

**A regular meeting of the Leelanau County Brownfield Redevelopment Authority (LCBRA) was held on Tuesday, December 21, 2021 at the Government Center.**

**CALL TO ORDER** - Meeting called to order at 10:00 am by Chair Kathy Egan, who led the Pledge of Allegiance.

**ROLL CALL**

**Members Present:** K. Egan, J. Arens, T. Eftaxiadis, D. Bushey, R. Foster, C. Janik, T. Wessell,

**Staff Present:** T. Galla, Director

**Public Present:** T. Searles, Envirologic

**PUBLIC COMMENTS** - None

**DIRECTOR COMMENTS** - None

**CONSIDERATION OF AGENDA**

Egan requested a New Business Item be added for "Chair for the January 2022 meeting."

*It was moved by Eftaxiadis, seconded by Foster, to approve the agenda as modified. Motion carried 7-0.*

**CONFLICT OF INTEREST** - None

**CONSIDERATION OF NOV. 16 2021 MINUTES**

*It was moved by Eftaxiadis, seconded by Bushey, to approve the minutes as presented. Motion carried 7-0.*

**CONSENT AGENDA**

Envirologic Technologies – General Services and TIF Management

Therese Searles, from Envirologic, reported on the memorandum in the agenda packet concerning general consulting services and TIF management. The first item listed is the application for the EPA grant which Envirologic worked on. It was officially submitted and acknowledged by EPA that it was received and properly submitted. Announcements of awards are expected in the spring of 2022. It will be very competitive. Searles noted there were no invoices for that work as it was done as in-kind for the application. Searles also noted that MDEQ also requested some update to some of the annual reports. There is one invoice in the packet for consideration.

Egan thanked Searles for the in-kind work.

*It was moved by Foster, seconded by Bushey to accept the consent agenda as presented. Motion carried 7-0.*

**OLD BUSINESS** - None

**NEW BUSINESS**

**Reimbursement to Elmwood Township – GTRAC TIF**

Searles provided an update and said that essentially, some tax capture from Elmwood Township included ineligible taxes from school debt and that cannot be captured. Envirologic put together a brief memo and proposes that the LCBRA approve reimbursement of the amount back to Elmwood Township.

*It was moved by Wessell, seconded by Janik, to approve reimbursement to Elmwood Township for ineligible tax capture, as presented.*

Janik commented that legally they have no choice. Egan asked Searles if it was set up so this does not happen again and Searles replied that was the intention with the training that was done earlier this year with township Treasurers so they would be clear on what was eligible and what was not eligible.

***On a voice vote, motion carried. 7-0.***

**Chair for January meeting**

Egan noted that she is Chair and Bushey is Vice-Chair, and their term are over. Someone should take that responsibility to start the meeting in January and hold the elections.

***It was moved by Janik, seconded by Wessell, that Director Galla chair the meeting in January until a new Chair is elected.***

Egan noted that would be the first item on the January agenda.

***On a voice vote, motion carried 7-0.***

Eftaxiadis asked Egan if she submitted for reappointment. Egan replied that she was term limited. She had served a lot of terms but did not express interest to be reappointed again and she was glad that the County Board was following their policy on term limits.

**Claims & Accounts**

***It was moved by Janik, seconded by Wessell, to approve Claims & Accounts in the amount of \$1,191.29. Motion carried 7-0.***

**CORRESPONDENCE/COMMUNICATION ITEMS - None**

**PUBLIC COMMENT - None**

**DIRECTOR COMMENTS**

Galla thanked Egan and Bushey for their time on the Brownfield Redevelopment Authority.

**MEMBER/CHAIRPERSON COMMENTS**

Janik thanked Egan for serving and said he did not realize she was an original member of the Brownfield. He appreciated all her efforts and she was a real asset to this group and will be missed. Wessell agreed with Janik's comments.

Janik noted that as of January 1, the option to participate remotely is no longer available. You must be present, unless you are in the military.

Eftaxiadis asked if state law no longer allowed it and Janik said you can no longer do zoom or phone in as of January 1, 2022. You could participate that way, but you don't count as part of the quorum and you cannot vote. Eftaxiadis felt that committees may lose members with that new rule.

Bushey stated it was a pleasure serving with everyone and he loves quick meetings.

Egan said she has enjoyed serving and this was a tough board to jump into and learn.

**ADJOURNMENT – Meeting adjourned at 10:16 a.m.**