

Solon Township Board
Regular Meeting
Thursday, February 4, 2021 7:00 P.M
ELECTRONICALLY

Join Zoom Meeting

<https://us02web.zoom.us/j/81425619875?pwd=Y1BVcEJ0UTdyNk11UWVrS09WckVOQT09>

Meeting ID: 814 2561 9875

Passcode: 103808

Dial by your location

+1 646 558 8656

Meeting ID: 814 2561 9875

Passcode: 103808

MINUTES

1. Call to Order

2. Pledge of Allegiance

Supervisor Jim Lautner called the meeting to order at 7:00 PM. with the recitation of the Pledge of Allegiance.

Board members present by electronic remote access: Supervisor Jim Lautner, Clerk Shirley Mikowski, Treasurer Joan Gauthier, Trustee Steve Yoder and Trustee Pat Deering.

Guests present by electronic remote access: Samantha VanderVlucht, Mary Taylor, Kelly Claar, Ron Novak, Mary O'Neill, Julie Kradel, Diane Conners and one by phone.

Supervisor James Lautner read the agenda as required when a meeting is held by electronic remote access.

3. Approval of Agenda

Motion by Joan Gauthier and seconded by Steve Yoder to approve the agenda with an addition under Unfinished Business: E. Appoint Board of Appeals. Motion carried 5-0.

4. Approval of Minutes

Motion by Steve Yoder and seconded by Joan Gauthier to approve the January 14, 2021 regular meeting minutes as written. Motion carried 5-0.

5. Public Comment

There was none.

6. Correspondence

There was none.

7. Treasurer's Report/Authorization for Payment of Vouchers:

TCF Checking \$96,985.02, TCF Bank General Savings \$102,751.01, Total Funds Available: \$199,736.03, TCF Bank Road Improvement Fund \$5,343.73, TCF Fire Fund CD \$6,678.46, TCF Fire Fund Savings \$161.74, Total Fire Sinking \$6,840.20, TCF Sidewalk Fund \$4,409.01, TCF Cedar River Marina Project \$22,414.05, TCF Oleson Foundation Grant/Playground Equipment \$10,000.32, total other Township Funds Available: \$49,007.31 - Total Current Assets: \$248,743.34. Voucher #'s 13914-13935 were submitted for payment. Motion by Shirley Mikowski and seconded by Steve Yoder to accept the Treasurer's report and pay vouchers as presented. Motion carried 5-0.

8. Committee Reports:

Steve Yoder reported the Planning Commission met Via Zoom on Tuesday, February 2, 2021. All board members and five guests were present by electronic remote access.

- Requested budget numbers so they can work on the next fiscal year budget. Shirley Mikowski will forward those numbers to them.
- They have been working on adding to the Zoning Ordinance a landscaping and screening ordinance based on Tim Cypher's/ZA proposed recommendations. Mark Polinko brought an ordinance regarding landscaping and screening that was very comprehensive. The Planning Commission members agreed that Tim and Mark should work together and combine the two.
- Reviewed a draft for development of Site Plan Review

Kelly Claar reported the Parks and Recreation Committee met on Tuesday, January 26, 2021 at 6:00 P.M. at the Solon Township Hall. All members were present.

- Working on committee structure.
- The committee would like one of the township board members appointed as a liaison to the Parks Committee.
- The next meeting is scheduled for Tuesday, February 23, 2021 at 6:00 P.M. at the Solon Township Hall.

Mary Taylor reported she had applied for an award from Precision Cares for \$1,000.00 that was awarded to the Cedar Chamber of Commerce for playground equipment. Mary said she had to apply for the grant through the Cedar Chamber of Commerce because this funding could not be applied for through a government entity. Mary has completed an application for a \$2,500.00 Grant through the Regional Community Foundation that is a 100% match. Mary did not want to submit without the board's knowledge, and there is enough funds in the Parks account to cover the match.

Zoning Administrator Written Report is attached.

9. Unfinished Business

A. Township Hall/Repairs

There was nothing to report.

1. Cherry Capital/Wi-Fi

A proposal has still not been received from Tim Maylone from Cherry Capital.

B. Parks

1. Recycling Site

Shirley Mikowski received an email from Ron Novak that there was nothing to report on the camera issue at the recycle site, and is waiting for a meeting with Trudy Galla to make a decision.

Joan Gauthier shared her concerns on how icy it is at the recycle site and wanted to know who is liable if someone falls. Jim Lautner said there is not much the township can do. It is a county site. Jim said he will call Trudy Galla to find out what is being done at other recycle sites.

