Board of Review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested and shall affirm this ownership and occupancy status in writing by filing a form prescribed by the state tax commission with the township.
2. File a claim with the Board of Review on a form prescribed by the state tax commission and provided by the township, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year. If a person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, an affidavit in a form prescribed by the state tax commission may be accepted in place of the federal or state income tax return. The filing of a claim under this subsection constitutes an appearance before the board of review for the purpose of preserving the claimant's right to appeal the decision of the board of review regarding the claim.
3. Produce a valid driver license or other form of identification if requested by the supervisor or board of review.
4. Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor or board of review.
5. Show that household income does not exceed federal poverty guideline published in the prior calendar year in the Federal Register for each family size as defined and determined annually by the United States Department of Health and Human Services.
6. File a claim reporting that the combined assets of persons residing in the principal residence do not exceed the township guidelines listed below. Assets include, but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.

- Cash assets for the total household may not exceed 10% of the federal poverty guideline published in the prior calendar year in the Federal Register for each family size.
- Non-cash assets for the total household may not exceed \$5,000.00. The following assets are excluded from this limit.
 - Applicant's homestead property
 - Applicant's household personal property
 - One vehicle used for personal transportation and one additional vehicle for each gainfully employed person in the household
 - Assets not accessible by the applicant or member of the household
 - Farm implements and equipment used to actively cultivate qualified agricultural property

7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the Board of Review for the purpose of preserving the right to appeal to the Michigan Tax Tribunal.

BE IT ALSO RESOLVED that the Board of Review shall follow the above stated policy and guidelines in granting or denying an exemption. If a person claiming an exemption under this section is qualified under the eligibility requirements stated above, the Board of Review shall grant the exemption in whole or in part, as follows:

1. A full exemption equal to a 100% reduction in taxable value for the tax year in which the exemption is granted.
2. A partial exemption equal to 1 of the following:
 1. A 50% or 25% reduction in taxable value for the tax year in which the exemption is granted.
 2. As approved by the state tax commission, any other percentage reduction in taxable value for the tax year in which the exemption is granted, applied in a form and manner prescribed by the state tax commission.
 3. As approved by the state tax commission, any other percentage reduction in taxable value for the tax year in which the exemption is granted, applied in a form and manner prescribed by the state tax commission.

FINALLY IT IS NOTED that a person who files a claim under this section is not prohibited from also appealing the assessment on the property for which that claim is made before the board of review in the same year.

Adoption of the foregoing resolution was moved by _____ and supported by _____.

Roll Call Vote: Chiles: _____ Hubbell: _____ Pleva: _____ Schaub: _____ Schwantes: _____

Vote Count: Yes: _____ No: _____

The Township Supervisor declared the resolution _____

James Schwantes, Supervisor

CERTIFICATION

I, Elizabeth Chiles, the duly elected and acting Clerk of Centerville Township hereby certify that the foregoing resolution was adopted by the township board at the regular meeting of said board held on February 3, 2021 at which meeting a quorum was present by a roll call vote of said members as herein before set forth.

Elizabeth Chiles, Clerk

**CENTERVILLE TOWNSHIP
(LEELANAU COUNTY)
CEDAR, MICHIGAN 49621
Township Board Resolution to
Permit the Continuation of a Poverty Exemption
without Subsequent Reapplication as allowed by Public Act 253 of 2020
Resolution # 2021 -
Adopted February, 3 2021**

WHEREAS, the principle residence of a who, as determined by the Board of Review, by reason of poverty, are unable to contribute to the public charges is exempt in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the township board is under Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), may permit continuation of that exemption without subsequent reapplication;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Centerville Township, Leelanau County, adopts the following guidelines to permit such a continuation.

1. If the person who establishes initial eligibility under MCL 211.7u receives a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security Disability or retirement they are eligible for continuation of a poverty exemption without subsequent reapplication under either of the two following guidelines.
2. For a principal residence of a person exempt from the collection of taxes under MCL 211.7u in tax year 2019 or 2020, or both, may remain exempt by reason of poverty in tax years 2021, 2022. and 2023 without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status.
3. For a principal residence of a person for the first time in tax year 2021, 2022, or 2023 may remain exempt for up to three additional years after its initial year of exempt status without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status.
4. The owner of a principal residence exempt from the collection of taxes under MCL 211.7u and not required to reapply under this policy shall annually file with the township the form affirming ownership, poverty and occupancy and therefore continued eligibility.
5. The person determined to be exempt from the collection of taxes under MCL 211.7u shall file an affidavit with the township rescinding the exemption within 45 days of either of the following occurring.
 - The person ceases to own or occupy the principal residence for which the exemption is extended
 - The has a change in household assets or income that defeats eligibility for the exemption.
6. If the person fails to file a rescission as required and the property is determined to be ineligible for the exemption, the person is subject to repayment of any additional taxes with interest.

