

CALL TO ORDER: Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm.

The meeting was held via Zoom and all motions were passed via roll call.

ROLL CALL: Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Beth Noonan – Treasurer, Roger Noonan – Trustee, Tad Carter - Trustee
Member(s) Absent: None
Staff Present: Sheree Nelson, Tim Cypher

AMENDMENTS TO AGENDA – Julian asked to add Chemical Control (mice control) to Old Business. **R. Noonan moved to approve the agenda as amended. Carter seconded. B. Noonan (yes), R. Noonan (yes), Carter (yes), Boomer (yes), Julian (yes), motion carried.**

PUBLIC COMMENT: None

MINUTES – The board discussed the minutes from the regular meeting on August 10, 2020. **Carter moved, R. Noonan seconded to approve the August 10, 2020 regular meeting minutes as presented. B. Noonan (yes), R. Noonan (yes), Carter (yes), Boomer (yes), Julian (yes), motion carried.**

PERTINENT COMMUNICATIONS: None

PRESENTATION: None

FINANCIAL REPORTS:

- a) **TREASURER'S REPORT:** B. Noonan presented the treasurer's report to the board. Receipts total \$5,586.40. Disbursements \$15,931.93. Balance \$374,389.40. Nelson and B. Noonan stated that the clerk's books and treasurer's books are in balance. B. Noonan stated that a few years ago the township opened a savings account to deposit taxes and avoid service charges that were being assessed on the checking account. The township has started receiving service charges now on the savings account, so she spoke to Huntington and they have amended the checking account so that there will be no service charges. The savings account is now closed. B. Noonan stated that she was in possession of a debit card attached to the operating fund – she thought that Traci Cruz had also had one in her possession. Boomer was unaware of these debit cards, and objected to having cards tied to the full operating fund, especially given the unknown location of the one held by Cruz. The board agreed, and had consensus for Boomer to contact Huntington Bank and have both debit cards cancelled, and to look into opening a credit card with a low limit that could be used to purchase office supplies, stamps, cleaning supplies and other items that are currently being purchased by individual board members who are then reimbursed by the township. **Boomer moved, Carter seconded to accept the treasurer's report as presented. B. Noonan (yes), R. Noonan (yes), Carter (yes), Boomer (yes), Julian (yes), motion carried.**

- b) **BUDGET REPORT:** Boomer and Nelson presented the budget report through August 2020. The board briefly discussed. Boomer stated that it is likely the election cost center will go over budget and there will need to be an amendment to this cost center in October or November.
- c) **BILL APPROVAL** – Boomer and Nelson presented the check detail. In addition, bills were presented from Sleeping Bear Computer Care for \$45.00 and Dana Boomer for reimbursement of election stamps for \$392.00. The board briefly discussed. **Carter moved to pay the bills as presented; seconded by R. Noonan. Roll call vote: B. Noonan (yes), R. Noonan (yes), Carter (yes), Boomer (yes), Julian (yes), motion carried.**

PERMITS REPORT: Cypher presented the permit report for August – there were six land use permits issued and one variance approved by the ZBA. Boomer asked whether this agenda item could be combined with the Zoning Administrator’s report in future agendas, to avoid duplication. The board had consensus to do so.

UNFINISHED BUSINESS:

- a. **Leelanau Coffee Roasters (LCR)** – Cypher reported that the 90 day deadline is October 1. He has not heard from LCR. He recommended that the board schedule a special meeting for after October 1, but before the regular meeting October 12 to discuss any results and further action. The board determined to set a special meeting for 9 am on October 5. Cypher reported that there was one call regarding the smell at LCR in the last month. When he arrived an hour later, the smell had dissipated.
- b. **Cemeteries** – Julian met with Deerings and flagged the trees for removal at the township cemetery. Deerings committed to the trees being removed this fall, most likely in October or November. Julian has a quote for Apple Fence for \$250 for the fence repair. The board already approved up to \$300, so Julian will proceed with the work. Boomer reported that Figura Law has begun working on the quiet title action for the East Kasson Road Cemetery.
- c. **Communications Tower** – Joint work from Tim Cypher, Tom Grier and Patricia Soutas-Little was presented in the form of a draft Resolution 12-2020 (see attached), a conditional resolution in support of grant application for possible tower expansion. Roger and Beth Noonan continue to have a conflict of interest on the subject, so they remained silent while Julian, Carter and Boomer discussed the resolution. Grier had revised the resolution to include conditional language that covered the fact that the tower would need to go through the full approval process in the township, and the board was only supporting the grant application. **Boomer moved, Carter seconded to approve Resolution 12-2020, a conditional resolution in support of grant application for possible tower expansion. Roll Call: Julian (yes), Carter (yes), Boomer (yes). All in favor, motion carried.**
- d. **Chemical Control** – Julian asked to have Chemical Control come out an extra time to re-fill the bait boxes, given the large amount of bait that is normally used immediately after the installation. The board had consensus for this to happen.
- e. **Other Unfinished Business** - None

NEW BUSINESS –

a. Other New Business - None

REPORTS: Planning Commission (PC) – Carter reported that the August meeting focused on discussion of the Master Plan. Cypher reported that there is a gravel pit renewal for Reith Riley for October.

