

To: Elmwood Township Board

From: Sara Kopriva AICP, Planner/Zoning Administrator

RE: June 2020 Planning and Zoning Report

**Land Use Permits:**

	June 2020	June 2019	Year to Date 2020	Year to Date 2019
Single Family Dwelling	1	3	6	9
Attached SFD	0	2	0	2
Accessory Building	1	0	6	5
AG Building	0	1	0	3
Residential Addition	1	1	3	1
Deck	1	0	1	3
Sign	1	0	1	0
Commercial	1	0	1	1
Misc.	0	2	2	3
<b>Total Permit</b>	<b>6</b>	<b>9</b>	<b>20</b>	<b>33</b>
Fees Collected	\$283.16	\$649.08	\$1,072.22	\$1,876.17

**Zoning Board of Appeals:**

**Future Meeting**

- None scheduled at this time

**Planning Commission:**

**Past Meeting**

- June 4, 2020- Special Meeting-Net Density, Bylaws, Rural Resort District
- June 16, 2020- Short Term Rentals, Discovery Center Update
- June 24, 2020- Special Meeting- Short Term Rentals

**Future Meeting**

- July 14, 2020- Special Meeting- Short Term Rentals
- July 21, 2020- Public Hearing Net Density Definitions, TBD

**Brewery Creek Update:**

July 9, 2020- Co-Owners meeting to discuss potential property lines. Verbal update at meeting.

# Elmwood Township Marina

Peter J Moon Harbormaster

10090 E. Lincoln Road Traverse City MI 49684 [elmwoodmarina@gmail.com](mailto:elmwoodmarina@gmail.com)

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## Harbormaster Report

June 4, 2020

### Board Members Elmwood Township

**Elmwood Marina is the place to be this summer.** We have sold over 300 season passes and 800 daily launches.

The marina is filled to capacity and we currently have 173 names on the waitlist with a 3-5 year wait for an opportunity to moor at Elmwood Township Marina. With the remodeling we can expect a greater interest in launching and renting a slip here.

The new parking situation is better but I still have some concerns that we have no stops because of the sub-surface curbing. We need to address this with some form of visual to the drivers especially when it rains hard, the ponds seem to disappear; it wouldn't surprise me if someone drives right into them.

**The future of the break-wall needs to be considered.** We have a very old wooden layer on top of the steel cap. The water level is at record high and if the trend continues we will have real trouble in the next few years. I will continue to involve the engineers and see what we can remedy.

**We are currently waiting for our Certificate of Occupancy** so we can begin a move-in to the new harbor office.

We need a budget for office furniture and this may take up to 3 weeks to come in.

Thanks to all the contractors and subs for the quality work being done. Elmer's and Hallmark have begun the construction of the fish cleaning station.

**As you may have heard a boat has sunk** in the bay just two weeks ago and I was able to secure a boat and captain to go out to rescue 10 people who were on board. A neighboring boat from Harbor West was able to get to the scene first so we stood by and retrieved debris from the water. I was interviewed by 4 news outlets and my photos have been seen by over 1,000,000 people on facebook. The boat has been given a lot of attention and the photos from the bottom of the bay are quite surreal. Fortunately no one was hurt.

**We had a personal injury boater come in from the bay with a large wound** to her leg from a propeller. Fortunately, Elmwood Township fire and rescue were on the scene with professional and quick response to the call and took the injured to the hospital with non-life threatening injuries.

**Sunday night I was called to the marina** over a dispute between a slip-holder and a scuba diver in the marina. We called Leelanau County who responded with 2 officers and the situation was handled. The divers were swimming in the fairway and were nearly run over by two boats. They will not be back.

**Last week we had a sailboat with the mast up on a trailer** back into the powerlines that run on our side of M-22. The boat stay to the mast on the aft made contact with the powerline and disintegrated the stainless steel line. Fortunately no one was injured and no interruption to power. E.T.F.D. came out as did Consumers power to assess the situation.

**The busyness of the marina along with Covid-19** and social unrest has created an atmosphere of people who are on edge. We have had to de-escalate a few people this year who were not interested in following the rules for the marina. I have trained my staff on how to handle angry and difficult people. We also continue to practice CDC guidelines for the Covid-19 virus protocols.

**This brings me to the next point; please move forward** on our overflow parking at Brewery Creek. As I said earlier, our new parking lot is nice in that the spaces are longer and wider but we have lost 60 trailer spaces in the process. We have filled the marina to capacity before noon several times in the last two weeks. This puts pressure on my staff to accommodate the daily launch and pleasure boaters. There needs to be a system in place at Brewery Creek now more than ever. I ask the board to move on plans, engineering and paving of the overflow area.

**I have rescued and assisted 4 boats since the first of June** with our little skiff. This boat has a 2 horsepower motor on board and needs to be replaced with a more reliable boat. I will be presenting boat options to the board soon.

**I have scheduled a fire suppression inspection** for the docks this coming Wednesday. This will bring us up to date.

Respectfully Submitted,

Peter J Moon  
Harbormaster ETM

Treasurer's Report reflects bank account balances

Treasurer's Report

June 2020

#101 General Fund	General Fund Huntington	\$ 850,994.25
#203 Metro Authority	Huntington Bank	\$ 34,970.27
#206 Fire Fund	Huntington Bank	\$ 648,471.59
#207 Police	Huntington Bank	\$ 892.44
#212 Liquor Control Fund	Huntington Bank	\$ 3,434.20
#590 Sewer CD Mat May 2018	Sewer Huntington	\$ 527,680.13
#591 Timberlee H20	Huntington Bank	\$ 360,848.72
#592 Greilickville H20	Huntington Bank	\$ 108,180.58
#594 Marina	Marina Huntington	\$ 1,089,003.24
#701 Trust & Agency	Huntington Bank	\$ 1,326.49
#703 Current Tax	Huntington Bank	\$ 1,643.46
#815 E. Timberwoods	Huntington Bank	\$ 23,000.25
#816 GSAD Receivable	Savings Huntington	\$ 59,232.92
#817 SBlue & Old Orch	Huntington Bank	\$ 2,173.64
#818 Old Orchard	Huntington Bank	\$ 1,694.13
#820 Maintenance E.R. Rds	Huntington Bank	\$ 10,392.02
#821 Maintenance S.B. Rds	Huntington Bank	\$ 1,909.27
#861 Bayview Estates Lights	Huntington Bank	\$ 1,899.42

TOTAL \$ 3,727,747.02

INVESTMENT ACCOUNTS CD's	PURCHASED AMOUNT	EST MONTHLY VALUE	CURRENT VALUE	EST MONTHLY INT	EST ACCRUED INT	PAID INTEREST
#101 Goldman Sachs	\$200,000.00	\$ 200,860.00	\$ 201,256.00	\$ 396.00	\$ 1,256.00	
#101 CIBC Bank	\$190,000.00	\$ 190,385.70	\$ 190,391.40	\$ 5.70	\$391.40	
#101 FIDELITY GOV MMKT DAILY		\$ 2,715.82	\$ 2,718.41	\$ 2.59	\$2,718.41	\$2,718.41
#206 JPMorgan Chase	\$235,000.00	\$ 235,176.25	\$ 235,347.80	\$ 171.55	\$347.80	
#206 MMKT		\$ 2,922.48	\$ 3,991.77	\$ 1,069.29	\$3,991.77	\$3,991.77
#590 Aily Bank	\$250,000.00	\$ 255,682.50	\$ 256,032.50	\$ 350.00	\$6,032.50	
#590 Morgan Stanley	\$150,000.00	\$ 151,140.00	\$ 151,497.00	\$ 357.00	\$ 1,497.00	
#590 Wells Fargo	\$250,000.00	\$ 250,725.00	\$ 250,897.50	\$ 172.50	\$897.50	
#590 DREYFUS GOVT	\$115,333.56	\$ 115,350.89	\$ 115,917.59	\$ 566.70	\$584.03	
#590 MMKT INTERSET		\$ 456.85	\$ 566.70	\$ 566.70	\$566.70	\$566.70
#594 Bank of America	\$0.00	\$ 106,879.36	\$ 0.00	-\$ 106,879.36	\$0.00	
#594 JP Morgan Chase	\$150,000.00	\$ 150,054.00	\$ 150,172.50	\$ 118.50	\$172.50	
#594 Morgan Stanley	\$250,000.00	\$ 251,687.50	\$ 252,102.50	\$ 415.00	\$2,102.50	
#594 MMKT		\$ 4,817.20	\$ 629.67		\$629.67	
#816 Bank of America		\$0.00	\$ 111,696.56			\$6,696.56
		\$0.00	\$ 2.63	\$ 2.63	\$ 2.63	\$2.63
	\$1,790,333.56	TOTAL	\$ 1,699,827.41	-\$ 103,251.90	\$21,187.78	\$13,976.07
	GRAND TOTAL		\$ 5,427,574.43			

Connie M. Preston, Clerk

*Chris Mikowski*  
Chris Mikowski, Treasurer

Elmwood Township Fire and Rescue Department

Fire Department Monthly Report – June 2020

From: Keith Tampa, Fire Chief  
 To: The Township Board of Trustees, Charter Township of Elmwood

**Total Calls for the Month:**

**50**

**Incident Type Breakdown per the National Fire Incident Reporting System (NFIRS)**

- **Fire Incidents:**
  - 1 Water vehicle fire 2
  - 1 Cultivated trees or nursery stock fire
- **Overpressure Rupture, Explosion, Overheat (no fire):** 0
- **Rescue & EMS Incidents:** 29
  - 26 EMS calls
  - 2 Motor vehicle accident with injuries
  - 1 Motor vehicle accident with no injuries
- **Hazard Condition (No Fire):** 1
  - 1 Powerline down
- **Service Calls:** 5
  - 5 Assist invalid (Lift assist)
- **Good Intent Call:** 9
  - 3 Tree on utility line (no hazard)
  - 1 Dispatched and cancelled enroute
  - 1 Wrong location
  - 3 Welfare check, no emergency found
  - 1 Authorized controlled burning (recreational fire)
- **False Alarm/False Calls** 4
  - 1 CO detector activation due to malfunction
  - 2 Unintentional transmission of alarm, Medical
  - 1 Alarm system activation, no fire
- **Severe Weather** 0
- **Overlapping Incident(s) (Non-NFIRS category)** 4

**Mutual Aid – Given/Received**

<u>Type of Aid</u>	<u>Incidents</u>	<u>Departments</u>
Received:	0	-
Given:	1	Cedar (Medical call – Cedar on another incident)

**Response Times (averages)**

<u>Type</u>	<u>Times (hh:mm:ss)</u>	<u>Notes</u>
• Alarm Handling (call to dispatch)	00:01:53	All calls
• Turnout Time (dispatch to enroute)	00:02:15	All calls

**General Updates**

**ADMINISTRATION / OPERATIONS**

- Run volume is up from 2019 (20%). Call types remain comparable.
  - People are getting out and being an active.
    - There has been an uptick in bicycle accidents this month. Two resulted in possible head injuries.
    - A patient was brought in to Elmwood Marina with a deep laceration after being ran over by the boat the patient was at one time riding in.
    - EFD responded to a sailboat hitting powerlines at the marina.

- **TC Protests.** EFD maintained open communications with TCFD regarding mutual aid during the planned protests this past month. EFD was able to borrow ballistic vests from the Sheriff's Office to assist with responder safety in the event mutual aid was needed.
- **Leelanau Dispatch (LC 911).** Leelanau County has gone "live" with its new computer-aided dispatch (CAD). Several bugs are being worked on related to incident times and procedures, including transmission of reports agencies.
- **Consumer Fireworks Ordinance.** The ordinance needs to be updated and, if the Board would like changes, now would be a good time. Awaiting direction from the Township Board.
- **Operational Policies and Procedures.** Several are under review. Policies include: Rapid Intervention Teams (RIT) / Two In – Two Out, Emergency Response, Tactical Withdrawal, Soft Body Armor. Procedures Include: RIT, Mayday, Initial Response to Structure Fires.
- **Personnel.** Neil Davis has terminated his employment due to other obligations.

### APPARATUS AND EQUIPMENT

- **Apparatus**
  - **Marine 171.** Our boat has received a modest make-over. A red stripe has been added and lettering has been applied identifying it as a fire department vehicle.
  - **Tanker 121.** The fire pump primer stopped working. The primer is a device that creates a vacuum in the pump to draw water from a non-pressurized source, such as portable tank, lake, river, etc. A minor electrical repair was completed by B & B Fire Truck Repair. The primer is now operational.
- **Equipment**
  - **AR-AFFF Foam.** A further evaluation of our fire fighting foam found EFD did have some containing PFAS chemicals. The foam is specifically for alcohol and other flammable liquid fuels and would not have been used on any structure fires. US Ecological was contracted with the State of Michigan and has disposed of the foam. We will be working on an acceptable replacement foam for handling flammable liquid fuel fires.
  - **Ballistic Protection.** Staff is conducting research into an appropriate level of protection for response crews. Vests and helmets are being considered. This type of protection is being pushed to the forefront based on local and national trends of violence and its increasing aim at first responders. Crews are still required to work in "warm zones" but hostile and potentially hostile conflicts transition quickly. Policies are being adjusted to support responder safety in these situations.

### FACILITIES AND GROUNDS

- **Pest Control.** Hogarth's Pest Control has completed our annual exterior spraying of the building. Annual application has helped keep down ant, spider, and other creepy crawler populations in and around the building.
- **Phones and Internet.** The station's phone system has been dropping calls or reporting disconnected. Charter/Spectrum determined it was a poor signal caused by a bad line coming into the station. Per Charter/Spectrum, the issue has been fixed.

