

**LEELANAU TOWNSHIP BOARD MEETING MINUTES
TUESDAY, JANUARY 26, 2021, 5:30PM**

CALL TO ORDER, ROLL CALL:

Monica Diaz, Denise Dunn, Gina Harder, Georgie Murray, John Sanders and Host: Steve Patmore, with Scribe: Georgienne Hammer

Zoom Meeting of the Leelanau Township Board called to order at 5:34p.m.

Guests: Kit Wilson and Hugh Cook

SET AGENDA:

John asked to move LS Marina Appeal to General Business after Approval of Bills for January. Closed session not necessary if we do not discuss details or case or monetary issues. If board is ready to just make a motion to authorize Kit Wilson to continue on a closed session is not necessary.

PUBLIC COMMENT:

None

COVID Report: Signing up for vaccines is confusing due to multiple lists and phone numbers. Munson has reported it could be 10 – 12 months before all are vaccinated in our area. Our shut-in county residents will need extra assistance in getting their shots. John Sanders would like to see inoculations be available in Northport.

GENERAL BUSINESS:

- F. **LS Marina Appeal:** Kit Wilson recommends to pass the appeal settlement with LS Marina. Georgie Murray moved to accept Kit Wilson's documentation as presented. Denise Dunn seconded the motion. Discussion: Great job performed by Kit on this issue. Yea: Monica Diaz, Denise Dunn, Gina Harder, Georgie Murray and John Sanders. Nay: 0. Kit Wilson will keep the board informed as they move on it tomorrow. Could be 30 – 60 days.
- A. **Approval of Minutes of 12-8-2020 Regular Board Meeting:** Denise Dunn moved to approve the minutes of 12-8-2020. Gina Harder seconded the motion. Yea: Monica Diaz, Denise Dunn, Gina Harder, Georgie Murray and John Sanders: Nay: 0.
- B. **Approval of Minutes of 12-28-2020 Special Board Meeting:** Georgie Murray moved to accept. Gina Harder seconded the motion. Yea: Monica Diaz, Denise Dunn, Gina Harder, Georgie Murray and John Sanders. Nay: 0.
- C. **Approval of Bills for January 2020:** Monica Diaz presented the rundown on the January bills. Georgie Murray inquired if all bills are paid within 30 days. Monica responded yes, except Charter who has an unusual short turnaround time for payments.

Denise Dunn moved to accept the \$46,088.14 payment of bills. Georgie Murray seconded the motion. Discussion: Gina Harder would like to see more information regarding the bills and where the account dollars comes from, i.e. Line Items, what/where and which budget payments come from with a description. Motion carried – Yea: Monica Diaz, Denise Dunn, Gina Harder, Georgie Murray and John Sanders: Nay: 0.

REPORTS:

- A. **Leelanau County Sheriff's Department:** Ryan Lott – No report at this time as Mr. Lott was not in attendance.
- B. **Leelanau County Commissioners:** Ty Wessell – No report at this time as Mr. Wessell was not in attendance. However his correspondence did report he was in support of the 5:30pm start time for future board meetings.
- C. **Emergency Services:** Hugh Cook. Light December for calls. Radio communication issue during a fire call. Issue has been corrected. We had 22 medical calls, 390 runs with 265 medical only. Water rescues, power lines, etc.
- D. **Facilities Manager:** Ben Purdy – No report at this time as Mr. Purdy was not in attendance.

ACTION ITEMS:

- A. **Summer Tax Resolution for NPS, LPS and SBPS:** Monica Diaz reported the schools tax resolutions are done as a whole. Monica sent the tax agreements to the schools and payments have been received for all. Denise Dunn moved to support the resolution of Summer tax for Northport Public School, Leland Public School and Suttons Bay Public School. Gina Harder supported the motion. Yea: Monica Diaz, Denise Dunn, Gina Harder, Georgie Murray and John Sanders. Nay: 0.
- B. **Class A Uniforms for Fire/EMS – Hugh Cook:** The Class A uniforms include a double-breasted coat, pants, long-sleeved shirt, belt, shoes, clip-on tie and hat at \$438.50 person, 22 people at \$96.47.00. Total price \$9687.00, includes white hats for 8 guys at \$5 per hat. They want to include stripes on sleeves indicating years of service at an added cost of \$40. The cost is not to exceed \$10,000 total for all requests and personnel. There is plenty money available for this project. Georgie Murray moved to approve the purchase of Class A Uniforms with white hats and bars. Gina Harder seconded the motion. Discussion: Georgie expressed a need for first responders and firefighters to get recognition and feel pride, especially if monies are available. John Sanders his belief that Hugh has a finger on the pulse of his department and favors the purchase. Yea: Gina Harder, Georgie Murray and John Sanders. Nay: Monica Diaz and Denise Dunn. Motion carried.
- C. **Planning Commission - Nuisance Ordinance:** Gina Harder presented the work that the Commission has done to update the 2003 Nuisance Ordinance. The amendments require a new ordinance name and number. Proposed changes in the ordinance are all related to outdoor lighting. New definitions were added for the various aspects of light, intensity (lumens), color ranges (CCT), glare, etc. She explained differences from harmful to non-harmful wavelengths. Gina illustrated how shielding reduces glare and improves visibility at ground level. Reducing glare also improves visibility of the stars, which is something very special about Leelanau. The 2003 ordinance required shielding, the new

statement on shielding was simplified for clarity. It is time to update the ordinance language to 2021. Questions/Discussion. Hugh Cook reported the firehall is now in compliance with Dark Sky guidelines. John Sanders spoke to the township's #1 issue is to protect environment – lighting is one of those protection vehicles. Gina Harder moved we amend and create a new ordinance, Ordinance #1 of 2021, based on the proposal submitted by the Planning Commission. Georgie Murray seconded the motion. Yea: Monica Diaz, Denise Dunn, Gina Harder, Georgie Murray and John Sanders. Nay: 0.

- D. **Approval of Schedule of Township Board Meetings 2021-2022 and an added New Start Time:** John Sanders would like to change the start time of the monthly meetings to 5:30p.m. Discussion. None. Denise Dunn moved to approve the 2021-22 Schedule as presented. Georgie Murray seconded the motion. Discussion regarding new start time of meeting. No board members opposed the 5:30pm start. Some concern about public's preference, but the later start time ran meetings well into the evening. Georgie Murray amended first motion to include new start time at 5:30pm and hold one meeting in Omena. Yea: Monica Diaz, Denise Dunn, Gina Harder, Georgie Murray and John Sanders. Nay: 0.
- E. **Budget Amendments:** John Sanders noted the board has a number of additions which are moving money within the budget. Custodial housekeeping. Monica spoke to the few minor changes as well as a minor increase requested by the Library. Questions? Charter is an example of two different entries within the budget. Denise Dunn moved to approve the budget amendments as presented. Gina Harder seconded the motion. Yea: Monica Diaz, Denise Dunn, Gina Harder, Georgie Murray and John Sanders. Nay: 0.
- F. **Purchase of New Copy Machine for Township Hall:** Denise has two quotes and Monica had another one. Monica's came for a refurbished machine with a 6-month warranty. Others came from people we already deal with – one color and one not. Monica Diaz reviewed her research on the machines as well as Netlink's Proposal but has not been fully reviewed. Netlink contract lease is \$64.86 monthly for the Color Digital Copier-Printer refurbished with a scanner is \$850. Color Copier, brand new, with scanner is \$4,000. Denise Dunn moved to table the copier/scanner and IT to the February meeting for further discussion on the Netlink Proposal and IT contract. Georgie Murray seconded the motion. Yea: Monica Diaz, Denise Dunn, Gina Harder, Georgie Murray and John Sanders. Nay: 0.

DISCUSSION ITEMS:

Financial Reporting/Training: Georgie Murray and Gina Harder requested better financial reporting for more transparency. Need more face time to get comfortable with what's out there to share with our constituents. John would like to see monthly reports in future.

Meeting Packets and Agenda: Gina Harder asked if meeting packets could be available 48 hours prior to each meeting. She would also like the all-inclusive e-packet on the website for public viewing. The agenda should be posted a week in advance so the public is aware of topics and Trustees have time to solicit public input.

PUBLIC COMMENTS:

None.

CORRESPONDENCE AND ANNOUNCEMENTS:

None.

ADJOURN:

Denise Dunn moved to adjourn the meeting. Monica Diaz seconded the motion. Meeting adjourned at 7:02pm

NEXT MEETING OF THE LEELANAU TOWNSHIP BOARD:

February 9, 2021, 5:30pm via ZOOM.