

CALL TO ORDER: Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm via Zoom.

As the meeting was taking place remotely, all motions were taken via roll call

ROLL CALL: Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Julia Carter – Treasurer, Roger Noonan – Trustee, Tad Carter - Trustee
Member(s) Absent: None
Staff Present: Sheree Nelson, Tim Cypher

AMENDMENTS TO AGENDA – The board briefly discussed the agenda. **R. Noonan moved to approve the agenda as presented. T. Carter seconded. J. Carter (yes), Noonan (yes), T. Carter (yes), Boomer (yes), Julian (yes), motion carried.**

PUBLIC COMMENT: None

MINUTES – The board discussed the minutes from the regular meeting on November 10, 2020. **R. Noonan moved, T. Carter seconded to approve the November 10, 2020 regular meeting minutes as presented. J. Carter (yes), Noonan (yes), T. Carter (yes), Boomer (yes), Julian (yes), motion carried.**

PERTINENT COMMUNICATIONS: None

PRESENTATION: None

FINANCIAL REPORTS:

- a) **TREASURER’S REPORT:** J. Carter presented the treasurer’s report to the board. Receipts total \$35,888.58. Disbursements \$99,867.20. Balance \$274,891.94. Nelson and J. Carter stated that the clerk’s books and treasurer’s books are in balance.
- b) **BUDGET REPORT:** Boomer and Nelson presented the budget report through November 2020. The board briefly discussed.
- c) **BILL APPROVAL** – Boomer and Nelson presented the check detail. The board briefly discussed. **R. Noonan moved to pay the bills as presented; seconded by J. Carter. J. Carter (yes), Noonan (yes), T. Carter (yes), Boomer (yes), Julian (yes), motion carried.**

UNFINISHED BUSINESS:

- a. **Leelanau Coffee Roasters (LCR)** – Grier had sent a letter to the board immediately before the meeting tonight summarizing the issue. A conference call was held with Steve Parker and he felt that the completed changes were in line with what he had recommended. The neighbors have reported a substantial decrease in the odors from the property. The board briefly discussed. **Boomer moved to terminate the court case and direct Mr. Cypher to continue any further necessary zoning enforcement action, including attempting to receive a list of updates to the**

roasting systems from LCR/Mr. Fox. T. Carter seconded. J. Carter (yes), Noonan (yes), T. Carter (yes), Boomer (yes), Julian (no), motion carried.

- b. **Cemeteries** – The board briefly discussed the flagging of dead trees and the location of the west boundary line in the township cemetery. Boomer will attempt to locate the metal corner markers for the western boundary. Julian is still in communication with Deerings regarding work on the township cemetery – they have now said that they can have it done by April 1. The board had consensus to allow that, as long as they are not in there when the ground is wet.

Figura Law had prepared a memo for the board regarding the East Kasson Cemetery. Tim Figura feels that a quiet title action is still the best option, but wanted to make the board members aware that due to chain of title issues, the result may not be in the township's favor. However, any result would provide a more clear path for either the township to take possession of the cemetery or for the cemetery to be maintained by other means. The board wants to make sure that the cemetery is taken care of, regardless of who is doing so. The board is aware that if the township takes possession of the cemetery, there will be expenditures needed for surveying, fence repair, and general maintenance. **Noonan moved to continue with the quiet title action, J. Carter seconded. J. Carter (yes), Noonan (yes), T. Carter (yes), Boomer (yes), Julian (yes), motion carried.**

- c. **Other Unfinished Business** - None

NEW BUSINESS –

- a. **2021 Meeting Dates** – Boomer distributed a resolution with the proposed meeting dates for 2021 (see attached). The board briefly discussed. **R. Noonan moved, T. Carter seconded to approve Resolution 16-2020, to have meetings on the second Tuesdays of each month at 7 pm for 2021. J. Carter (yes), Noonan (yes), T. Carter (yes), Boomer (yes), Julian (yes), motion carried.**
- b. **2022 Maple City Road Commission Project** – Mr. Moore from the Road Commission has suggested a collaboration between the county and township regarding a road, drainage and streetscape project that the county is interested in for 2022. The board discussed the issue. The board had consensus that the township is interested in pursuing a collaboration of this sort, and that Mr. Moore should continue working on the planning and design process, and determine and timeline and expenditures quote. The board also had consensus to have Mr. Schaeffer to do up to 20 hours of work into the design and engineering process and pursuing possible grants for this process.
- c. **Other New Business** - None