Adoption of the foregoing resolution was moved by _____ and supported by _____ .

Roll Call Vote: Chiles: _____ Hubbell: _____ Pleva: _____ Schaub: _____ Schwantes: _____

Vote Count: Yes: _____ No: _____

The Township Supervisor declared the resolution _____

James Schwantes, Supervisor

CERTIFICATION

I, Elizabeth Chiles, the duly elected and acting Clerk of Centerville Township hereby certify that the foregoing resolution was adopted by the township board at the regular meeting of said board held on February 3, 2021 at which meeting a quorum was present by a roll call vote of said members as herein before set forth.

Elizabeth Chiles, Clerk

Centerville Township
Zoning Administrator's
JANUARY 2021 Report

2/2/2021

To: Centerville Township Board & Planning Commission

From: *Timothy A. Cypher*

Land Use Permits Issued:	2	YEAR TO DATE	2
Signs / RENEWALS	0		
Single Family Residences (SFR)	0		
Additions to SFR	0		
Garages / Sheds	0		
Decks & Porches / Misc.	0		
Accessory Buildings	0		
Commercial Construction	0		
Stairs & Landings	0		
Agriculture related construction	0		
Demolitions / Change of Use	1	USE CHANGE - WING	
Home Occupations	0		
Solar Array	1	VANHAAREN	
Z.B.A. proceedings	0		0 INQUIRY
Special Land Use Permits	0		1 INQUIRY
Land Division/Property Line Adj.	2	LASKEY - BARNUM TRUST	2 INQUIRY
Private Roads / Driveways	0		0 INQUIRY
Zoning / Site Plan Reviews	0		1 INQUIRY
Construction Site Inspections	5		
Violations/Investigations	1	REVOKED AG EXEMPTION & LUP APPROVALS	
	1	SEE NOTE ON MONTHLY SUMMARY. - ROGERS	
	1	** LAND DIVISION 2 LOTS APPROVED& TRAILER USAGE	

** NOTE - OWNER WALTER AND LAND CONTRACTEE BEING SENT LETTER BY ATTORNEY.

I also supplied information via 15 phone consultations and 2 via internet to Township residents&others

CALLS - 5 ZONING QUESTIONS
 Please feel free to contact me with any questions. 6 LAND DIVISIONS/PLA
tim@allpermits.com Phone 231-360-2557 0 PRIVATE ROAD
 0 SITE PLAN REVIEW
 0 ZBA QUESTIONS
 4 VIOLATIONS

CENTERVILLE TOWNSHIP Z A'S MONTHLY SUMMARY

PERIOD: JANUARY 2021

DATE	PERMIT #	NAME	USE	REC. #	CK.#	AMOUNT
1/10/2021	LUP 21-01	VANHAAREN	LAND USE	202101	203904	\$ 100.00
002-005-001-20	2745 S. GOOD HARBOR TR.	ROOF MOUNTED SOLAR ARRAY		1,600 S.F.		
1/27/2021	LUP 21-02	WING	LAND USE	202102	1189	\$ 50.00
002-025-002-00	7038 E. KELENSKI DRIVE	CHANGE OF USE TO HABITABLE SPACE		850 S.F.		
1/9/2021	LDA 21-01	LASKEY	LAND DIV.	LDA202101	293	\$ 100.00
002-035-007-10	7335 S. LAKE SHORE DR.	LAND DIVISION APPROVAL - CREATED ONE NEW PARCEL				
1/30/2021	LDA 21-02	BARNUM TRUST	LAND DIV.	LDA202102	1123	\$ 100.00
002-014-013-00	S. LAKE SHORE DRIVE	LAND DIVISION APPROVAL - CREATED ONE NEW PARCEL				

1/31/2021	MCI FINE 1901	ROGERS	VIOLATION	MCLVIO1901	DELINQUENT 8 MONTHS
002-011-024-00	3780 S. LAKESHORE DR	MCL VIOLATION FEE - MONTHLY UNTIL COMPLIANCE DETERMINED			