### PUBLIC EDUCATION AND RELATIONS

- **Pathfinder School Graduation Parade.** EFD participated in a "parade" for the graduating class.
- **Birthday and Graduation Drive-Bys.** These courtesy events are no longer being conducted as a course of regular business. Requests may still be granted under special circumstances.

### TRAINING

- **Trainings this Month:**
  - Trailer Operations and Launching
  - Water Rescue and Boat Handling
  - Surface Water Rescue with Boat Operations (taught by MI Rescue Concepts) – Regional offering.

### MEETINGS ATTENDED

- Elmwood Township Board Regular General Meeting
- Grand Traverse Area Fire Chiefs' Meeting (Teleconference)
- Leelanau County 911 Advisory Board Meeting (Teleconference)
- Meeting to Discuss Recent Flooding and Impacts
- US Fire Administration – NFIRS Specialist (Teleconference)

TO: Elmwood Township Board  
FROM: Connie Preston, Clerk  
DATE: July 8, 2020  
SUBJECT: Election Inspector Wages

I am requesting an increase in the hourly wages for all election inspectors (workers). It has been at least 12 years since the wages were adjusted. There is an increasing amount of responsibility and technical detail that the inspectors have taken on. I believe our wages should show our acknowledgment of the willingness of these people to serve their community. I am requesting an increase of \$3.00 per hour which would put the chairpersons at \$18.00 per hour and the inspectors at \$15.00 per hour. This should cost about \$4000.00 for the next 2 elections which should be very close to coming in at the original budget. I hope everyone on the board will consider this as money well spent to ensure the integrity and the smooth operation of our elections.

CHARTER TOWNSHIP OF ELMWOOD  
REGULAR BOARD MEETING  
JUNE 8, 2020  
IN THE TOWNSHIP HALL

**Call to Order:**

Supervisor Shaw called the meeting to order at 6:03 p.m.

**Pledge of Allegiance:**

Supervisor Shaw led the Pledge of Allegiance.

**Roll Call:**

**Present:** Connie Preston, Terry Lautner, Jim O'Rourke, Dave Darga, Kyle Trevas, Jeff Shaw, and Chris Mikowski

**Excused:** None

**Declaration of Conflict of Interest:**

None

**Public Hearing for E. Timberwoods Dr., S. Fox Valley On., and E. Cottonwood Dr. Road Maintenance 2020 Special Assessment Roll**

Supervisor Shaw opened the public hearing at 6:04 p.m. There were no comments. Opportunity to be heard was given to all. Supervisor Shaw closed the public hearing at 6:04 p.m.

**Public Hearing for the S. Blue Ridge Ln., S. Orchard Way, and E. Old Orchard Rd. Road Maintenance 2020 Special Assessment Roll**

Supervisor Shaw opened the public hearing at 6:05 p.m. There were no comments. Opportunity to be heard was given to all. Supervisor Shaw closed the public hearing at 6:05 p.m.

**Public Hearing for the Discovery Pier Grant Submittal**

Supervisor Shaw opened the public hearing at 6:05 p.m.  
Rod Jones encouraged the Board to approve the request.

Opportunity to be heard was given to all.

Supervisor Shaw closed the public hearing at 6:05 p.m.

**Resolutions Approving the Special Assessment Rolls**

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE O'ROURKE TO APPROVE RESOLUTION 6 OF 2020, A RESOLUTION ADJUSTING THE ANNUAL SPECIAL ASSESSMENT ROLL FOR E. TIMBERWOODS DR., S. FOX VALLEY LANE, AND E. COTTONWOOD DR. ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT. The motion passed unanimously by a roll call vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO APPROVE RESOLUTION 7 OF 2020, A RESOLUTION ADJUSTING THE ANNUAL SPECIAL ASSESSMENT FOLL FOR S. BLUE RIDGE LN., E. OLD ORCHARD RD., AND S. ORCHARD WAY ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT. The motion passed unanimously by a roll call vote.

**Resolution Supporting the Discovery Pier Grant Request**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO APPROVE RESOLUTION 5 OF 2020, A RESOLUTION SUPPORTING THE SUBMISSION OF AN APPLICATION TITLED DISCOVERY PIER ACCESS DVELOPMENT TO THE MICHIGAN NATURAL RESOURCES TRUST FUND. The motion passed unanimously by a roll call vote.



**Public Comment**

Eric Clone  
Sue Jones  
Jack Kelly  
Rob Duranczyk

**Consent Calendar:**

**Department Reports:**  
Treasurer  
Planning/Zoning

**Committee Reports:**

**Minutes:**  
5-11-20  
6-1-20 (Closed Session)

**Post Audit Invoices 5-15-20 through 6-4-20**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO APPROVE THE CONSENT CALENDAR AS PRESENTED. Motion passed unanimously by a voice vote.

**Agenda Approval**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO APPROVE THE AGENDA AS AMENDED BY ADDING KAYAK LAUNCHING AT GHP. The motion passed unanimously by a voice vote.

**Supervisor Remarks**

Supervisor Shaw provided a written report.

**Trustee Remarks**

None

**Other Officer Remarks**

Harbormaster Peter Moon updated the Board on the marina construction status.

**Communications from the Clerk**

Clerk Preston reported two letters in opposition to the sale of the township dump property.

**NEW BUSINESS**

**Township Owned Dump Property Purchase Offer**

Attorney Joe Quandt representing Matt and Lauren Golba presented their request to purchase the old township dump property.

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE TREVAS TO NOT SELL THE PROPERTY AND TO REJECT THE OFFER. The motion passed unanimously by a voice vote.

**Recycling Interlocal Agreement/Leelanau County**

Trudy Galla from Leelanau County Planning presented the agreement. Approval from the township is needed in order to put the recycling millage on the ballot.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO APPROVE THE INTERLOCAL LOCAL WITH LEELANAU COUNTY. The motion passed unanimously by a voice vote.

**Planning Commission, ZBA, and Parks and Recreation Appointments**

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO ACCEPT THE APPOINTMENTS MADE BY SUPERVISOR SHAW PER HIS MEMO DATED 6-8-2020.

1. Nathan McDonald to the Elmwood Township Planning Commission to complete an open term, June 8, 2020 -June 21,2022.
2. Jeff Aprill reappointment to the Planning Commission for a 3 year term, June 8, 2020- June 7, 2023.

3. Doug Roberts reappointment to the Planning Commission for a 3 year term, June 8, 2020 – June 7, 2023.
4. Jeff Aprill reappointment to the Zoning Board of Appeals for a 3 year term, June 8, 2020 – June 7, 2023.
5. Gary Bergstrom reappointment to the Zoning Board of Appeals for a 3 year term, June 8, 2020 – June 7, 2023.
6. Fernando Meza reappointment to the Parks and Recreation Committee for a 2 year term, June 8, 2020 – June 7, 2022.

**Budget Amendment for Host Compliance Agreement**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO APPROVE RESOLUTION 8 OF 2020, A BUDGET AMENDMENT RESOLUTION. The motion passed unanimously by a roll call vote.

**Fish Cleaning Station Matching Funds**

Supervisor Shaw explained that we received a \$99,660.00 grant requiring matching funds from the Fisheries Trust in 2018. They extended the agreement for one year but will not extend it again. They would be hesitant to give us any more funds in the future if we do not use these. Trustee Darga commented that we could potentially pay all the money. Supervisor Shaw stated that if we give the go ahead, construction can start right away. He has a restaurant group that is willing to kick in if the township matches their donation. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO FUND THE FISH CLEANING STATION AND STILL SEEK DONATIONS AS BEST WE CAN. The motion passed unanimously by a voice vote.

**Kayak Launching at GHP**

During public comment, Eric Clone requested permission to launch his kayak rentals at Greilickville Harbor Park along the north side of the pier. The consensus of the Board was to not allow the launching.

**PAYMENT OF INVOICES**

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON, TO PAY THE INVOICES IN THE AMOUNT OF \$77,691.22. The motion passed unanimously by a voice vote.

**PUBLIC COMMENT**

Jack Kelly

**Adjournment**

Supervisor Shaw adjourned the meeting at 7:10 p.m.

Check Register Report

Date: 07/08/2020

Time: 9:40 am

Page: 1

ELMWOOD TOWNSHIP

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
34454	06/18/2020	Printed		K016	KCI	POSTAGE FOR TAX BILLS	793.56
34458	06/25/2020	Printed		905	CHARLES ARENSMEIER	PAVILION CANCELATION	100.00
34459	06/25/2020	Printed		940	JAN CHAPMAN	PAVILION RESERVATION CANCELATI	250.00
34460	06/25/2020	Printed		C029	CHARTER COMMUNICATIONS	ACCT#8245 12 895 0008281	660.23
34461	06/25/2020	Printed		C010	CHERRYLAND ELECTRIC COOP	ACCT#9823810	121.50
34462	06/25/2020	Printed		C040	CONSUMERS ENERGY	ACCT#1000 2967 1128	2,631.02
34463	06/25/2020	Printed		M020	DTE ENERGY	ACCT#9100 218 4472 5	220.49
34464	06/25/2020	Printed		G425	GUARDIAN	GROUP ID 00 357534	455.63
34465	06/25/2020	Printed		938	HEATHER HALL	PAVILION DEPOSIT REFUND	50.00
34466	06/25/2020	Printed		H010	HOLIDAY STATIONSTORES, LLC	ACCT#1400 006 350 658	35.96
34467	06/25/2020	Printed		865	BRENDA MAURER	PAVILION DEPOSIT REFUND	50.00
34468	06/25/2020	Printed		P043	PRIORITY HEALTH	GROUP ID 790105 S001	3,676.81
34469	06/25/2020	Printed		778	REDEMER PRESBYTERIAN CHURCH	PAVILION RESERVATION CANCELATI	150.00
34470	06/25/2020	Printed		937	KIRSTEN SALDANHA	PAVILION DEPOSIT REFUND	50.00
34471	06/25/2020	Printed		941	GARY & GINNY SMITH	PAVILION CANCELATION	150.00
34472	06/25/2020	Printed		939	EDWIN VANHAMM	PAVILION RESERVATION CANCELATI	250.00
34473	06/25/2020	Printed		V014	VERIZON WIRELESS	ACCT#286887497-00001	3.45
34474	06/25/2020	Printed		V023	VSP	CLIENT ID 30031936	361.27
34482	07/06/2020	Printed		P017	PADILLA CUSTOM PAINTING LLC	FINAL PAYMENT	625.00
34483	07/06/2020	Printed		S146	SUPERFLEET MASTERCARD PROGRAM	ACCT#FB627	654.96

**Total Checks: 20**

**Checks Total (excluding void checks): 11,289.88**

**Total Payments: 20**

**Bank Total (excluding void checks): 11,289.88**

**Total Payments: 20**

**Grand Total (excluding void checks): 11,289.88**

## Connie Preston

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**From:** Jeff Shaw <supervisor@elmwoodtownship.net>  
**Sent:** Monday, July 06, 2020 10:21 AM  
**To:** Connie Preston  
**Subject:** Fw: Consumer Fireworks Question  
**Attachments:** MCLS 28.466 fireworks.pdf

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From: Bryan E. Graham <bgraham@upnorthlaw.com>  
Sent: Tuesday, May 19, 2020 11:33 AM  
To: ktampa@elmwoodfire.org  
Cc: Jeff Shaw  
Subject: Consumer Fireworks Question

Dear Keith:

I left you a voice message this morning that due to Peter's work schedule I would be assisting you with your consumer fireworks question. In connection with your question, I have reviewed the Fireworks Safety Act and the township consumer fireworks ordinance. I have written many consumer fireworks ordinances for our municipal clients.

Attached you will find Section 16 of the Fireworks Safety Act. This section authorizes the township board to grant a permit for the use of consumer fireworks within the township by individuals approved by the township. This permit will be granted using the forms provided by the state.

Concerning the township's consumer fireworks ordinance, that ordinance prohibits the discharge of consumer fireworks on all days except the day before, day of, and day after a national holiday. Section 4.c of the ordinance, however, provides that consumer fireworks shall only be used in accordance with all applicable state laws. Therefore, an argument can be made that Section 16 of the Fireworks Safety Act authorizes the township board to grant a permit for the use of consumer fireworks. The better practice would be for the township board to amend the beginning of Section 4 of the ordinance to read as follows: "Except as allowed by a permit granted by the township board pursuant to Section 16 of the Fireworks Safety Act, the ignition, discharge . . . "

Because the proposed wedding will not be held until mid-September, there is plenty of time for the township board to amend the consumer fireworks ordinance. If the township would like me to prepare this amendment, please let me know.

If there are further questions related to this matter, please do not hesitate to contact me.

--  
Bryan E. Graham  
Young, Graham & Wendling, P.C.  
P.O. Box 398  
Bellaire, Michigan 49615  
(231) 533-8635

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## MCLS § 28.466

This document is current through Public Act 84 from the 2020 Legislative Session

*Michigan Compiled Laws Service > Chapter 28 Michigan State Police (§§ 28.1 — 28.809) > Act 256 of 2011 (§§ 28.451 — 28.471)*

### **§ 28.466. Articles pyrotechnic or display fireworks ignition; permit; competency and qualifications of operators; retention of fee.**

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Sec. 16.

(1) The legislative body of a city, village, or township, upon application in writing on forms provided by the department on the department's website and payment of a fee set by the legislative body, if any, may grant a permit for the use of agricultural or wildlife fireworks, articles pyrotechnic, display fireworks, consumer fireworks, or special effects manufactured for outdoor pest control or agricultural purposes, or for public or private display within the city, village, or township by municipalities, fair associations, amusement parks, or other organizations or individuals approved by the city, village, or township authority, if the applicable provisions of this act are met. After a permit has been granted, a permit holder may sell, possess, or transport fireworks for only the purposes described in the permit. A permit granted under this subsection is not transferable and shall not be issued to a minor.