REPORTS: Planning Commission (PC) – Carter reported that the November meeting was cancelled. The gravel pit renewal for Reith Riley was moved to the December meeting. Boomer expressed her displeasure over the fact that the public hearing had been rescheduled ~~twice~~ *once*, meaning that notices had been sent out and published ~~three~~ *two* times. She felt this both cost the township money that didn't need to be spent and made the township look unprofessional.

Zoning Administrator (ZA) – Cypher had submitted written reports to the board, and provided a summary of his activities for the month. The board briefly discussed.

Supervisor – Julian summarized his activities for the month. The board will continue to consider Zoom meetings going forward through the winter, depending on the situation with COVID19. He is continuing to work on the thru-truck traffic on Kasson Center Road. The gravel bill has not yet been voted on in the Senate – he has been informed that it will not be discussed until 2021.

Assessor – The Board of Review December meeting will be held in the parking lot in person on December 15. The board briefly discuss appointment of Board of Review members and alternates – a new alternate will need to be appointed with J. Carter’s election as Treasurer.

Fire Board – Chief Comeaux announced his retirement to the board and introduced Interim Chief Andy Doornbos. IC Doornbos thanked the board for the opportunity and stated that he will continue Chief Comeaux’s projects until a new chief is hired. The board thanked Chief Comeaux for his time at the department, and welcomed IC Doornbos to the position.

Clerk/Elections Report – Boomer reported that risk audits have been conducted for both the township and fire department, and she is awaiting recommendations from those audits. No major issues were identified during the audits. Boomer plans to have a draft 2021/22 budget for the board to review at the January meeting.

COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports – The hall will continue to not be rented out until after gathering restrictions are lifted. The board discussed the maintenance of the sidewalks in Maple City – R. Noonan stated that the sidewalks were originally placed in the 1930s or 1940s, and that the township did do some work in the vicinity of the post office about 10-15 years ago.

PUBLIC COMMENT: None

BOARD COMMENT: T. Carter asked about a mention of road work on Maple City Road in the letter from Keith Moore – he will contact Moore for additional information. Julian stated that the Road Commission has been very helpful during the discussion regarding the updating of Maple City. Noonan and J. Carter are happy to see work being done on revitalizing and updating the village. Julian asked everyone to be safe and wished everyone a happy holidays.

The next regular meeting will be Tuesday, January 12, 2021 at 7 pm. Whether the meeting will be held in person or remotely will be determined at a later date.

Motion by Noonan to adjourn, second by T. Carter / **J. Carter (yes), Noonan (yes), T. Carter (yes), Boomer (yes), Julian (yes), motion carried.** Meeting adjourned at 8:24 PM.

Submitted by:
Dana Boomer, Township Clerk

RESOLUTION 16-2020 – Resolution to Establish 2021 Township Board Meeting Dates

Whereas, Michigan Compiled Law 41.72a(1) authorizes the township board of Kasson Township to set regular meeting dates,

THEREFORE, BE IT RESOLVED, that as of December 8, 2020, and pursuant to MCL 41.72a(1), the Kasson Township 2021 Regular Board Meetings shall be held at 7:00 pm on the second Tuesday of each month (with exceptions as necessary) as follows:

Tuesday, January 12

Tuesday, February 9

Tuesday, March 9

Tuesday, April 13

Tuesday, May 11

Tuesday, June 8

Tuesday, July 13

Tuesday, August 10

Tuesday, September 14

Tuesday, October 12

Tuesday, November 9

Tuesday, December 14