

LELAND DAM AUTHORITY
Executive Committee Meeting – Wednesday, June 21, 2023
Tentative minutes

*Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link:
<http://leelanau.gov/meetingdetails.asp?MAId=2530#video>*

Call to Order:

Meeting called to Order by Chairman Steve Christensen at 12:25 p.m. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance:

The Pledge of Allegiance to the Flag of the United States of America was dispensed with as it was previously recited.

<u>Roll Call:</u>	Chairman, Steve Christensen (Drain Commissioner)	PRESENT
	Vice-Chairman, Garth Greenan (Road Commissioner)	PRESENT
	Member, Kama Ross (District #5 Commissioner)	PRESENT

Approval of Agenda / Late Additions or Deletions:

MOTION BY ROSS TO APPROVE THE AGENDA AS PRESENTED. SECONDED BY GREENAN.

Discussion – none.

AYES – 3 (Ross, Christensen, Greenan)

NO – 0

MOTION CARRIED.

Public Comment:

None.

Action Items: Consideration and Review of the TY2024 Leland Dam Authority Budget –

Cathy Hartesvelt, Assistant Finance Director was present and provided a Revenue and Expense Report handout to Authority members. The handout can be viewed at the following link:

http://leelanau.gov/downloads/lda_revenue_expense_report_06212023.pdf

Hartesvelt reviewed the budgetary status report for the Leland Dam Fund. Transfer of fund balance was done to Capital Outlay of \$11,908.00, so you have room to do maintenance things that may be on the list of things to do. The Board of Commissioners did approve to reinstate the \$66,000.00 which might have been discussed in the 2023 budget talks, but was never adopted into the budget. That money will be moved when you open bids and start your project.

Chairman Christensen said projects are currently hung up with legal and insurance issues and gave a brief update. He stated they may need to carry the control room roof and walkway project into next year.

Christensen explained that for the upcoming budget process there will be a packet coming out from Finance. The roof and walkway will be included again for next year because we have restructured the Authority and have also run into a hiccup with the walkway, and are now waiting for legal counsel opinion at this point.

Discussion between Authority members and Hartesvelt continued regarding costs and items that may need to be bumped up for this next year. Hartesvelt stated that any time they would like to see a transaction history on any line item or contractual payments they can contact accounting@leelanau.gov.

Discussion regarding potential equipment that may age out at the Dam and pricing it out if any were to fail. Christensen said he has an EDS from 2020 that has forecasted/potential yearly expenditures he would like to distribute.

Christensen called for a brief break at 12:43 p.m. for copies to be made.
Meeting resumed at 12:47 p.m.

The Executive Document Summary and 10-year Dam repair plan handout can be seen at the following link: http://leelanau.gov/downloads/eds_leland_dam_02112020.pdf

Discussion continued and Authority members agreed to an amount of \$20,000.00 for the budget of repair/maintenance costs such as purchase of potential hydraulic repairs, and dewatering items. The roof and walkway repairs to be under the \$66,000.00 as discussed.

Hartesvelt suggested checking prices due to ongoing supply chain issues and mentioned that the budget goes until it is accepted in October, but is a moving project until it's finalized. You can put cost in as a marker in case it doesn't get done this year.

Public Comment:

None.

Authority Member Comments:

None.

Adjournment:

Move to adjourn by Ross. Seconded by Greenan.

Chairman Christensen adjourned the meeting at 12:59 p.m.

Steve Christensen, Chairman
Leland Dam Authority

Alison Middleton, Administrative Deputy Clerk for
Michelle L. Crocker, Leelanau County Clerk