(2) Before a permit for articles pyrotechnic or a display fireworks ignition is issued, the person applying for the permit shall furnish proof of financial responsibility by a bond or insurance in an amount, character, and form deemed necessary by the local governing authority to protect the public and to satisfy claims for damages to property or personal injuries arising out of an act or omission on the part of the person or an agent or employee of the person.

(3) The department shall not issue under this act a permit to a nonresident person for ignition of articles pyrotechnic or display fireworks in this state until the person has appointed in writing a resident member of the bar of this state or a resident agent to be the legal representative upon whom all process in an action or proceeding against the person may be served.

(4) Before granting a permit under this act, the local governing authority shall rule on the competency and qualifications of an articles pyrotechnic and display fireworks operator, as furnished by the operator on the operator's application form, in accordance with the requirements provided under NFPA 1123, and on the time, place, and safety aspects of the display of articles pyrotechnic or display fireworks.

(5) A local unit of government that charges and collects a fee to issue a permit under this section shall retain the collected fee.

### **History**

---

Pub Acts 2011, No. 256, § 16, imd eff December 14, 2011, by enacting § 2 eff January 1, 2012; Pub Acts 2018, No. 634, effective December 28, 2018.

TO: Elmwood Township Board  
FROM: Connie Preston, Clerk  
DATE: July 8, 2020  
SUBJECT: Election Inspector Wages

I am requesting an increase in the hourly wages for all election inspectors (workers). It has been at least 12 years since the wages were adjusted. There is an increasing amount of responsibility and technical detail that the inspectors have taken on. I believe our wages should show our acknowledgment of the willingness of these people to serve their community. I am requesting an increase of \$3.00 per hour which would put the chairpersons at \$18.00 per hour and the inspectors at \$15.00 per hour. This should cost about \$4000.00 for the next 2 elections which should be very close to coming in at the original budget. I hope everyone on the board will consider this as money well spent to ensure the integrity and the smooth operation of our elections.

8 June 2020

Elmwood Township Building  
Cherry Bend Rd  
Traverse City, MI 49684

We agree to furnish materials and labor for re-roofing your building located at the above address as follows:

We will remove the existing roof to the roof deck and haul away. Then furnish and install 1 layer of 2" polyisocyanurate insulation (R-value=11.2) , Sikaplan 60 mil mechanically fastened roof system (white pvc), Sikaplan 60 mil fully adhered wall flashings, flash all pipe penetrations, and Sarnaclad metal roof edge (white) for the sum of:

**\$39,085.00**

**THIS ROOF CARRIES A 15 YEAR GUARANTEE ON MATERIALS & LABOR**

**EXCEPTIONS:** This bid includes the above items only. Any differences will be charged or credited accordingly.

1. TERMS: Net 30 days. Service charge is 1 ½% on accounts not paid within 30 days of billing date, which is 18% per annum which is applied to unpaid balance.
2. All ice and snow removal to be done by general contractor.
3. We will not be responsible for damage done by other tradesmen and we shall not be liable for any damages or delays caused by strikes, lockouts, embargos, fires, car shortages, floods, tornadoes, accidents or other causes beyond our control, and the time for delivery of materials of doing the work hereunder shall be extended for the time of delay by reason of any said causes.
4. We agree to carry Workmen's Compensation and Public Liability Insurance.
5. You shall furnish no labor or materials on our account without written order. No prorated or general charges shall be assessed against us.
6. There are no promises, agreements, or understandings, between you and us, not contained in this agreement. This is made subject to your acceptance within 30 days.

Acceptance and return of this proposal shall constitute a contract.

Accepted: \_\_\_\_\_ 2020  
Firm: \_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

Respectfully submitted,  
Bloxsom Roofing & Siding Company

By:   
Approved: Jason E Bloxsom Estimator

Craig A Bloxsom - Salesman



**SPRINGFIELD**

COMMERCIAL ROOFING  
FALL PROTECTION  
MECHANICAL INSULATION

**BID PROPOSAL**

**Elmwood Township Old Fire Station Project**

**10090 East Lincoln Road**

**Traverse City, MI 49685**

[Project #12980]

June 29, 2020





Home of the Springfield SmartRoof™

June 29, 2020

Jeff Shaw  
Elmwood Township  
10090 East Lincoln Road  
Traverse City, MI 49685

Re: Old Fire Station Re-Roof Project

Dear Jeff,

We appreciate you considering Springfield, Inc. for your building maintenance. For your reference we have attached our list of building and safety certifications including ISNetworld and Building Thermography.

Inspection of your roof found a Built-Up Roofing System (BUR) that has exceeded its useful life. BUR is a petroleum based roofing system where mastics are heated to a liquid state and applied to felt rolled out on the roof substrate. Multiple layers are laid until the system is *built-up* to the desired thickness.

Any petroleum based roofing system is constantly curing, which means the solvents that keep it pliable are constantly evaporating. Exposure to ponding water and UV radiation accelerate this process. When the solvents are evaporated, the layers begin to delaminate causing the system to shrink, crack, and blister. All three conditions exist on your roof.

With a BUR roof, the curing process starts from the top down. As the solvents evaporate, the material loses mass and shrinks. This causes cracks to form over large parts of the roof. They are small at first, but continue to grow, and eventually travel all the way through the roof. This form of degradation is present throughout most of your roof.

For a permanent, warranted solution, we recommend installing a complete mechanically fastened Springfield SmartRoof™ System.

The above options are explained in greater detail in the following proposal we prepared for you. I will contact you soon to follow up but please feel free to call me in the meantime if I can answer any questions or concerns that you may have.

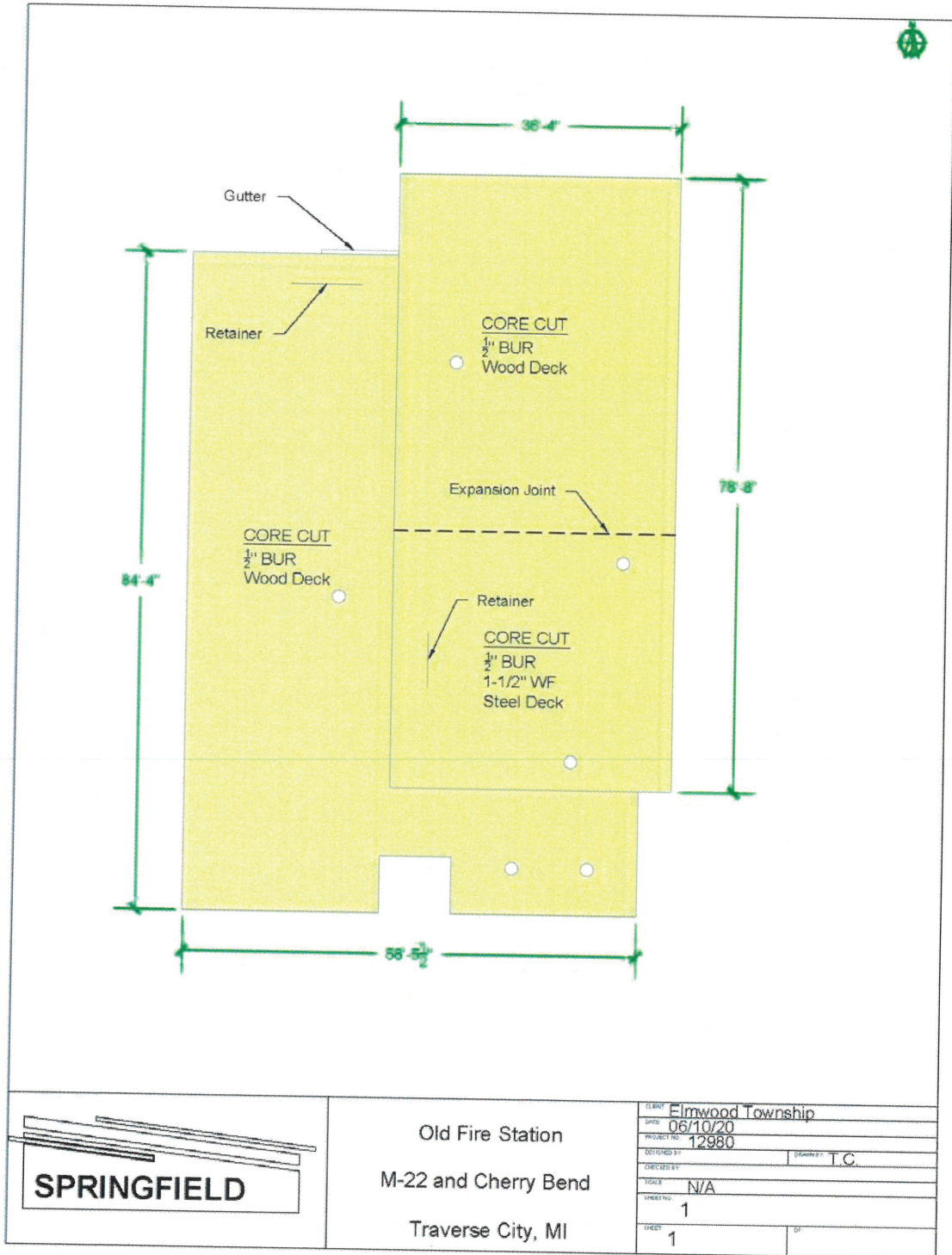
Thank you for the opportunity to help you with your roofing needs!

Sincerely,

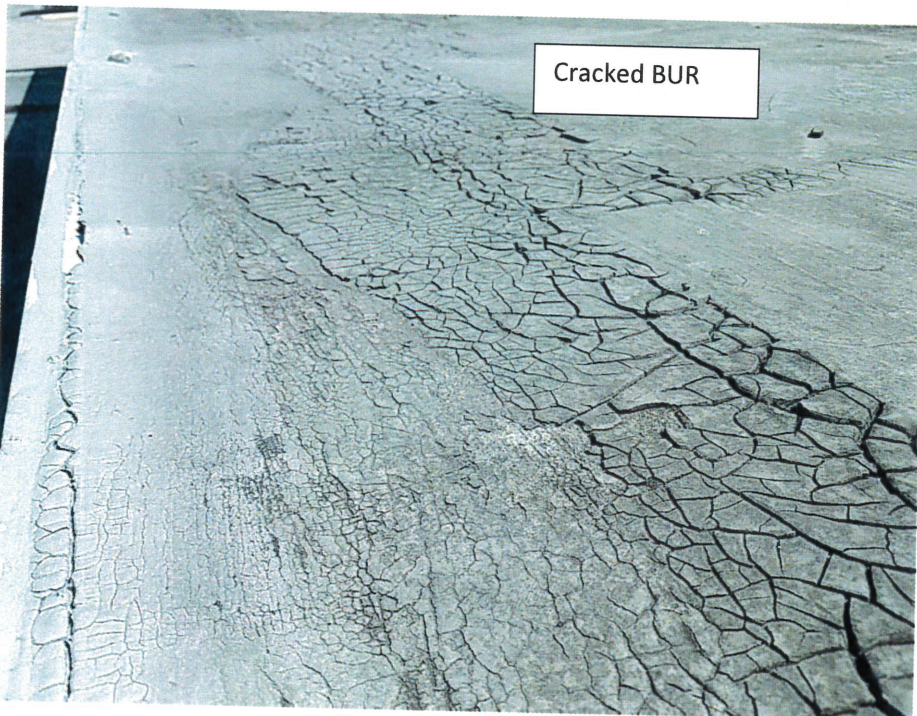
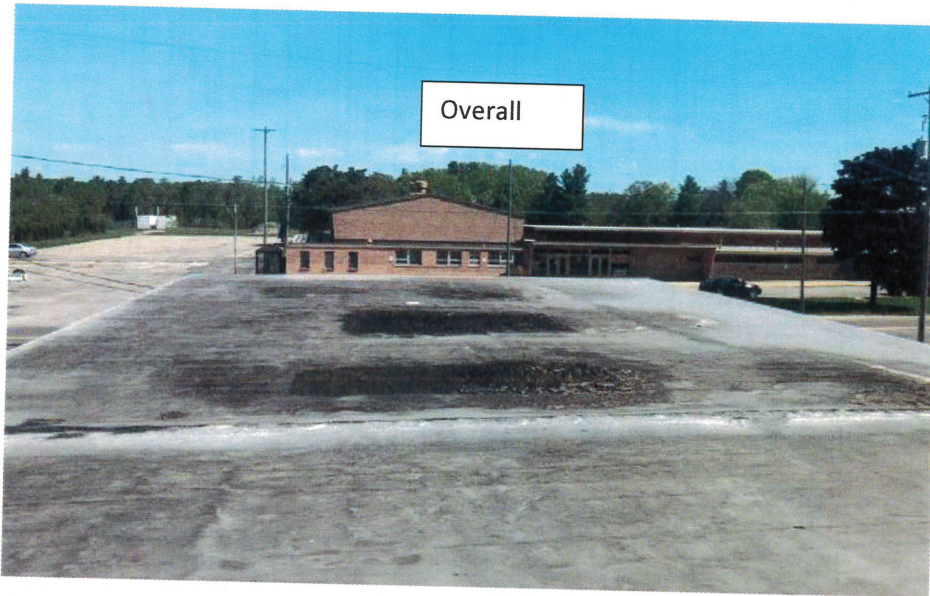
A handwritten signature in blue ink that reads "Josh Walton".