**CONSTRUCTION CODE OFFICE MET WITH OWNER STATING MUST COMPLY WITH TOWNSHIP
 ***ZA FORWARDED INFORMATION TO ATTORNEY LEGAL OPINION TO BE RECEIVED BY MID FEB.**
 THREE YEARS OF EFFORTS BY THE TOWNSHIP AND THE OWNER REFUSES TO COMPLY TO FINISH**

TOTAL \$ 350.00

SIGNED:

TIMOTHY A. CYPHER

2/2/2021

TIMOTHY A. CYPHER
 CENTERVILLE TOWNSHIP ZONING ADMINISTRATOR
 231-360-2557

BUDGET DEVELOPMENT WORKSHEET FOR FY 21-20									
Income		2017-18 actual	2018-19 actual	2019-20 actual	2020-21 Budget	2020-21 Amended Budget	2020-21 Actual 1/29/21	Proposed 2021-22	Comments
101-401 - Revenues									
401-402 - Property Taxes		57,867.02	55,100.44	61,347.16	63,718.00	63,718.00	42,866.08	63,718.00	FY20-21 TaxVal: 114,107,377 (as of 3/2/20 per L-4022)
401-403 - Fire Operating (mills: 2.0)		99,417.60	119,411.63	134,872.67	199,687.00	199,687.00	130,298.32	199,687.00	TaxVal * .0005584
401-404 P/L T		928.02	629.56	643.54	600.00	600.00	657.48	600.00	TaxVal * .0175 (with Headlee dollars should be same)
401-451 - Zoning/Permits/Spills		0.00	6,905.00	5,615.00	.00	.00	4,035.00	.00	
401-452 PG Zoning (Site Plan Review)		750.00	0.00	0.00	.00	.00	.00	.00	
401-574 - State Shared Sales Tax Revenue		105,382.00	108,147.00	112,606.00	111,000.00	111,000.00	94,303.00	115,000.00	MI Projection: FY 20: \$109,969, FY 21: \$115,358
401-575 - State Shared Metro Revenue		4,131.95	4,222.71	4,234.07	4,000.00	4,000.00	4,509.66	4,000.00	
401-807 - Tax Admin Fee		22,642.37	23,557.23	24,598.40	20,000.00	20,000.00	22,675.64	22,000.00	
401-651 - Charges for Services		3,455.00	4,108.99	3,555.00	3,400.00	3,400.00	3,515.00	3,400.00	
401-664 - Interest Earned		1,586.96	4,127.73	3,341.22	1,600.00	1,600.00	1,465.64	1,600.00	
401-668 - Rents & Royalties		205.00	0.00	110.00	.00	.00	40.00	.00	
401-676 - Reimbursements		2,779.03	0.00	-59.99	1,300.00	1,300.00	6,095.15	1,300.00	
Total 101-401 - Revenues		299,141.95	326,210.29	350,863.07	405,305.00	405,305.00	310,460.97	411,305.00	
3980 - Other Government Income		44,181.69							Not actually income, these are
Total Income		343,323.64							saved unrestricted funds
Expense									
101-101 - Township Board									
101-449 - Road Improvements		0.00	27,235.12	0.00	0.00	0.00	0.00	.00	
101-701 - Adm Wages		2,400.00	2,500.00	2,100.00	2,800.00	2,800.00	2,025.00	3,200.00	Added 4 CAFR meetings for alternate
101-726 Office Supplies		0.00	0.00	-76.86	.00	.00	427.25	.00	
101-801 - Legal Fees		1,425.00	5,664.27	960.00	10,000.00	7,000.00	447.50	10,000.00	
101-802 Auditing Services			2,700.00	0.00	2,700.00	2,700.00	3,200.00	.00	Next Audit is FY 22-23
101-800 - Printing & Publishing		1,048.25	799.59	802.09	1,200.00	2,200.00	1,911.93	1,200.00	
101-911 - Memberships & Dues		1,653.70	1,726.98	1,796.67	1,800.00	1,800.00	1,845.18	1,950.00	
101-955 - Miscellaneous		299.49	854.49	571.77	500.00	500.00	541.57	500.00	
Total 101-101 - Township Board		6,826.44	41,480.45	6,156.67	19,000.00	17,000.00	10,398.43	16,850.00	
101-171 - Township Supervisor									
171-701 - Adm Wages		9,999.97	10,200.00	10,200.00	10,200.00	10,200.00	8,499.99	10,700.00	5% increase
171-728 - Office Supplies		0.00	0.00	463.10	100.00	100.00	57.35	100.00	
171-801 - Legal fees		0.00	9,215.60	0.00	250.00	250.00	.00	250.00	
171-860 - Travel		194.22	11.45	183.83	200.00	200.00	49.46	200.00	
171-956 - Miscellaneous		0.00	0.00	0.00	.00	.00	.00	.00	
171-9601 Education & Training		784.98	109.02	188.95	600.00	600.00	.00	600.00	
Total 101-171 - Township Supervisor		10,979.17	19,536.07	11,036.88	11,350.00	11,350.00	8,606.80	11,850.00	
101-215 - Clerk									
215-701 - Wages		15,500.04	15,800.04	15,800.04	15,800.00	15,800.00	13,186.71	16,600.00	5% increase
215-703 - Part Time Wages		0.00	567.50	1,166.25	2,400.00	2,400.00	2,297.50	3,000.00	Deputy, recording secretary (150 hrs * \$20.00)
216-728 - Office Supplies/software		1,055.16	1,046.80	1,550.21	1,500.00	1,500.00	1,081.17	1,500.00	
216-802 Contracted Services		0.00	0.00	60.00	100.00	100.00	839.30	100.00	
216-860 - Travel		0.00	0.00	5.80	100.00	100.00	.00	100.00	
216-930 Computer Services		0.00	0.00	465.00	.00	.00	180.97	300.00	
216-960 - Education & Training		0.00	0.00	281.25	100.00	100.00	210.00	300.00	
Total 101-215 - Clerk		16,555.20	17,414.34	19,328.55	20,000.00	20,000.00	17,776.65	22,700.00	

