

Leland Township Harbor Commission Meeting
September 8, 2023 – 3:00 PM
Leland Township Harbor, 107 N Lake Street, Leland
Minutes

PRESENT: Chairperson Geoff Niessink, Leland Harbormaster Jeremy Anderson, Jimmy Munoz, Michael Steichen, Geno Miller, Lisa Brookfield (Twp board rep)

ABSENT: None

GUESTS: None

APPROVAL OF AGENDA: Unanimous

APPROVAL OF Minutes: Minutes of the February 24, 2023 LTHC were approved.

PUBLIC COMMENT: None

HARBORMASTER'S REPORT: Parking revenue is nearly \$25k to date. Hours of operation and kiosk backorder update was given. September business is strong and may set a record for the busiest yet. Sales have been steady all summer and look to hit the budgeted estimate for the season. The crew did an excellent job staffing the harbor this summer with minimal overtime.

BUDGET REPORT: The HC reviewed the budget and finances. Ice sales were not recorded properly. Jeremy will work with the clerk to improve accuracy in how merchandise sales are reported to the commission. Investments were discussed. The HC would like a more granular report from quickbooks but, may have to settle with the Dockwa reports.

ACTION: Mike Steichen requested information so the HC could develop an investment strategy. The Clerk and Harbormaster will report back to the commission with the following: Accounts payable requirements through the year end, current MM rates for existing accounts, Current CD rates available through Huntington.

DISCUSSION: Jimmy Munoz cautioned the commission to be conservative in the funds locked up in a CD. Harbor repairs are unpredictable and expensive. Geno Miller offered to work with Michael Steichen in determining if there were investment opportunities for harbor funds. It was generally agreed that available funds should be transferred to the highest yielding account.

OLD BUSINESS:

PUBLIC COMMENT: None

ADJOURNMENT: Upon motion and second the meeting was adjourned at 4:30 PM
Next meeting October 13, 2023 at 3:00PM

Respectfully submitted,
Lisa Brookfield