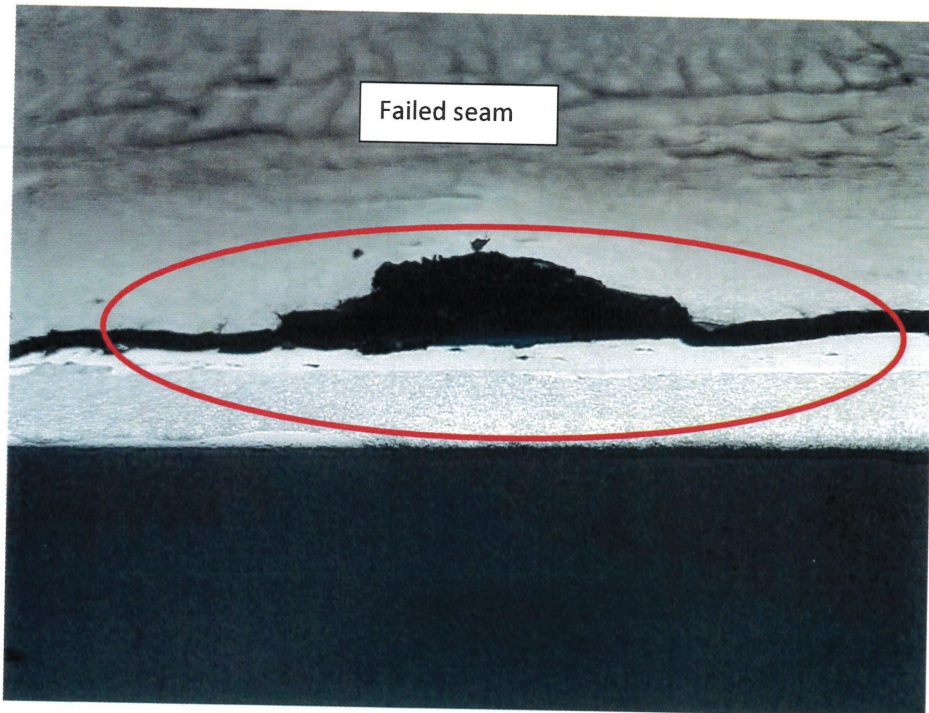
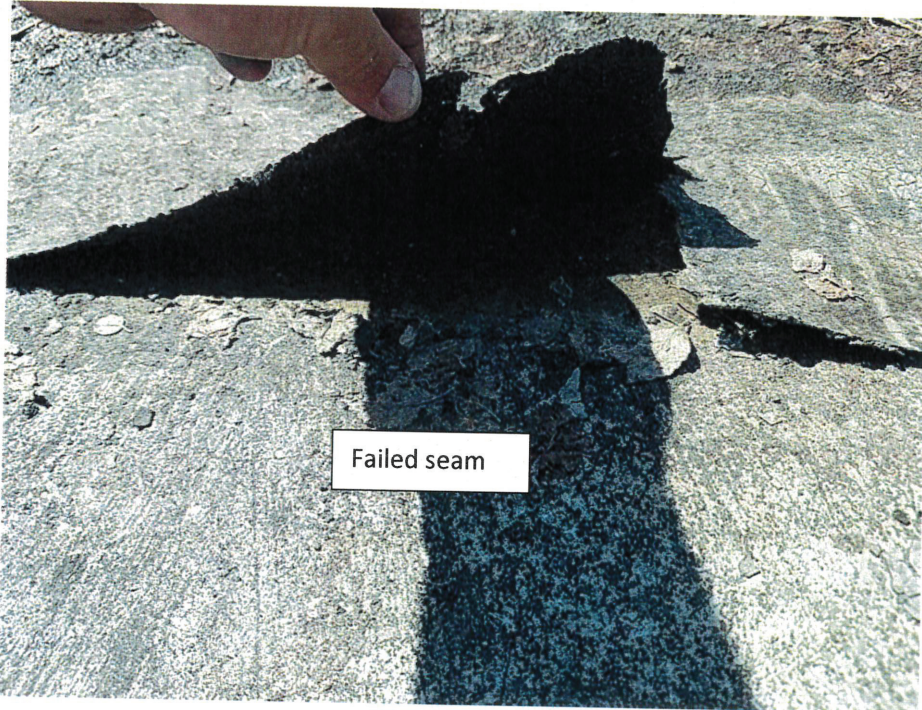
Josh Walton  
Safety and Business Development Manager  
[josh@springfieldsmart.com](mailto:josh@springfieldsmart.com)  
Cell: 231-632-6816



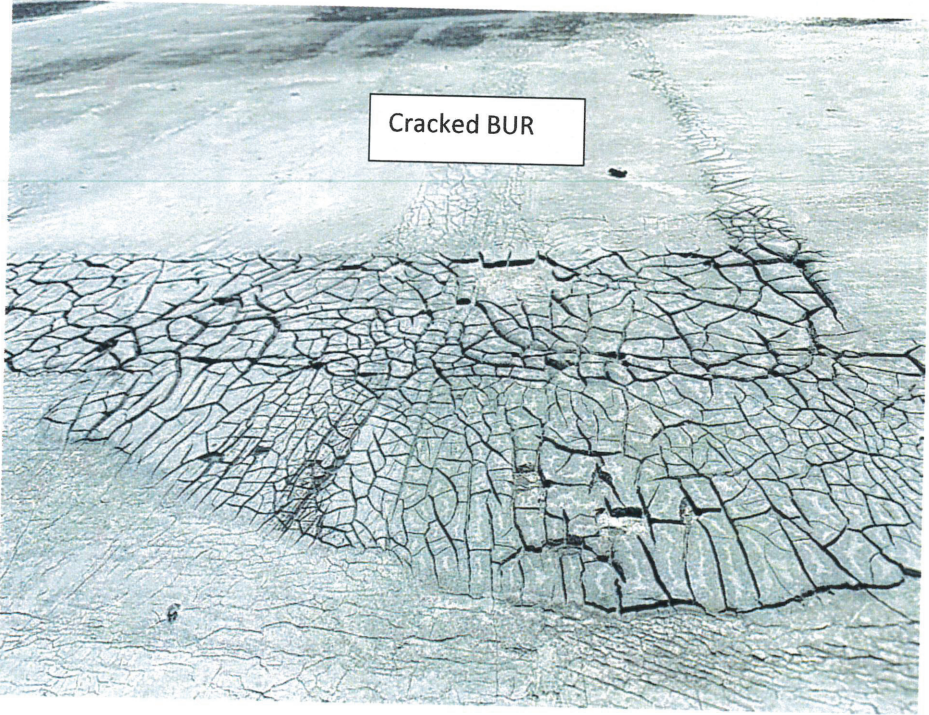
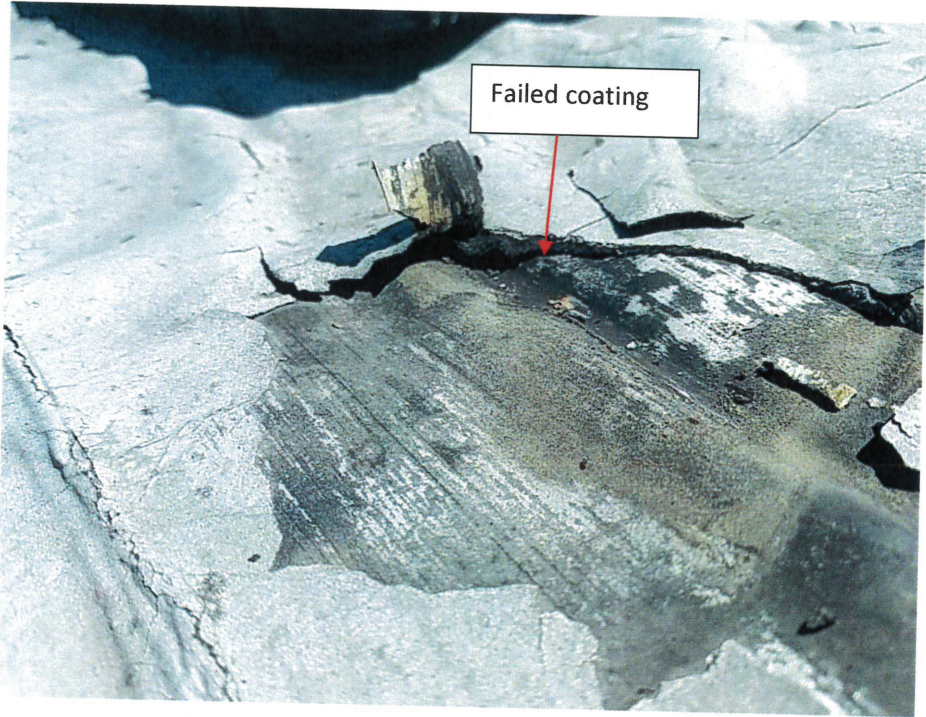


Springfield, Inc. | **Problem [Overall – Pictures]**

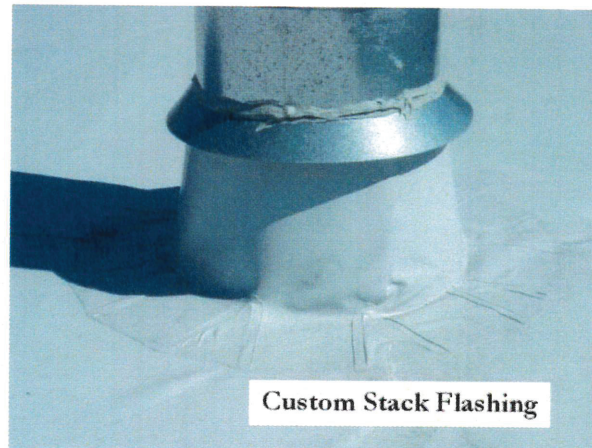
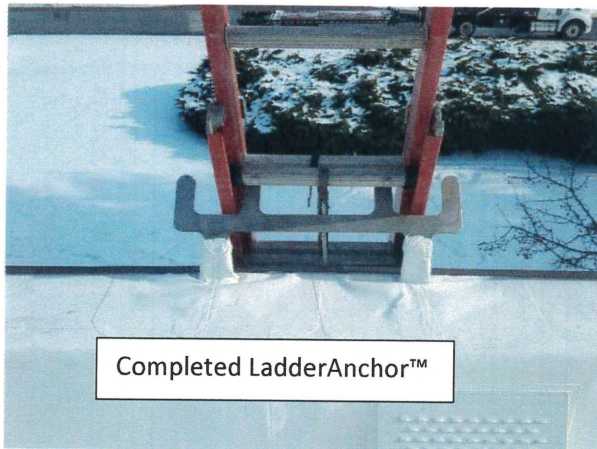
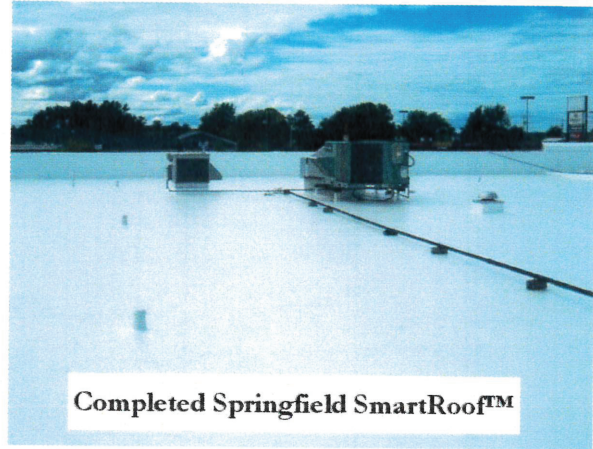
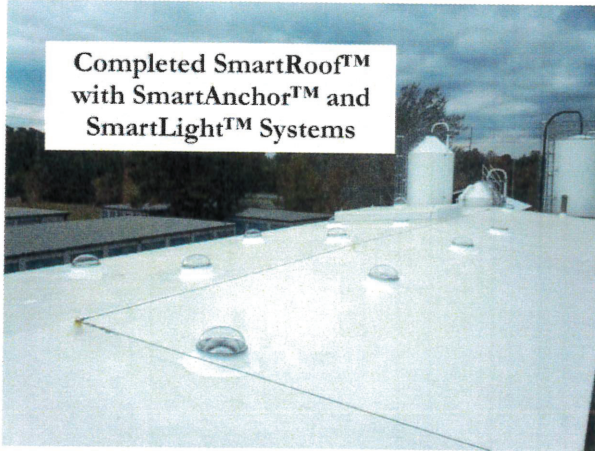




Springfield, Inc. | **Problem [Overall – Pictures cont.]**



Springfield, Inc. | **Solution [Overall - Pictures]**



Our recommendation is to install a Springfield SmartRoof™ System which includes the following labor and materials performed by our Springfield Team.

- **Prepare building for re-roofing** by removing and disposing of the debris, edge metal, and related materials.
- **Replace any rotted decking or saturated substrate, if found**, per the line item on the estimate page.
- **Install one (R-8.6) layer of 1½” polyisocyanurate insulation.**
- **50 mil Duro-Last™ mechanically fastened membrane.**
- **New double coated fasteners** manufactured to twice the industry standard for maximum performance.
- **New edge detail consisting of a 24 gauge “T” Edge metal flashing.**
- **Custom fit flashings for each penetration** constructed of the same material as the roof membrane, welded and mechanically terminated using the approved method of the manufacturer.
- **Replace existing gutter (after light is moved by owner).**
- **Install a Springfield SmartAnchor™ Ladder Anchor.** When an extension ladder is placed on the anchor with the posts between the rungs, the anchor will prevent the bottom of the ladder from kicking out, away from the building and will hold the top of the ladder in place.

The Springfield SmartRoof™ System is completely maintenance free.\* This system will be installed by certified Springfield Technicians and completed in strict accordance with the manufacturer’s specifications. It will be 100% inspected by the Springfield Team, and then by an inspector from the manufacturer. The manufacturer will then award a full 20 year warranty, which is the best on the market.