	2017-18 actual	2018-19 actual	2019-20 actual	2020-21 Budget	2020-21 Amended Budget	2020-21 Actual 11/30/20	Proposed 2021-22	
101-247 - Board of Review								
247-703 - Part Time Wages	795.00	135.00	1,710.00	1,400.00	1,400.00	1,155.00	1,400.00	3% increase per treasurer's request
247-800 - Printing & Publishing	151.67	207.90	52.62	200.00	200.00	126.53	200.00	2,400.00 Deputy (120 hrs * \$20.00)
247-860 - Education & Training	94.31	44.00	34.50	600.00	600.00	88.00	600.00	
Total 101-247 - Board of Review	1,040.98	386.90	1,797.12	2,200.00	2,200.00	1,369.53	2,200.00	
101-253 - Treasurer								
253-701 - Wages & School Col.	15,500.04	15,800.04	15,800.04	15,800.00	15,800.00	13,166.70	16,300.00	
253-703 - Part Time Wages	0.00	378.75	330.00	2,400.00	2,400.00	1,100.00	2,400.00	
253-726 - Office Supplies/Software	1,391.26	1,576.93	1,493.62	1,500.00	1,500.00	1,919.83	2,500.00	
253-802 - Contracted Services	2,760.81	2,478.18	3,022.52	3,000.00	3,000.00	2,645.36	3,200.00	
253-860 - Travel	187.25	310.65	49.59	150.00	150.00	236.33	300.00	
253-930 - Computer Services	0.00	98.40	465.00	200.00	200.00	30.98	200.00	
253-960 - Education & Training	111.00	0.00	0.00	200.00	200.00	0.00	200.00	
Total 101-253 - Treasurer	19,950.36	20,642.95	21,160.67	23,250.00	23,250.00	18,109.20	25,100.00	
101-257 - Assessor								
257-701 - Wages	13,800.00	14,350.00	14,600.04	14,800.00	14,800.00	12,316.64	15,000.00	\$200.00 raise
257-726 - Office Supplies	554.00	749.33	580.00	800.00	800.00	554.00	800.00	
257-802 - Contracted Services	0.00	0.00	480.99	0.00	0.00	0.00	0.00	
257-860 - Travel	0.00	0.00	0.00	200.00	200.00	0.00	200.00	
257-900 - Printing & Publishing	0.00	2,196.44	894.80	1,000.00	1,000.00	0.00	1,000.00	
257-960 - Education & Training	0.00	0.00	0.00	200.00	200.00	0.00	200.00	
Total 101-257 - Assessor	14,354.00	17,295.77	16,555.83	17,000.00	17,000.00	12,870.64	17,200.00	
101-262 - Elections								
262-701 - Wages-Part time	873.00	3,385.01	3,229.27	6,000.00	6,000.00	4,906.13	3,500.00	Increase election worker pay from \$14.00 to \$14.50
262-726 - Office Supplies	0.00	286.99	798.73	3,500.00	5,500.00	5,750.12	1,000.00	Note change in wages per Jan 13 meeting
262-802 - Contractual Fees	453.62	955.00	0.00	900.00	900.00	1,015.00	1,100.00	
262-860 - Travel	9.63	255.07	632.82	300.00	300.00	0.00	500.00	
262-900 - Printing & Publishing	0.00	104.86	531.17	300.00	300.00	53.70	300.00	
262-960 - Education & Training	0.00	0.00	0.00	0.00	0.00	0.00	500.00	
Total 101-262 - Elections	1,336.25	4,986.93	5,191.99	11,000.00	13,000.00	11,724.95	6,900.00	
101-266 - Township Hall								
266-931 Hall Upgrade	5,680.13	134,943.74	2805.38	10,000.00	10,000.00	284.70	10,000.00	Upper Hall new windows
266-740 - Operating Supplies	0.00	21.19	10.23	500.00	500.00	9.41	500.00	
266-760 - Janitorial Services	550.00	575.00	693.14	1,300.00	1,300.00	500.00	800.00	\$50*12 (1x a month)+\$200 (upper hall)
266-920 - Utilities-Electric	229.47	366.73	406.94	300.00	300.00	330.28	400.00	
266-921 Internet Services	0.00	963.33	1499.76	1,300.00	1,300.00	1,371.80	1,700.00	
266-922 - Utilities-Heat	760.14	1,269.24	1,202.99	1,200.00	1,200.00	684.42	1,350.00	\$225 x 6 heating months
266-930 - Repairs & Maintenance	2,376.02	4,545.00	3790.96	4,900.00	4,900.00	1,716.79	4,800.00	Mowing, snow plowing
Total 101-266 - Township Hall	9,595.76	142,684.23	10409.40	19,500.00	19,500.00	4,897.40	19,650.00	
101-336 - Fire Department								
336-901 - Administrative Fee	169,753.00	169,753.00	177,040.00	220,973.03	220,973.03	212,531.04	233,221.68	Contribution: Operations and Capital
336-970 - Fire Department - Other	525.00	395.00	399.00	525.00	525.00	395.00	525.00	Hazmat Participation Fee
336-975 - Future Vehicle Fund	45,000.00	45,000.00	45,000.00	0.00	0.00	0.00	0.00	
Total 101-336 - Fire Department	215,278.00	215,148.00	222,439.00	221,498.03	221,498.03	212,926.04	233,746.68	
101-448 - Street Lighting								
448-920 - Utilities-Electric	706.11	806.39	733.20	750.00	750.00	752.84	850.00	
Total 101-448 - Street Lighting	706.11	806.39	733.20	750.00	750.00	752.84	850.00	

