

Leelanau County Brownfield Redevelopment Authority (LCBRA)

Meeting Date: Tuesday February 21, 2023 **at 10:00** am (or immediately following the Land Bank Authority meeting, whichever is **later**)

Location: Leelanau County Government Center

CALL TO ORDER & PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

DIRECTOR COMMENTS

CONSIDERATION OF AGENDA

CONFLICT OF INTEREST

ANNUAL ORGANIZATIONAL ITEMS

- A. Bylaws *pgs 2-4*
- B. Rules of Procedure *pgs 5-8*
- C. Policies & Procedures *pgs 9-21*

CONSIDERATION OF MINUTES – 1/17/23 and 1/26/23 *pgs 22-29*

CONSENT AGENDA

OLD BUSINESS

NEW BUSINESS

1. Update on West Shore Project / Brownfield Plan – *Mr. Pat Johnson*
2. Resolution RE : Bank Signers *pg 30*
3. Agreement for Services with Fishbeck (*sent separately*)
4. Fishbeck Work Orders:
 - a. Work Order 1 GES - (General Services) *pgs 31-33*
 - b. Work Order 1 – QAPP (Required under our EPA Grant Agreement) *pgs 34-35*
 - c. Work Order 2 – Community Outreach/Programmatic Activities (Required under our EPA Grant Agreement) *pgs 36-37*
5. Part 1 & II Application for Brownfield Assistance – *Telgards/Bluebird pgs 38-50*
 - a. Work Order 3 – Telgards/Bluebird project *pgs 51-53*

FINANCIALS

1. Claims & Accounts
2. Post Audit, Budget Amendments, Transfers

CORRESPONDENCE/COMMUNICATION ITEMS

1. Revenue and Expense Report *pgs 54-55*

PUBLIC COMMENT

DIRECTOR COMMENTS

MEMBER / CHAIRPERSON COMMENTS

ADJOURN