

**LAKE BLUFFS DRAIN
BOARD OF DETERMINATION
SAMPLE MOTIONS**

The following motions are examples for your use. After each motion is made by a Board member, another Board member may second the motion. The Chairperson will ask if all are in favor, and will announce the passing or failing of the vote, and by the number of votes. For the first motion, the election of the Chair, the person making the motion should ask if all are in favor, announce the passing or failing of the vote, and by the number of votes.

1. ELECTION OF CHAIRPERSON AND SECRETARY and PUBLIC COMMENT TIME LIMIT

A. I make a motion that _____ serves as Chairperson of the Lake Bluffs Drain Board of Determination.

Motioned by _____ and seconded by _____
PASS ___ / FAIL ___ # VOTES YES ___ / # OF VOTES NO ___

B. I make a motion that _____ serves as Secretary of the Lake Bluffs Drain Board of Determination.

Motioned by _____ and seconded by _____
PASS ___ / FAIL ___ # VOTES YES ___ / # OF VOTES NO ___

C. I make a motion that public comment should be limited to three (3) minutes per person.

Motioned by _____ and seconded by _____
PASS ___ / FAIL ___ # VOTES YES ___ / # OF VOTES NO ___

2. DECISION AS TO NECESSITY OF DRAIN PETITION

A. I make a motion that the proposed locating, establishing and constructing of the Lake Bluffs Drain as petitioned on September 10, 2020, {choose one} ___ IS NECESSARY / ___ IS NOT NECESSARY, and conducive to the public health, convenience, or welfare.

Motioned by _____ and seconded by _____
PASS ___ / FAIL ___ # VOTES YES ___ / # OF VOTES NO ___