	2017-18 actual	2018-19 actual	2019-20 actual	2020-21 Budget	2020-21 Amended Budget	2020-21 Actual 11/30/20	Proposed 2021-22	
101-721 - Planning								
721-701 - Part Time Wages	2,790.00	3,585.00	4,512.50	5,250.00	5,250.00	1,940.00	6,200.00	\$80 for members, \$95 for chair
721-801 - Legal Fees & Professional	0.00	0.00	1,395.00	1,000.00	1,000.00	.00	1,000.00	
721-860 - Travel	182.13	106.32	40.60	200.00	200.00	.00	200.00	
721-900 - Printing & Publishing	70.50	337.41	297.10	300.00	300.00	187.88	300.00	
721-960 - Education & Training	0.00	108.00	80.00	750.00	750.00	94.00	750.00	
Total 101-721 - Planning	3,042.63	4,136.73	6,325.20	7,500.00	7,500.00	2,221.88	8,450.00	
101-722 - Zoning Board of Appeals								
722-701 - Part Time Wages	490.90	290.00	90.00	300.00	300.00	.00	300.00	
722-801 - Legal Fees	0.00	0.00	.00	.00	.00	.00	.00	
722-860 - Travel	0.00	0.00	.00	100.00	100.00	.00	100.00	
722-900 - Printing & Publishing	178.05	70.50	.00	50.00	50.00	.00	50.00	
722-960 - Education	0.00	0.00	158.00	300.00	300.00	.00	300.00	
Total 101-722 - Zoning Board of Appeals	668.95	360.50	248.00	750.00	750.00	.00	750.00	
101-723 - Zoning Administrator								
723-701 - Contracted Services	10,900.00	12,125.00	9,152.56	13,000.00	13,000.00	9,750.00	13,500.00	12,000 contract + 1,500 misc hours
723-860 - Travel	1,033.87	964.41	689.66	0.00	0.00	102.92		Miscellaneous to cover Septic administration
723-955 - Miscellaneous			928.56	0.00	0.00	175.00		
Total 101-723 - Zoning Administrator	11,933.87	13,089.41	10,768.78	13,000.00	13,000.00	10,027.92	13,500.00	
101-761 - Parks								
761-801 - Contracted Services	641.25	617.50	646.5	700.00	700.00	967.00	1,000.00	
761-830 - Repairs & Maintenance	1,100.00	1,175.00	1,244.59	2,500.00	2,500.00	1,400.00	2,500.00	New tree? \$1000
Total 101-761 - Parks	1,741.25	1,792.50	1,891.09	3,200.00	3,200.00	2,367.00	3,500.00	
101-851 - Insurance & Bonds								
851-855 - Insurance & Bonds	5,028.00	5,028.00	5,120.00	5,200.00	5,200.00	5,118.00	5,500.00	
Total 101-851 - Insurance & Bonds	5,028.00	5,028.00	5,120.00	5,200.00	5,200.00	5,118.00	5,500.00	
101-862 - FICA & Medicare Taxes	5,362.78	5,124.84	5,379.71	5,600.00	5,600.00	4,719.00	6,000.00	FY 21-22 Operations Costs
101-871 - Workers Compensation Insurance	760.00	760.00	1,011.00	1,100.00	1,100.00	760.00	800.00	Minus Fire Millage Funds on Hand
4000 Reconciliation Discrepancies			325.51					195,859.68
Total Expense	325,159.75	510,674.01	345,873.60	381,898.03	381,898.03	324,645.28	395,646.68	
Net Income	18,164.00	-184,463.72	4,989.00	23,406.97	23,406.97	-14,184.31	15,758.32	50% Unassigned balance target
				FY 21-22 Assigned Funds:				
				FY 22-21 Net Balance:			15,758.32	97,929.84