C. Fire Department

There was no one present to give a report, but Jim Lautner announced that Interim Fire Chief Andy Doornbos was selected to be the permanent full time Fire Chief.

D. Cedar River Project

Kelly Claar said that Ray Pleva has asked to phase out as chair of this project by July and will give a final report. Ray Pleva did send a letter and wants to turn the project over to the committee. Kelly wants to make sure there is a trail and will have one person designated that will be given authorization to request funds for the project. The goal is to have that as a subcommittee under the Parks Committee so they won't have to have so many meetings. Kelly announced the Cedar River Project received a little over \$7,000.00 from the Grand Traverse Band 2% Grant Funding

which will go towards the purchase of a boat washing station. That amount is about 25% of what is needed to purchase it. They have one year to spend the grant money, and Kelly noted there is still a lot more money to raise before the purchase. Joan Gauthier asked what the purpose for the boat wash station is. Kelly Claar explained the station is used for washing the boats and there are attachments that allow you to vacuum. The station may have to be pumped out approximately once or twice a season and the committee will decide if they will purchase the software that tells you how it is being used. If it is successful, the hope is to purchase one for the Solon Beach Park in the near future.

E. Appointment/Board of Appeals

Jim Lautner explained that Kelly Claar's appointment to the Board of Appeals expired 12/31/2020. Motion by Jim Lautner and seconded by Joan Gauthier to appoint Kelly Claar to the Board of Appeals for a three year term ending 12/31/2023. Motion carried 5-0.

10. New Business

A. Robinson Rezoning/Special Election

Jim Lautner explained that Shirley Mikowski certified all the signatures on the petitions received and there are enough valid signatures obtained to hold an election. Jim read the proposed language (see attached) written by David Bieganowski/Township Attorney. Mr. Bieganowski said he used the original language published in the newspaper except he excluded Robinson. Jim said the proposed language should have the property description because this property could be sold to another party. Joan Gauthier shared her concern of the Property Tax ID#, and it has been validated by Tim Cypher/ZA. Shirley Mikowski requested there be two motions; one to approve holding an election, and the second to approve the ballot language. Motion by Joan Gauthier and seconded by Shirley Mikowski to approve holding a Special Election on Tuesday, May 4, 2021 for the purpose of proposing Ordinance# 2020-01. Motion carried 5-0.

Motion by Steve Yoder and supported by Shirley Mikowski to approve the Solon Township Ordinance # 2020-01 Proposition, and place on the ballot for a Special Election to be held on Tuesday, May 4, 2021. Motion carried 5-0

B. Property Use Agreement(s)

1. Cedar Chamber of Commerce

Lisa Rossi from the Cedar Chamber of Commerce proposed three Property Use Agreements for property to be used for the Polka Fest. The requests were not real clear so the board did not want to approve them until they get more information. Jim Lautner asked Mary Taylor to go back to the Cedar Chamber of Commerce and get more information and bring it back to the board for the next meeting.

2. Rich Nachazel

Motion by Joan Gauthier and seconded by Steve Yoder to approve the Property Use Agreement for Sports League Activities for the Brian's Memorial Tournament with Rich Nachazel being the applicant for the use of the ball fields on February 26, 2021 and February 27, 2021. Motion carried 5-0

C. Salary Resolution

The salary resolutions for 2021-2022 are as follows:

Moved by Shirley Mikowski and supported by Steve Yoder to adopt by resolution for the Supervisor's annual salary to remain at \$10,000.00. Upon a roll call vote; Yoder -yea, Deering-yea, Lautner-yea, Gauthier-yea, Mikowski-yea; 5 "yeas", 0 "nays". Resolution dully adopted.

Moved by Jim Lautner and supported by Joan Gauthier to adopt by resolution for the Clerk's annual salary to remain at \$16,000.00. Upon a roll call vote; Yoder-yea, Deering-yea, Lautner-yea, Gauthier-yea, Mikowski-yea; 5 "yeas", 0 "nays". Resolution dully adopted.

Moved by Jim Lautner and supported by Steve Yoder to adopt by resolution for the Treasurer's annual salary to remain at \$16,000.00. Upon a roll call vote; Yoder-yea, Deering-yea, Lautner-yea, Gauthier-yea, Mikowski-yea; 5 "yeas", 0 "nays". Resolution dully adopted

Moved by Jim Lautner and supported by Joan Gauthier to adopt by resolution for the Trustee's per diem to remain at \$105.00 per diem per meeting. Upon a roll call vote; Yoder-yea, Deering-yea, Lautner-yea, Gauthier-yea, Mikowski-yea; 5 "yeas", 0 "nays". Resolution dully adopted.