*\*Annual inspections and debris removal are recommended and included at no-charge for the first two years of your roof’s life. These inspections help us track the performance of your roofing system and also keep abreast of any new developments that could occur over time. Please contact your Project Manager to schedule your inspections.*





Springfield, Inc. | **Estimate for Elmwood Township**

The following estimate is based upon all the preceding and attached documentation. Please check the approved option(s) below:

**Old Fire Station (5,434 sq. ft.)**

50 mil Duro-Last Re-Roof with 20 yr warranty [R8.6 added]: \$37,344 \_\_\_\_\_

**Projected Energy Savings with R8.6 added: \$1,565 per year  
Return over minimum expected roof life: \$50,128!**

*Line item for replacement of unforeseen saturated substrate: \$ .80 / sq ft of 1.5" ISO + Time*  
*Line item for replacement of unforeseen decayed decking: \$3.00 / sq ft of deck + Time*  
*Line item for replacement of unforeseen decayed nailer: \$1.00 / lin.ft +Time*  
*Line item for Snow and/or ice removal..... Time + Materials*

**CUSTOMER SELECTIONS**

Roofing estimate based on **White** membrane cost. [**Gray or Tan** available for an additional cost.]

Metal Color Choice: \_\_\_\_\_ [Please see enclosed brochure for options.]

**TERMS**

Because this product is being specifically fabricated for your building, a 50% deposit is required; this amount will be invoiced prior to the start of the project. For projects longer than two weeks in duration, progress invoices will be sent every two weeks for the labor used during that time. A final invoice for the remainder will be due upon completion. Prices are guaranteed for 30 days.

**CONTRACTOR**

Springfield Inc.™ 231 263-5300 office  
6509 M 37 231 263-5723 fax  
Kingsley, MI 49649

\_\_\_\_\_  
Nick Jacqmain, CEO

Acceptance and return of this proposal shall constitute a contract. Please return one signed copy to Springfield, and thank you for the confidence you've placed in us.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
AUTHORIZED SIGNATURE



Ace Hardware Traverse City, MI 231-946-2140	Buckley, MI 231-269-3325 Burnette Foods Elk Rapids, MI 231-264-8116 Butch's Tackle and Marine Bellaire, MI 231-377-6787	CRM Manufacturing Traverse City, MI 231-947-0304	Great Lakes Stainless Traverse City, MI 231-943-7648
Alcotec Traverse City, MI 231-941-4111	Cadillac Casting Cadillac, MI 231-779-9600	Demmer Corporation Lansing, MI 517-321-3600	GT Area Catholic Schools Traverse City, MI 231-946-8100
Amerigas Benzonia, MI 231-882-9952	Chemical Bank West Lake City, MI 231-839-4328	East Jordan Family Health East Jordan, MI 231-536-2206	GT Metro Fire Dept Traverse City, MI 231-922-4401
Amical Traverse City, MI 231-941-8888	Tawas Plating Tawas, MI 989-362-2011	EJ USA East Jordan, MI 800-874-4100	Hannah-Lay Building Traverse City, MI 231-946-0833
Anchor Lamina Bellaire, MI 231-533-8646	City of Traverse City Traverse City, MI 231-922-4457	Elks Lodge 323 Traverse City, MI 231-946-6171	Helena Township Alden, MI 231-331-4643 Hillshire Brands Company Traverse City, MI 231-922-3296
Antrim County Bellaire, MI 231-533-8819	Clare County Road Commission Clare, MI 989-539-2151	Faith Reformed Church Traverse City, MI 231-947-7082	Holiday Inn Traverse City, MI 231-947-3700
Avon Automotive Cadillac, MI 231-779-6571	Classic Instruments Boyne City, MI 800-575-0461	FIAMM Cadillac, MI 231-775-1373	Honor Plaza Honor, MI 231-325-3360
Avon Protection Cadillac, MI 231-779-6200	Cold Springs Christian Fellowship Kalkaska, MI 231-715-1101	Fifth Third Bank Traverse City, MI 231-995-4531	Huntington Bank Traverse City, MI 800-480-2265
Backcountry Outfitters Traverse City, MI 231-946-1339	Coldwell Banker Traverse City, MI 231-922-2350	Fox Motors Cadillac, MI 888-633-0159	Inland House Conway, MI 231-347-8127
BATA Transportation Traverse City, MI 231-941-2355	Concord Academy Petoskey, MI 231-439-6800	Garfield Courts Traverse City, MI 231-946-8183	Interlochen Center for the Arts Interlochen, MI 231-276-7200
BDL Properties Traverse City, MI 231-946-6014	Cone Drive Traverse City, MI 231-946-8410	Gourdie-Fraser Traverse City, MI 231-946-5874	Jervis B Webb Charlevoix, MI 231-582-1410
Blarney Castle Bear Lake, MI 231-864-3111	Corporate Settlement Solutions Traverse City, MI 231-995-8890	Graceland Fruit, Inc. Frankfort, MI 231-352-7181	Kalkaska Area Schools Kalkaska, MI 231-258-9109
Borg Warner Cadillac, MI 231-779-7500	Buckley Community Schools	Grand Traverse County Road Commission Traverse City, MI	
Britten Banners Traverse City, MI 231-941-8200		Great Lakes Energy Boyne City, MI 231-582-6521	

Springfield, Inc. | **Recent Projects cont.**

Kalkaska County Kalkaska, MI 231-258-3300	Midwest Tractor Buckley, MI 231-269-4100	Shoreline Fruit, LLC Williamsburg, MI 231-941-4336	TranTek Automation Traverse City, MI 231-946-6270
Kennametal Traverse City, MI 231-946-2100	National Vacuum Traverse City, MI 231-947-0215	Smeltzer Orchard Co. Frankfort, MI 231-882-4421	Traverse Area Association of Realtors Traverse City, MI 231-947-2050
Kroupa Farms Traverse City, MI 231-223-4419	Natural Gas Compression Traverse City, MI 231-941-0107	Sonny's Body Shop Traverse City, MI 231-941-1137	Traverse Cold Storage Traverse City, MI 231-932-9080
LexaMar Corporation Boyne City, MI 231-582-3163	Noland Building Development Traverse City, MI 231-941-0384	Spicer's Boat City Houghton Lake, MI 989-366-8400	Traverse Motors Traverse City, MI 231-946-5540
L & F Management Traverse City, MI 231-941-4815	Oneupweb Traverse City, MI 231-929-9977	St. Michael's Lutheran Church Traverse City, MI 231-947-5293	Trinity Lutheran Church & School Traverse City, MI 231-946-2721
Manistee Catholic Schools Manistee, MI 231-723-2529	Paddle Bouy Elk Rapids, MI 231-264-8111	Stewart – Zaks Traverse City, MI 231-947-2322	Triple D Orchards Empire, MI 231-326-5174
Master Dry Cleaners Traverse City, MI 231-995-8253	Paul Oliver Hospital Frankfort, MI 231-352-9621	Temperature Control Traverse City, MI 231-922-1862	Tri-Town Fire Department Mio, MI 989-826-6026
McDonald's Boyne City, MI 231-582-2223	Precision Plumbing Traverse City, MI 231-947-0100	The Rock of Kingsley Kingsley, MI 231-263-7000	Voice Motors Kalkaska, MI 231-518-4126
Medicap Pharmacy Traverse City, MI 231-943-0085	Schmuckal Oil Company Traverse City, MI 231-946-2803	Trains & Things Hobbies Traverse City, MI 231-947-1353	Wexford County Cadillac, MI 231-779-9453
Medler Electric Traverse City, MI 231-947-1862	Schwan's Sales Enterprises Grawn, MI 231-276-7009	TransCanada Reed City, MI 403-920-2000	Wit-Son Carbide East Jordan, MI 231-536-2247
Merit Energy Kalkaska, MI 231-258-9157	Shanty Creek / Schuss Mountain Bellaire, MI 231-533-8621		World Magnetics Traverse City, MI 231-946-3800
Midwest Tool & Cutlery Co Kalkaska, MI 231-258-2341	Short's Brewing Elk Rapids, MI 231-498-2300		Yates Township Idlewild, MI 231-745-3940



## Springfield, Inc. Certifications

At Springfield, we strive to be the best in every aspect of the roofing process. Below, please find a list of our certifications

- **Certified Duro-Last Installer -Master/Elite Roofing Status**
- **Certified Genflex TPO Installer**
- **Certified Versiweld Installer**
- **Asbestos, Lead, Mold Certification**
- **Confined Space Certification**
- **Building Thermography**
- **Building Science**
- **Multiple Lift Operator Certifications**
- **MDOT Certified Commercial Drivers**
- **Hazard Analysis & Critical Control Points (HACCP) Certification**
- **RIEI - Roofing Technology**
- **Safety Approved IS NetWorld Contractor**
- **Fall Arrest System Certified Installer**
- **Live Roof System Certified Installer**
- **Patented Mechanical Insulation Systems**
- **Energy Audit & Rebate Facilitator**
- **SmartAnchor™ Certification**
- **Fall Protection & Elevated Structures Safety Technician (SLT)**

## Springfield, Inc. Recognitions



Michigan 50 Top Companies to Watch - 2009



West Michigan  
Better Business Bureau  
Torch Award for Ethics - 2013  
Integrity Award - 2009



Traverse City Area Chamber of Commerce  
Small Business of the Year – 2008  
Top 10 Finalist- 2007



Platinum Contractor Since 2014  
2013 JRB Award  
Elite Master Contractor since 1985

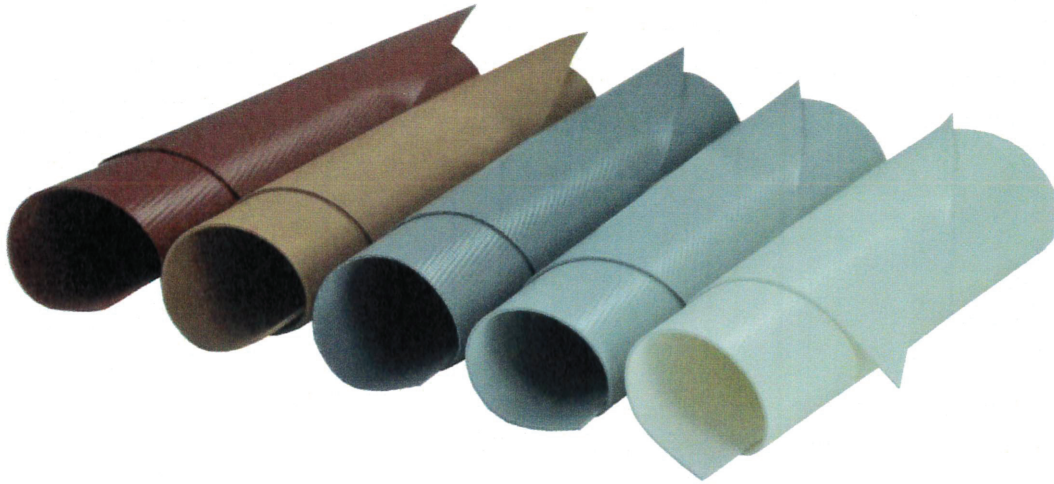


Builders Exchange Awards of Excellence  
2010 – The Rock Youth Center, Kingsley  
2008 – Charlevoix East Park Marina  
2006 – Mesick High School



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## Duro-Last Color Samples



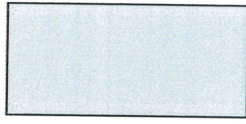
Left to Right:

- Terra Cotta
- Tan
- Berkley Gray
- Gray
- White

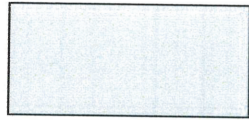


# EDGE METAL & ACCESSORIES

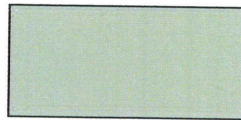
## LOW-GLOSS COLOR CHART



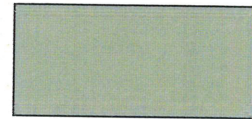
Snow White



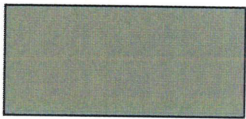
Bone White



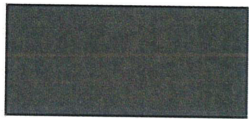
Almond



Light Stone



Brownstone



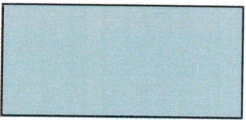
Medium Bronze



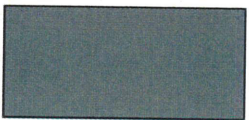
Koko Brown



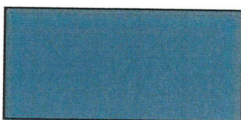
Midnight Bronze



Tundra



Slate Gray



Hawaiian Blue



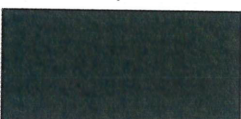
Harbor Blue



Natural Patina



Classic Green



Hunter Green



Coal Black



Charcoal Gray



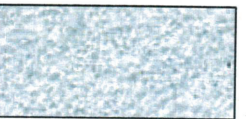
Colonial Red



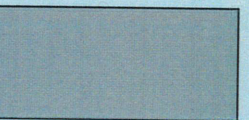
Brite Red



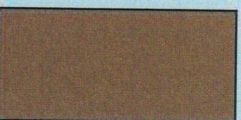
Terra Cotta



Galvalume® Plus  
MILL FINISH



Silver Metallic ♦



Copper Metallic ♦

PREMIUM

♦ Available at additional cost.



