

**LEELANAU COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY (LCBRA)
FEE SCHEDULE**

A. Brownfield Project Application Form – Part 1

A Brownfield Project Application Form - Part 1 will be required to introduce a proposed development project to the Leelanau County Brownfield Redevelopment Authority (LCBRA) and request initial consideration of Brownfield Incentives.

BROWNFIELD PROJECT APPLICATION	APPLICATION FEE
Part 1 Application	\$150.00

All Brownfield applicants will be assessed an Application Fee of \$150.00 for consideration of the Brownfield Project Application Form - Part 1 Application. The Part 1 Application Fee is payable upon submittal. The fee will be non-refundable regardless if the application/request is approved or denied by the LCBRA. The fee is also non-refundable through tax increment financing (TIF) under an approved Brownfield Plan or Act 381 Work Plan.

In addition, applicants shall provide 10% match of the cost required for any project using assessment grant funds. This amount is non-refundable.

B. Brownfield Project Application Form – Part 2 (Brownfield Plan, Act 381 Work Plans and amendments), Revolving Loan Fund, or Local Brownfield Revolving Fund (LBRF), etc.

A Brownfield Project Application Form - Part 2 is required if a Brownfield Plan, **Act 381 Work Plan, Amendments to Brownfield Plans or Act 381 Work Plans**, EPA Revolving Loans, MDEQ Grant/Loans, or **Local Brownfield Revolving Fund (LBRF)** is requested as a project incentive.

BROWNFIELD PROJECT APPLICATION	APPLICATION FEE
Part 2 Application – Brownfield Plans, Act 381 Work Plans, Amendments to Brownfield Plans and Act 381 Work Plans, EPA Revolving Loans, MDEQ Grants/Loans and LBRF Loans	\$500.00

The Part 2 Application fee is payable upon submittal. The fee will be non-refundable regardless if the application/request is approved or denied by the LCBRA. The fee is also non-refundable through tax increment financing (TIF).

The Application Fee will be applied to, but not limited to, the following available Brownfield Programs:

- Leelanau County Brownfield Redevelopment Authority
 - Brownfield Plans and Act 381 Work Plans (including amendments)
 - Brownfield Loan –**Local Brownfield Revolving Fund (LBRF)**-- Administered by the Brownfield Redevelopment Authority

- Michigan Department of Environmental Quality
 - Brownfield Redevelopment Grants (BRGs) - up to \$1,000,000 in funding available to each project
 - Brownfield Redevelopment Loans (BRLs) - up to \$1,000,000 in funding available to each project
 - Revitalization Revolving Loans (RRLs)

- Environmental Protection Agency
 - Brownfield Cleanup Revolving Loan Fund (RLF) Loan - Administered by the Brownfield Redevelopment Authority

Note: Application fees may apply to other grants or loans obtained to address and support Brownfield assessment and/or cleanup activities.

- C. Reimbursement Agreement** – For all projects requiring a Reimbursement Agreement with the LCBRA, 1% of the total amount offered by the LCBRA will be due and payable to the LCBRA upon signing of the Reimbursement Agreement. **The LCBRA will not execute a Reimbursement Agreement until this fee has been deposited into the LCBRA account.** The minimum fee is \$1,000 and maximum (regardless of total amount) is \$15,000. The fee may be refundable through terms detailed in the Reimbursement Agreement.
- D. Brownfield Redevelopment Authority (LCBRA) - Special Meeting \$250.00/meeting.** This fee must be deposited into the LCBRA account prior to the date of the Special Meeting. This fee is non-refundable.
- E. Agency and Other Review Fees** - Any fees required by other agencies, are in addition to the fees cited above and must be paid directly to the agency by the Applicant. Any direct costs associated with the review of a Brownfield application, plan, work plan etc. as identified herein by other than staff for the LCBRA, shall be paid by the Applicant to the LCBRA, prior to the proposal moving to the next stage of the application process. This includes processing fees associated with attorney reviews and any agency reviews.
- F. Additional Review Fees** – for requests of documents not covered by the above fee schedules, the Director may require any fee deemed appropriate to cover the activities necessary for response to the review request.
- G. Waiver** – The LCBRA reserves the right to waive this Fee Schedule if deemed necessary, or appropriate.