Upon approval at the Annual Meeting the salaries will be as follows: Supervisor-\$10,000.00, Treasurer-\$16,000.00, Clerk-\$16,000.00 and Trustees-\$105.00 per meeting.

D. Annual Meeting

The Annual Meeting will be held on Saturday March 27, 2021 at 10:00 A.M.

E. Budget Meeting

Motion by Joan Gauthier and seconded by Shirley Mikowski to hold the budget workshop meeting at the conclusion of the regular board meeting on Thursday, March 11, 2021. Motion carried 5-0.

F. Fiscal Year Schedule of Meetings

Motion by Joan Gauthier and seconded by Steve Yoder to approve the following meeting schedule for the Fiscal Year 2021-2022 for the Solon Township Board as follows: The Solon Township Board will meet at 7:00 P.M. on the second Thursday of every month (unless noted) at the Solon Township Hall on the following dates: April 8, May 13, June 10, July 15, August 12, September 9, October 14, November 11, December 9, 2021 and January 13, February 10, March 10, 2022 and Annual Meeting Saturday, March 26, 2022. Motion carried 5-0.

G. Amend Budget Line Items

Motion by Jim Lautner and seconded by Joan Gauthier to amend the 2020-2021 Budget by transferring \$5,000.00 from the Parks Budget to the Professional/Legal/Audit Fees Line Item, and transferring an additional \$5,000.00 from the Parks Budget to Service Charge Line Item. Motion carried 5-0.

11. Public Comment

Kelly Claar said she has been working on the Parks Budget and is having a hard time understanding the breakdown of the Parks line items in the information she received. Shirley Mikowski told Kelly she could check with her if she has any questions. Kelly also asked if Brett McDowell needs to be deputized so he could have access to the township website because the Parks Committee would like additions to the website. Jim Lautner said Shirley Mikowski is in charge of the website

12. Announcements

There was none.

13. Adjournment

Motion by Joan Gauthier and seconded by Shirley Mikowski to adjourn the meeting. Motion carried 5-0.

The meeting was adjourned at 8:04 P.M.

Respectfully submitted,
Shirley I. Mikowski/Solon Township Clerk

Shirley I. Mikowski

Resolution to Establish Township Officers Salary
Resolution No. 2021-02-04-1
Township of Solon

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Solon Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustee for the fiscal year 2021-2022 by adopting a resolution for each office at least 30 days prior to the Township Annual Meeting of the electors, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of (Supervisor, Clerk, Treasurer or Trustee) is warranted in consideration of the increase in the cost of living and/or additional responsibilities undertaken by the (Supervisor, Clerk, Treasurer or Trustee) since the Township Board members' salaries were last adjusted, now

BE IT RESOLVED, that as of April 1, 2021, the salary of the office of (Supervisor, Clerk, Treasurer or Trustee) shall be as follows:

Supervisor: \$10,000.00

Treasurer:

Clerk:

Trustee:

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting to be held on March 27, 2021, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, accordance with the state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on February 4, 2021 is properly adopted by Solon Township Board at least 30 days prior to the Annual Meeting, as required by law.

This resolution offered by board member Shirley Mikowski

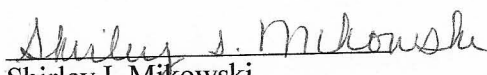
Supported by board member Steve Yoder

Upon a roll call vote, the following voted:

Steve Yoder-aye, Pat Deering-aye, James Lautner-aye, Joan Gauthier-aye, Shirley Mikowski-aye,
5-ayes and 0-nays

WHEREAS, on February 4, 2021 the Township Board adopted a resolution to hold the Township Annual meeting on March 27, 2021, and

The Supervisor, James C. Lautner declared the resolution adopted.


Shirley I. Mikowski
Solon Township Clerk

Resolution to Establish Township Officers Salary
Resolution No. 2021-02-04-2
Township of Solon

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Solon Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustee for the fiscal year 2021-2022 by adopting a resolution for each office at least 30 days prior to the Township Annual Meeting of the electors, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of (Supervisor, Clerk, Treasurer or Trustee) is warranted in consideration of the increase in the cost of living and/or additional responsibilities undertaken by the (Supervisor, Clerk, Treasurer or Trustee) since the Township Board members' salaries were last adjusted, now

BE IT RESOLVED, that as of April 1, 2021, the salary of the office of (Supervisor, Clerk, Treasurer or Trustee) shall be as follows:

Supervisor:

Treasurer:

Clerk: \$16,000.00

Trustee:

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting to be held on March 27, 2021, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, accordance with the state law.