**WATER INTRUSION SPECIALISTS**

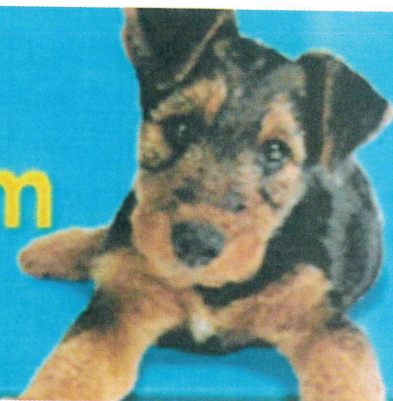
**Qualified Roofing/Joel Beckham**

How is your...

**RoofRoofTC.com**

**Q** Qualified  
Roofing

*Serving Grand Traverse for over 22 years*



**Proposal/Contract**

**Roof  
For**

**Elmwood Fire Station  
10750 Cherry Bend  
Traverse City, MI  
231-632-7168**

**supervisor@elmwoodtownship.net**

**Prepared by Joel Beckham**

**Joel Beckham  
QCPS inc  
Qualified Group  
Qualified Roofing  
Qualified Construction  
2313601756  
qcpsinc@aol.com**

2464 US 37  
Traverse City, MI 49685  
Roofrooftc.com \* 231-360-1756

For  
Elmwood Fire Station  
10750 Cherry Bend  
Traverse City, MI

6/18/20

Materials proposed: 60 mill TPO, 60 mill rubber, or 50 mill PVC

Life expectancy: 20+ years

Current Issues: age

Warranty: 10-year labor/installation warranty

We hereby propose to perform the work as follows for tear off:

1. Move all object around building in danger of falling debris.
2. Spread tarps around all work areas.
3. Remove existing roofing, wet insulation, and other materials as needed.
4. Replace any deck at 2.25 per sq ft.
5. Install new insulation to reach a min thickness of 2".
6. Install Drip edge and other materials in preparation as needed per code.
7. Install Membrane (rubber, tpo or pvc to be determined) as per manufacturers specifications.
8. Install new flashing to all penetrations.
9. Install new metal at all walls.
10. Do walk and final inspection of job site (clean up shall be done daily)
11. Final check.

**Labor and Materials.**

**Tear off and replace**

**Thirty Nine Thousand Two Hundred Dollars \$39,200**

**Install fully tapered system 1/8" per foot to eliminate any ponding.**

**Additional \$12,900**

65% deposit required

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Customer

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Qualified Roofing / Joel Beckham



2464 US 37  
Traverse City, MI 49685  
Roofrooftc.com \* 231-360-1756

# Elmwood Township Marina

Peter J Moon Harbormaster

10090 E. Lincoln Road Traverse City MI 49684 [elmwoodmarina@gmail.com](mailto:elmwoodmarina@gmail.com)

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June 18, 2020

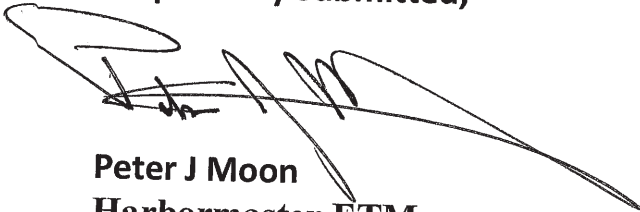
Elmwood Township Board of Directors,

I am submitting 3 bids for office furniture that will suit the new office building needs. They are from 3 reputable companies including Custer, Interphase and Modern Office Interiors.

Custer-	\$6419.88
Interphase-	\$4229.12
Modern-	\$6087.65

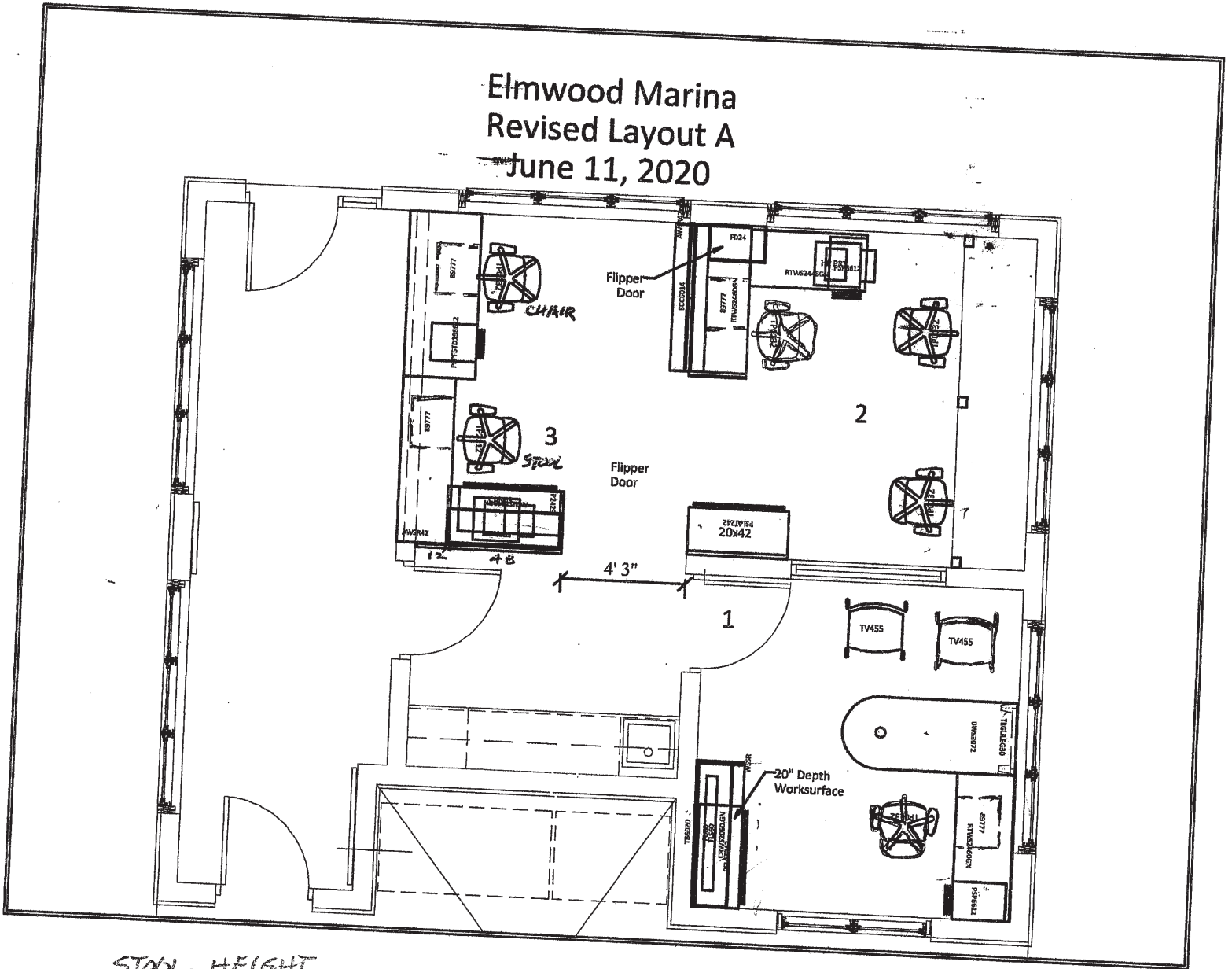
Modern has the best layout and most furniture and includes re-using much of our furniture from the old office.

Respectfully Submitted,



Peter J Moon  
Harbormaster ETM

Elmwood Marina  
 Revised Layout A  
 June 11, 2020



STOOL HEIGHT  
 INTERMEDIATE RANGE 21"-29"  
 DRAFTING RANGE 23"-33"

ALL NEW SEATING  
 FABRIC  
 NEW CENTER DRAWERS  
 REUSE PEDASTALS & FILES  
 AND PANELS #2 OFFICE  
 REUSE FLIPPER & TACKBOARD - #1 OFFICE



**MODERN  
OFFICE  
INTERIORS**

1354 W Randall  
Coopersville MI 49404

Quote#:

PH. 616-997-8608  
FAX. 616-997-7263

Expires: 6/26/2020

www.modernofficeinteriors.com

Elmwood Township Marina  
Layout A  
June 11, 2020

Line #	Cat	Part Number	Part Description	Qty	Sell	Ext Sell
<b>Office 1</b>						
1	T2U	DWS3072.GN	D-SHAPED WORK SURFACE, NO GMT 30D X 72W	1	\$ 264.81	\$ 264.81
2	T2U	RTWS2460.GN	WORK SURFACE, RECTANGULAR NO GMT 24D X 60W	1	\$ 109.08	\$ 109.08
3	JHM	SPLICEPLATE	FLAT PLATE 2" X 7.5" BLK	2	\$ 5.00	\$ 10.00
4	CAP	CRWS2060.GN	CAPTURE WORK SURFACE, RECTANGULAR NO GMT 20D X 60W	1	\$ 91.16	\$ 91.16
5	TRG	TRGULEG30	TRIG WORKSURFACE SUPPORT LEG, 30"D	1	\$ 99.81	\$ 99.81
6	MOI	89777	CENTER DRAWER, BALL BEARING	1	\$ 50.00	\$ 50.00
7	TSG	SNP013.BP.2	SNAP P MID-BACK TASK, #3 MECH-FULLY ADJUSTABLE, 2-WAY ADJ	1	\$ 282.90	\$ 282.90
8	TSG	TV455	LIVE STACK CHAIR W/ GLIDES AND ARMS	2	\$ 150.59	\$ 301.18
<b>SUBTOTAL:</b>						<b>\$ 1,208.94</b>
<b>Office 2</b>						
9	CAP	CRWS2042.GN	CAPTURE WORK SURFACE, RECTANGULAR NO GMT 20D X 42W	1	\$ 67.98	\$ 67.98
10	T2U	SCC6014	STRAIGHT COUNTER CAP, 60W X 14D	1	\$ 126.38	\$ 126.38
11	T2U	RTWS2460.GN	WORK SURFACE, RECTANGULAR NO GMT 24D X 60W	1	\$ 109.08	\$ 109.08
12	T2U	RTWS2448.GN	WORK SURFACE, RECTANGULAR NO GMT 24D X 48W	1	\$ 89.61	\$ 89.61
13	T2U	PSP6612	PACK WORKSURFACE SUPPORTING PEDESTAL, 6"/6"/12"	1	\$ 178.29	\$ 178.29
14	TLM	FD24	FLIPPER DOOR UNIT, 24W	1	\$ 196.22	\$ 196.22
15	MOI	89777	CENTER DRAWER, BALL BEARING	1	\$ 50.00	\$ 50.00
16	JHM	SPLICEPLATE	FLAT PLATE 2" X 7.5" BLK	2	\$ 5.00	\$ 10.00

Elmwood Township Marina  
 Layout A  
 June 11, 2020

Line #	Cat	Part Number	Part Description	Qty	Sell	Ext Sell
17	TSG	SNP013.BP.2	SNAP P MID-BACK TASK, #3 MECH-FULLY ADJUSTABLE, 2-WAY ADJ	3	\$ 282.90	\$ 848.70
<b>SUBTOTAL:</b>						<b>\$ 1,676.26</b>
<b>Office 3</b>						
18	T2U	AWSR62	ADJUSTABLE WALL STARTER RAIL, FITS PANEL HGT 62"	1	\$ 56.55	\$ 56.55
19	T2U	VP1266B.S	VINYL PANEL, 12W X 66H	1	\$ 154.19	\$ 154.19
			Take Base off for 62" Height			
20	T2U	VP4866B.S	VINYL PANEL, 48W X 66H	1	\$ 264.50	\$ 264.50
			Take Base off for 62" Height			
21	TLM	FD48	FLIPPER DOOR UNIT, 48W	1	\$ 221.24	\$ 221.24
22	TLM	TB4816	TACKBOARD, 48W X 16H	1	\$ 80.96	\$ 80.96
23	T2U	RTWS2448.GN	WORK SURFACE, RECTANGULAR NO GMT 24D X 48W	1	\$ 89.61	\$ 89.61
24	TLM	ENP2429	CHOICES END PANEL WORK TOP, 24D X 29H	1	\$ 89.61	\$ 89.61
25	MOI	89777	CENTER DRAWER, BALL BEARING	2	\$ 50.00	\$ 100.00
26	JHM	SPLICEPLATE	FLAT PLATE 2" X 7.5" BLK	1	\$ 5.00	\$ 5.00
27	TSG	SNP111.BP.2	SNAP P STOOL, INTRMD HGT, #1 MECH-SIMPLE ADJUSTABLE, 2-WAY ADJ	1	\$ 277.89	\$ 277.89
			Intermediate Seat Range 21" - 29"			
			Drafting Seat Range 23" - 33"			
28	TSG	SNP013.BP.2	SNAP P MID-BACK TASK, #3 MECH-FULLY ADJUSTABLE, 2-WAY ADJ	1	\$ 282.90	\$ 282.90
<b>SUBTOTAL:</b>						<b>\$ 1,622.45</b>

Elmwood Township Marina  
 Layout A  
 June 11, 2020

Line #	Cat	Part Number	Part Description	Qty	Sell	Ext Sell
	III		MOI Installation		\$ 975.00	\$ 975.00
	FFF		MOI Delivery		\$ 155.00	\$ 155.00
			Sales Tax TBD		\$ 0.00	\$ 0.00
	RRR		Design		\$ 0.00	\$ 0.00
	TTT		COP Labor		\$ 450.00	\$ 450.00
<b>GRAND TOTAL:</b>						<b>\$ 6,087.65</b>

Respectfully Submitted by: Norm Kamps

Date: 6/11/2020

norm.kamps@modernofficeinteriors.com

Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_

**Terms:** 30% Deposit on new customers with approved credit. Net 15 days on approved accounts only. All other payments must be made in full prior to order process. Payment must be made by Company Check, Visa, Mastercard, Discover, or American Express. Finance Charges are based on a 1.5% monthly (18%APR) rate. To avoid paying finance charges, pay the total due. Modern Office Interiors retains a security interest in the above merchandise to secure payment (including interest, collection, and attorney's fees.) **Returns:** Chairs & "Special Orders" are non-refundable and may not be cancelled. **Parts:** Replacement parts are non-refundable. No Merchandise may be returned for credit without prior authorization. Authorized returns will have a 30% restocking fee, less shipping. **Shipping:** Non-UPS residential deliveries subject to a Residential Delivery Fee.