Zoning Administrator (ZA) – Cypher summarized his reports. The ZBA met and approved a variance request, and will be attending training at the county level. He continues to visit LCR throughout the month. There was a complaint regarding the Glen Craft Marina/Aylsworth Boat Storage on M-72, and it was determined that it was in violation of its special use permit regarding outside storage. The owner passed away, but his widow is working on a plan to bring the property into compliance with the special use permit. Cypher also reported on a noise complaint, which is not addressed in the Zoning Ordinance and is more of a civil matter, and has been working with Grier and the board regarding the communications tower and Leelanau Coffee Roasters.

Supervisor – Julian summarized his activities for the month. The work on Kasson Center Road is progressing. The board discussed briefly. Julian is going to be attending his quarterly supervisors' meeting next month. The gravel issue in Lansing is continuing to be discussed, but is still in the Senate Transportation Committee.

Assessor – Krombeen has been focused on paperwork; field work has been hindered due to COVID-19. Krombeen is hoping to have some of the field work completed later this fall.

Fire Board – Julian and Boomer reported on the activities of the fire department. The new engine is scheduled to be at the department September 30. Boomer summarized the response to the recent fire at Leelanau Redi-Mix and thanked the crews from Cedar and surrounding Leelanau, Grand Traverse, and Benzie fire departments.

Clerk/Elections Report – Boomer reported that preparation for the November election is under way. There are 500 absentee ballot requests in as of today. Ballots are expected to be received on Saturday, and absentee ballots will begin to be sent out early next week. The audit has been completed, and the auditor is working on completing the qualifying statement from 2019 that was not previously completed.

COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports – Bob Underwood cleaned the hall. The board discussed hall rentals, and is going to halt rentals until executive orders allow more than 10 people to be present at indoor events. Julian asked Nelson (currently at the hall) to run the furnace to make sure that it is working properly. Nelson will do so and report back to Julian.

PUBLIC COMMENT: None

BOARD COMMENT: The board discussed the meeting dates. **R. Noonan moved to move the meetings back to the second Tuesday starting in October. B. Noonan seconded. Roll call vote: B. Noonan (yes), R. Noonan (yes), Carter (no), Boomer (no), Julian (yes), motion carried.**

The next regular meeting will be Tuesday, October 13, 2020 at 7 pm. Whether the meeting will be held in person or remotely will be determined at a later date. At the moment this is scheduled to be a Zoom meeting, due to executive orders prohibiting gatherings of more than 10 meetings indoors.

Motion by Boomer to adjourn, second by B. Noonan/ **B. Noonan (yes), R. Noonan (yes), Carter (yes), Boomer (yes), Julian (yes), motion carried. Motion carried.** Meeting adjourned at 8:15 PM.

Submitted by:

Dana Boomer, Township Clerk

KASSON TOWNSHIP BOARD OF TRUSTEES
CONDITIONAL RESOLUTION IN SUPPORT OF GRANT APPLICATION FOR
POSSIBLE TOWER EXPANSION
RESOLUTION 12-2020

FOR THE LEELANAU COUNTY GRANT APPLICATION
TO THE ECONOMIC DEVELOPMENT ADMINISTRATION
FOR A POSSIBLE TOWER EXPANSION IN KASSON TOWNSHIP

WHEREAS, Leelanau County previously identified the need for broadband availability as a critical issue in the County prior to the COVID-19 pandemic; and

WHEREAS, Leelanau County has determined that the need for adequate broadband by businesses, employees, schools, and families in the County has been further increased during the COVID-19 pandemic shutdown; and

WHEREAS, Leelanau County has an existing tower located on land owned by Noonan and Sons located in Kasson Township and has determined that if the height of this existing tower is increased that it could supply the western portions of the County with additional and/or improved broadband; and

WHEREAS, the land in Kasson Township where the tower is located is being leased to Leelanau County with a lease that extends to the year 2048; and

WHEREAS, the Kasson Township Board generally supports infrastructure that will provide improved access to broadband for all businesses and citizens within Leelanau County, including such infrastructure within Kasson Township; and

NOW, THEREFORE BE IT RESOLVED, that, for the foregoing reasons, the Kasson Township Board of Trustees hereby supports the Leelanau County application for funding from the Department of Commerce Economic Development Administration to improve

infrastructure to provide greater access to broadband services within the County and Kasson Township.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Kasson Township Board further understands that the funds obtained from such grant application could be used to increase the height of the existing tower in Kasson Township, and Kasson Township's support of Leelanau County's grant application remains subject to the Township Board's reserved discretion whether to approve such a tower expansion since such an expansion would have to proceed through the formal special purpose and planned development review and public hearing process, and comply with standards, provided for under the Township's Zoning Ordinance, before it is given final approval.

Moved:

Seconded:

Yeas: Julian, Carter, Boomer

Nays: None

Absent: None

Conflict of Interest: B. Noonan, R. Noonan

Attested to this 14th day of September, 2020

Township Supervisor

Township Clerk