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This resolution offered by board member Jim Lautner

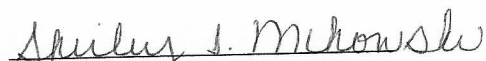
Supported by board member Joan Gauthier

Upon a roll call vote, the following voted:

Steve Yoder-aye, Pat Deering-aye, James Lautner-aye, Joan Gauthier-aye, Shirley Mikowski-aye,
5-ayes and 0-nays

WHEREAS, on February 4, 2021 the Township Board adopted a resolution to hold the Township Annual meeting on March 27, 2021, and

The Supervisor, James C. Lautner declared the resolution adopted.


Shirley I. Mikowski
Solon Township Clerk

Resolution to Establish Township Officers Salary
Resolution No. 2021-02-04-3
Township of Solon

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Solon Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustee for the fiscal year 2021-2022 by adopting a resolution for each office at least 30 days prior to the Township Annual Meeting of the electors, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of (Supervisor, Clerk, Treasurer or Trustee) is warranted in consideration of the increase in the cost of living and/or additional responsibilities undertaken by the (Supervisor, Clerk, Treasurer or Trustee) since the Township Board members' salaries were last adjusted, now

BE IT RESOLVED, that as of April 1, 2021, the salary of the office of (Supervisor, Clerk, Treasurer or Trustee) shall be as follows:

Supervisor:

Treasurer: \$16,000.00

Clerk:

Trustee:

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting to be held on March 27, 2021, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, accordance with the state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on February 4, 2021 is properly adopted by Solon Township Board at least 30 days prior to the Annual Meeting, as required by law.

This resolution offered by board member James Lautner

Supported by board member Steve Yoder

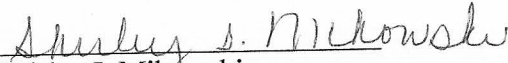
Upon a roll call vote, the following voted:

Steve Yoder-aye, Pat Deering-aye, James Lautner-aye, Joan Gauthier-aye, Shirley Mikowski-aye,

5-ayes and 0-nays

WHEREAS, on February 4, 2021 the Township Board adopted a resolution to hold the Township Annual meeting on March 27, 2021, and

The Supervisor, James C. Lautner declared the resolution adopted.


Shirley I. Mikowski
Solon Township Clerk

Resolution to Establish Township Officers Salary
Resolution No. 2021-02-04-4
Township of Solon

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Solon Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustee for the fiscal year 2021-2022 by adopting a resolution for each office at least 30 days prior to the Township Annual Meeting of the electors, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of (Supervisor, Clerk, Treasurer or Trustee) is warranted in consideration of the increase in the cost of living and/or additional responsibilities undertaken by the (Supervisor, Clerk, Treasurer or Trustee) since the Township Board members' salaries were last adjusted, now

BE IT RESOLVED, that as of April 1, 2021, the salary of the office of (Supervisor, Clerk, Treasurer or Trustee) shall be as follows:

Supervisor:

Treasurer:

Clerk:

Trustee: \$105.00 per Diem

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting to be held on March 27, 2021, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, accordance with the state law.

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This resolution offered by board member Jim Lautner

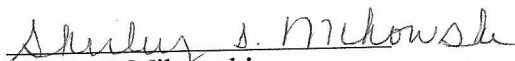
Supported by board member Joan Gauthier

Upon a roll call vote, the following voted:

Steve Yoder-aye, Pat Deering-aye, James Lautner-aye, Joan Gauthier-aye, Shirley Mikowski-aye,
5-ayes and 0-nays

WHEREAS, on February 4, 2021 the Township Board adopted a resolution to hold the Township Annual meeting on March 27, 2021, and

The Supervisor, James C. Lautner declared the resolution adopted.