# Interphase Interiors

06-08-2020

**INTERPHASE**  
INTERIORS

2636 Garfield Rd N, Suite 32  
Traverse City, MI 49686  
Phone: 231-941-4454

**Quote #**

**Sold To:**

**Elmwood Township**  
10090 E Lincoln Rd.

Traverse City, MI 49684

**Contact**

**Phone:**

**Ship To:**

**Elmwood Township Marina**  
13501 SW Bayshore Dr.




Traverse City, MI 49684

**Contact** Pete Moon

**Phone:**

## Elmwood Township Marina Furnishings

**Sales Person:**

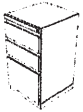
Item	Qty.	Product	Price	
			Unit	Extended
1	1	JDRL-2448-JNANDNS X Series,Return,Lam,2448,Open,Ped,3/4 Modesty,No Cable Mgt	\$143.90	\$143.90
			Worktop Surface Color ,H-P3 PATTERNED LINEN CRISP GRD A Worktop Edge Color-Users Edge ,HP-P3 PATTERNED LINEN CRISP GRD A Modesty Surface Color ,TR-E SMOKE GRD A	
2	1	JDRL-2460-JNANDNS X Series,Return,Lam,2460,Open,Ped,3/4 Modesty,No Cable Mgt	\$164.96	\$164.96
			Worktop Surface Color ,H-P3 PATTERNED LINEN CRISP GRD A Worktop Edge Color-Users Edge ,HP-P3 PATTERNED LINEN CRISP GRD A Modesty Surface Color ,TR-E SMOKE GRD A	
3	1	JDVL-3666-JDLSDN4 X Series,D-Top Wrap,Lam,36X66,Stl End Pnl,Column,LH,3/4 Mod,No Cable Mgt,24 D	\$360.63	\$360.63
			Worktop Surface Color ,H-P3 PATTERNED LINEN CRISP GRD A Worktop Edge Color-Users Edge ,HP-P3 PATTERNED LINEN CRISP GRD A Case Trim Color ,TR-E SMOKE GRD A Base Color 1A ,TR-E SMOKE GRD A	

Item	Qty.	Product	Price	
			Unit	Extended
4	1	JDXL-3066-JFFSFS X Series,Rect, Exec, Desk,Lam, EB3,30X66,End,End,Ptd,Full Mod,Cbl Mgt	\$358.70	\$358.70



Worktop Surface Color ,H-P3 PATTERNED LINEN CRISP GRD A  
 Worktop Edge Color-Users Edge ,HP-P3 PATTERNED LINEN CRISP GRD A  
 Case Trim Color ,TR-E SMOKE GRD A  
 Modesty Surface Color ,TR-E SMOKE GRD A

5	1	JPAH-18-SJ X Series,Pedestal,Attached,B/B/F,18"D,PtdDrwFrnt, Stil Lkrl,J Pull	\$129.47	\$129.47
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Case Color ,TR-E SMOKE GRD A  
 Lock Color ,LR-BP CHROME GRD A

6	1	JPDH-24-SJRD X Series,Pedestal,Attached Desk,Box/Box/File,24"D,Ptd Drawer Front,Ptd Lockbar,J Pull,RH,3/4 Mod	\$135.55	\$135.55
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Case Color ,TR-E SMOKE GRD A  
 Lock Color ,LR-BP CHROME GRD A

7	1	JPDJ-24-SJRD X Series,Pedestal,Attached Desk,File/File,24"D,Ptd Drawer Front,Ptd Lockbar,J Pull,RH,3/4 Mod	\$127.04	\$127.04
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Case Color ,TR-E SMOKE GRD A  
 Lock Color ,LR-BP CHROME GRD A




8	1	LSET-1 HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 1	\$0.00	\$0.00
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Lock Color ,LX-BP CHROME GRD A

9	1	LSET-2 HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 2	\$0.00	\$0.00
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Lock Color ,LX-BP CHROME GRD A



Item	Qty.	Product	Price		
			Unit	Extended	
10	2	SCS-24-31E Very Side Enhanced,Fab Seat,Perforated Bk,Arm,Hd Csts,		\$149.42	\$298.84
			Seat 1 Color (4J)	MORSE GRD A	
			Seat 1 Color ,4J-CD	CODE GRD A	
			Back 1 Color (Inside) ,TR-FJ	SLATE GRD A	
			Trim Color ,TR-F	BLACK GRD A	
			Frame Color ,TR-LE	METALLIC SILVER GRD B	
11	1	SCTC-20-7115 Very Task Stool Chair,Fab Seat,Mesh Bk,4D Arms,Plstc Bse Hd Ctrs,Bk Lk, W/Lum,		\$506.87	\$506.87
			Seat 1 Color (4J)	MORSE GRD A	
			Seat 1 Color ,4J-CD	CODE GRD A	
			Back 1 Color (Inside) (MS)	VERY TASK MESH GRD A	
			Back 1 Color (Inside) ,MS-FJ	SLATE GRD A	
			Trim Color ,TR-F	BLACK GRD A	
			Frame Color ,TR-LE	METALLIC SILVER GRD B	
			Base Color ,TR-F	BLACK GRD A	
12	2	SJT-20-711A5A Soji Task,Fab St /Mesh Bk,4D Arm,Lum,Bk Lock,Adj Seat,Plst Base,Hrd Cstr,Assembled		\$359.08	\$718.16
			Seat 1 Color (4J)	MORSE GRD A	
			Seat 1 Color ,4J-CD	CODE GRD A	
			Back 1 Color (Inside) ,XT-1	CARBON GRD A	
			Trim Color ,TR-F	BLACK GRD A	
			Base Color ,TR-F	BLACK GRD A	
13	1	INSTALL Receiving, Installation, and Trash Removal along with moving existing furnishings to be re-used.		\$1,285.00	\$1,285.00

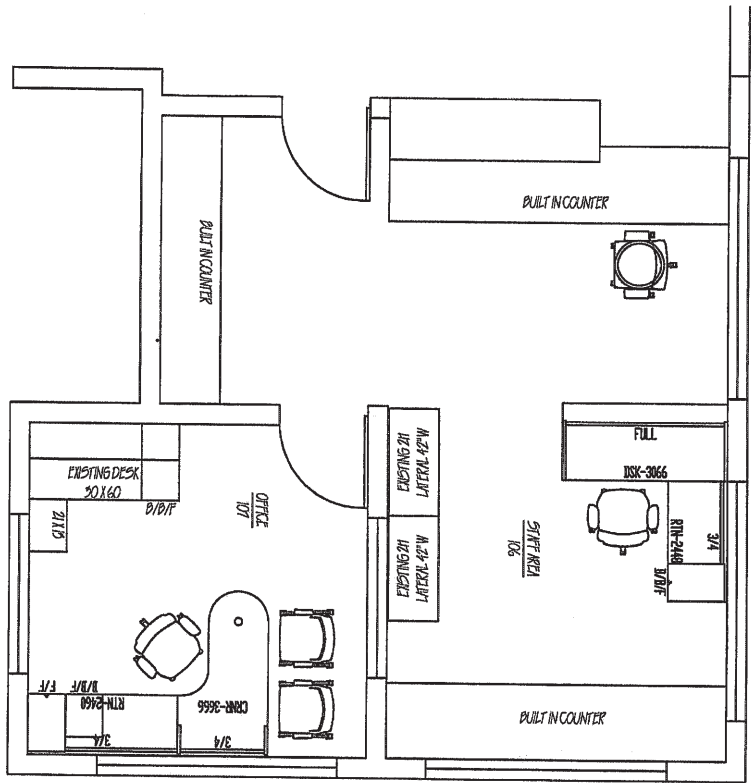
Subtotal for: **\$4,229.12**

**Sub Total: \$4,229.12**  
**Tax: \$0.00**  
**Total: \$4,229.12**

**Approval and Date:** \_\_\_\_\_

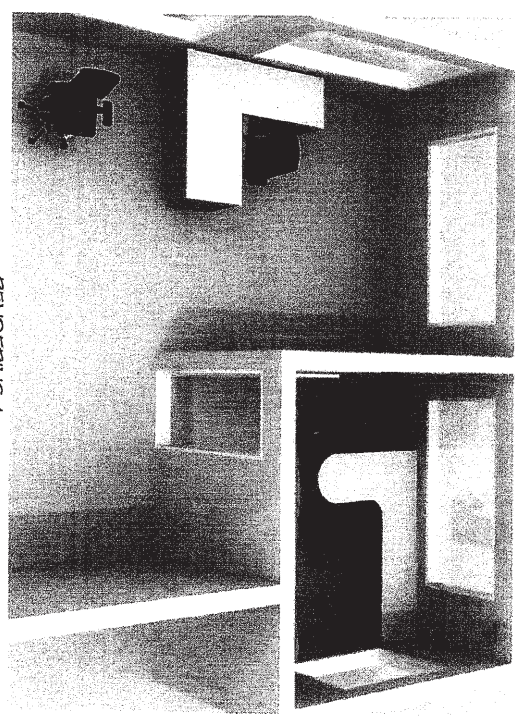
**A 50% DEPOSIT IS REQUIRED AT THE TIME OF ORDER ENTRY. THANK YOU!**

Quote is valid for 30 days.

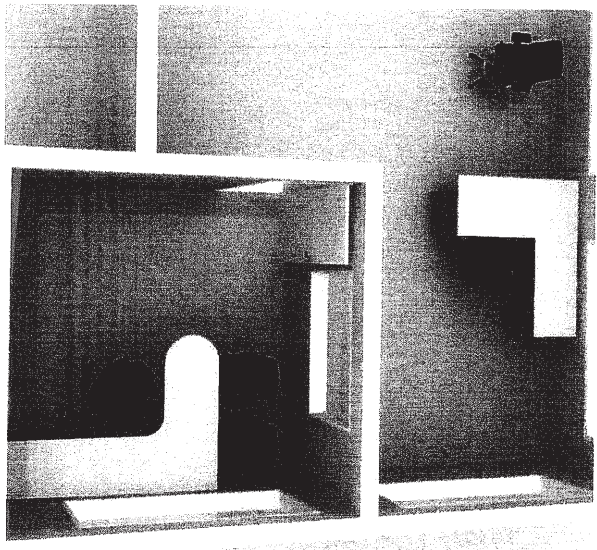


PLAN VIEW  
SCALE: 1/4" = 1'-0"

- NOTES:
- \* (2) FREESTANDING DESK UNITS
  - \* (2) TASK CHAIRS
  - \* (1) TASK SCHOOL
  - \* (2) GUEST CHAIRS



RENDERING A



RENDERING B

SHEET 10 P 1	ELMWOOD TOWNSHIP MARINA	DATE: 06.03.2020 SCALE/DESIGN: HEGHN BAKKER	PERIODS REVISED:	2606 GARDEN INTERMARE Tromsø, C/O 11 8956 12319/14454 www.intermare.com	 INTERMARE
	304 E LUDINGTON AVE LUDINGTON MI 49431				



217 GRANDVILLE AVE SW  
SUITE 100  
GRAND RAPIDS, MI 49503  
PHONE: 616.458.6322  
FAX: 616.458.1117

161 E. MICHIGAN AVE  
6<sup>TH</sup> FLOOR SOUTH  
KALAMAZOO, MI 49007  
PHONE: 269.342.3919  
FAX: 269.342.3923

120 E FRONT ST  
TRAVERSE CITY, MI  
49684  
PHONE: 231.645.8989

**Quotation: 222523**

**Quote Date: 06/18/20**

**Customer: 1**

**Terms: NET DUE WITH INVOICE**

**Expiration Date: 07/17/20**

**Custer Salesperson: HOUSE ACCOUNT**

**Quote To:**




Elmwood Township Marina  
Traverse City MI 49686

**Ship To:**

Elmwood Township Marina  
Traverse City MI 49686

**Tax 38-2351526**

Elmwood Township Marina

Description	Quantity	Unit Price	Extended Price
<b>Office 107</b>			
<b>1 4821410V - Amia; Chair, Upholstered, Height / width / pivot / depth adjustable arms</b>  <b>PLASTIC: 6205 BLACK</b> <b>UPHLSTRY: 5SD3 LAGOON</b> <b>ARMS: *OPT:ARM OPTIONS</b> <b>H/W/P/D: H/W/P/D ARMS</b> <b>SEAT HGT: *OPT:BASE ASSY HEIGHT RANGE</b> <b>5" RANGE: 5" PNEU SEAT HEIGHT RANGE</b> <b>STEELCASE</b> <b>Tag For Office 107</b> <b>4821410V</b>	1	520.97	520.97
<b>2 RSH24TAK - Shelf, Answer / Kick application, 24W</b>  <b>BASIC: 7236 FOG</b> <b>STEELCASE</b> <b>Tag For Office 107</b> <b>SH/24</b>	1	83.85	83.85
<b>3 TS2F230UL - Lateral file-Under worksurface, 2 drawers, 31W</b>  <b>BASIC: 7236 FOG</b> <b>KEYS: SK PLUG</b> <b>PULLS: *OPT:PULL OPTIONS</b> <b>HDL PULL: HANDLE PULL</b> <b>PULL: PULL</b> <b>PLTMETAL: *PULL:PLATED METAL</b> <b>9211: NICKEL</b>	1	310.27	310.27

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

THE PRODUCTS AND/OR SERVICES RENDERED HEREUNDER ARE GOVERNED EXCLUSIVELY BY THE CUSTER TERMS AND CONDITIONS OF SALE, WHICH ARE AVAILABLE FOR REVIEW AT WWW.CUSTERONLINE.COM, AND MAY BE AMENDED FROM TIME TO TIME. THE CUSTER TERMS SHALL APPLY TO THE EXCLUSION OF ANY INCONSISTENT OR ADDITIONAL TERMS CONTAINED IN CUSTOMER'S PURCHASE ORDER OR OTHERWISE PROPOSED BY CUSTOMER IN ANY MANNER, AND NOTIFICATION OF OBJECTION TO ANY SUCH TERMS IS HEREBY GIVEN TO CUSTOMER.