**CENTERVILLE TOWNSHIP
(LEELANAU COUNTY)
CEDAR, MICHIGAN 49621
Township Board Salary Resolutions
Resolutions # 2021 -
Adopted February, 3 2021**

Resolution to establish to the Supervisor's annual salary

WHEREAS, MCL 41.95 authorizes the township board of Centerville Township to determine the salaries for the offices of supervisor, clerk, and treasurer for fiscal year 2021-2022 by adopting a resolution at least 30 days prior to the township annual meeting of the electors; and WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2021, **the annual salary of the office of Supervisor shall be \$10,700.00**

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on **March 2021**, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on February 3, 2021, is properly adopted by the Centerville Township Board at least 30 days prior to the annual meeting, as required by law.

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted: ___ Aye ___ No.

The supervisor declared the resolution adopted.

_____, Clerk

Resolution to establish the Clerk's annual salary

WHEREAS, MCL 41.95 authorizes the township board of Centerville Township to determine the salaries for the offices of supervisor, clerk, and treasurer for fiscal year 2021-2022 by adopting a resolution at least 30 days prior to the township annual meeting of the electors; and WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2021, **the annual salary of the office of Clerk shall be \$16,600.00**

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on **March 2021**, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on February 3, 2021, is properly adopted by the Centerville Township Board at least 30 days prior to the annual meeting, as required by law.

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted: ___ Aye ___ No.

The supervisor declared the resolution adopted.

_____, Clerk

Resolution to establish the Treasurer's annual salary

WHEREAS, MCL 41.95 authorizes the township board of Centerville Township to determine the salaries for the offices of supervisor, clerk, and treasurer for fiscal year 2021-2022 by adopting a resolution at least 30 days prior to the township annual meeting of the electors; and WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2021, **the annual salary of the office of Treasurer shall be \$16,300.00**

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on **March 2021**, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on February 3, 2021, is properly adopted by the Centerville Township Board at least 30 days prior to the annual meeting, as required by law.

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted: ___Aye ___No.

The supervisor declared the resolution adopted.

_____, Clerk