Shirley I. Mikowski
Solon Township Clerk

SOLON TOWNSHIP ZA'S MONTHLY PERMIT SUMMARY

PERIOD: JANUARY 2021

DATE	PERMIT #	NAME	USE	RECEIPT CK.#	AMOUNT
1/16/2021	LUP 21-01	SHACKELFORD	LAND USE	202101	1098 \$ 40.00
010-033-009-00	13435 S. CEDAR ROAD	AG HIGH TUNNEL GREENHOUSE		2,880 S.F.	
1/16/2021	LUP 21-02	LEMIEUX	LAND USE	202102	4265 \$ 165.00
010-004-008-00	13496 S. SOLON ROAD	NEW DWELLING ATT.GARAGE COVERED PORCH		2,908 S.F.	

TOTAL \$ 205.00

SIGNED:

Timothy A. Cypher

DATE:

2/6/2021

TIMOTHY A. CYPHER
SOLON TOWNSHIP ZONING ADMINISTRATOR
231-360-2557
TIM@ALLPERMITS.COM

SOLON TOWNSHIP ORDINANCE # 2020-01 PROPOSITION

Ordinance #2020-01 was adopted by the Solon Township Board on November 12, 2020, to amend the Official Zoning Map of Solon Township and which rezoned 20 acres of 40.7 acres of property located at the northwest corner of M-72 and Lautner Road, Section 34, T28N, R12W, tax number is 45-010-034-006-30, from Agriculture/Conservation (A/C) to Business-2 (B-2). Shall this rezoning be approved?

- Yes
- No

SOLON TOWNSHIP FISCAL YEAR BUDGET 2020-2021 AMENDED 02-04-2021

Amended

Line Item

PROPOSED RECEIPTS 2020-2021

State Shared Revenues	130,000.00
Hall Rental	2,500.00
Township Tax	62,000.00
Taxes: Interest Earned	600.00
Swamp Tax	2,400.00
Local Comm Stab Share Tax/PPT	600.00
Cemetery	500.00
Permits and Fees	4,000.00
Fire and Ambulance Operation Millage 2.50 mills	265,000.00
Interest	100.00
Charges for Services	1,200.00
Metro Act Fund	4,000.00
State Education Tax	3,200.00
1% Administration Fee	24,000.00
Recycling	<u>1,250.00</u>
<i>Cedar River Marina Project (Non-Budget Item)</i>	
<i>Parks and Recreation (Non-Budget Item)</i>	
ESTIMATED RECEIPTS 2020-2021	501,350.00

PLUS ACTUAL FUNDS AVAILABLE

216,691.33

OTHER FUNDS

Road Improvement (Gov't Oper)	5,342.54
Fire Sinking (NWS)	6,830.64
Sidewalk Fund (5th/3rd)	<u>10,191.01</u>
TOTAL OTHER FUNDS	22,364.19

TOTAL ANTICIPATED INCOME

740,405.52

Cedar River Marina Project (Non-Township Fund)

21,540.71

ESTIMATED EXPENSES 2020-2021

Supervisor Salary	10,000.00
Supervisor Operating	0.00
Assessor Salary	16,600.00
Assessor Operating	1,500.00
Clerk Salary	16,000.00
Clerk Operating	4,000.00
Deputy Clerk	2,000.00
Treasurer Salary	16,000.00
Treasurer Operating	4,000.00
Deputy Treasurer	2,000.00
Trustee Board Salaries	4,000.00

**ESTIMATED EXPENSES 2020-2021
TOWNSHIP BOARD EXPENSES**

Public Utilities	10,000.00	
Advertising	2,500.00	
Professional/Legal/Audit Fees	7,500.00	12,500.00
Miscellaneous	750.00	
Sidewalks/Roads	11,500.00	
Service Charge	3,500.00	8,500.00

Board of Review	2,000.00	
Planning Commission Budget	14,000.00	9,000.00
Board of Appeals	2,000.00	
Zoning Administrator (New)	24,000.00	

Cemetery Operating	3,000.00	
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SOLON TWP. HALL EXPENSES:

Custodian Salary	3,300.00	
Hall Lights	1,500.00	
Hall Gas	2,000.00	
Hall Operating	10,000.00	

Pension	5,000.00	
Elections	5,500.00	10,500.00
Insurance	8,500.00	
Parks and Maintenance	30,000.00	20,000.00

Twp. Annual Support of Fire and Amb. 2.50 mills	221,000.00	
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ANTICIPATED EXPENSES 2020-2021	443,650.00	
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Road Improvement	25,000.00	
Fire Sinking	0.00	

CONTINGENCY:	5,000.00	
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FUND BALANCE:	244,391.33	
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OTHER FUNDS	22,364.19	
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TOTAL OPERATING EXPENSES:	740,405.52	
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