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KALAMAZOO, MI 49007  
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49684  
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Quotation: 222523

Page 2 / 6 (cont'd)

Description	Quantity	Unit Price	Extended Price
<b>3</b> STEELCASE Tag For Office 107 LF/2/30			
<b>4</b>  <b>TS2PBBF22U</b> - Pedestal, Box / box / file, Under worksurface, 22D <b>BASIC:</b> 7236 FOG <b>KEYS:</b> SK PLUG <b>PULLS:</b> *OPT:PULL OPTIONS <b>HDL PULL:</b> HANDLE PULL <b>PULL:</b> PULL <b>PLTMETAL:</b> *PULL:PLATED METAL <b>9211:</b> NICKEL STEELCASE Tag For Office 107 BBF	1	191.82	191.82
<b>5</b>  <b>TS71824TB</b> - Tackboard, 18H x 24W <b>SURFACE:</b> P533 ELEMENT <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCASE Tag For Office 107 TB/24	1	56.16	56.16
<b>6</b>  <b>TS7BSWHC</b> - Wall hanging channel, 66H <b>BASIC:</b> 7236 FOG STEELCASE Tag For Office 107 WC	1	49.92	49.92
<b>7</b>  <b>TSATH2711</b> - Leg-H, 11W x 27H <b>BASIC:</b> 7236 FOG STEELCASE Tag For Office 107 H/11	1	74.97	74.97
<b>8</b>  <b>TSATP27</b> - Leg-Post, Full height, No casters, 27H <b>BASIC:</b> 7236 FOG STEELCASE Tag For Office 107 PL	2	55.03	110.06
<b>9</b>  <b>TSAWLP3072</b> - Worksurface-Peninsula, Low pressure laminate, 30D x 72W <b>EDGE:</b> 6704 STORM WENGE	1	237.68	237.68

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

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KALAMAZOO, MI 49007  
PHONE: 269.342.3919  
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120 E FRONT ST  
TRAVERSE CITY, MI  
49684  
PHONE: 231.645.8989

Quotation: 222523

Page 3 / 6 (cont'd)

Description	Quantity	Unit Price	Extended Price
<b>9 TOP-SURF: 2LSW STORM WENGE (LPL)</b> <b>STEELCASE</b> <b>Tag For Office 107</b> <b>30/72</b>			
<b>10 TSAWLR2460 - Worksurface-Straight, Low pressure laminate, 24D x 60W</b>  <b>EDGE: 6704 STORM WENGE</b> <b>TOP-SURF: 2LSW STORM WENGE (LPL)</b> <b>STEELCASE</b> <b>Tag For Office 107</b> <b>24/60</b>	1	114.85	114.85
<b>11 490412C - Move; Chair, Plastic back, Arms, Casters</b>  <b>FRAME: 0835 BLACK</b> <b>SHELL: 6205 BLACK</b> <b>UPHLSTRY: 5SD3 LAGOON</b> <b>CASTER: *OPT:CASTERS</b> <b>SOFT CST: SOFT CASTERS</b> <b>OPT ACC: *OPT:OPTIONAL ACCESSORIES</b> <b>SOIL RET: SOIL RETARDANT TREATMENT \$\$</b> <b>STEELCASE</b> <b>Tag For Office 107</b> <b>MOVE</b>	2	240.17	480.34
<b>Sub Total</b>			2,230.89
<b>TAX EXEMPT - GOVERNMENT</b>			0.00
<b>Total</b>			<b>2,230.89</b>

**Staff Area 106**

<b>12 435A00 - Steelcase Series 1; Chair-Task</b>  <b>Back Finish: 3D Microknit 5T29 - GRAPHITE</b> <b>Back Color Scheme: Non-Contrasting Outer Back</b> <b>Outer Back Finish: Plastic - PG1 6295 - NEAR BLACK</b> <b>Seat Finish: Cogent: Connect 5SD3 - LAGOON</b> <b>Frame Finish: Plastic - PG1 6053 - SEAGULL</b> <b>Color Scheme: Seagull</b> <b>Arm Type: Height,Width,Pivot,Depth Arm</b> <b>Cylinder Type: Standard Range</b> <b>Base Type: Plastic Base</b> <b>Base Finish: Plastic - PG1 6053 - SEAGULL</b> <b>Lumbar Option: Adjustable Lumbar</b>	1	343.94	343.94
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ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

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49684  
PHONE: 231.645.8989

Quotation: 222523

Page 4 / 6 (cont'd)

Description	Quantity	Unit Price	Extended Price
<p>12 <b>Caster or Glide Type: Soft Casters</b> <b>Soil Retardant Option: No Soil Retardant</b> <b>Sewn Upholstery Type: Non Sewn</b> STEELCASE <b>Tag For</b> Staff Area 106 SERIES1</p>			
<p>13 <b>435B00 - Steelcase Series 1; Stool-Task</b> <b>Back Finish: 3D Microknit 5T29 - GRAPHITE</b> <b>Back Color Scheme: Non-Contrasting Outer Back</b> <b>Outer Back Finish: Plastic - PG1 6295 - NEAR BLACK</b> <b>Seat Finish: Cogent: Connect 5SD3 - LAGOON</b> <b>Frame Finish: Plastic - PG1 6053 - SEAGULL</b> <b>Color Scheme: Seagull</b> <b>Arm Type: Height,Width,Pivot,Depth Arm</b> <b>Base Type: Plastic Base</b> <b>Base Finish: Plastic - PG1 6053 - SEAGULL</b> <b>Lumbar Option: Adjustable Lumbar</b> <b>Caster or Glide Type: Soft Casters</b> <b>Soil Retardant Option: No Soil Retardant</b> <b>Sewn Upholstery Type: Non Sewn</b> STEELCASE <b>Tag For</b> Staff Area 106 SERIES1</p>	1	427.82	427.82
<p>14 <b>4821410V - Amia; Chair, Upholstered, Height / width / pivot / depth adjustable arms</b> <b>PLASTIC: 6205 BLACK</b> <b>UPHLYSTRY: 5SD3 LAGOON</b> <b>ARMS: *OPT:ARM OPTIONS</b> <b>H/W/P/D: H/W/P/D ARMS</b> <b>SEAT HGT: *OPT:BASE ASSY HEIGHT RANGE</b> <b>5" RANGE: 5" PNEU SEAT HEIGHT RANGE</b> STEELCASE <b>Tag For</b> Staff Area 106 4821410V</p>	2	520.97	1,041.94
<p>15 <b>TS2PBBF22U - Pedestal, Box / box / file, Under worksurface, 22D</b> <b>BASIC: 7236 FOG</b> <b>KEYS: SK PLUG</b> <b>PULLS: *OPT:PULL OPTIONS</b></p>	1	191.82	191.82

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

THE PRODUCTS AND/OR SERVICES RENDERED HEREUNDER ARE GOVERNED EXCLUSIVELY BY THE CUSTER TERMS AND CONDITIONS OF SALE, WHICH ARE AVAILABLE FOR REVIEW AT WWW.CUSTERONLINE.COM, AND MAY BE AMENDED FROM TIME TO TIME. THE CUSTER TERMS SHALL APPLY TO THE EXCLUSION OF ANY INCONSISTENT OR ADDITIONAL TERMS CONTAINED IN CUSTOMER'S PURCHASE ORDER OR OTHERWISE PROPOSED BY CUSTOMER IN ANY MANNER, AND NOTIFICATION OF OBJECTION TO ANY SUCH TERMS IS HEREBY GIVEN TO CUSTOMER.






217 GRANDVILLE AVE SW  
SUITE 100  
GRAND RAPIDS, MI 49503  
PHONE: 616.458.6322  
FAX: 616.458.1117

161 E. MICHIGAN AVE  
6<sup>TH</sup> FLOOR SOUTH  
KALAMAZOO, MI 49007  
PHONE: 269.342.3919  
FAX: 269.342.3923

120 E FRONT ST  
TRAVERSE CITY, MI  
49684  
PHONE: 231.645.8989

Quotation: 222523

Page 5 / 6 (cont'd)

Description	Quantity	Unit Price	Extended Price
<b>15 HDL PULL: HANDLE PULL</b> PULL: PULL PLTMETAL: *PULL:PLATED METAL 9211: NICKEL STEELCASE Tag For Staff Area 106 BBF			
<b>16 TSATH2720 - Leg-H, 20W x 27H</b>  BASIC: 7236 FOG STEELCASE Tag For Staff Area 106 H/20	2	92.12	184.24
<b>17 TSATPL20 - Support-Worksurface, In line, Plate, 20D</b> STEELCASE Tag For Staff Area 106 20	1	29.51	29.51
<b>18 TSAWLR2442 - Worksurface-Straight, Low pressure laminate, 24D x 42W</b>  EDGE: 6704 STORM WENGE TOP-SURF: 2LSW STORM WENGE (LPL) STEELCASE Tag For Staff Area 106 24/42	1	79.76	79.76
<b>19 TSAWLR3072 - Worksurface-Straight, Low pressure laminate, 30D x 72W</b>  EDGE: 6704 STORM WENGE TOP-SURF: 2LSW STORM WENGE (LPL) STEELCASE Tag For Staff Area 106 30/72	1	153.94	153.94
<b>Sub Total</b>			2,452.97
<b>TAX EXEMPT - GOVERNMENT</b>			0.00
<b>Total</b>			<b>2,452.97</b>
<b>20 Delivery &amp; Installation. Includes moving of existing furniture from current office- 2 files, desk, 2 overheads &amp; a shelf (CUSTER OPS)</b>	1	1,640.00	1,640.00
<b>Quotation Totals</b>			
<b>Sub Total</b>			6,323.86
<b>Warehouse Handling Fee</b>			93.68
<b>Recycle/Refuse Fee</b>			2.34

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

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**Quotation: 222523**  
**Page 6 / 6 (cont'd)**

TAX EXEMPT - GOVERNMENT  
 TAX EXEMPT - LBR, INST & DEL

0.00

0.00

**Grand Total**

**6,419.88**

*Select Images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.*

**End of Quotation**

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

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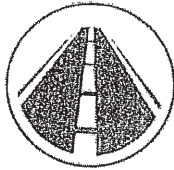


Appointment to the Parks and Recreation Committee

1. Please consider appointing Ed Basile to the Elmwood Township Parks and Recreation Committee for a 2 year term from 7/13/2020 – 7/12/2022. Please see his attached resume.

# IMPACT

SOLUTIONS, LLC



12561 S. West Bay Shore Drive · Traverse City · MI · 49684

---

6/15/2020

Mr. Jeff Shaw, Supervisor  
Elmwood Township  
10090 E. Lincoln Rd.  
Traverse City, Michigan 49684

Re: Experience for Appointment to Parks and Recreation Board

Dear Jeff,

Per your request, my qualifications for an appointment to Elmwood Township Parks and Recreation Board.

Edwin C Basile  
12561 SW Bayshore Dr  
Traverse City, Michigan 49684  
[REDACTED]

Education: Western Michigan University, Degree in Business & Finance, 1970

Board experience: West Bloomfield School Board 1988 – 1996  
Treasurer 1990 – 1996 with \$55 million budget  
Chaired two Bond issues @ \$50 million  
5810 Commerce Rd  
West Bloomfield, Michigan 48324  
248-865-6420

Orchard Lake Schools  
Regent for Seminary and College 1999-2009  
Trustee for Preparatory School 1999-2009  
Budget and Finance Chairman 2004-2009  
Chairman for New Ice Area Complex Construction  
Chairman for New Cardinal Maida Library Construction  
3535 Commerce Rd  
Orchard Lake Michigan, 48324  
248-836-1297

Business experience: Boomer Construction Supply Inc.  
1940 E. Forest Ave.  
Detroit, Michigan 48207  
Vice President 1989 -2013  
George Gill, President 313-832-5050

Midwest Pipe Coaters, Inc  
Manager of Highway Products 2012-2015  
Contract Consultant  
925 Kennedy Ave  
Schererville, Indiana 40373  
219-322-4564

Impact Solution, LLC  
Managing Member 2015 – Present  
Construction Manufacturing Consultant  
12561 SW Bayshore Dr.  
Traverse City, Michigan 49684

Pacific Highway Products, LLC  
Managing Member 2017-Present  
Manufacturing of Highway Steel Products  
West Coast Plant: McMinnville OR  
Midwest Plant: Marion, Ohio

Further references upon request. Thank you for the opportunity to serve our Township.

Sincerely,

A handwritten signature in black ink, appearing to read "Edwin C. Basile". The signature is written in a cursive style with a large initial "E".

Edwin C. Basile